

ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS

March 16, 2020 REGULAR MEETING

MINUTES

Chairman Burrows called the meeting to order at 9:00am; Roll call – DeLozier-present, Hendrix-present, Burrows-present – quorum established and noted that the agenda was posted on March 12, 2020 at 4:46 pm

Commissioner Hendrix led the flag salute and ADA Wagner offered the prayer

Commissioner DeLozier motioned to approve the meeting minutes from the March 9, 2020 Regular meeting, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – Motion carried

OKLAHOMA MEDICAL MARIJUANA AUTHORITY CERTIFICATE OF COMPLIANCE

1. District 1

Big B's Pharmacy, LLC

Dispensary

Owners: Brian Henson

Address: 14511 E. Hwy 20, Claremore, OK 74019

Missy Richardson, Planning Commission Director, was absent. Hendrix stated that she had contacted him regarding this item and that everything was in order. DeLozier motioned to approve the Certificate of Compliance for Big B's Pharmacy, LLC, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – Motion carried

UTILITY PERMITS:

1. District 2

ONG - To Cross County Highway or Local Road E. 103rd. St. N Approx. 1.26 miles south and 4.23 miles east of US HWY 169 & SH 20 and further described as 1,325' south and 1,590' west of the NE Corner of Section 18 Township 21N Range 15E Rogers County. U20-17

2. District 3

ONG - To Cross County Highway or Local Road S. Gale Ave. Approx. 2.64 miles west and 0.48 miles north of US HWY 412 & SH 88 and further described as 722' west & 375' south of the NE Corner of Section 35 Township 20N Range 16E Rogers County. U20-18

Missy Richardson, Planning Commission Director, was absent. Hendrix stated that she had contacted him regarding these items and that everything was in order. DeLozier motioned to approve both items, second Hendrix;

Roll call – DeLozier, Aye, Hendrix-Aye, Burrows-Aye – Motion carried

REVIEW/LET/AWARD

1. Bid 19/20-24 Three Month Bid - Hot Mix Hot Lay (HMHL), Hot Mix Cold Lay (HMCL) and Liquid Asphalt Purchasing Agent Margie Wright presented, fifteen bids were mailed out and ten received. DeLozier motioned to award the 50 lb. Cold Patch to Craftco, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried.

DeLozier motioned to award the 60 lb. Cold Patch to T & C, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried.

Hendrix motioned to table the remaining bid items for one week, second DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

2. Bid 19/20-21 Mobil Data Terminal – Sheriff

Purchasing Agent Margie Wright presented, eleven bids were mailed out and three received. Bid by Alex Reed was incomplete and disqualified. Hendrix motioned to table for one week, second DeLozier;

Roll call DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

3. Bid 19/20-23 Tub Grinder Service – District 3

Purchasing Agent Margie Wright presented, three bids were mailed out and two received. Hendrix motioned to table for one week, second DeLozier; Roll call - DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

GRANTS

1. Discussion/possible action regarding Resolution 2020-150 proclaiming April as Fair Housing Month Presentation by Andy Armstrong with Grand Gateway Economic Development Authority (GGEDA). DeLozier motioned to proclaim April as Fair Housing Month, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

2. Discussion and possible action regarding approval of a resolution approving environmental review record documents for 17300 CDBG 18 (Rogers Co RWD #3 Lowry Road Phase II Waterline Project) and authorizing submittal to Oklahoma Department of Commerce (ODOC).

DeLozier motioned to approve a resolution approving environmental review record documents for the aforementioned project and authorizing submittal to ODOC, second Hendrix;

Roll call - DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

ROADS & BRIDGES:

1. Discussion/possible action regarding cooperative Agreement with Morgan W. Rice to enter private property pursuant to OKLA. STAT. tit. 69 § 643.1 to maintain drainage in order to diminish erosion and siltation of the County's right-of-way.

DeLozier motioned to approve a Cooperative Agreement as presented, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

2. Discussion/possible action to approve ODOT Form 324(a) for reimbursement of \$65,782.08 from CIRB to account 1103-6-4000-4030 for RWD#3 waterline relocation project related to Rogers County Bridges 60 and 61 over Dog Creek, J/P 31402(07)

DeLozier motioned to approve a Cooperative Agreement as presented, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT:

Resolution #	Dept.	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2020-151 & 151A	Treasurer	HP Color Lazerjet Printer	C-227.3B	JPBCC7N098	11/10/2011	\$1,449.00

DeLozier motioned to approve the above item as surplus, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

TRANSFER OF FUNDS:

1. From Jail Turnpike Salaries (1210-2-0400-1110) into Trash Cop Salaries (1229-2-0400-1110) in the amount of \$8,192.15 and into Trash Cop Maintenance & Operations (1229-2-0400-2005) in the amount of \$5,000.00 and Trash Cop Capital Outlay (1229-2-0400-4110) in the amount of \$5,000.00 to move to the new fund created.

Hendrix motioned to approve transfer as listed, second DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

2. From Sheriff Board of Prisoners Maintenance & Operations (1222-2-3400-2005) in the amount of \$2,822.02 and from Sheriff Board of Prisoners Capital Outlay (1222-2-3400-4110) in the amount of \$10,051.75 to be deposited into the Sheriff's Service Fee Capital Outlay, total amount transferred \$12,933.77 gain statutory compliance.

DeLozier motioned to approve transfer as listed, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

3. From District 2 Highway Sales Tax Maintenance & Operations (1313-6-8042-2005) into District 2 Highway Sales Tax Contingencies (1313-6-8042-2999) in the amount of \$350,000.00

Hendrix motioned to approve transfer as listed, second DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

4. From Election Board Part-time Salaries (0001-1-2200-1130) in the amount of \$30,000.00 and from Election Board Maintenance & Operations (0001-1-2200-2005) in the amount of \$13,000.00 to be deposited into the Election Board Salaries (0001-1-2200-1110) total amount to be transferred \$43,000.00

DeLozier motioned to approve transfer as listed, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

BLANKET PURCHASE ORDERS

1. Blanket Purchase Orders from the following departments – District 1, District 3 and Planning and Zoning

Hendrix motioned to approve blanket purchase order as presented, second DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

2. Purchase Orders exceeding the encumbered amounts as follows: Purchase Order 3312 encumbered on December 30, 2019 for \$600 to Office Everything – amount exceeded \$351.20 – Sheriff, letter of explanation presented; and Purchase Order 3318 encumbered on December 30, 2019 for \$500.00 to Chelsea Auto Parts – amount exceeded \$82.11 – Sheriff, letter of explanation presented.

DeLozier motioned to approve both payments, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

AGENDA ITEMS:

1. County Clerk Cashbook & Summary Report Monthly Report of Officers

DeLozier motioned to approve, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

2. Presentation by Renetta Harrison, Rogers County Health Department regarding information on the Coronavirus (Hendrix) – No Action
3. Discussion/possible action regarding Interlocal Agreement between the City of Owasso and Rogers County Board of County Commissioners (Hendrix)

Hendrix motioned to approve, second DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

4. Quit Claim Deed conveying 16.5 feet of property no longer used by the County (Wagner)

DeLozier motioned to approve, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

5. Discussion/possible action regarding the John C. Martindale and Joyce A. Martindale quit claim deed, filed in the County Clerk's office March 9, 2020, granting Rogers County property, commonly known as Willow Way, located in Section 2, Township 20 North, Range 16 East. This road was originally approved by the Rogers County Board of County Commissioners on 6-12-2006 and has been maintained by District 3 since. Recently District 3 was made aware that there is no record the original, 2006 quit claim deed was filed in the County Clerk's office. Property owner, Mr. John Martindale, was contacted. He was not aware the 2006 road easement changes were incomplete and graciously agreed to the filing of a new quit claim deed since his original documentation could not be located (Burrows).

Burrows motioned to approve, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

6. Resolution 2020-153 authorizing the deposit of reimbursed funds from the Rogers County Election Board for the Presidential Primaries held on March 3, 2020 in the amount of \$403.70

DeLozier motioned to approve, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

7. Discussion/possible action regarding subscription agreement with Tracker investment software (Burrows)

DeLozier motioned to approve, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

8. Resolution 2020-155 authorizing the deposit of reimbursed funds from the Criminal Justice Authority for payment of 2nd quarter insurance in the amount of \$21,401.00

DeLozier motioned to approve, second Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS: Resolution-154

DeLozier motioned to approve, second Hendrix; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried

RECESS OR ADJOURNMENT: DeLozier motioned to adjourn, second Hendrix; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye. Motion carried - meeting adjourned at 10:08am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Dan DeLozier, Commissioner

Steve Hendrix, Commissioner

SEAL

Jeanne M. Heidlage, Rogers County Clerk

Audio available at: <https://rogerscounty.org/coclerk/Minutes%20Archive/>