

## MINUTES

Chairman Burrows called the meeting to order;

**Roll call** – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda posted Thursday, November 30, 2017 at 2:45 pm

ADA Lepak led the pledge and County Clerk Heidlage offered the prayer

Commissioner DeLozier motioned to approve the November 27, 2017 Regular Meeting and November 28, 2017 Special Meeting minutes, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**ANNOUNCEMENTS:** Kick off meeting for United Way will be Thursday, December 7, 2017 at 3:00 pm in the Commissioner's Meeting room.

## ITEM 9: PLANNING/ZONING:

### Item 1

#### District 1

Public hearing with discussion and possible action on the request of Preliminary Plat Approval of Wind Ridge Subdivision. APPLICANT: Highfill Properties, Engineer: Valerie Rogers. Current Zoning: AR and RS-25. ACRES: +/- 80.03. LEGAL DESCRIPTION:

**RS-25 Zoning Legal** A tract of land located in the Southeast Quarter (SE/4) and the Southwest Quarter (SW/4) of Section One (1) of Township Twenty-one (21) North and Range Sixteen (16) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Rogers County, State of Oklahoma; being more particularly described as follows: Beginning at the SW corner of the SE/4 of Sec. 1, T-21-N, R-16-E, I.B.&M.; Thence N 01°18'41" along the west line of said SE/4 a distance of 659.79 feet; Thence S 88°17'26" W a distance of 1313.60 feet; Thence S 01 °13'33" E a distance of 659.99 feet to the south line of the SW/4 of said Sec. 1; Thence S 88°16'57" W a distance of 14.00 feet to the SW corner of the SE/4 of said SW/4; Thence N 01 ° 13'33" W along the west line of said SE/4 SW/4 a distance of 1181.95 feet; Thence N 88° 18' 14" E a distance of 1326.82 feet to the west line of said SE/4; Thence N 01°18'41" W along the west line of said SE/4 a distance of 238.14 feet; Thence N 88° 17'57" E a distance of 600.01 feet; Thence S 01 °18'41" E a distance of 1419.40 feet to the south line of said SE/4; Thence S 88°16'54" W a distance of 600.02 feet to the Point of Beginning, and containing 35.663 acres, more or less. Basis of bearing is the Oklahoma State Plane Coordinate System.

#### **AR Zoning Legal**

A tract of land located in the Southwest Quarter (SW/4) of Section One (1) of Township Twenty-one (21) North and Range Sixteen (16) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Rogers County, State of Oklahoma; being more particularly described as follows: Beginning at the SE corner of the SW/4 of Sec. 1, T-21-N, R-16-E, I.B.&M.; Thence N 01°18'41" W along the west line of said SE/4 W a distance of 1181.44 feet to the Point of Beginning; thence S 88° 18'14" W a distance of 1326.82 feet to the west line of the SE/4 of said SW/4; Thence N 01 °13'33" W a distance of 1458.00 feet to the NW corner of the NE/4 of said SW/4; Thence N 88°18'58" E a distance of 1324.64 feet to the NE corner of said NE/4 SW/4; Thence S 01°18'41" E a distance of 1457.70 feet to the Point of Beginning, and containing 44.368 acres, more or less. Basis of bearing is the Oklahoma State Plane Coordinate System.

**ADDRESS:** 1/2 mile east of 4180 Road on Blue Starr, Claremore, Oklahoma 74017.

This Item was approved by the City of Claremore, Rogers county Planning Commission by a vote of 7-0  
Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to open public hearing at 9:03 am**

Jim Loller, Planning Commission stated this was a Preliminary Plat submitted by Highfill Properties for 80.03 acres, 48 lots, 3 blocks, 1 reserve, part will be AR and the other part will be RS-25, has gone through the approval of Kellogg Engineering, approved at Planning Commission unanimous and no objection, no one present to speak on behalf or in opposition, reason for two different zoning is the bigger lots

Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to close public hearing at 9:05 am**

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to approve Preliminary Plat**

**Item 2**

**District 1**

Public hearing with discussion and possible action on the request for ZONING CHANGE from AG (Agricultural) to RS-40 (Residential) that the intended use of the property, after rezoning, Residential. Two Tracts ACRES: +/- 4.00, 1.00. APPLICANT: Taylor Stephens

LEGAL DESCRIPTION: A tract of land lying in the NW ¼ of Section 1, Township 21 North, Range 16 E. of the I. B. & M., Rogers County, Oklahoma.

ADDRESS: 15412 E. 470 Road, Claremore, Ok.

This Item was approved by the City of Claremore, Rogers county Planning Commission by a vote of 7-0  
Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to close open public hearing at 9:07 am**

Jim Loller explained that this is clean up, the tract was originally split between relatives, one acre was split off by a Deed, has not gone through the proper zoning, because the tracts went smaller they went into different zoning, no opposition or support of, received unanimous support from Planning Commission

Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to close public hearing at 9:08 am**

Commissioner DeLozier motioned to approve, second Commissioner Hendrix:

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**BIDS: REVIEW/LET/AWARD**

1. Bid 17/18 -15, 6-month Bid, Road & Bridge Material

Margie Wright, Purchasing Agent stated that there were 28 bids sent out and 17 received back, bids are available in the County Clerk's office for review, Commissioner DeLozier motioned to table for one week so Margie can put on a spreadsheet, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

2. Road Striping, Frederick Road to Hwy 88 – Phone Quote

Chairman Burrows motioned to approve Advanced Workzone Service bid for \$5,950.00, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

3. Crane Service, Southaven Bridge Replacement Project – Phone Quote

Chairman Burrows stated that there were 5 crane companies that gave phone quotes, Belger was low bid at \$12,402.00, Chairman Burrows motioned to select Belger, low bid, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**ROADS & BRIDGES:**

1. Discussion and possible action regarding procurement of permanent highway easement, temporary easement, improvements, and all damages for Rogers County District #1 Bridge 73 over Sweetwater Creek, J/P 30713(04) Parcel 2.0, per Offer Letter to James U. Rogers and Sue Jane Rogers in the amount of \$6,855.00; currently programmed to be reimbursed from CIRB funds. (District 1)

2. Discussion and possible action regarding procurement of permanent highway easement, temporary easement, improvements, and all damages for Rogers County District #1 Bridge 73 over Sweetwater Creek, J/P 30713(04) Parcel 4.0, per Offer Letter to Joe E. Dietzfeld in the amount of \$4,049.00; currently programmed to be reimbursed from CIRB funds. (District 1)
3. Discussion and possible action regarding procurement of permanent highway easement for Rogers County District #1 Bridge 73 over Sweetwater Creek, J/P 30713(04) Parcel 5.0, per Offer Letter to James Hogeland and Teresa Hogeland in the amount of \$3,000.00; currently programmed to be reimbursed from CIRB funds. (District 1)
4. Rogers County District #1 Bridge 74 over Sweetwater Creek, J/P 30712(04) Parcel 2.0, per Offer Letter to Zane N. James and Brooklynn D. Hall in the amount of \$9,999.00; currently programmed to be reimbursed from CIRB funds. (District 1)
5. Discussion and possible action regarding procurement of permanent highway easement for Rogers County District #1 Bridge 74 over Sweetwater Creek, J/P 30712(04) Parcel 3.0, per Offer Letter to Mark A. Franks and Susan D. Franks in the amount of \$1,200.00; currently programmed to be reimbursed from CIRB funds. (District 1)

Commissioner DeLozier explained that the bridges are around the corner from each other, on the same creek, in right-a-way process will have only one left, will pay out of road funds to be reimbursed by CIRB, Commissioner DeLozier motioned to approve numbers 1-5, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **TRANSFER OF FUNDS:**

1. From Sheriff Salaries (0001-2-0400-1110) in the amount of \$75,000.00 to be deposited into Courthouse Security Salaries (0001-2-3500-1110) To correct transfer that was done in error 10-11-2017 JE#025

Under Sheriff Jon Sappington explained that after the budget was approved he didn't see the money moved over, Jon then made a transfer and the County made a transfer, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **BLANKET PURCHASE ORDERS**

1. Materials, Supplies, Parts, Groceries & Prescriptions

Blanket purchase orders presented for Assessor, Maintenance, District 1, District 3, Drug Court, Health Department, Health Department, OSU Extension, Sheriff Department, Sheriff Jail, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **AGENDA ITEMS:**

1. Presentation from OneVoice 2018 Regional Legislative Agenda

Zack Stoycoff, Tulsa Regional Chamber gave a presentation about legislative priorities of the business, education and public sectors of Northeast Oklahoma, Commissioner DeLozier motioned to endorse the OneVoice 2018, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

2. Discussion/Possible Action regarding Antenna Site License Agreement between Rogers County and CTI Towers Assets II, LLC

Under Sheriff Jon Sappington ask to table for one week, Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

3. Resolution #2018-80 for reimbursement to General Fund Account from the US House of Representative

Christine Kihega explained that this was 2 payments, a prorated amount and \$1,000.00 for November, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

4. Discussion/Possible Action regarding subscribe to software between Warren Cat and Rogers County (District 3)

Chairman Burrows explained that this was an electronic device that lets you know if when pressure and fluids are low, subscription from now until the end of the year then will do annual subscription, Chairman Burrows motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

5. Discussion/Possible Action regarding acceptance of temporary easement to enable improvements to roadway and drainage along East 405 Road between Wayne Johnson and Rogers County (District 1)

Commissioner DeLozier explained that this is a drainage issue that has been going on for some time, tried to run creek down the road but can't, going to have to move over, in order to do that we will go onto private property, this will give us temporary easement to fix the problem, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

6. Discussion/Possible Action regarding plaques for Rogers County KIA between Claremore VFW and Rogers County

Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

7. Discussion/Possible Action regarding proposed name change for old existing portion of 193<sup>rd</sup> E. Ave. which is now a one lane, one-way, downhill alternative route from the new 193<sup>rd</sup> St to Hwy 266. The new road name shall be "N. 193<sup>rd</sup> E. Ave. Byway". It will include the old portion of 193<sup>rd</sup> Street and the short portion of 540 Rd. E. which connects from 266 Hwy to the new 193<sup>rd</sup> E Ave (District 2)

Commissioner Hendrix explained that projects have been completed on 193<sup>rd</sup> and has been open for some time, an alternate route was left to the east which is a portion of the old 193<sup>rd</sup> Street, to avoid confusion on an emergency response situation want to rename the old portion as 193<sup>rd</sup> E. Ave. Byway, a one-way street, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**Amendment** – to strike the E. Ave. use N. 193<sup>rd</sup> Byway, Commissioner DeLozier resend his motion, Commissioner DeLozier resend his second;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to resend the original motion**

Commissioner Hendrix motioned to rename the street N. 193<sup>rd</sup> Byway, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**PUBLIC COMMENTS:**

Vicki Atchley, 911 Dispatch Center Director, stated that the name of the Street on 7 will not fit into the 911 system or the state standards that we are adopting, she suggested to use N. 193<sup>rd</sup> Byway, she suggested that the E. Ave. be dropped. Commissioner Hendrix amended his original motion to remove the East Avenue from the address, Commissioner DeLozier seconded the amended motion

**Roll Call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Amended Motion carried**

**PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

Commissioner Hendrix motioned to pay all purchase orders presented, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to adjourn at 10:06 am**

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

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Ron Burrows, Chairman

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Steve Hendrix, Commissioner

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Dan DeLozier, Commissioner

(SEAL)

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Jeanne M. Heidlage, Rogers County Clerk