

ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS

Monday, August 12, 2019 at 9:00 am

MINUTES

Chairman Hendrix called the meeting to order; Roll call – DeLozier-present, Hendrix-present, 1st Deputy District 3 Hughes-present

Quorum was established and noted the meeting was posted Thursday, August 8, 2019 at 5:00 pm

1st Deputy District 3 Hughes led the pledge, ADA Wagner offered the prayer

Commissioner DeLozier motioned to approve the minutes from the August 5, 2019 Regular meeting, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

UNFINISHED BUSINESS:

1. Semi-annual review on investment portfolio (Hendrix) – NOTE this item was tabled at the August 5, 2019 Regular meeting

Treasurer Carini presented – No action taken

PLANNING/ZONING:

1. Public hearing with discussion and possible action on the request for ZONING CHANGE from AG (Agricultural) to RS-40 (Residential 40,000) on a 1.00+/- acre tract only, that the intended use of the property, after rezoning, is a lot split, contingent on the approval of the Board of County Commissioners. The rest of the property will stay AG.

CASE # 2247

APPLICANT: Keith & Mary Ann Bell

LOCATION: 15704 S. Old Hwy 88, Claremore, OK 74017 District 2

LEGAL DESCRIPTION: **Parent Tract:** The West 316 feet of the NE/4 of the NW/4 of the NW/4 LESS AND EXCEPT the North 348.7 feet thereof and the North 120 feet of the West 270 feet of the SE/4 of the NW/4 of the NW/4 all in Section 24, Township 22 North, Range 15 East of the I. B. & M., Rogers County, Oklahoma, according to the U.S. Government Survey thereof. **Tract B:** (1.00 acres, more or less) The south 180.00 feet of the North 558.70 feet of the West 242.00 feet of the NE/4 of the NW/4 of the NW/4 in Section 24, Township 22 North, Range 15 East of the I. B. & M., Rogers County, Oklahoma, according to the U.S. Government Survey thereof.

Road & Utility Easement: Together with a road and utility easement on, over and across the East 25 feet of the NW/4 of the NW/4 of the NW/4 and the North 50 feet of the NE/4 of the NW/4 of the NW/4 and the North 50 feet of the NW/4 of the NE/4 of the NW/4, lying West of Old State Highway No. 88, all in Section 24, Township 22 North, Range 15 East of the I. B. & M., Rogers County, Oklahoma, according to the U.S. Government Survey thereof.

This item was approved by the City of Claremore-Rogers County Metropolitan Planning Commission on August 6, 2019 by a vote 6-0

Commissioner DeLozier motioned to open public hearing, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to open public hearing at 9:07 am

Randy Jones, Planning Commission presented, no opposition

Commissioner DeLozier motioned to close public hearing, second Chairman Hendrix; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to close public hearing at 9:09 am

Chairman Hendrix motioned to approve ZONING CHANGE from AG to RS-40, second Commissioner DeLozier; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

2. Public hearing with discussion and possible action on the request for ZONING CHANGE from AG (Agricultural) to RS-40 (Residential 40,000) on a 6.923-acre tract, that the intended use of the property, after rezoning, is a lot split for Residential use, contingent on the approval of the Board of County Commissioners.

CASE # 2248

APPLICANT: JR Donelson

LOCATION: 13800 E. Crestview Dr., Claremore, OK 74019 District 3

LEGAL DESCRIPTION: **Parent Tract:** The West 531 feet of the East 1125.00 feet of the S/2 SE/4 NE/4, LESS the North 233.70 feet of the South 659.84 feet of the West 208.71 feet of the East 1100 feet of the S/2 SE/4 NE/4 of Section 15, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, according to the U.S. Government Survey thereof.

Tract B: (1.00 acres, more or less) The West 212.60 feet of the East 1100 feet of the South 204.89 feet of the North 426.13 feet of the S/2 SE/4 NE/4 of Section 15, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, according to the U.S. Government Survey thereof.

Tract C: (5.923 acres, more or less) The West 531.00 feet of the East 1125.00 feet of the S/2 SE/4 NE/4, LESS the North 233.70 feet of the South 659.84 feet of the West 208.71 feet of the East 1100 feet of the S/2 SE/4 NE/4 AND LESS the West 212.60 feet of the East 1100 feet of the South 204.89 feet of the North 438.59 feet of the S/2 SE/4 NE/4 of Section 15, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, according to the U.S. Government Survey thereof.

Mutual Access & Utility Easement: Commencing at the Southwest Corner of the SE/4 NE/4 of Section 15, Township 21 North, Range 16 East, of the I.B.M., Rogers County; thence S 89°28'35"E and along the South line of the SE/4 NE/4 a distance of 730.19 feet; thence N00°04'39"W a distance of 659.76 feet to the north line of the S/2 SE/4 NE/4; thence N89°28'07"W and along the north line of the S/2 SE/2 NE/4 a distance of 293.40 feet to the point of beginning; thence S00°04'39" E a distance of 438.59 feet; thence S89°28'07"E a distance of 30.00 feet; thence N00°04'39"W a distance of 438.59 feet to the north line of the S/2 SE/4 NE/4; thence N89°28'07"W a distance of 30.00 feet to the point of beginning.

This item was approved by the City of Claremore-Rogers County Metropolitan Planning Commission on August 6, 2019 by a vote 6-0

Chairman Hendrix stated that the paperwork was not in order

Commissioner DeLozier motioned to table for one week, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to table for one week

3. Public hearing with discussion and possible action on the request for Preliminary Plat of Prestige Pond.

CASE # 2249

APPLICANT: Ryan McCarty with Select Design

LOCATION: Northwest corner of E. 106th Street North and North 161st East Avenue, Owasso, Ok 74055 District 2

LEGAL DESCRIPTION: The Southeast Quarter {SE/4} Of The Southeast Quarter {SE/4} Of The Southeast Quarter (SE/4) And The East Half (E/2) Of The Southwest Quarter (SW/4) Of The Southeast Quarter (SE/4) Of The Southeast Quarter (SE/4) Of Section Ten (10), Township Twenty-One (21) North. Range Fourteen (14) East of The Indian Base and Meridian, Rogers County, Oklahoma, According to The United States Government Survey AND Commencing At The Southeast Corner Of Section Ten (10), Township Twenty-One (21) North, Range Fourteen (14) East Of The Indian Base And Meridian, Rogers County, Oklahoma, According To The United States Government Survey Thereof, Thence N 01°10'37" West Along The East Line Of Said Section 10, 658.55 Feet, Thence South 88°44'08" West 25.00 Feet To The Point Of Beginning; Thence South 88°44'08" West 1294.20 Feet To A Point On The West Line Of The E/2 Of The SE/4 of Section 10; Thence North 01°13'59" West 670.15 Feet Along The West Line Of The E/2 Of The SE/4 Of Said Section 10, Thence North 88°49'23" East 659.93 Feet, Thence South 01°12'18" East 663.92 Feet, North 88°46'24" East 634.60 Feet, Thence South 01°10'37" East 4.81 Feet to The Point of Beginning.

This item was approved by the City of Claremore-Rogers County Metropolitan Planning Commission on August 6, 2019 by a vote 6-0

Commissioner DeLozier motioned to open public hearing, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to open public hearing at 9:11 am

Randy Jones, Planning Commission presented, no opposition

Commissioner DeLozier motioned to close public hearing, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to close public hearing at 9:12 am

Chairman Hendrix motion to approve Preliminary Plat of Prestige Pond, second Commissioner DeLozier; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to approve Preliminary Plat of Prestige Pond

GRANTS:

1. Discussion/Possible action on authorizing the Chairman to sign the response to a monitoring letter issued by ODOC for 16608 CDBG 15 (Coveris) and completing the project closeout process. (Hendrix)

Andy Armstrong presented

Commissioner DeLozier motioned to approve authorizing the Chairman to sign the response to the monitoring letter issued by ODOC for 16608 CDBG 15 (Coveris) and completing the project closeout process, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

BIDS: REVIEW/LET/AWARD

1. Bid 19/20 – 7 Air Conditioning Units for Jail

Margie Wright, Purchasing Agent presented – 13 bids sent out, 3 bids received back

Chairman Hendrix motioned to table for one week, second Commissioner DeLozier; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to table for one week

CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

Fund	Fund Name		Apportion #1 Amount	Apportion #2 Amount
1102	County Highway Unrestricted		\$ 246,619.61	\$ 32,845.79
1103	County Bridge and Road Improvement		\$ 29,124.83	\$ -
1201	911 Phone Fees		\$ 1.88	\$ -
1204	Assessor Revolving Fee		\$ 9.22	\$ -
1208	County Clerk Lien Fee		\$ 47.37	\$ 696.25
1209	County Clerk Records Mgmt and Preservation		\$ 287.70	\$ 3,440.00
1210	Jail		\$ 2,502.80	\$ 96.45
1211	Court Clerk Payroll		\$ 64,335.44	\$ -
1212	Emergency Management			\$ 7,500.00
1219	Planning and Zoning		\$ 1,350.00	\$ 1,719.50
Fund	Fund Name		Apportion #1 Amount	Apportion #2 Amount
1220	Resale Property		\$ 19,752.75	\$ 23,040.73
1222	Sheriff Board of Prisoners		\$ -	\$ 15,377.23
1223	Sheriff Commissary		\$ -	\$ 43,642.93
1225	Sheriff Forfeiture		\$ -	\$ -
1226	Sheriff Service Fee		\$ 1,863.17	\$ 17,953.62
1230	Treasurer Mortgage Certification		\$ 993.49	\$ 975.00
1235	County Donations		\$ -	\$ -
1301	Use Tax - ST	**	\$ -	\$ -
1301	Excess Use Tax		\$ -	\$ 123,080.95
1305	Courthouse Improvements - ST	**	\$ -	\$ -
1313	Road and Bridges - ST		\$ 8,409.27	\$ 3,040.19
1315	Jail - ST		\$ -	\$ -
1326	Judgement Debt - ST	**	\$ -	\$ -
1400	CDBG 16608 - 15 Port Coveris		\$ -	\$ -
1401	CDBG 16721-16 Tacora Phase II		\$ -	\$ -
1500	OJP Bullet Proof Vest Grant		\$ -	\$ -
7201	Court Clerk Revolving		\$ 6,877.44	\$ -
7205	Law Library		\$ 3,539.20	
7206	Drug Court			\$ -
	**Wire Out			

Commissioner DeLozier motioned to approve the Cash Fund Estimate of Needs and Request for Appropriations, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motioned carried

TRANSFER OF FUNDS:

1. From Sheriff Service Fee (1226-2-0400-1130) into Health Department Maintenance & Operations (1216-3-5000-2005) in the amount \$2,912.87 to correct input error

Commissioner DeLozier motioned to approve the Transfer of Funds from Sheriff Service Fee (126-2-0400-1130) into Health Department Maintenance & Operations (1216-3-5000-2005) in the amount \$2,912.87 to correct input error, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

2. From Board of Prisoners Maintenance & Operations (1222-2-3400-2005) into Board of Prisoners Capital Outlay (1222-2-3400-4110) in the amount of \$30,000.00 for capital outlay purchases

Commissioner DeLozier motioned to approve Transfer of Fund from Board of Prisoners Maintenance & Operations (122-2-3400-2005) into Board of Prisoners Capital Outlay (1222-2-3400-4110) in the amount of \$30,000.00 from capital outlay purchases, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

BLANKET PURCHASE ORDERS

1. Materials, Supplies, Parts, Groceries & Prescriptions

Commissioner DeLozier motioned to approve blanket purchase orders presented from the following Departments: District 1, District 2, District 3, Planning Commission, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

AGENDA ITEMS:

1. Acknowledge removal of Larry Bergner as Requisitioning Officer for the Health Department and adding Renee Wantland and Maria Alexander as requisitioning officers.

Commissioner DeLozier motioned to approve the removal Larry Bergner as Requisitioning Officer for the Health Department and add Marie Alexander as Requisitioning Officer, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

2. Acknowledge adding Jennifer Kerns as receiving officer for the Health Department

Commissioner DeLozier motioned to approve adding Jennifer Kerns as receiving officer for the Health Department, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

3. Discussion/possible action regarding request to Resolution 2020-21, Oklahoma Floodplain Managers Association for mutual aid and assistance from its Disaster Response Team for flooding damage suffered by Rogers County from May 7th through June 9, 2019 (ADA Wagner)

Commissioner DeLozier motioned to approved Resolution 2020-21, Oklahoma Floodplain Managers Association for mutual aid and assistance from its Disaster Response Team for flooding damage, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

4. Discussion/Possible action on FY18/19 Schedule of Expenditures of Federal Awards (SEFA) (Hendrix)

Commissioner DeLozier motioned to approve the FY18/19 Schedule of Expenditures of Federal Awards (SEFA), second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to pay purchase orders as presented, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried

Commissioner DeLozier motioned to adjourn, second 1st Deputy District 3 Hughes; roll call – DeLozier-Aye, Hendrix-Aye, Hughes-Aye – motion carried to adjourn at 9:39 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Steve Hendrix, Chairman

Ron Burrows, Vice-Chairman

Dan DeLozier, Member

(SEAL)

By: _____
Jeanne M. Heidlage, Rogers County Clerk