

## BOCC MEETING

Rogers County Board of County Commissioners  
Regular Meeting, September 5, 2017

### MINUTES

Chairman Burrows called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Thursday, August 31, 2017 at 4:10 pm

Commissioner Hendrix led the pledge and Under Sheriff Jon Sappington offered the prayer.

Commissioner DeLozier motioned to approve the August 28, 2017 Regular Meeting Minutes, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

### UNFINISHED BUSINESS:

1. FY 17-18 Estimate of Needs – Note this item was tabled from the August 14, 2017 Regular Meeting, the August 21, 2017 Regular Meeting and the August 28, 2017 Regular Meeting

Bill Turner, Budget Maker explained part of the reason for the delay was in changeover of the One-Cent to a cash account. Approval of the change was August 14, 2017 and money had already been encumbered and warrants issued. He stated that the budgeted amount was to cover those item, then the money was moved to the new cash account. Amount left in the General Fund was roughly \$1,598, 000.00 and approximately \$1,190,000.00 was transferred to open the new cash accounts. General Fund amount including the reserve for the sales tax is \$13,597,166.07 and that amount has been appropriated for current year. Mr. Turner explained that money in the building improvements line item was \$779,206.17 and is the reserve. Clerk Heidlage explained that \$1.5 left in the General Fund was over estimated, excess monies still may be transferred to sales tax when all purchase orders have been closed and all warrants cleared. Commissioner DeLozier as about FEMA accounts, Clerk Heidlage stated that the auditor is trying to determine how they want the accounts set up and as soon as she gives instruction we will get the FEMA accounts set up, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

### Chairman Burrow requested to move to the Agenda Item 14

1. Discussion/Possible Action regarding funding for pretrial and mental health programs for the Jail

Judge Condren explained the Mental Health Program for Pre-Trial release, something the Jail Over Crowding Committee has recommended in the past, it did not get funded last year, it was designed to help get individuals with mental illness out of the jail. They are also requesting GPS monitors or Scram units for alcohol monitoring. Josh Cantwell, Clinical Director, Grand Lake Mental Health Center explained that this would get some of the most difficult inmates out of the Jail. We are purposing their release under our supervision, these are non-violent offenders that will be monitored and provided the highest level of treatment services. This includes daily supervision, rehab, group therapy, drug testing if necessary, helping to find employment and housing. The program is designed to accommodate 5 people at a time. Most of the time 90 days gets them to a place where we can get them diverted to another court ordered program. This would eliminate 1,825 jail days a year, cost will be \$19.50 per day, part would be supervisory position, services would be provided by Department of Mental Health, Substance Abuse Services. The request is for \$35,568.00 for the first year to treat approximately 20 individuals. Commissioner DeLozier ask if the people would be out immediately, Mr. Cantwell responded yes, Commissioner Hendrix stated he wasn't clear on the numbers, Mr. Cantwell explained that they would be able to supervise 5 people at any given time, the number of offenders that they would be helping could be more or less than 20, Chairman Burrows ask about the process for the Mental Health inmate/patient, Judge Condren explained that they would be assessed just like other offenders, if it turns out that there is a Mental Health concern, then they would be referred for an assessment and then they would be supervised by Grand

Lake Mental Health. Under Sheriff Jon Sappington stated that he had found GPS Devices in Tulsa for \$8.00 per day, he requested funding for 25 GPS Devices or Scram Devices and funding for the program totaling \$72,000.00, \$36,000.00 for the GPS Devices and #35,000.00 for the program administration, Commissioner DeLozier suggested that they start with 10 devices, Undersheriff Sappington stated that would be \$14,600.00 per year, everything would be administered through the Sheriff's office, Commissioner DeLozier motioned to approve 10 GPS Devices and the Mental Health Program, second Commissioner Hendrix;

**Roll Call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye,  
**Motion carried**

### **Board Returned to Agenda order**

#### **UTILITY PERMITS:**

##### **District 1**

1. RWD#7 Rogers County -To bore cross county highway or local road Barbara Blvd. approximately 0.12 miles east of intersection with S 4240 Rd. and further described as: 660 feet south of the NW corner of Section 12 Township 21 Range 17 Rogers County. W-2017-08-15

##### **District 2**

1. ONG -To bore cross county highway or local road E. 76th St. N. approximately 1.06 miles east of US Hwy 169 and further described as: 2,379 feet west of the NE corner of Section 34 township 21 Range 14 Rogers County. W-2017-08-14
2. RWD#5 Rogers County - To bore cross county highway or local road Valley West Dr. approximately 0.01 miles north of Hwy 20 and further described as: 150 feet north of the intersection of Valley West Dr/Hwy 20 corner of Section 11 Township 21 Range 15 Rogers County. W-2017-08-10
3. RWD#3 Rogers County -To bore cross county highway or local road E. 86th St. N. approximately 0.43 miles west of N. 161st E. Ave. & E. 86th St. N. Junction and further described as: 2,272 feet west of the NE corner of Section 27 Township 21 Range 14 Rogers County. W-2017-08-11
4. ONG -To trench/parallel county highway or local road N. 149th E. Ave. approximately 0.81 miles east & 0.37 miles north of US Hwy 169 & SH 20 and further described as: 1,908 feet north & 1,305 feet east of the SW corner of Section 22 Township 22 Range 14 Rogers County. W-2017-08-12

##### **District 3**

1. ONG -To bore cross county highway or local road E. 590 Rd. approximately 0.43 miles south of US Hwy 412 and further described as: 2,286 feet east of the NW corner of Section 1 Township 19 Range 16 Rogers County. W-2017-08-13

Jim Loller, Planning Commission stated that all were in order, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

#### **BIDS: REVIEW/LET/AWARD**

1. Bid 17/18-13 Heather Road Project

Margie Wright, Purchasing Agent stated that 7 were received back;

B & S Construction & Trucking Co, LLC	\$405,631.02 Base Bid	\$321,155.06 Alt Bid
Dirt Wurx	\$348,595.66 Base Bid	\$310,611.42 Alt Bid
Paragon Contractors	\$417,231.20 Base Bid	\$364,225.90 Alt Bid
Ellsworth Construction, LLC	\$379,510.61 Base Bid	\$329,931.60 Alt Bid
Keystone Services, Inc	\$487,280.20 Base Bid	None
Crossland Heavy Contractors	\$370,370.00 Base Bid	\$316,000.00 Alt Bid
Lowry Construction	\$438,063.75 Base Bid	None

Commissioner DeLozier ask for clarification between Base and alternate bid, Brian Kellogg, Kellogg engineering stated that the Base Bid was for concrete and the Alternate Bid was for Asphalt, curbs and guttering were the same on both, Chairman Burrows stated that Brian Kellogg would review the bids and give his recommendations later in the meeting.

2. Discussion/Possible action approving Commissioner Burrows to execute contract upon receipt and review of all bonds and insurances by the District Attorney

Chairman Burrows explained that this was giving authorization to sign the contracts upon the approval of which contractor gets the bid, dealing with a Grant that needs to be executed by the

end of this year for Inola to be able to qualify for another Grant that is already in the works, ADA Lepak thought that once you awarded the project you were done

**TRANSFER OF FUNDS:**

1. From Planning Commission Salaries 001-1-3200-1110 in the amount of \$10,500.00 into Planning Commission Capital Outlay 0001-1-3200-4110 for software

Jim Loller explained that he had originally had the software budgeted in the 2017-2018 budget, the original statement of needs only had \$1 in capital, needing to transfer from payroll to capital to pay for software, Clerk Heidlage explained that we weren't certain that the budget would be approved today, transferring temporarily then adjustment will be made on the final budget, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT:**

RESOLUTION							
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2018-41	2018-41A	Assessor	Premio CPU	H236.4	2000108640	6/13/2001	\$ 850.00
	2018-41B	Assessor	Gateway	H236.6	29872032	4/8/2003	\$ 1,410.00
	2018-41C	Assessor	Nobilis CPU	H236.18	48195400	2/16/2005	\$ 792.00
	2018-41D	Assessor	Nobilis CPU	H326.19	496615	7/25/2005	\$ 848.00
	2018-42E	Assessor	Nobilis CPU	H236.22	496615	7/25/2005	\$ 848.00
	2018-42F	Assessor	Nobilis CPU	H236.23	496615	7/25/2005	\$ 848.00
2018-42	2018-42A	Assessor	Nobilis CPU	H236.24	499922	8/18/2005	\$ 850.00
	2018-42B	Assessor	Nobilis CPU	H236.27	1052274	6/30/2008	\$ 600.00
	2018-42C	Assessor	Nobilis CPU	H236.31	1086409	11/17/2008	\$ 565.00
	2018-42D	Assessor	Dell Mini Tower	H236.33	1012316656477	10/31/2011	\$ 1,036.81
	2018-42E	Assessor	Dell CPU	H236.34	CVTGKS1	5/3/2012	\$ 564.14
	2018-42F	Assessor	Dell CPU	H346.37	JSQQRW1	3/28/2013	\$ 606.35
2018-43	2018-43A	Assessor	HP Compaq Elite	H236.38	MXL32723ON	7/24/2013	\$ 1,353.04
	2018-43B	Assessor	HP Compaq Elite	H236.39	MXL4080W7W	3/16/2014	\$ 996.00
	2018-43C	Assessor	HP Compaq Elite	H236.4	MXL41204BC	3/27/2014	\$ 996.00
	2018-43D	Assessor	HP Hard Drive	H236.41	ZON02BL7	7/21/2014	\$ 688.00
	2018-43E	Assessor	HP Hard Drive	H236.42	ZON029FO	7/21/2014	\$ 688.00
	2018-43F	Assessor	HP Hard Drive	H236.43	SON1G4NG	7/21/2014	\$ 688.00
2018-44	2018-44A	Assessor	HP Hard Drive	H236.44	ZON028FS	7/21/2014	\$ 688.00
	2018-44B	Assessor	HP Hard Drive	H236.45	SON1F6Z9	7/21/2014	\$ 633.00
	2018-44C	Assessor	HP Elite One	H236.46	MXL414026T	9/29/2014	\$ 1,124.00
	2018-44D	Assessor	Dell Computer	H236.47	WV1W0	11/14/2014	\$ 882.00
	2018-44E	Assessor	HP EliteOne	H236.48	MXL4352NN1	2/5/2015	\$ 1,298.00
	2018-45F	Assessor	Gateway CPU W/17" Monitor	H238.2	MUL7003DOO6644	4/8/2003	\$ 1,410.00
2018-45	2018-45A	Assessor	Gateway CPU W/17" Monitor	H238.15	TL819A347030013	2/3/2004	\$ 1,357.00
	2018-45B	Assessor	HP Lasejet 1200	H239.4	CNB317073	2/3/?	\$ 540.00
	2018-45C	Assessor	HP LaserJet Printer	H239.14		4/4/2007	\$ 1,341.00
	2018-45D	Assessor	HP Laserjet Pro 400	H241.19	CNB6D4M07J	6/4/2012	\$ 536.40
	2018-45E	Assessor	HP Laserjet Pro 400	H241.21	CNB6D4M07J	6/28/2012	\$ 521.27
	2018-45F	Assessor	HP Laserjet Pro 400	H241.23	CNB7D4M07R	6/28/2012	\$ 521.27
2018-46	2018-45A	Assessor	HP Laserjet Pro 400	H241.26	CND8FBV2V0	1/3/2014	\$ 504.15

Scott Marsh, Assessor explained that this was stuff that should have been disposed of earlier, Brett Williston, IT stated they were obsolete and couldn't even be used for parts, Commissioner DeLozier suggested Scott contact Commissioner Walker from Craig County, that he knew of a place in Tulsa that would take them, Scott stated that they kept 3 or 4 that he would see about donating to Rogers County Work Training Program, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**BLANKET PURCHASE ORDERS**

Blanket purchase orders presented from District 1, District 2, District 3 and Drug Court, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**AGENDA ITEMS:**

1. Discussion/Possible Action regarding funding for pretrial and mental health programs for the Jail - **addressed earlier in the meeting**
2. County Clerk's Cashbook and Summary Report

Commissioner DeLozier motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

3. Acknowledge receipt of Petition of Cornerstone Estates landowners to withdraw from Northwest Rogers County Fire Protection district and possible action to set a date for public hearing regarding the Petition Commissioner Hendrix, this is in his district, needing to set a date for a public hearing, ADA Lepak explained that you have to let 30 days go by, October 5, is 30 days, October 10 will be the next meeting, Commissioner Hendrix clarified that this was in District 2, Corner Stone Addition, west side of Highway 88 by Lift Changer Church, petition is to opt out of Northwest Fire Protection District and be served by Claremore, Commissioner Hendrix motioned to set a public hearing for October 10, 2017, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

Commissioner DeLozier motioned to pay all purchases orders presented, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**Back to Item 10**

**1. Bid 17/18-13 Heather Road Project – Cont.**

Brian Kellogg, Kellogg Engineering recommended that Dirt Wurx, LLC be awarded the base bid, revised amount \$348,595.66, \$10.00 error, Dirt Wurx, LLC was low bid on Base Concrete Bid and Alternate Asphalt Bid (\$310,602.26), the life of Concrete verses Asphalt is a no brainer, Chairman Burrows motioned to award low bid, Dirt Wurx, LLC, base bid \$348,595.66, based on CDBG review, Commissioner Hendrix motioned to approve, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to adjourn at 10:42 am**

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

(SEAL)

\_\_\_\_\_  
Ron Burrows, Chairman

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Steve Hendrix, Commissioner

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Dan DeLozier, Commissioner

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Jeanne M. Heidlage, Rogers County Clerk