

MINUTES

Chairman Burrows called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Thursday, December 14, 2017 at 2:15 pm

Clerk Heidlage led the pledge and Ryan Baze offered the prayer

Commissioner DeLozier motioned to approve the December 11, 2017 Regular Meeting minutes, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ANNOUNCEMENTS: Courthouse will be closed Monday and Tuesday for the Christmas Holidays; Commissioners Meeting will be on Wednesday at 9:00 am; Emergency Management Director, Scotty Stokes gave an update regarding the fire risk. Ryan Baze, Maintenance, Shawn Snider, a new employee; Chairman Burrows announced that Southaven road is closed and excavation for the bridge replacement begun; Winnona Robertson, County Clerk First Deputy announced that payroll deductions for United Way are due Friday.

UNFINISHED BUSINESS:

1. Bid 17/18 – 17 HMHL (Hot Mix Hot Lay) & HMCL (Hot Mix Cold Lay)

District 1 – FOB Hot Mix Hot Lay

Commissioner DeLozier stated that the low bid awarded on all except for the following:

CRS-2+

CHFRS-2P 4% Polymer

SS-1,

CRS-2

CRS-2S

AEP

AEP 50/50

Above listed awarded to Ergon Asphalt due to location

Delivered Hot Mix Hot Lay – low bid awarded on all items

Asphalt –

Type A 58-28 low bid,

Type A 64-22 Tulsa Asphalt because of distance

Type B 70-28 and Type C 70-28 low bid APAC

Superpave Type S4 64-22 Tulsa Asphalt because of distance

Superpave Type S4 70-28 Tulsa Asphalt because of distance

Superpave Type S5 64-22 APAC because of distance

Superpave Type S5 70-28 Tulsa Asphalt because of distance

50# bag cold patch per bag FOB and Delivered – Logan Asphalt

60# bag cold patch per bag FOB and Delivered – T & C Asphalt

District 2 – Commissioner Hendrix awarded the following:

FOB Hot Mix Hot Lay

CQSR-TR low bid Wright Asphalt

CRS-2+ Coastal Energy

CRS-TR low bid Wright Asphalt

CQS-1F Ergon Asphalt

CHFRS-2P 4% Ergon Asphalt

SS-1 Ergon Asphalt because of location

SS-1 50/50 Ergon Asphalt

EMS-1PF Ergon Asphalt

CRS-2 Ergon Asphalt

CRS-25 Ergon Asphalt because of location

CBC-1H Ergon Asphalt

AEP Ergon Asphalt

AEP 50/50 Ergon because of location

Delivered Hot Mix Hot Lay – All low bids awarded

Asphalt – Type A, B, & C APAC Central

Superpave APAC Central due to location

50# cold patch bag FOB and Delivered low bid Logan Asphalt

60# cold patch bag FOB & Delivered T&C Asphalt.

District 3 – Chairman Burrows awarded the following:

FOB Hot Mix Hot Lay

CQS-TR low bid Wright Asphalt
CRS-2+ Ergon Asphalt because of location
CRS-TR Wright Asphalt
CQS-1F Ergon Asphalt
CHFRS-2P 4% Polymer Ergon Asphalt due to location
SS-1 Ergon Asphalt due to location
SS-1 50/50 Ergon Asphalt
CMS-1PF Ergon Asphalt
CRS-2 Ergon Asphalt because of location
CRS-25 Ergon Asphalt because of location
CBC-1H Ergon Asphalt
AEP and AEP 50/50 Ergon Asphalt because of location

Delivered Hot Mix Hot Lay – low bid awarded on all items

Asphalt – Type A, B, and C 58-28 APAC Central, Type A, B, and C 64-22 APAC Central because of location and availability

Type B and C 70-28 APAC Central
Superpave Type S4 64-22 APAC Central because of location
Superpave Type S4 70-28 APAC Central,
Superpave Type S5 64-22 APAC because of location
Superpave Type S5 70-28 APAC Central
50# Bag Cold Patch per bag FOB and Delivered low bid Logan Asphalt
60 # Cold Patch bag FOB & Delivered T&C Asphalt

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Bid 17/18 - 18 -30 Yard Dumpsters – 6 Month Bid

Chairman Burrows motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

A COMPLETE LIST OF ALL BIDS AWARDED CAN BE FOUND ON THE ROGERS COUNTY WEBSITE UNDER THE TAB, BID AWARD SPREADSHEET

GRANTS:

1. Discussion and possible action regarding authorization for Chairman to submit a monthly drawdown request in the amount of \$75,000.00 for 16721 CDBG 16 (RWD #3 Tacora WTP Project).

Andy Armstrong explained that this was a draw to pay Rural Water #3 back for the work that had already be done in October by Crossland Heavy Construction, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ROADS & BRIDGES:

1. Resolution 2018–83 regarding closing public way in the platted Town of Tiawah (Commissioners)

Jim Tanner, Attorney explained that this is a closed street that had never been open, had no name, no opposition, Chairman Burrows motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

CLAIMS:

1. **Salaries:** December Payroll

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS

1. Materials, Supplies, Parts, Groceries & Prescriptions

Blanket purchase orders presented for Assessor, District 1, District 2, District 3 and Drug Court, Commissioner DeLozier motion to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

AGENDA ITEMS:

1. Monthly Report of Officers

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Discussion/Possible Action regarding the appointment of John Williams to the Rogers County Public Facilities Authority as trustee, filling the vacancy created by the resignation of Herb McSpadden.

Commissioner DeLozier motioned to approve the appointment of John Williams, Jr. to the Rogers County Public Facilities Authority, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Discussion/Possible Action regarding the installation of ATM in the Courthouse by Gary Watkins of ATMOne, Inc. (Treasurer)

Presentation on putting an ATM machine in the courthouse, Commissioner Hendrix motioned to approve with contract changes by ADA Lepak, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Discussion/Possible Action regarding the removal of Anna Snipes as Receiving Officer for the Treasurer's Office and adding Margaret Hayworth as Receiving Officer (Treasurer)
5. Discussion/Possible Action regarding the removal of Vernetta Bowman as Requisitioning Officer and adding Anna Snipes as Requisitioning Officer (Treasurer)

Commissioner DeLozier motioned to approve items 4 & 5, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

6. Resolution 2018-82 to be deposited into the General Fund Election Board Account (0001-1-2200-2005) in the amount of \$21.50 and into Account (0001-1-1-2200-1130) in the amount of \$150.71 and into Account (0001-1-2200-1110) in the amount of \$666.64 and into Account (0001-1-2200-2-2005) in the amount of \$281.70 for election expenses. (Election Board)

Julie Dermody, Election Board explained that this was for election expenses, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

7. Resolution 2018-84 to be deposited into the General Fund Election Board Account (0001-1-2200-1130) in the amount of \$140.00 and into Account (0001-1-2200-1110) in the amount of \$335.30 and into Account (0001-1-2200-2005) in the amount of \$123.16 for reimbursement for election expenses (Election Board)

Julie Dermody, Election Board explained that this was for election expenses, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

8. Discussion/Possible Action regarding the rotation for the publication of Board of County Commissioners

Chairman Burrows suggested that the current rotation no be changed for the minutes and purchase orders. He suggested considering changing the process concerning the publication of bids to allow flexibility when time constraints are involved. The cost for the bid publication is minimal to the newspaper as far as income. This would allow the Clerk's office to complete the bid requirements in a timely manner. Clerk Heidlage explained that the bids and bid publication fell under the duties of the Purchasing Agent in the Clerk's office. We would use whatever publication that could meet the requirement of the bid publication. If we were in the rotation of the Inola Independent and the bid procedure would work with the timing of the bid, it would be the paper we would use. This will not affect the publication rotation of minutes and purchase orders, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Drawing for the 2018 rotation for the publication –

1st Quarter - Chelsea Reporter

2nd Quarter - Oologah Lake Leader

3rd Quarter - Claremore Progress

4th Quarter - Inola Independent

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner Hendrix motioned to pay all purchase orders presented, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk