

ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Meeting, Monday, April 8, 2019 at 9:00 am

MINUTES

Meeting called to order and a quorum established noting that the agenda was posted Thursday, April 4, 2019 at 4:15 pm

Commissioner DeLozier lead the flag salute, Treasurer Carini offered the prayer

Commissioner Burrows motioned to approve the minutes for the April 1, 2019 Regular meeting, second Commissioner DeLozier; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

ANNOUNCEMENTS: Chairman Hendrix welcomed Ron Burrows Sr, Rogers County Trash Off went very well, Treasurer Carini was accepted to a County Leadership Program

NEW BUSINESS:

Brett Williston presented, county phone system went down Friday, April 5, 2019, system restored for now but will need to be upgraded soon, Chickasaw Telecommunications gave quote for upgrade, there is enough money in Building Improvements to cover the cost of upgrade, Commissioner DeLozier motioned to approve quote for phone system upgrade, second Chairman Hendrix; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

UNFINISHED BUSINESS:

1. Discussion/Possible action regarding proposal by Ford AV for audio-video system for the 2nd floor meeting room (Hendrix) NOTE this item was tabled at the April 1, 2019 regular meeting for further review

ADA Wagner reviewed the contract and has no objection from legal, Commissioner Burrows motioned to approve proposal by Ford AV, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

2. Discussion and clarification of Tower Bid relating to specifications and related costs of building Class III tower. (ADA Wagner) NOTE this item was tabled at the April 1, 2019 regular meeting for further review

Commissioner DeLozier motioned to table for two weeks, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

PLANNING/ZONING:

1. Public hearing with discussion and possible action on the request for ZONING CHANGE from AR (Agricultural Residential) to RS-60 (Residential 60,000 sq. ft.), Zoning change only on Tract 2, that the intended use of the property, after rezoning, for Residential Lot Split, contingent on the approval of the Board of County Commissioners. CASE # 2226.

APPLICANT: James and Kathy Zo Roy

LOCATION: 9444 E. 580 Road, Catoosa, Ok 74015 District 3

LEGAL DESCRIPTION: TRACTS OF LAND THAT ARE PART OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER (NE/4 NW/4) OF SECTION THIRTY-SIX (36), TOWNSHIP TWENTY (20) NORTH, RANGE FIFTEEN (15) EAST OF THE INDIAN BASE AND MERIDIAN, ROGERS COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

PARENT TRACT: COMMENCING AT THE NORTHEAST CORNER OF SAID NE/4 NW/4, THENCE N89°57' 13"W, ON THE NORTH LINE OF SAID NE/4 NW/4, 12.24 FEET TO THE POINT OF BEGINNING; THENCE S00°15'39"W, 690.92 FEET; THENCE N89°57'39"W, 630.93 FEET; THENCE N00°08'29"E, 691.00 FEET TO A POINT ON THE NORTH LINE OF SAID NE/4 NW/4; THENCE S89°57'13"E ON SAID NORTH LINE, 632.37 FEET TO THE POINT OF BEGINNING, CONTAINING 436,445 SQUARE FEET, OR 10.02 ACRES MORE OR LESS.

TRACT I: COMMENCING AT THE NORTHEAST CORNER OF SAID NE/4 NW/4, THENCE N89°57' 13"W. ON THE NORTH LINE OF SAID NE/4 NW/4, 12.24 FEET TO THE POINT OF BEGINNING; THENCE S00°15'39"W, 379.43 FEET; THENCE N89°57'13"W, 495.93 FEET; THENCE N03°15'47"E, 134.42 FEET; THENCE N07°01'45"E, 37.15 FEET; THENCE N20°57'18"E, 43.48 FEET; THENCE N35°23'59"E, 24.57 FEET; THENCE N49°06'59"E, 32.89 FEET; THENCE N00°39'03"E, 82.99 FEET; THENCE N00°02'46"E, 43.16 FEET TO A POINT ON THE NORTH LINE OF SAID NE/4 NW/4; THENCE S89°57'13"E ON SAID NORTH LINE, 429.83 FEET TO THE POINT OF BEGINNING, CONTAINING 176,423 SQUARE FEET, OR 4.05 ACRES MORE OR LESS.

TRACT 2: COMMENCING AT THE NORTHEAST CORNER OF SAID NE/4 NW/4, THENCE N89°57' 13"W, ON THE NORTH LINE OF SAID NE/4 NW/4, 442.06 FEET TO THE POINT OF BEGINNING; THENCE S00°02'46"W, 43.16 FEET; THENCE S00°39'03"W, 82.99 FEET; THENCE S49°06'59"W, 32.89 FEET; THENCE S35°23'59" W, 24.57 FEET; THENCE

S20°57'18"W, 43.48 FEET; THENCE S07°01'45"W, 37.15 FEET; THENCE S03°15'47"W, 283.24 FEET; THENCE N89°57'13"W, 127.55 FEET; THENCE N00°08'29"E, 691.00 FEET

TO A POINT ON THE NORTH LINE OF SAID NE/4 NW/4; THENCE S89°57' 13"E ON SAID NORTH LINE, 202.54 FEET TO THE POINT OF BEGINNING, CONTAINING 82,921 SQUARE FEET, OR 1.90 ACRES MORE OR LESS.

TRACT 3: COMMENCING AT THE NORTHEAST CORNER OF SAID NE/4 NW/4, THENCE N89°57'13"W, ON THE NORTH LINE OF SAID NE/4 NW/4, 12.24 FEET; THENCE S00°15'39"W, 379.43 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S00°15'39"W, 311.49 FEET; THENCE N89°57'39"W, 630.93 FEET; THENCE N00°08'29"E, 162.98 FEET; THENCE S89°57'13"E, 127.55 FEET; THENCE N03°15.47"E, 148.82 FEET; THENCE S89°57'13"E, 495.93 FEET TO THE POINT OF BEGINNING, CONTAINING 177,100 SQUARE FEET, OR 4.07 ACRES MORE OR LESS.

30' ACCESS EASEMENT

COMMENCING AT THE NORTHEAST CORNER OF SAID NE/4 NW/4, THENCE N89°57' 13"W, ON THE NORTH LINE OF SAID NE/4 NW/4, 442.06 FEET TO THE POINT OF BEGINNING; THENCE S00°02' 46"W, 43.16 FEET; THENCE S00°39'03"W, 82.99 FEET; THENCE S49°06' 59" W, 32.89 FEET; THENCE S35°23'59"W, 24.57 FEET; THENCE S20°57' 18"W, 43.48 FEET; THENCE S07°01' 45" W, 37.15 FEET; THENCE S03°15' 47"W, 283.24 FEET; THENCE N89°57' 13" W, 30.05 FEET; THENCE N03°15' 47"E, 285.91 FEET; THENCE N07°01' 45"E, 41.80 FEET; THENCE N20°57' 18" E, 50.95 FEET; THENCE N35°23' 59" E, 31.98 FEET; THENCE N49°06' 59" E, 23.00 FEET; THENCE N00°39' 03" E, 69.33 FEET; THENCE N00°02'46"E, 43.00 FEET TO THE NORTH LINE OF SAID SECTION; THENCE S89°57'13"E ALONG THE SECTION LINE FOR A DISTANCE OF 30.00 FEET, CONTAINING 16 ,401 SQUARE FEET, OR 0.376 ACRES MORE OR LESS

This Item was approved by The City of Claremore-Rogers County Metropolitan Area Planning Commission by a vote of 7-0 no one spoke against

Commission DeLozier motioned to open public hear, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to open public hearing at 9:16 am

Jim Loller, Planning Commission presented, no opposition

Commissioner Burrows motioned to close public hearing, second Commissioner DeLozier; roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to close public hearing at 9:19 am

Commissioner Burrows motioned to approve ZONING CHANGE AR to RS-60 on Tract 2, second Commissioner DeLozier; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

UTILITY PERMITS:

1. District 1
RWD #2, Rogers County - To cross county highway or local road E. Lowry Rd approximately 0.07 miles east of E. Lowry Rd. & Sioux Ave. Junction and further described as: 390 feet east of the NW corner of Section 3 Township 21 Range 16, Rogers County. U19-20
2. District 1
RWD #2, Rogers County - To cross county highway or local road E 460 Rd approximately 0.27 miles west of E 460 Rd & S 4180 Rd Junction and further described as: 1440 feet west of the NE corner of Section 35 Township 22 Range 16, Rogers County. U19-21
3. District 1
AT&T - To cross county highway or local road E. Kingsridge Rd & Wind Ridge Dr and to parallel E 480 Rd approximately .68 miles east of S 4180 Rd & E 480 Rd junction and further described as: 10 feet east of the SW corner of Section 1 Township 21 Range 16, Rogers County. U19-22

Jim Loller, Planning Commission stated that the permits are in order

Commissioner DeLozier motioned to approve Utility Permits 1-3, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

ROADS & BRIDGES:

1. Discussion/possible action to approve ODOT Form 324a for reimbursement of \$8,310.00 from CIRB to account 1102-6-4100-2005 for acquired right-of-way of Parcel 1.0 related to Rogers County Bridges 60 and 61 over Dog Creek, J/P 31402(04) (DeLozier)
2. Discussion/possible action to approve ODOT Form 324a for reimbursement of \$7,280.00 from CIRB to account 1102-6-4100-2005 for acquired right-of-way of Parcel 2.0 related to Rogers County Bridges 60 and 61 over Dog Creek, J/P 31402(04) (DeLozier)
3. Discussion/possible action to approve ODOT Form 324a for reimbursement of \$7,620.00 from CIRB to account 1102-6-4100-2005 for acquired right-of-way of Parcel 3.0 related to Rogers County Bridges 60 and 61 over Dog Creek, J/P 31402(04) (DeLozier)
4. Discussion/possible action to approve ODOT Form 324a for reimbursement of \$13,250.00 from CIRB to account 1102-6-4100-2005 for acquired right-of-way of Parcels 4.0 and 4.1 related to Rogers County Bridges 60 and 61 over Dog Creek, J/P 31402(04) (DeLozier)

- Discussion/possible action to approve ODOT Form 324a for reimbursement of \$17,545.00 from CIRB to account 1102-6-4100-2005 for acquired right-of-way of Parcel 5.0 related to Rogers County Bridges 60 and 61 over Dog Creek, J/P 31402(04) (DeLozier)

Commissioner DeLozier motioned to approve Roads & Bridges 1-5, second Commissioner Burrows;
 Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

Fund	Fund Name	Apportion #1 Amount	Apportion #2 Amount
1102	County Highway Unrestricted	\$ 231,366.69	\$ 16,439.48
1103	County Bridge and Road Improvement	\$ 33,327.37	\$ 9,400.00
1201	911 Phone Fees	\$ 1.75	\$ -

1204	Assessor Revolving Fee	\$ 8.24	\$ 155.00
1208	County Clerk Lien Fee	\$ 48.60	\$ 781.25
1209	County Clerk Records Mgmt and Preservation	\$ 270.62	\$ 3,365.00
1210	Jail	\$ 1,488.85	\$ 58.66
1211	Court Clerk Payroll	\$ -	\$ -
1212	Emergency Management	\$ 30,000.00	\$ 7,500.00
1219	Planning and Zoning	\$ 922.00	\$ 11,000.00
1220	Resale Property	\$ 27,218.89	\$ 25,553.25
1222	Sheriff Board of Prisoners	\$ -	\$ 12,329.79
1223	Sheriff Commissary	\$ -	\$ 26,155.11
1225	Sheriff Forfeiture	\$ -	\$ 6,010.00
1226	Sheriff Service Fee	\$ 6,572.64	\$ 38,706.53
1230	Treasurer Mortgage Certification	\$ 859.18	\$ 675.00
1235	County Donations	\$ 2,125.00	\$ -
1301	Use Tax - ST	** \$ 126,477.73	\$ -
1301	Excess Use Tax	\$ -	\$ 82,184.94
1305	Courthouse Improvements - ST	** \$ 116,196.84	\$ -
1313	Road and Bridges - ST	\$ 6,752.80	\$ 1,413.77
1315	Jail - ST	\$ 232,831.72	\$ -
1326	Judgement Debt - ST	** \$ 232,393.67	\$ -
1526	OAG 2018 Safe OK Grant	\$ -	\$ -
7201	Court Clerk Revolving	\$ 8,308.41	\$ -
7605	Educational Trust	\$ 1,038.00	\$ -
	**Wire Out		

Commissioner DeLozier motioned to approve the Cash Fund Estimate of Needs and Request for Appropriations, second Commissioner Burrows;
 Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

TRANSFER OF FUNDS:

- From Visual Inspection Salaries (0001-1-1700-1110) into General Fund Maintenance & Operations (0001-1-2000-2005) in the amount of \$60.73 for workers compensation for March
 Commissioner DeLozier motioned to approve the Transfer of Funds item 1, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried
- From District 2 T-Hwy Maintenance & Operations (1102-6-4200-2005) into District 1 T-Hwy Maintenance & Operations (1102-6-4100-2005) in the amount of \$2,150.00 for reimbursement for LED signs

Commissioner DeLozier presented then motioned to approve Transfer of Funds #2, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

BLANKET PURCHASE ORDERS

- Materials, Supplies, Parts, Groceries & Prescriptions
 Commissioner Burrows motioned to approve blanket purchase orders from the following departments: District 1, District 2, District 3, second Commissioner DeLozier; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

AGENDA ITEMS:

- County Clerk Cashbook and Summary report (Clerk)

Commissioner DeLozier motioned to approve the County Clerk Cashbook and Summary report, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

2. Monthly report of officers

Clerk Heidlage stated that all departments were there except Assessor and Election Board, Commissioner DeLozier motioned to approve the monthly report of officers except Assessor and Election Board, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

3. Discussion/possible action regarding Proclamation 2019-3 declaring National Public Safety Telecommunicators Week, April 14-20, 2019 (Burrows)

Commissioner Burrows read Proclamation 2019-3 then motioned to approve, second Commissioner DeLozier; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

4. Discussion/possible action regarding County 2020 Census Partnership Resolution 2019-115 (Hendrix)

Chairman Hendrix read County 2020 Census Partnership Resolution 2019-115, Commissioner DeLozier motioned to approve Resolution 2019-115, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

5. Discussion regarding the City of Claremore approving resolution to amend and reduce the speed limit on Hwy 20 according to ODOT proposal (Hendrix)

Commissioner Burrows presented – So Acknowledged

6. Update and presentation by David Stewart regarding the Claremore Bike Trail (Burrows)

David Stewart and Rory Peterson presented; No action taken

7. Discussion/possible action regarding agreement between Troy & Banks, Utility and Telecommunication consultants and Rogers County (Hendrix)

Chairman Hendrix presented, Commissioner DeLozier motioned to approve the agreement between Troy & Banks, Utility and Telecommunication and Rogers County, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

8. Discussion/possible action regarding preparation of the financial statements of Rogers County, comprised of the annual statement of receipts, disbursements, and changes in fund balance-regulatory basis, for the year ending June 30, 2019 and related notes to the financial statements by Turner & Associates, PLC (Hendrix)

Commissioner DeLozier motioned to approve Turner & Associates, PLC to prepare financial statements of Rogers County, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

9. Discussion/possible action regarding engagement letter from Turner & Associates, PLC for 2018-19 financial statements, 2019-20 Estimate of Needs and 2019-20 Publication Sheet in the form prescribed by the State of Oklahoma for Rogers County (Hendrix)

Commissioner DeLozier motioned to approve engagement letter from Turner & Associates, PLC for 2019-2020 budget process, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

PUBLIC COMMENTS: None

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to approve purchase orders as presented, second Commissioner Burrows; Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried

RECESS OR ADJOURNMENT:

Commissioner DeLozier motioned to adjourn, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye – motion carried to adjourn at 10:49 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Steve Hendrix, Chairman

Ron Burrows, Vice-Chairman

Dan DeLozier, Member

(SEAL)

By: _____
Jeanne M. Heidlage, Rogers County Clerk