

ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS

Regular Meeting, Monday, April 29, 2019 at 9:00 am

MINUTES

Meeting called to order and a quorum established noting that the agenda was posted Thursday, April 25, 2019 at 4:00 pm

Commissioner DeLozier lead the flag salute, Clerk Heidlage offered the prayer

Commissioner Burrows motioned to approve the minutes for the April 22, 2019 Regular meeting, second Commissioner DeLozier; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

ANNOUNCEMENTS: Election Board had problems with their water heater over the weekend

UNFINISHED BUSINESS:

1. Discussion/possible action regarding Independent Contractor Agreement between Rogers County and Beasley Technology, Inc. (Hendrix) - NOTE this item was tabled at the April 22, 2019 regular meeting for further review

ADA Wagner ask that item be tabled for one more week, Commissioner DeLozier motioned to table for one more week, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

2. Discussion/possible action regarding Election Board funding for FY19 (ADA Wagner) – NOTE this item was tabled at the April 22, 2019 regular meeting for further review

ADA Wagner presented; No Action

PLATS:

1. Final Plat  
Public hearing with discussion and possible action on the request for FINAL PLAT of YONKIPIN an Existing Residential Subdivision, CASE # 2231.

APPLICANT: Kellogg Engineering, Inc.

LOCATION: 4.5 Miles NE of US Highway 412 N. on the NW Side of US Highway 66. District 3

LEGAL DESCRIPTION: A Tract of land located in the South half (S/2) of Section Nine (9) and in the North half (N/2) of Section Sixteen (16) of Township Twenty (20) North and Range Fifteen (15) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, Thereof, Rogers County, State of Oklahoma; Being more particularly described as follows: Commencing at the SW Corner of Section 9, T-20-N, R-15-E, I.B.&M.; Thence N 88°18'24" E along the south line of said section 9 a distance of 1,320.76 feet; Thence N 01°31'20" W a distance of 1,317.11 feet; Thence N 01°40'26" W a distance of 658.43 feet; Thence N 88°34'15" E a distance of 1,314.88 feet; Thence N 88°34'28" E a distance of 661.78 feet; Thence S 01 °29'38" E a distance of 1,966.77 feet to a point on the south line of said section 9; Thence N 88°19'24" E along the south line of said section 9 a distance of 110.02 feet; Thence S 50°12'07" Wand into Section 16, T-20-N, R-15-W, I.B.&M. a distance of 819.17 feet; Thence N 39°47'53" W a distance of 70.00 feet; Thence S 50°12'07" W a distance of 786.29 feet; Thence N 41°13'19" W a distance of 355.02 feet; Thence N 88°23'14" E a distance of 110.20 feet; Thence N 01°48'32" W a distance of 662.39 feet to a point on the north line of said section 16; Thence S 88°18'24" W along said north line of said section 16 a distance of 660.38 feet to the Point of Beginning and containing 105.90 acres more or less. Basis of bearing the Oklahoma State Plan Coordinate System.

2. This item as approved by the City of Claremore-Rogers County Metropolitan Planning Commission on March 19, 2019

Commissioner Burrows motioned to open public hearing, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to open public hearing at 9:04 am  
Jim Loller, Planning Commission presented, no opposition

Commissioner DeLozier motioned to close public hearing, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to close public hearing at 9:06 am  
Chairman Hendrix motioned to approve the FINAL PLAT of YONKIPIN, second Commissioner DeLozier;  
Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

**BIDS: REVIEW/LET/AWARD**

1. 19/20 – 1 Six Month Bid - Road & Bridge Construction Material

Commissioner DeLozier motioned to let bid 19/20 – 1 Six Month Bid – Road & Bridge Construction Material, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

**GRANTS:**

1. CDBG Public Hearing for FY 19 ODOC CDBG Application Cycle

Commissioner DeLozier motioned to open public hearing, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to open public hearing at 9:07 am  
Andy Armstrong presented, regarding application for Bushyhead water improvements program, connecting dead end lines and restoring operation to the tower back. Included is a letter from the manager from Rural Water District #3 pledging their support and match to the program. This is the second public hearing, due to changes of the notification process. No public comments

Commissioner DeLozier motioned to close public hearing, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to close public hearing at 9:09 am

**TRANSFER OF FUNDS:**

1. From Court Fund Salaries (1211-1-1900-1110) into Court Clerk Revolving Salaries in the amount of \$30,000.00 for repayment of temporary transfer

Commissioner DeLozier motioned to approve Court Clerk transfer of funds, second Commissioner Burrows; Roll call- DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

2. From Visual Inspections Maintenance & Operations (0001-1-1700-2005) into Visual Inspections Salaries (0001-1-1700-1110) in the amount of \$9,000.00 for shortage of Visual Inspections Salaries for year end June 30, 2019

Commissioner DeLozier motioned to approve the Visual Inspection transfer of funds, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

3. From District 1 T-Highway Maintenance & Operations (1102-6-4100-2005) into District 1 T-Highway Capital Outlay (1102-6-4100-4110) in the amount of \$5,000.00 for purchase of equipment

Commissioner DeLozier motioned to approve the District 1 T-Highway transfer of funds, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

4. From General Government Health Savings Account (0001-1-2000-1252) into General Government Deferred Savings Account (0001-1-2000-1250) to cover employer match due to increased participation

Commissioner DeLozier motioned to approve the General Government Health Savings Account transfer of funds, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

**BLANKET PURCHASE ORDERS**

1. Materials, Supplies, Parts, Groceries & Prescriptions

Commissioner DeLozier motioned to approve blanket purchase orders from the following departments; Commissioners Office, General Government, District 1, District 2, District 3, Emergency Management, Health Department, Sheriff Office, Sheriff Jail, OSU, Maintenance Department, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

**AGENDA ITEMS:**

1. Presentation by Meggie Froman-Knight regarding updates on workforce and retail development in Claremore/Rogers County (Hendrix)

John Feary and CEIDA staff, Meggie Froman-Knight, Kaleigh Hossack, and Kara Lenard presented first quarter update

2. Discussion/possible action regarding Agreement No. 662010 between Rogers County Board of Commissioners and the State of Oklahoma Department of Transportation for purchase of Crack Sealer (Hendrix)

Chairman Hendrix presented then motioned to approve Agreement No. 662010 between Rogers County Board of Commissioners and the State of Oklahoma Department of Transportation for purchase of Crack Sealer, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

3. Discussion/possible action regarding direct deposit re-enrollment (ADA Wagner)

Commissioner DeLozier motioned to approve the direct deposit re-enrollment, two-week deadline May 15, 2019, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

4. Discussion/possible action regarding agreement between Rogers County and Town of Verdigris for road improvements (Burrows)

Commissioner Burrows presented then made the motion to approve the agreement between Rogers County and Town of Verdigris for road improvements, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

5. Discussion and possible action to enter Executive Session pursuant to the OKLA. STAT. tit. 25, § 307(B)(1) for the purposes of discussing the employment, promotion, demotion, and/or disciplining of the following employees of Rogers County: IT Director, Maintenance Director, Emergency Management Director, Planning Commissioner Director, and Rogers County Commissioners Executive Administrative Assistant.

Chairman Hendrix motioned to enter into Executive Session, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to enter into Executive Session at 9:40 am

6. Discussion and possible action to terminate executive session and resume regular meeting.

Commissioner DeLozier motioned to terminate executive session and resume regular meeting, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to terminate executive session and resume regular meeting at 10:40 am

7. Discussion and possible action on matters discussed in Executive Session relating to the employment, promotion, demotion, and/or disciplining of the following employees of Rogers County: IT Director, Maintenance Director, Emergency Management Director, Planning Commissioner Director, and Rogers County Commissioners Executive Administrative Assistant.

No Action

**PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

Commissioner DeLozier motioned to approve purchase orders as presented, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

**RECESS OR ADJOURNMENT:**

Commissioner DeLozier motioned to adjourn, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to adjourn at 11:03 am

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

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Steve Hendrix, Chairman

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Ron Burrows, Vice-Chairman

(SEAL)

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Dan DeLozier, Member

By: \_\_\_\_\_  
Jeanne M. Heidlage, Rogers County Clerk

Audio Available at <http://rogerscounty.org/coclerk/MinutesArchive/2019>