

MINUTES

Chairman Burrows called the meeting to order;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Thursday, September 07, 2017 at 5:00 pm

Commissioner DeLozier led the pledge and Deputy Bronson offered the prayer

Commissioner DeLozier motioned to approve the September 5, 2017 Regular Meeting Minutes, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PLANNING/ZONING:

1. Public hearing with discussion and possible action on the regarding Appendix F - Schedule of Fees, or amendments thereof of the City of Claremore - Rogers County Metropolitan Zoning Ordinance.

This Item was approved by the City of Claremore-Rogers County Metropolitan Area Planning Commission on September 6, 2017 by a vote of 8-0

Jim Loller, Planning Commission, explained that this was cleanup on our schedule of fees and bringing them current with the associated costs.

Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:04 am

Chairman Burrows ask if there would be a fee structure change, Jim Loller explained that Fire Suppression Claim Review went from \$50.00 to \$200.00, Fire Alarm Permit went from \$50.00 to \$100.00, Fire Hood used in restaurant \$50.00 to \$100.00, Chairman Burrows ask where the fees came from, Mr.Loller explained that they looked at other communities to see what they charged, traditionally what we have been charging for plan review and permit basically covered just the cost of the consultant, not adding anything to the profit side of it, the amount of what we expend, going back through invoiced for Fire Suppression and Inspection consult we were constantly going in the hole, Commissioner Hendrix ask Jim if he knew when the last time the fees were adjusted, Jim had no idea, process of review and inspection has become more complicated, Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:07 am

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PLATS:

1. Public hearing with discussion and possible action on the request of Final Plat Approval of Deer Run II. APPLICANT: C.A.B.O. Development Company, L.L.C. Engineer Brian Kellogg. Current Zoning: PUD-RS-20. LEGAL DESCRIPTION: An Addition to Rogers County, Stated of Oklahoma, Located in a Part of Section 1, T-20-N, R-14-E & Section 6 T-20-N, R-15-E, I.B.&M., Rogers County, State of Oklahoma. This item was approved by the City of Claremore-Rogers County Metropolitan Area Planning Commission on September 6, 2017 by a vote of 8-0

Commissioner DeLozier motioned to open public hearing, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:08 am

Jim Loller, Planning Commission stated that this was final plat approval for Deer Run II, has gone through the Planning Commission and Engineering, they have looked at the covenants to make sure all of those are within our approval, Planning Director Loller recommended that the board approves the plat, hr explained that this was close to the new water tower at Stone

Canyon, Chairman Burrows ask if there were any opposition, Director Loller responded that there was none, Commissioner Hendrix stated that he had a conversation with Engineer Brian Kellogg that there several loose strings that would need addressed before approval, he ask that this be tabled for one week, Chairman Burrows motioned to close public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:10 am

Commissioner Hendrix motioned to table for one week, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to table for one week

UTILITY PERMITS:

1. District 3

RWD#5 Rogers County – To bore cross county highway or local Road E 570 Rd. approximately .2 miles west of intersection of S. 4130 Rd & E. 570 Rd and further described as: 1,000 feet west of the SE corner of Section 24 Township 20 Range 15 Rogers County. W-2017-09-1

Jim Loller, Planning Commission Director stated that everything was in order, Chairman Burrows motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BIDS: REVIEW/LET/AWARD

1. Bid 17/18-14 HMHL & HMCL and Liquid Asphalt

Margie Wright, Purchasing Agent stated that 17 were sent out, 9 back, See attached spread sheet, Commissioner DeLozier motioned to table for one week for spread sheet, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to table for one week

CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

Fund		Amount
1102	County Highway Unrestricted	\$ 296,379.18
1103	County Bridge and Road Improvement	\$ 16,008.74
1201	911 Phone Fees	\$ 505.50
1204	Assessor Revolving Fee	\$ 3.29
1208	County Clerk Lien Fee	\$ 718.54
1209	County Clerk Records Mgmt and Preservation	\$ 8,182.63
1210	Jail	\$ 7,257.97
1211	Court Clerk Payroll	\$ 25,118.27
1219	Planning and Zoning	\$ 3,453.00
1220	Resale Property	\$ 33,349.35
1223	Sheriff Commissary	\$ 48,427.07
1226	Sheriff Service Fee	\$ 25,218.12
1230	Treasurer Mortgage Certification	\$ 1,686.07
1313	Road and Bridges - ST	\$ 724,505.25
1315	Jail - ST	\$ 237,776.87
7201	Court Clerk Revolving	\$ 8,960.17
7206	Drug Court	\$ 18,353.56

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

SALARIES:

1. Payroll Claim – Election Board

Julie Dermody, Election Board explained that this was to finish paying Comp Time owed to Stacy Arnold, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS

1. Materials, Supplies, Parts, Groceries & Prescriptions

Blanket purchase orders presented for District 1, District 3, Sheriff Office, Assessor, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Purchase Order Exceeding – PO #1024 Froman Oil Company, amount encumbered \$150.00, amount exceeded \$1.02 total amount \$151.02 – Maintenance

Ryan Baze, Maintenance explained that they over filled a tank;

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, DeLozier – Aye

Motion carried

AGENDA ITEMS:

1. Acceptance/Approval of Assignment of Lease from Harris Corporation to Welch State Bank for Sheriff's radios

ADA Lepak stated that this was related to the purchase of the radios and was a standard arrangement for lease purchase this gives Welch State Bank the right to collect payment,

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Presentation by Tom Meshek, Meshek Engineering regarding Pavement Data Collection Program (Burrows)

Tom Meshek and Michael Couch with Meshek Engineering and Zac Thomason with IMS gave a presentation on Pavement Data Collection. **NO Action Taken**

3. Monthly Report of Officers

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Agreement between Board of County Commissioners and Currahee Window Cleaning

Ryan Baze, Maintenance explained that this is for yearly cleaning of the courthouse, there were a few changes. They added cleaning on the third and fourth floors, in front of judges courtrooms, weekly cleaning the glass at entry of courthouse, cost difference is \$50.00 every three months, from \$1450.00 to \$1500.00 four times a year, ADA Lepak stated that he looked at the standard contract agreement, mentioned that the place for the County Clerk was the previous County Clerk, Clerk Heidlage stated that the owner had already sign the contract and just correct for this time, Commissioner DeLozier motioned to approve, second Commissioner Hendrix with corrections;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner Hendrix motioned to pay all purchase orders presented, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:48 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk