Rogers County
Planning Commission

200 S. Lynn Riggs Blvd · Claremore, Oklahoma 74017 · Office (918) 923-4874

Code Enforcement Complaint Form

MISSION

Code Enforcement's mission is to enhance Rogers County's health, safety, welfare, and appearance by inspecting and enforcing the City of Claremore-Rogers County Metropolitan Area Planning Commission Ordinance.

This form needs to be filled out and returned to the Rogers County Planning Commission. Please be concise and complete on each section. If you wish to remain anonymous, please see page (3) three of the Rogers County Code Enforcement Policy Manual and continue to page (2) two of this complaint form. If you have any questions, feel free to contact the office at (918) 923-4874.

YOUR NAME: _____

YOUR ADDRESS: _____

YOUR SUBDIVISION & LOT/BLOCK (If Applicable): _____

YOUR PHONE NUMBER: _____

IF NECESSARY, MAY WE HAVE PERMISSION TO ENTER YOUR PROPERTY TO VIEW THE SUBJECT VIOLATION? ____YES ____NO

Confidentiality disclaimer: The county policy is to maintain the confidentiality of Code Enforcement complaint files and computer records, including the identity of the complainant, to the extent legally possible. In addition, County's Code Enforcement files are subject to state statutes governing public records and disclosure. Information may be given out if an open record request is submitted to the Rogers County Clerk's Office.

ADDRESS OF VIOLATION: _____

IF NO ADDRESS IS AVAILABLE, PROVIDE A DETAILED DESCRIPTION:

_____

_____

_____

PROPERTY OWNER (IF KNOWN):_____

NATURE OF COMPLAINT:

_____

_____

_____

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_____

_____

_____

THIS SECTION IS FOR DEPARTMENT USE ONLY

PARCEL NUMBER: _____ **ZONING:** _____ **INSPECTOR:** _____

PROJECT NUMBER: _____ **INSPECTION DATE:** _____

INSPECTOR'S OBERVATION/ACTION:

_____

_____

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