

ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS

Regular Meeting, April 2, 2018

MINUTES

Chairman DeLozier called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Thursday, March 28, 2018 at 8:55 am

Commissioner Hendrix led the pledge and Coy Jenkins, Sheriff Department offered the prayer

Commissioner Burrows motioned to approve the March 26, 2018 Regular Meeting minutes, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ANNOUNCEMENTS: District 3 will be open this Saturday and the first Saturday of every month to receive trash, Sexual Harassment Training at the County Building for County Employees is Wednesday at 9:00, Northwest Fire has a Bond Election Tuesday.

PLANNING/ZONING:

1. Public hearing with discussion and possible action on the request of Final Plat Approval of Homestead. An Addition to Rogers County, State of Oklahoma Part of Section 27, T-21-N, R-14-E, I.B.&M., Rogers County, State of Oklahoma APPLICANT: Soc's Development, Engineer: Kellogg Engineering. Current Zoning: RS-10. Case #2176; Location: Southeast corner of N. 145th East Ave. and 86th Street North. This item was approved by the City of Claremore-Rogers County Metropolitan Area Planning Commission on January 3, 2018 by a vote of 6-0 with one member abstaining, one member absent.

Commissioner motioned to open public hearing, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:05 am

Jim Loller, Planning Commission explained that all the requirements have been met, Commissioner Hendrix stated that the last inspection has been made and everything that was asked has been done, he has no objection, no one present in opposition

Commissioner Burrows motioned to close public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:07 am

Commissioner Hendrix motioned to approve the final plat, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BIDS: REVIEW/LET/AWARD

1. Bid 17/18-26 Live Scan Fingerprint Equipment (Sheriff)

Margie Wright, Purchasing Agent stated that there were 7 sent out and 3 received back, Mentaliz bid was opened by mistake, it was immediately put into a sealed envelope,

Mentaliz, Inc. – \$19,940.00, additional second year warranty \$5,002.09, additional second year maintenance included in the second-year warranty, project to be completed within 30 days upon award of bid,

iTouch Biometrics - \$19,200.00, additional second year warranty \$1,980.00 warranty and maintenance, 10-14-day delivery

Data Works Plus - \$17,957.00, additional second year warranty \$2,154.00, maintenance \$1,795.00, 60 days after award of bid,

Commissioner Hendrix motioned to table for one week, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Bid 17/18-17 Four Wheel Drive Self Propelled Chip Spreader (DeLozier)

There differences on the wording of the bid specifications between the Clerk's office and District 1, ADA Lepak suggested to compare the State Contract Specs and Specs that District 1 provided, once there is agreement on the wording, then go out for bid

3. Bid 17/18-28 Emulsion Broom Spreader (DeLozier)

Chairman DeLozier stated that this is the same as Chip Spreader, Commissioner Burrows stated that there is another vendor for broom spreader, Chairman DeLozier will look over both broom spreader specs

ROADS & BRIDGES:

1. Discussion and possible action to approve ODOT Form 324a for reimbursement of \$14,000.00 from CIRB to account 1102-6-4100-2005 for acquired right-of-way of Parcel 1.0 related to Rogers County Bridge 74 over Sweetwater Creek, J/P 30712(04). (DeLozier)

Chairman DeLozier motioned to approve, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

GRANTS:

1. CDBG Public Hearing for FY 18 ODOC CDBG Application Cycle.

Chairman DeLozier motioned to open Public Hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open Public Hearing at 9:26 am

Andy Armstrong, Grand Gateway, explained that last week the Board authorized a hearing for FY 18 CDBG Application Cycle and approved a citizen participation plan, Rural Water District #3 is the originator of the project, no projects applications at this time

Chairman DeLozier motioned to close Public Hearing, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close Public Hearing at 9:29 am

TRANSFER OF FUNDS:

1. From Visual Inspections Salaries (0001-1-1700-1110) into the General Fund (0001-1-2000-2005) in the amount of \$142.53 for March Workers Compensation

Commissioner Burrows motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS

1. Materials, Supplies, Parts, Groceries & Prescriptions

Blanket Purchase orders presented for District 1, District 2, District 3, Commissioner Burrows motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

AGENDA ITEMS:

1. Discussion/Possible action regarding removing Deborah Harris as receiving officer and naming Melba Pope as receiving officer for the Sheriff's Office

Chairman DeLozier motioned to approve, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Discussion/Possible action regarding removing Melba Pope and Katie Mixon as receiving officers and naming Kellie Guess and Charles Welch as receiving officers for the Jail

Chairman DeLozier motioned to approve, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Discussion/Possible action regarding naming Jim Loller and Randy Jones as receiving officers for the Planning Commission.

Chairman DeLozier motioned to approve, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Acknowledge receipt of 2017 Mineral Interest Report from Oklahoma State Treasurer, Ken Miller, and inform the public that it is available for viewing in the County Clerk's office. (Clerk)

Chairman DeLozier motioned to approve, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

5. Discussion and possible action for the Board of County Commissioners to enter an executive session pursuant to Title 25 O.S. 2011, § 307(B)(4), for the purpose of confidential communications by it with its attorneys concerning a pending or potential investigation, claim, or action, the Board of County Commissioners having been advised by its attorneys that disclosure thereof will seriously impair the ability of the Board of County Commissioners to process the claim, or to conduct the pending investigation, litigation or proceeding in the Public Interest, to-wit: Potential litigation involving Rogers County Court Clerk, Kim Henry.

ADA Lepak recommended to enter into executive session, Commissioner Hendrix motioned to enter into executive session, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to enter into Executive Session at 9:34 am

6. Possible Action on a motion to terminate executive session and resume regular session.
Commissioner Hendrix motioned to terminate executive session, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to terminate executive session at 10:12 am

7. Discussion and possible action regarding executive session item.
Chairman DeLozier read a letter submitted by Mrs. Henry's attorney, Commissioner Hendrix motioned to accept the Court Clerk's request for leave of absence while these actions go through the appropriate legal process, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ADA Lepak stated that he called Kim Henry's attorney, he assured me that Mrs. Henry will turn in her keys, key card and county cell phone if she has one and any other county property she has, ADA Lepak went on to say that part of the reason for accepting the leave of absence is important, as it does not require immediate action from the Board, but he also stated that this does not prevent the Board from acting in the future, ADA Lepak will come back to the Board with any information he receives that would indicate that the Board needs to take official action, also under Oklahoma law the first Deputy is in charge of that office in Mrs. Henry's absence, Cathi Edwards the First Deputy is the acting Court Clerk during the period that Mrs. Henry is gone.

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner Burrows motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Chairman DeLozier motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:38 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier, Chairman

Steve Hendrix, Commissioner

Ron Burrows, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk