

## MINUTES

Chairman Burrows called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Friday, September 29, 2017 at 8:50 am

ADA Lepak led the pledge and Clerk Heidlage offered the prayer

Commissioner DeLozier motioned to approve the minutes from the September 25, 2017 Regular Meeting, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

## ANNOUNCEMENTS:

Clerk Heidlage mentioned that the Courthouse would be closed next Monday for Columbus Day, Board of County Commissioners meeting will be Tuesday at 9:00 am

## UTILITY PERMITS:

### District 1

1. Chelsea Gas Authority - EMERGENCY LINE REPLACEMENT/REPAIR AUTHORIZED BY DAN DELOZIER. WORK WAS COMPLETED ON 9/14/2017.  
To bore cross county highway or local road South Foyil Acres Dr. approximately 0.046 miles south of E 400 Rd. and further described as: 735 feet east then 245 feet south of the NW corner of Section 32 Township 23 Range 17 Rogers County. **W-2017-09-14**
2. Chelsea Gas Authority – EMERGENCY LINE REPLACEMENT/REPAIR AUTHORIZED BY DAN DELOZIER. WORK WAS COMPLETED ON 9/14/2017. To bore cross county highway or local road South Foyil Acres Dr. approximately 0.090 miles south of E 400 Rd and further described as: 735 feet east then 477 feet south of the NW corner of Section 32 Township 23 Range 17 Rogers County. **W-2017-09-6**
3. Chelsea Gas Authority – EMERGENCY LINE REPLACEMENT/REPAIR AUTHORIZED BY DAN DELOZIER. WORK WAS COMPLETED ON 9/14/2017. To bore cross county highway or local road South Foyil Acres Dr. approximately 0.090 to 0.124 miles south of E 400 Rd. and further described as: 735 feet east then 477 feet on the diagonal to 658 feet south of the NW corner of Section 32 Township 23 Range 17 Rogers County. **W-2017-09-7**
4. Chelsea Gas Authority -To bore cross county highway or local road S. 4230 Rd. approximately 0.194 miles south of E. 380 Rd. and further described as: 1,025 feet south of the NE corner of Section 22 Township 23 Range 17 Rogers County **W-2017-09-8**
5. Chelsea Gas Authority -To bore cross county highway or local road S. 4230 Rd. approximately 0.492 miles south of E. 380 Rd and further described as: 2,600 feet south of the NE corner of Section 22 Township 23 Range 17 Rogers County. **W-2017-09-9**
6. Chelsea Gas Authority -To bore cross county highway or local road S 4230 Rd. approximately 0.007 miles south of E. 380 Rd. and further described as: 40 feet south of the NE corner of Section 22 Township 23 Range 17 Rogers County **W-2017-09-10**
7. Chelsea Gas Authority -To bore cross county highway or local road S.4230 Rd. approximately 0.76 miles south of E 380 Rd. and further described as: 4,015 feet south of the NE corner of Section 22 Township 23 Range 17 Rogers County. **W-2017-09-11**
8. Chelsea Gas Authority -To bore cross county highway or local road S 4230 Rd approximately 0.080 miles south of E 380 Rd and further described as: 425 feet west of the NE corner of Section 22 Township 23 Range 17 Rogers County. **W-2017-09-12**
9. Chelsea Gas Authority -To bore cross county highway or local road S 4230 Rd approximately 0.094 miles south of E 380 Rd and further described as: 500 feet west of the NE corner of Section 22 Township 23 Range 17 Rogers County. **W-2017-09-13**

Jim Loller, Planning Commission stated that the first 3 were emergencies, final 6 are infrastructure replacement, replacing PVC Pipe with newer pipe, all the permits are in order, Commissioner DeLozier stated that the had gone and looked at the sites, Commissioner DeLozier motioned to approve 1-9, second Commissioner Hendrix,

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**District 3**

10. ONG - To bore cross county highway or local road 56th St. approximately 0.90 miles west and 0.74 miles north of junction of St. Hwy 66 and St. Hwy 266 and further described as: 164 feet west of the NE corner of Section 12 Township 20 Range 15 Rogers County. **W-2017-09-14**

Jim Loller, Planning Commission explained that the mapping system was showing 56<sup>th</sup> St. as 540 Road, he stated that the permit has been changed to E 540 Road, Chairman Burrows motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**ROADS & BRIDGES**

1. Supplement to contract with Guy Engineering for the Southaven Phase I road widening and bridge replacement project on Southaven Phase I (Burrows)

Rebecca Alvarez, Guy Engineering explained that there is a Design Contract, they are asking for a supplement to that contract to provide transparency, Chairman Burrows motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**REVIEW/LET/AWARD**

1. Sheriff's Renovation Project – Set Special Meeting for Bid Opening, Wednesday, October 4, 2017 at 2:30 pm

Clerk Heidlage explained that Flintco, the Project Manager has set that the bids are to be received in the County Clerk's office by 2:00 pm on Wednesday, October 4, 2017 and the bid opening will follow at 2:30 pm at a Special Meeting if the Commissioners approve, Commissioner DeLozier motioned to set the Special Meeting for Wednesday, October 4, 2017 at 2:30 pm in the Board of County Commissioners Meeting Room, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**GRANTS:**

1. REAP Grant for Sequoyah Public Schools overlay project. Total project cost, \$66,885.00 with a request for \$49,717.00, matching funds from Sequoyah Schools in the amount of \$19,168.00 (DeLozier)

Commissioner DeLozier stated that this is a REAP Grant that is offered through the County for Sequoyah Public Schools, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**ITEM 12: SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT**

<b>RESOLUTION</b>							
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2018-53	2018-53A	Sheriff	2013 Chevy Tahoe 2WD 4Door	B-331-9	1GNLC2E03DR4294365	1/14/2013	\$ 26,737.00

Under Sheriff Jon Sappington explained that this was one of their K-9 units, not resalable, engine problems, gotten quotes for \$8,000.00 to \$10,000.00, donating to Mounds Police Department, let them put a new engine in, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**BLANKET PURCHASE ORDERS**

1. Materials, Supplies, Parts, Groceries & Prescriptions

Blanket purchase orders presented for General Government, District 1, District 2, District 3, Emergency Management, Sheriff Office, Sheriff Jail, Assessor, Health Department, Maintenance Department, Commissioner DeLozier motioned to approve, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**AGENDA ITEMS:**

1. Discussion/Possible Action regarding Interlocal Agreement with the City of Claremore for the development of transfer site

Discussion on an Agreement with the City of Claremore for road grading and site preparation, nothing can be done until the City of Claremore is ready. Chairman Burrows ask that the public make their comments in the Item 15: Public Comments.

2. Acknowledge receipt of letter from ACCO proposing amendments to the ACCO-SIF (Association of County Commissioner – Self Insurance Fund) Bylaws and Articles of Association (Commissioners)

ADA Lepak explained that the letter from ACCO, they are in the process of reworking their by-laws and it requires a vote by all the members, ACCO-SIF is related to Workers Comp which we are members of, Commissioner DeLozier motioned to table for one week for action, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

3. Resolution 2018-54 to be deposited into the District 1 Cemetery Restitution Account (0001-5-4610-2010) in the amount of \$50.00 from A. Ball for restitution
4. Resolution 2018-55 to be deposited into the General Fund Building Improvement Fund (0001-1-2000-2050) in the amount of \$42,500 from Bank of Oklahoma for Sheriff's Office Renovation reimbursement for windows

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

5. Discussion/Possible Action Software contract between Rogers County and Tyler Technology for Clerk's office

Clerk Heidlage explained that we are looking at changing software from Kellpro to Tyler Technologies, they are on the NJPA Contract the bidding process has been completed. Clerk Heidlage stated that she would like to change the land records and purchasing side, total cost for project for both sides \$213,000.00, includes import of all the information and licensing fees for a year, Clerk's office can shoulder about two thirds \$138,000.00 she is requesting that General Government help with the remaining portion. Clerk Heidlage also referenced an email from Brett Williston, IT Department stating that he has vetted Tyler Technologies and this is the way to go, Cloud Base Solution does away with our server, the disaster recovery get a secure web portal and the County would be up and running within hours of the disaster. This also does away with the licensing fees that are currently being paid to Kellpro in the District Barns, Commissioner's Office and Sheriff's Office. Commissioner Hendrix questioned the license fees, Clerk Heidlage explained that those were for the Clerk's office, the barns will have no fees to access purchasing side to do purchase orders, Brett Williston, IT Department did a cost comparison, estimating that Kellpro cost to the County at \$77,000.00 per year for licensing plus a server that need to be replaced, Tyler Technologies is \$80,000.00 per year for licensing. He also stated via email that the conversion cost seemed to be reasonable and that he has seen much higher costs. The Counties that are currently with Tyler Technologies or are in the process of converting are Tulsa, Grady, Woods, Cleveland, Wagoner and Payne. Commissioner Hendrix ask about annual fees, Clerk Heidlage stated that that would be a line item on the Clerk's budget but hoped those paying licensing fees with Kellpro would contribute to defray the cost. Commissioner DeLozier motioned to table for one week stating that he needed to explore the finances. Chairman Burrows stated that it was no secret that Kellpro does not keep up with the times, not user friendly, the Clerk's office is total dependent on that type of software, Clerk Heidlage stated that if you look at our land records you have to subscribe, pay a fee to view them online, with Tyler Technologies land records are free. Second Commissioner Hendrix, Clerk Heidlage also added that the Clerk's office put \$26,000.00 back into the General Fund this year from uncollected bonds as well as cut our budget and had \$20,000.00 left over from last year's budget;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

6. Discussion/Possible Action regarding funding of the Rodeo Interlocal Cooperative in the amount of \$10,000.00 (DeLozier)

Commissioner DeLozier explained that the City has contributed their part, this is to add the County's portion to pay bills and start on infrastructure issues. Commissioner DeLozier didn't know what account to use and stated that he thought use tax account, Commissioner DeLozier motioned to approve payment from the Use Tax, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

7. Discussion and possible action for the Board of County Commissioners to enter an executive session pursuant to Title 25 O.S. 2011, § 307(B)(4), for the purpose of confidential communications by it with its attorneys concerning a pending or potential investigation, claim, or action, the Board of County Commissioners having been advised by its attorneys that disclosure thereof will seriously impair the ability of the Board of County Commissioners to process the claim, or to conduct the pending investigation, litigation or proceeding in the Public Interest, to-wit: Potential claims arising from audit conducted by Department of Homeland Security Office of Inspector General--Emergency Management Oversight, related to FEMA Disaster Number 1754-DR-OK which occurred from April 9, 2008 through April 28, 2008.

ADA Lepak made the recommendation to enter into executive session, Commissioner Hendrix motioned to enter into executive session, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to enter into executive session at 9:34 am**

8. Possible Action on a motion to terminate executive session and resume regular session.

Commissioner Hendrix motioned to end executive session, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to end executive session at 10:07 am**

9. Discussion and possible action regarding executive session item, to wit: Potential claims arising from audit conducted by Department of Homeland Security Office of Inspector General--Emergency Management Oversight, related to FEMA Disaster Number 1754-DR-OK which occurred from April 9, 2008 through April 28, 2008.

Commissioner DeLozier motioned to have Commissioner Hendrix lead Rogers County's review of FEMA Disaster 1754, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**PUBLIC COMMENTS:**

Camille Talley, Donna Williams, Chris Reed, Mindy Erickson, Mario Green, Dawn Endel, Pam Martin, Donna Huffaker, Mike Klassen, Dave Stogsdill, Jordan Reed, Justin Michael spoke in opposition to Agenda Item 1, Inter local Agreement with the City of Claremore for the development of transfer site.

**PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

Commissioner Hendrix motioned to pay all purchase orders presented, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**RECESS OR ADJOURNMENT:**

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to adjourn at 12:00 pm**

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

\_\_\_\_\_  
Ron Burrows, Chairman

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Dan DeLozier, Commissioner

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Steve Hendrix, Commissioner

(SEAL)

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Jeanne M. Heidlage, Rogers County Clerk