

MINUTES

Chairman Burrows called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Thursday, October 19, 2017 at 4:30 pm

Commissioner DeLozier led the pledge and Chairman Burrows offered the prayer

Commissioner DeLozier motioned to approve the October 16, 2017 Regular Meeting and October 17, 2017 Special Meeting minutes, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PLANNING/ZONING:

District 2

Public hearing with discussion and possible action on the request for ZONING CHANGE from RS-30 to PUD Underlying RS-20 that the intended use of the property, after rezoning, RESIDENTIAL Development. CASE #: 2167. APPLICANT: Boulder Point LLC, Brian Green.

LEGAL DESCRIPTION: An Addition to Rogers County, State of Oklahoma Part of Section 31, T-21-N, R-15-E & Section 31, T-21-N, R-15-E, I.B.&M., Rogers County, Stated of Oklahoma
Staff Recommends Approval

The Planning Commission approved this Item 7-0 on the 17th of October 2017

Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:04 am

Jim Loller, Planning Commission Director, explained that this subdivision contains 65.97 acres, 76 lots, 6 blocks and 2 reserves, the zoning was approved by the Planning Commission with a unanimous vote. This staff recommends approval, Commissioner Hendrix stated that this was in District 2 and is a new development, they are ready to break ground. It is on the east side of 193rd Street across from Stone Canyon
Commissioner Hendrix motioned to close public hearing, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:06 am

Commissioner DeLozier motioned to approve zoning change, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to approve zoning change

District 3

Public hearing with discussion and possible action on the request for zoning change from AG to RS-20 that the intended use of the property, after rezoning, Residential. APPLICANT: Tom and Lisa Alley. LEGAL DESCRIPTION: A tract of land in the East Half (E/2) of Southeast Quarter (SE/4) of Northeast Quarter (NE/4) of Section One (1), Township Twenty (20) North, Range Fifteen (15) East of the I.B.&M., Rogers County, State of Oklahoma, according to the U.S. Government Survey thereof, more particularly described as follows: Begin 3238.7 feet North of the SE corner of Section 1; thence South 79°17' West on the North ROW line of the Spavinaw Water Line 496.35 feet to a point; thence North 492.3 feet to a point; thence East 487.7 feet to a point in center line of County Road; thence South 400 feet to the Point of Beginning.

ADDRESS: 25354 S 4130 Rd, Claremore, OK

Staff Recommends Disapproval

The Planning Commission approved this Item 7-0 on the 17th of October 2017

Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:07

Jim Loller, Planning Commission Director, explained that owners are wanting to split the parcel into 3 pieces, one lot would be 3.44 acres, a second lot 1.04 acre and the third lot 0.52 acre. Due to the size of the smallest lot, the Planning Commission staff recommends disapproval. The Planning Commission would like to see bigger lots consistent with the zoning in that area. Chairman Burrows ask if the Planning Commission Board could comment on their recommendation since it is different than what has been done in the past

Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:12 am

Chairman Burrows motioned to table for one week, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to table for one week

District 1

Public hearing with discussion and possible action on the request for ZONING CHANGE from AG to RS-40 that the intended use of the property, after rezoning, RESIDENTIAL. CASE #: 2165.

APPLICANT: Bret Snipes.

LEGAL DESCRIPTION: The North 428.45 feet of the East 305.00 feet of the SW/4 of the NE/4 of Section 34, Township 22 North, Range 16 East of the I.B. & M., Rogers County Oklahoma, containing 3.0 Acres more or less.

ADDRESS: 18405 Quail Creek Rd., Claremore, Ok 74017

Staff Recommends Approval

The Planning Commission approved this Item 7-0 on the 17th of October 2017

Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:15 am

Jim Loller, Planning Commission explained, the owner is wanting to change the zoning on 3 acres to split into 1.69 acre and 1.31-acre, staff recommends approval, Planning Commission voted unanimously to approve.

Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:16 am

Commissioner DeLozier motioned to approve zoning change, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to approve zoning

BIDS: REVIEW/LET/AWARD

1. Road Striping Material and Labor for One Mile in Inola (Burrows)

Chairman Burrows stated that there were three bids requested, one was a no bid, low bid \$4,224.00, and the remaining bid was \$4,355.00, Chairman Burrows motioned to award to Direct Traffic Control, low bid at \$4,224.00, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Sheriff's Renovation Project - Guaranteed Maximum Price Amendment

B J Fay, Flintco, explained that Amendment #1 was submitted, that the Amendment locks down the Guaranteed Maximum Price as well as time frame for the project. He stated that it looks like construction will start mid-November and be complete in six months; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ROADS & BRIDGES:

1. Interlocal Agreement between Rogers County and City of Catoosa for a bridge repair/replacement on N. 193rd St. E. Ave, between Tiger Switch and E. Pine Street, immediate west of SH 167.

Chairman Burrow's explained that this is an extensive project and the bridge is in terrible condition. The City of Catoosa is in agreed to split the cost with the County; Chairman Burrows motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Discussion and possible action to approve utility relocation agreement between Rural Water District #2 and Rogers County Board of County Commissioners on behalf of Rogers County District #1 for Bridge 73 over Sweetwater Creek, J/P 30713(04) in the amount of \$120,646.57, currently programmed to be paid through the CIRB program (DeLozier)
3. Discussion and possible action to approve utility relocation agreement between Rural Water District #2 and Rogers County Board of County Commissioners on behalf of Rogers County District #1 for Bridge 74 over Sweetwater Creek, J/P 30712(04) in the amount of \$63,891.02, currently programmed to be paid through the CIRB program (DeLozier)

Commission DeLozier explained that these are two bridges around the corner from each other.

Construction will be done one at a time to keep one road open all the time. He is requesting that the Board allow him to use 105(County Road and Bridge Improvement account) and reimburse the fund when the CIRB money is received; Commissioner DeLozier motioned to approve 2 & 3, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

- Resolution 2018-66 to close to the public use a portion of Hampton Road lying between Lot 1, Block 3 and Lot 6, Block 1 of Cambridge Estates a subdivision in the NE/4 SE/4 of Section 11, T21N, R15 E, Rogers County, Oklahoma

Commissioner Hendrix stated that this was the first he had heard of this request, Mack Greever, Attorney, explained that they are asking to close the stub out area, the utility easements will stay in place. The parcel of land that joins this property will not be land locked and is accessible from a county road; Commissioner Hendrix motioned to table for one week, so he can visually inspect it, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

- Resolution 2018-67 to close to the public use that certain twenty-five-foot (25') roadway easement lying parallel to the south boundary line of Tract 10 of Redbud Hills Addition

Mack Greever, Attorney explained that this in in Commissioner DeLozier's district, the road has never been opened. The land owner built a shop in roadway and on the 10' easement he built a deck, they are asking that the easement be vacated; Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

GRANTS:

- CDBG-EDIF Application Resolution, Citizen Participation Plan, Anti Displacement and Relocation Plan and Fair Housing Resolution, Administration Contract and all other grant related documents.

Tammy McKeon stated that they have been working with ADA Lepak on the Interlocal agreements between the entities involved. This agenda item is directly related to Public Hearing held during last week's meeting; Commissioner Burrows motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT:

RESOLUTION							
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2018-65	2018-65A	Treasurer	Dell CPU Optiplex 7010 Tower	218.28	219CFZ1	1/17/2014	\$ 1,050.00

Jason Carini, Treasurer stated that is was not of any value it is currently in storage and will disposed of immediately; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

TRANSFER OF FUNDS:

- From Courthouse Security Salaries 1226-2-3500-1110 into Courthouse Security 1226-2-3500-2005 in the amount of \$5,000.00 for the purchase of card printer for the courthouse

Jon Sappington, Undersheriff explained that they are moving funds to pay for a card printer. He stated that the one they currently have going out. This card printer is a better grade and will print two sided and in bulk. It can be used prints cards for security pass and can also do picture ID's; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

CLAIMS:

- Salaries: October Payroll

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS

- Materials, Supplies, Parts, Groceries & Prescriptions

Blanket purchase orders presented for District 1, District 2, District 3, Assessor, Health Department, Commissioner DeLozier motioned to approve, second Commissioner Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

AGENDA ITEMS:

1. Discussion/Possible Action regarding distribution of the Health Savings Account (HSA) Discussion held regarding new hires and the procedure for the contribution by the County for Health Savings Account. Discussion as to whether there should be a waiting period and what the process the Clerk's office would need to implement to keep track; Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Interlocal Agreement between Rogers County and the Town of Inola to assist with Planning and Zoning (Burrows)

Chairman Burrows explained that with the increased activity starting in the Town of Inola there is a need for help to handle the work load. He would like to have the Planning Commission assist, Jim Loller, Planning Commission Director stated that the Planning Commission's involvement would be as an advisor and they would assist with the setup of a planning and zoning department. The Planning Commission has helped with their subdivision regulations and zoning codes, this will allow the Planning Commission to assist until they can stand on their own, Commissioner DeLozier motioned to approve until the end of the year, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Discussion/Possible Action regarding the re-appointment of Steve Kisse to the City of Tulsa-Rogers County Port Authority Board for a four-year term. (Burrows)

Chairman Burrows stated that there is a letter of recommendation from David Yarbrough, to appoint Steve Kisse for another 4-year term; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Discussion and possible action regarding correspondence received by County Commissioners from KellPro on October 11, 2017 (DeLozier)

Commissioner DeLozier acknowledged correspondence from Kellpro that was sent to County Commissioners. **No action taken**

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to pay all purchase orders presented, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye

Motion carried

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye

Motion carried to adjourn at 11:00 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk