

MINUTES

Chairman Burrows called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Friday, October 27, 2017 at 8:33 am

Clerk Heidlage led the pledge and Under Sheriff Jon Sappington offered the prayer

Commissioner DeLozier motioned to approve the October 23, 2017 Regular Meeting minutes, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ANNOUNCEMENTS:

State of the County Address will be October 31, 2017 at the Holiday Inn Conference Center, starts at 11:45 am, \$15.00 for individuals, and \$250.00 for a corporate table, it is free if you don't want lunch.

November 4, 2017, District 3 will be open for solid waste roll off

UNFINISHED BUSINESS:

1. District 3

Public hearing with discussion and possible action on the request for zoning change from AG to RS-20 that the intended use of the property, after rezoning, Residential. APPLICANT: Tom and Lisa Alley. LEGAL DESCRIPTION: A tract of land in the East Half (E/2) of Southeast Quarter (SE/4) of Northeast Quarter (NE/4) of Section One (1), Township Twenty (20) North, Range Fifteen (15) East of the I.B.&M., Rogers County, State of Oklahoma, according to the U.S. Government Survey thereof, more particularly described as follows: Begin 3238.7 feet North of the SE corner of Section 1; thence South 79°17' West on the North ROW line of the Spavinaw Water Line 496.35 feet to a point; thence North 492.3 feet to a point; thence East 487.7 feet to a point in center line of County Road; thence South 400 feet to the Point of Beginning.

ADDRESS: 25354 S 4130 Rd, Claremore, OK

Staff Recommends Disapproval

The Planning Commission approved this Item 7-0 on the 17th of October 2017 – **NOTE** this item was tabled at the October 23, 2017 Regular meeting for further review

Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:03 am

Jim Loller, Planning Commission stated that the staff recommended to disapprove due to it not meeting the zoning requirements in that area

Chairman Burrows motioned to close public hearing, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:04 am

Chairman Burrows motioned to follow staff recommendation to disapprove this zoning change AG to RS20, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Resolution 2018-66 to close to the public use a portion of Hampton Road lying between Lot 1, Block 3 and Lot 6, Block 1 of Cambridge Estates a subdivision in the NE/4 SE/4 of Section 11, T21N, R15 E, Rogers County, Oklahoma – **NOTE** this item was tabled at the October 23, 2017 Regular meeting for further review

Commissioner Hendrix stated that he had looked at this and ask a few more pertinent questions, found that it would not negatively impact the neighboring land owners, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Resolution 2018-67 to close to the public use that certain twenty-five-foot (25') roadway easement lying parallel to the south boundary line of Tract 10 of Redbud Hills Addition – **NOTE** this item was tabled at the October 23, 2017 Regular meeting for further review

Commissioner DeLozier stated that he had looked in to this, everything is fine with it, and Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Discussion/Possible Action regarding distribution of the Health Savings Account (HSA) –

NOTE this item was tabled at the October 23, 2017 Regular meeting for further review
Kelea White, Payroll Clerk and Jessica Haynes, Benefits Coordinator explained that tracking would be a challenge quarterly and there is significant room for error. Delaware County is the only County that contributes to the employee HSA and they strongly suggested that with their experience last year that it be done on an annual basis only. The recommendation was made by the Clerk's office to do \$1,000.00 at the beginning of each calendar year. New hires will be encouraged to contribute to their HSA account, Commissioner DeLozier motioned to pay \$1,000.00 at the beginning of the calendar year, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PLANNING & ZONING:

1. District 3

Public hearing with discussion and possible action on the request for zoning change from AG to RS-40 that the intended use of the property, after rezoning, Residential. APPLICANT: Tom and Lisa Alley. LEGAL DESCRIPTION: A tract of land in the East Half (E/2) of Southeast Quarter (SE/4) of Northeast Quarter (NE/4) of Section One (1), Township Twenty (20) North, Range Fifteen (15) East of the I.B.&M., Rogers County, State of Oklahoma, according to the U.S. Government Survey thereof, more particularly described as follows: Begin 3238.7 feet North of the SE corner of Section 1; thence South 79°17' West on the North ROW line of the Spavinaw Water Line 496.35 feet to a point; thence North 492.3 feet to a point; thence East 487.7 feet to a point in center line of County Road; thence South 400 feet to the Point of Beginning.

ADDRESS: 25354 S 4130 Rd, Claremore, OK

Staff Recommends Approval

The Planning Commission approved this Item 7-0 with a smaller than acceptable zoning on the 17th of October 2017

Chairman Burrows motioned to open public hearing, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:17 am

Jim Loller, Planning Commission explained that this was partial track one that has been changed to 4,001 square feet to accommodate the RS 40 zoning, Planning Commission has approved

Chairman Burrows motioned to close public hearing, second Commission DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:18 am

Chairman Burrows motioned to approve zoning AG to RS 40, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

UTILITY PERMITS:

District 2

1. RWD #4 Rogers County –To bore cross county highway or local road S. 4110 approximately 0.29 miles south of E described as: 1,538 feet south of the northeast corner of Section 27 Township 23 Range 15 Rogers County. Permit W-2017-10-6
2. RWD #4 Rogers County - To bore cross county highway or local road S. 4110 approximately 0.37 miles south of E 390 & S 4110 Junction and further described as: 1,979 feet south of the northeast corner of Section 27 Township 23 Range 15 Rogers County. Permit W-2017-10-7
3. RWD #4 Rogers County -To bore cross county highway or local road S. 4110 approximately 0.46 miles south of E 390 & S 4110 Junction and further described as: 2,419 feet south of the northeast corner of Section 27 Township 23 Range 15 Rogers County. Permit W-2017-10-8

Jim Loller, Planning Commission stated that there was a correction, it should be S & E 390 Rd. and S. 4110 Rd, ¼ mile from each other, Commissioner Hendrix motioned to approve 1, 2, and 3 Utility Permits, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried on items 1, 2, and 3 Utility Permits

ROADS & BRIDGES:

1. Discussion/Possible Action regarding Letter of Choice for County Bridge Inspection Contracts

Commissioner DeLozier motioned to send out solicitation to Guy Engineering, Garber and MKEC Engineering and will conduct phone interviews with the Road Foreman from District 2 and District 3 and make the selection, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT:

RESOLUTION							
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2018-70		District3	Canon 1RC2550 Copier	D3 #21-0307	DCA06782,IDO748	8/4/2009	\$9,114.00

Chairman Burrows motioned to transfer the copier from District 3 to Fair Oaks Fire Department, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

TRANSFER OF FUNDS:

1. From Planning Commission Maintenance & Operations (0001-1-3200-2005) into Computer Maintenance Agreements (0001-1-2500-2040) in the amount of \$720.00 for Office 365
2. From Treasurer’s Resale Salaries (1220-1-0600-1110) in the amount of \$250,000 and Treasurer’s Resale Maintenance & Operation (1220-1-0600-2005) in the amount of \$250,000.00 into the General Fund 0001 in the amount of \$500,000.00 for County operations
3. From County Bridge & Road Improvement (1103-6-4000-4030) into the General Fund 0001 in the amount of \$500,000.00 for County operations

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS

1. Materials, Supplies, Parts, Groceries & Prescriptions

Blanket purchase orders presented for Assessor, Health Department, Emergency Management, General Government, District 1, District 2, District 3, OSU Extension, Sheriff Office, Sheriff Jail, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

AGENDA ITEMS:

1. Discussion/Possible Action regarding the confirmation of Reappointment of Mr. Bryant J. Coffman as a Trustee on the Tulsa’s Port of Catoosa Facilities Authority for a five-year term effective November 1, 2018.

Commissioner DeLozier motioned to confirm, second Commissioner Hendrix, correction on agenda should be November 1, 2017;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Election Board – Update and information regarding the Oklahoma Academy

Julie Dermody had a personal situation and could not be here today, Commissioner DeLozier motioned to strike, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to pay all purchase orders presented, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:14 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk