

MINUTES

Vice-Chairman DeLozier called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, 1st Deputy District 3 Hughes – present

Quorum was established and noted that the agenda posted Thursday, December 07, 2017 at 4:49 pm

ADA Lepak led the pledge and Allen Carter, District 2 offered the prayer

Commissioner Hendrix motioned to approve the December 4, 2017 Regular Meeting minutes, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

ANNOUNCEMENTS:

Share the Spirit is this week, will be handing out food baskets Friday.

ITEM 8: UNFINISHED BUSINESS:

1. Bid 17/18- 15, 6 Month Bid – Road and Bridge Material – **NOTE** this item was tabled from the December 4, 2017 regular meeting for further review

District 1

Rock – price per ton FOB (Freight on Board)

Class A – ¾” and 1 ½” Anchor Stone, ¾”, 1”, 1 ½”

Crusher Run ¾”, 1” and 1 ½” low bid Anchor Stone, 3” low bid- Pryor Stone,

Wash Chips – ¾” - low bid APAC Tulsa, 3/8” low bid Greenhill Materials, ½” low bid APAC Tulsa

Concrete Chips – APAC Tulsa,

Screenings low bid Pryor Stone,

Rip Rap Quarry Run - Anchor Stone,

Graded Rip Rap – low bid Pryor Stone,

Surge Rock – Anchor Stone,

Shot Rock low bid Pryor Stone,

Aggregate Base – Anchor Stone,

Aggregate Base Pugged – Anchor Stone,

Gabion Rock – low bid Pryor Stone.

District 2

Rock – price per ton FOB (Freight on Board),

Class A – ¾” and 1 ½” low bid Anchor Stone locations South of Highway 20

APAC Oologah, locations North of Highway 20

Crusher Run ¾” – APAC Tulsa

Crusher Run 1” – APAC Oologah and APAC Tulsa due to location,

Crusher Run 1 ½” – APAC Tulsa,

Crusher Run 3” – APAC Oologah and APAC Tulsa due to location,

Washed Chips – ¾” low bid APAC Tulsa, 3/8” – low bid Greenhill Materials, ½” – low bid APAC Tulsa,

Concrete Chips – 1 ½” APAC Tulsa,

Screenings – APAC Oologah and Greenhill Materials, depending on location

Rip Rap Quarry Run – Anchor Stone

Graded Rip Rap – Anchor Stone

Surge Rock – Anchor Stone

Shot Rock – Anchor Stone and APAC Oologah, depending on location

Aggregate Base & Aggregate Base Plugged – bid awarded to APAC Tulsa locations South of Highway 20 and APAC

Oologah, locations North of Highway

Gabion Rock – Anchor Stone based on location

District 3

Rock – price per ton FOB (Freight on Board),

Class A – ¾” & 1 ½” low bid Anchor Stone, Claremore location and Pryor Stone, Inola location

Crusher Run – ¾” low bid Pryor Stone, 1” Anchor Stone, 1 ½” low bid Pryor Stone, 3” low bid Greenhill, Claremore location and Pryor Stone, Inola location

Washed Chips – ¾” low bid APAC Tulsa, 3/8” low bid Greenhill Materials, ½” low bid APAC Tulsa

Concrete Chips – Anchor Stone,

Screenings – low bid Pryor Stone.

Rip Rap Quarry Run – Anchor Stone,

Graded Rip Rap – low bid Pryor Stone.

Surge Rock – Pryor Stone.

Shot Rock – low bid Pryor Stone.

Aggregate Base & Aggregate Base Plugged – Greenhill Materials.

Gabion Rock – low bid Pryor Stone.

District 1, District 2 and District 3 awarded:

Corrugated Poly Pipe – FOB (Freight on Board) – low bid Core & Main;

Delivered – low bid - Core & Main;

Plastic Pipe – low bid - Core & Main except 60” low bid- Fensco,

Used Steel Pipe, rounded –

12” low bid Railroad Yard

16” low bid Wheeler Metals,

18", 24" 30" low bid Sunbelt Equipment,
36", 37" low bid Railroad Yard,
48" low bid Wheeler Metals,
60" low bid Railroad Yard.
9' Steel Culvert Pipe – low bid Railroad Yard.
Galvanized Steel Square Post w/anchors, delivered per price per bundle of 25 – low bid Xcessories Squared,
Concrete per cubic yard – low bid GCC Ready Mix,
Precast Box Culverts – low bid Scurlock
Rebar – FOB – #3, #4, #5, #6 low bid Wheeler Metals
Delivered – #3, #4, #5, #6 low bid - Wheeler Metals
Road Sand – low bid - Muskogee Sand,
Manufactured Sand – low bid Anchor Stone
Salt & Pit Ash - NO Bids received

NOTE – A COPY OF BID AWARD IS AVAILABLE ON THE ROGERS COUNTY WEBSITE

2. Discussion/Possible Action regarding Antenna Site License Agreement between Rogers County and CTI Towers Assets II, LLC – **NOTE** this item was tabled at the December 4, 2017 regular meeting at the request of Undersheriff Sappington

Undersheriff Sappington couldn't be here, Commissioner Hendrix motioned to strike from the agenda, second First Deputy, District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

3. Discussion/Possible Action regarding plaques for Rogers county KIA (Killed in Action) between Claremore VFW and Rogers County – **NOTE** this item was tabled for further review

Mr. Robert Dorn, Claremore VFW explained that they wanted to put a plaque up at the Courthouse, on one side of the eternal flame in memory of all KIA (Killed in Action) from Rogers County. The names were obtained of the individuals and they have met with Hollister Monument for the design. The cost for each plaque will be \$950.00. VFW members voted to cover the cost of the plaques and if approved and they are asking the County for help from the Maintenance Department for assistance in mounting them. At some point additional names can be added to the plaque however the frequency has not been determined; Commissioner Hendrix motioned to assist in the installation of the plaques, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

BIDS: REVIEW/LET/AWARD

1. Bid 17/18 – 16 N. 193rd E. Avenue Bridge Project

1st Deputy District 3 Hughes motioned to strike from the agenda, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

2. Bid 17/18 – 17 HMHL (Hot Mix Hot Lay) & HMCL (Hot Mix Cold Lay)

Margie Wright, Purchasing Agent stated that there were 18 sent and 10 received, Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

3. Bid 17/18 - 18 -30 Yard Dumpsters – 6 Month Bid

Margie Wright, Purchasing Agent stated that there were 5 sent and 5 received, Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

4. Bid 17/18 – 19 RFP (Request for Proposal) for Emergency Notification System

Scotty Stokes, Emergency Management explained that is for the Emergency Notification System to go out for bid, he has worked with the Clerk's Office to get ready, ADA Lepak stated that there were some changes that he will make, Commissioner DeLozier motioned to approve to let bid with the changes from ADA Lepak, second 1st Deputy District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

ROADS & BRIDGES:

1. District 2 will Announce that we have gone through the engineer selection process and have chosen Guy Engineering to do a reconnaissance and feasibility study for a possible 76th Street Extension project from 193rd St. going east

Commissioner Hendrix explained that they have selected Guy Engineering to do a study on the extension for 76th Street, he is not putting this on the 5-year plan, it may be considered later. He is wanting to see if it is a viable project and what the scope of the project would be, sent 9 requests and received 5, they were narrowed to three and through the selection process Guy was chosen. No action taken.

GRANTS:

1. Discussion/Possible Action regarding Emergency Management Grant Program FY 2018 Sub-Grant Agreement (Emergency Management)

Scotty Stokes explained that this is the agreement that is signed every year with the State, ADA Lepak added that the State requires a 50/50 match, specifically requires that the Budget exceeds the amount of the Grant and that

basically the Emergency Management can exist without the Grant money, Commissioner DeLozier motioned to approve, second 1st Deputy District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

TRANSFER OF FUNDS:

1. From Assessor M&O (0001-1-1600-2005) in the amount of \$8,196.74 and from Visual Inspection (0001-1-1700-2005) in the amount of \$4,403.28 into IT (Information Technology) (0001-1-2500-2040) for a total transfer amount of \$900.00
 Assessor M&O amount should be \$450.00 and Visual Inspection should be \$450.00 for a total of \$900.00
2. From Assessor Visual Inspection (0001-1-1700-1110) in the amount of \$142.53 into General Fund M&O (0001-1-2000-2005) for Workers Compensation

Clerk Heidlage explained that there was an error in number 1, the amount stated is the unencumbered balance of the account to be transferred from. The amount to be transferred is \$450.00 from each and it is to pay IT for office 365; Commissioner DeLozier motioned to approve 1 and 2, second 1st Deputy District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

November 2017				
		Approtion #1		Apportion #2
Fund	Fund Name	Amount		Amount
1102	County Highway Unrestricted	\$ 285,109.97		\$ 3,811.26
1103	County Bridge and Road Improvement	\$ 17,418.60		\$ -
1201	911 Phone Fees	\$ -		\$ 432.21
1204	Assessor Revolving Fee	\$ 188.00		\$ 3.30
1208	County Clerk Lien Fee	\$ -		\$ 985.28
1209	County Clerk Records Mgmt and Preservation	\$ -		\$ 9,689.67
1210	Jail	\$ -		\$ 28,832.37
1211	Court Clerk Payroll	\$ -		\$ -
1219	Planning and Zoning	\$ 8,926.00		\$ -
1220	Resale Property	\$ 5,950.92		\$ 8,869.04
1223	Sheriff Commissary	\$ -		\$ 52,054.53
1225	Sheriff Forfeiture	\$ -		\$ -
1226	Sheriff Service Fee	\$ 18,556.27		\$ 125.30
1230	Treasurer Mortgage Certification	\$ 880.00		\$ 704.17
1235	County Donations	\$ -		\$ -
1301	Use Tax - ST	\$ 232,916.31		\$ 101,169.14
1305	Courthouse Improvements - ST	\$ 120,914.49		\$ -
1313	Road and Bridges - ST	\$ 635,596.68		\$ 7,088.35
1315	Jail - ST	\$ 241,828.96		\$ 311.01
1326	Judgement Debt - ST	\$ 332,272.99		\$ -
1400	CDBG 16608 - 15 Port Coveris	\$ -		\$ -
7201	Court Clerk Revolving	\$ 10,030.84		\$ 298.27
7206	Drug Court	\$ -		\$ -
7604	Jail Trust Authority	\$ 3,240.00		\$ -
7605	Educational Trust	\$ -		\$ -

Clerk Heidlage explained that the reason for the two columns is that the Treasurer's office started doing apportionments twice a month to get the Schools there funds quicker; Commissioner DeLozier motioned to approve, second 1st Deputy District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

BLANKET PURCHASE ORDERS

1. Materials, Supplies, Parts, Groceries & Prescriptions
 Blanket purchase orders presented for District 1, District 2, District 3, Sheriff Office, Commissioner Hendrix motioned to approve, second 1st Deputy District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

AGENDA ITEMS:

1. County Clerk's Cashbook and Summary Report (Clerk)

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

2. Presentation by Meggie Froman-Knight, Claremore Economic & Industrial Development Authority
John Feary presented a quarterly update on the Workforce Endeavors and Meggie Froman-Knight on the partners in Education.

3. Discussion/Possible Action regarding agreement between Town of Inola and Rogers County for Tax Incentive District Number One (Burrows)

Rich Brierrer, INCOG, explained that this was an agreement with the Town of Inola, Tax Incentive District 1 for a 5-year abatement, this is in conjunction with a location for a major consumer goods manufacturing facility with a \$360,000,000.00 capital investment that will create approximately 300 jobs. This agreement has been approved by the Town of Inola and comparable agreements will be considered by Northeast Technology and Inola Schools, construction will begin late next year with completion in 2019. The first full year of operation will be 2020, taxes will be frozen for 5 years at the existing rate, after full operation the County portion of the property tax will be in excess of \$200,000.00 per year, ADA Lepak stated that he had looked at the agreement and everything was good, Commissioner DeLozier motioned to approve, second 1st Deputy District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

4. Discussion/Possible Action regarding monitoring and associated services between Track Group, Inc. and Rogers County

Matt Sparks, Sheriff Office explained that this is for GPS monitoring devices and alcohol monitoring for program participants, ADA Lepak had some revisions to the contract, they were accepted so it is good to go. This will help reduce the Jail overcrowding; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner Hendrix motioned to pay all purchase orders presented, second 1st Deputy District 3 Hughes;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried

1st Deputy District 3 Hughes motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Hughes – Aye

Motion carried to adjourn at

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk