

MINUTES

Chairman Burrows called the meeting to order:

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Friday, October 12, 2017 at 4:30 pm

Chairman Burrows led the pledge and Assessor Scott Marsh offered the prayer

Chairman Burrows motioned to approve the October 10, 2017 Regular Meeting minutes, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Chairman Burrows motioned to recess and reconvene at 9:10 am, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Commissioner DeLozier motioned to enter into a Special Meeting at 9:07am,

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Tammy McKeon – Grand Gateway opened the public hearing stating the purpose and asking for public comment. No comments received.

Commissioner DeLozier motioned to adjourn the Special Meeting, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 9:12 am

Commissioner Hendrix motioned to end Recess, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 9:12 am

Chairman Burrows requested a move to Agenda Item #2 so individuals present could return to school

2. Presentation by the Lyle Blakley, Rogers County Fair Board report on the 2017 Rogers County Fair

Lyle Blakley reported that entries were up, 251 exhibitors, inside exhibits were up as well and there were 76 animals sold at the premium auction. There was a 17% increase in revenue from vendors and this year an attempt was made to focus on made in Rogers County. He does not currently have the attendance numbers. He also explained that the Champion Senior Showman in every species receives a 4-year tuition waiver from RSU and that next year this will include Horse exhibitors as well. Several Rogers County exhibitors participated in the Tulsa State Fair, some but not all include; Allie McCracken, Stormi Hopkins, Cassidy Bronson, Doc Clinton, Larahmy Blakley, Tyler Mathis. He noted that Rogers County had the High Senior 4-H Horse Judging Team and team members Laura Hayes, Mary Cain, and Annabell Hayes were present. The Oologah FFA tea, also won the Senior Cattle Fitting Team for the second year.

UNFINISHED BUSINESS:

1. Sheriff's Renovation Project Bid – recommendation from Flintco

B J Fay, Flintco explained that letters of recommendation and full tabulation sheets were shared with the board recommending the lowest most qualified bidders for each of the bid packages, all the low most qualified bidders were scoped, Commissioner Hendrix ask for about the cost of salaries item, Mr. Fay explained that the fee is 4% then the cost for the Superintendent and project manager is the fee for onsite management, the agreement is Guarantee Maximum Price, what is not spent goes back to the county, Commissioner DeLozier motioned to award the bids on the recommendation from Flintco, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

UTILITY PERMITS:

District 2

1. ONG - To bore cross county highway or local road N. 172nd E. Ave. approximately 0.65 miles north of St. Hwy 20 and further described as: 1,637 feet west and 1,885 feet south of the NE corner of Section 2 Township 21N Range 14E Rogers County. W-2017-10-3

2. ONG - To bore cross county highway or local road N. 202nd E. Ave. approximately 0.60 miles north of St. Hwy 20 and further described as: 2,096 feet south and 2,302 feet west of the NE corner of Section 6 Township 21N Range 15E Rogers County. W-2017-10-4

District 3

3. ONG - To bore cross county highway or local road E. Greenway Dr. approximately 0.45 miles north of E. 540 Rd. and further described as: 2,158 feet east and 2,308 feet north of the SW corner of Section 3 Township 20N Range 15E Rogers County. W-2017-10-5

Jim Loller, Planning Commission stated that all the permits were in order, Commissioner Hendrix motioned to approve utility permits 1, 2, and 3, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BIDS: REVIEW/LET/AWARD

1. Treasurer's Office Remodel – Phone quote

Margie Wright, Purchasing Agent stated that 4 quotes were sent out and 2 responses were received, Candor Building Solutions \$13,584.00 and Goodman \$6592.00. Ryan Baze, Maintenance Director has talked with Travis, estimator for Goodman about his quote, Travis explained that he felt comfortable that he had it covered all areas and stated that he really wants to do business with the county. Mr. Baze explained that he was going to handle the hauling of debris to District 3 and he requested that the walls be paint ready. He will also patch the carpet and stated that he will keep the door frames for part. Demolition could start as soon as this week but they will have to order the door frame and glass. Jason Carini, Treasure stated that the office will still be during the renovation. Commissioner DeLozier motioned to accept the low quote from Goodman \$6,592.00, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ROADS & BRIDGES:

1. Lease agreement between Oklahoma Department of Transportation (ODOT) and Rogers County for County Road Machinery and Equipment Revolving Fund for 2018 Case 590SN Loader Backhoe for District 3
2. Claim for 324A for Case 590SN Loader Backhoe – S/N JJGN59SNHHC746188; ODOT No. 99-2489

Chairman Burrows motioned to approve the lease agreement and the 324 for payment through ODOT Revolving Fund, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS

1. Materials, Supplies, Parts, Groceries & Prescriptions

Blanket purchase orders presented for OSU Extension, District 1, District 2, District 3, Sheriff Office, Drug Court, Assessor, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

AGENDA ITEMS:

1. Monthly report of officers

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Discussion/Possible Action regarding security appliance for Rogers County (Information Technology)

Brett Williston, IT, presented his recommendation for replacing the firewall. He stated that if this device fails a new device will be shipped overnight, it can be plugged in and it retrieves the configuration from the cloud. With the current system and device we currently the configuration would have to be built one the new device is received, which could take 24 to 48 hours to get back up and running, the appliance cost \$1197.00, the license for five years \$1,800.00 and Presidio's estimate for labor \$3,500.00 for a total of \$6,497.00, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Discussion/Possible Action regarding lease agreement between Dell Finance and Rogers County for Assessor's Office computers

Clerk Heidlage explained that this was approved in July as a renewal, however this is a new contract and is being submitted today for approval. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

5. Discussion/Possible Action regarding adjustment of the T-Highway accounts for District 1, District 2 and District 3 for the correction of a duplicate appropriation occurring in February 2014 in the amount of \$318,530.75 (Treasurer/Clerk)

Jason Carini, Treasurer explained that the Treasurer and Clerk's office have not balanced in a long time. The Treasurer's office went back 7 years to find a beginning point for cleaning up. Clerk Heidlage stated that there was no explanation why it was duplicated, it was put in as 100% budget. She also stated that the Clerk's office had not been adding in the reverses the amount was decreased to \$166,615.43 instead of the full amount of \$318,530.75. The amounts were divided according to the amount duplicated for each district. District 1 - \$55,808.24, District 2 - \$57,824.66, District \$52,982.53. All Commissioners directed that the adjustment be made to the T-Highway Maintenance and Operations accounts. ADA Lepak ask if this was an on-paper error and explained that this is not paying anything back, Clerk Heidlage stated this was to correct a bookkeeping error, Commissioner DeLozier motioned to approve, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to pay all purchase orders presented, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:46 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

(SEAL)

Dan DeLozier, Commissioner

Jeanne M. Heidlage, Rogers County Clerk