

ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS

Monday, June 10, 2019 at 9:00 am

MINUTES

Chairman Hendrix called the meeting to order; Roll call – DeLozier-present, Hendrix-present, Burrows-present

Quorum established and noted that the meeting was posted on June 7, 2019 at 8:30 am

Commissioner DeLozier led the pledge, Commissioner Burrows offered the prayer

Commissioner DeLozier motioned to approve the minutes from June 3, 2019 Regular meeting, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

ANNOUNCEMENTS:

Clerk Heidlage introduced her Land Records Supervisor, Renè Shanholtzer and Land Records Clerks, Mickie Bell and Cheryl Raines, announcing and commending them for the work done inputting all Rogers County Plats, 968 in all, and announcing that they are accessible and viewable online

Commissioner DeLozier announced that this weekend Rogers County has been declared for FEMA in both private and business

UNFINISHED BUSINESS:

1. Bid 19/20-4 Janitorial Service for Rogers County Health Department - NOTE this item was tabled at the June 3, 2019 Regular meeting for further review

Chairman Hendrix read a letter from Larry Bergner stating that there had been complaints with the low bid and would like to award bid to Bonus Building Care, next lowest bid

Commissioner DeLozier motioned to award Bonus Building Care for Bid 19/20-4 Janitorial Service for Rogers County Health Department, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

2. Bid 19/20-3 – HMHL (Hot Mix Hot Lay), HMCL (Hot Mix Cold Lay) and Liquid Asphalt – Three Month Bid – NOTE this item was tabled at the June 3, 2019 Regular meeting for further review

Commissioner DeLozier motioned to award bids as read, second Commissioner Burrows;

Roll call – DeLozier-aye, Hendrix-aye, Burrows-aye – Motion carried

Spreadsheet of bid awards is available at the Clerk's office or online at:

<http://rogerscounty.org/coclerk/bidnotices/bid%20notices/>

3. Discussion/possible action regarding engagement with Harris Corporation for NEPA (National Environmental Policy Act) and SHPO (State Historic Preservation Officer) studies (Hendrix) – NOTE this item was tabled at the June 3, 2019 Regular meeting for further review

ADA Wagner presented, Commissioner DeLozier motioned to approve engagement with Harris

Corporation for NEPA and SHPO, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

REVIEW/LET/AWARD

1. Bid 19/20 – 5 Janitorial Services for County Facilities – 12 month

Purchasing Agent, Margie Wright stated that 12 bids were sent out received 4, Jani-King was rejected due to affidavits not being signed and notarized

Chairman Hendrix motioned to table for one week, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

ROADS & BRIDGES:

1. Presentation of Circuit Engineering District #1 - 8 Yr. Plan by Rebecca Alvarez with Guy Engineering (Hendrix)

No Action

SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT:

Resolution #	Dept.	Item	Inventory #	Serial #	Purchase Date	Purchase Amount	Date Sold	Buyer	Price Received
2019-137 & 137A	Emergency Management	2015 Chevy 4x4 Crew Cab Truck	EM331-003	1GCUKRECOFF199026	6/26/2015	\$ 31,951.00	5/23/2018	Progressive Group of Insurance Companies	\$ 30,217.83

Commissioner DeLozier motioned to approve the Surplus/Disposal of County owned equipment, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

Fund	Fund Name		Apportion #1 Amount		Apportion #2 Amount
1102	County Highway Unrestricted		\$ 293.12		\$ 281,310.77
1103	County Bridge and Road Improvement		\$ -		\$ 23,499.97
1201	911 Phone Fees		\$ 1.88		\$ -
1204	Assessor Revolving Fee		\$ 9.07		\$ 58.00
1208	County Clerk Lien Fee		\$ 50.11		\$ 1,341.00
1209	County Clerk Records Mgmt and Preservation		\$ 288.32		\$ 3,700.00
1210	Jail		\$ 855.40		\$ 1,899.50
1211	Court Clerk Payroll		\$ -		\$ -
1212	Emergency Management		\$ -		\$ -
1219	Planning and Zoning		\$ 250.00		\$ 750.00
1220	Resale Property		\$ 17,703.68		\$ 18,586.61
1222	Sheriff Board of Prisoners		\$ 621.00		\$ 10,563.04
1223	Sheriff Commissary		\$ 330.00		\$ 18,551.11
1225	Sheriff Forfeiture		\$ -		\$ 2,594.01
1226	Sheriff Service Fee		\$ 191.06		\$ 22,349.34
1230	Treasurer Mortgage Certification		\$ 1,018.58		\$ 800.00
1235	County Donations		\$ -		\$ 3,000.00
1301	Use Tax - ST	**	\$ -		\$ 142,774.57
1301	Excess Use Tax		\$ -		\$ 117,403.20
1305	Courthouse Improvements - ST	**	\$ -		\$ 138,678.90
1313	Road and Bridges - ST		\$ 6,963.18		\$ 5,539.89
1315	Jail - ST		\$ 178.91		\$ 277,357.79
1326	Judgement Debt - ST	**	\$ -		\$ 277,357.79
1526	OAG 2018 Safe OK Grant		\$ -		\$ -
7201	Court Clerk Revolving		\$ 608.96		\$ 7,911.45
7205	Law Library		\$ -		\$ 4,033.66
7605	Educational Trust		\$ -		\$ -
	**Wire Out				

Commissioner DeLozier motioned to approve the Cash Fund Estimate of Needs and Request for Appropriations, second Commissioner Burrows;
 Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

TRANSFER OF FUNDS:

- From Visual Inspections Salaries (0001-1-1700-1110) into General Fund Maintenance & Operation (0001-1-2000-2005) in the amount of \$60.73 for Worker’s Compensation for May 2019

Commissioner DeLozier motioned to approve the Transfer of Funds, second Commissioner Burrows;
 Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

BLANKET PURCHASE ORDERS

- Materials, Supplies, Parts, Groceries & Prescriptions

Commissioner Burrows motioned to approve blanket purchase orders presented from the following departments: District 1, District 2, District 3, Health Department, Maintenance Department, second Commissioner DeLozier; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

AGENDA ITEMS:

- County Clerk Cashbook and Summary Report

Commissioner DeLozier motioned to approve the County Clerk Cashbook and Summary Report, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

- Monthly Report of Officers

Commissioner DeLozier motioned to approve the Monthly Report of Officers, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

- Discussion and possible action regarding an agreement between Rogers County Board of County Commissioners and Claremore Industrial Economic Development Authority (CIEDA) for funding of economic development and workforce services for fiscal year 2019-2020 (Hendrix)

No action

4. Discussion and possible action to retain Thomas LeBlanc of Best & Sharp for the purpose of advice and counsel relating to Rogers County's Pretrial Release Program (ADA Wagner)
ADA Wagner and Judge Condren presented, Commissioner DeLozier motioned to approve retaining Thomas LeBlanc of Best & Sharp and Mark Ramsey of Stratton Taylor Office and to provide each with scope of work, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

5. Presentation by George Fraley with the Rogers County Conservation District. (ADA Wagner)
No action

6. Discussion/Possible action regarding funding for the Rogers County Conservation District (ADA Wagner)

Commissioner DeLozier motioned to recommend to the Educational Facilities Authority, a payment of \$10,000.00 to the Rogers County Conservation District, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

PUBLIC COMMENTS: None

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to pay purchase orders as presented, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

RECESS OR ADJOURNMENT:

Commissioner DeLozier motioned to adjourn, second Chairman Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to adjourn at 10:51 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Steve Hendrix, Chairman

Ron Burrows, Vice-Chairman

Dan DeLozier, Member

(SEAL)

By: _____
Jeanne M. Heidlage, Rogers County Clerk

Audio Available at: <http://rogerscounty.org/coclerk/Minutes%20Archive/>