

## BOCC MEETING

Rogers County Board of County Commissioners  
Regular Meeting, August 21, 2017

### MINUTES

Chairman Burrows called the meeting to order;

**Roll call** – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Thursday, August 17, 2017 at 4:30 pm

Chairman Burrows led the pledge and Assessor Scott Marsh offered the prayer

Commissioner DeLozier motioned to approve the August 14, 2017 minutes, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

### UNFINISHED BUSINESS:

1. Resolution 2018-24 dissolution of inactive accounts – NOTE this item was tabled from the July 31, 2017 Regular Meeting

Clerk Heidlage explained, these are accounts that have sat dormant for a number years, ADA Lepak has done the resolution stating that this is being done in conjunction with the new chart and the money will be placed back in the general fund, Dawn Dicks, 1<sup>st</sup> Deputy, Treasurer, explained that one account has .02 and not been touched since 06-07, the rest of the accounts have not had activity since 2010, total amount for the 6 accounts and the total amount is \$9,694.00, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

2. Contract renewal between Rogers County and OMECORP Genesis/ Mail Finance for Court Clerk for FY 17-18 NOTE this item was approved during the July 3, 2017 Regular Meeting, vendor's signature was needed, and was tabled from the August 14, 2017 Regular Meeting

Clerk Heidlage explained that this needed the Board of County Commissioners signatures, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

3. Estimate of Needs FY 17-18 – NOTE this item was tabled from the August 14, 2017 Regular Meeting

Chairman Burrows explained that Bill Turner, Budget Maker, was not ready to present last week and he still had some discrepancies, he noted that this has nothing to do with the county budget. Clerk Heidlage explained that the Clerk's office and the Treasurer's office had one account with discrepancies and that separating the one cent was added and is being done. She explained that there has to be enough money in the general fund as a line item to cover all the expenditures incurred to date. Chairman Burrows stated that the 3% raises have been on hold, he would like to implement them this month with one-month retro, Bill Turner says that the money for raises is available. Dawn Dicks, 1<sup>st</sup> Deputy, Treasurer explained the discrepancies between the Clerk's office and the Treasurer's office are because the two offices never balanced, both offices are working to resolve and will balance monthly going forward. Commissioner DeLozier motioned to approve the 3% raises, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

4. License Agreement to Enter Private Property to Control Flooding and to Improve the flow of ground water over and upon the County Roads between Mary Ann Butrovich and Rogers County District 3 – NOTE this item was tabled from the August 14, 2017 Regular Meeting

ADA Lepak stated that the language need to be changed to temporary easement, this puts the public on notice of what the Board of County Commissioners is doing and the easement will be

terminated at the end of the project, Chairman Burrows motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

5. Removal of bridge from the County Bridge Inventory – **NOTE** this item was tabled from the August 14, 2017 Regular Meeting to allow ADA Lepak to draft a resolution ADA Lepak drafted a resolution that would remove the bridge from inventory, declare that the county would no longer maintain, Chairman Burrows motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**UTILITY PERMITS:**

**1. District 1**

RWD#9 Rogers County -To bore cross County Highway or Local Road 4190 Rd. approximately 0.6 miles south of 470 Rd Junction and further described as: 3,215 feet south of the northeast corner of Section 1 Township 21 Range 16 Rogers County.  
 W-2017-08-7

Jim Loller, Planning Commission stated that permits were in order, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll Call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**ROADS & BRIDGES:**

1. Discussion/Possible action regarding Independent Contractor Agreement between Guy Engineering and Rogers County Board of County Commissioners on behalf of Rogers County District #1 for right-of-way acquisition services for Bridge 60 & 61 over Dog Creek, J/P 31402 (DeLozier)

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

2. Resolution 2018-37 regarding Rogers County participation in the County Road Machinery and Equipment Revolving Fund for District 1 & 3 (Burrows)

Chairman Burrows explained that District 1 & 3 had submitted three equipment request and stated this is a good way to finance new equipment. There is a onetime 3% purchase fee that is paid over the course of the loan; Commissioner DeLozier motioned to approve, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**SURPLUS/DISPOSAL OF COUNTY OWNED PROPERTY:**

RESOLUTION						
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date
2018-36A	2018-36B	District 1	Olevia 37" LCD Television	D1-611-001	VDRK78080234	3/12/2014

Commissioner DeLozier explained that they had received Television from Emergency Management and it was a causality to lighting strike a few weeks ago, Commissioner DeLozier motioned to approve, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**BLANKET PURCHASE ORDERS:**

Blanket purchase orders presented for General Government, District 1, District 2, District 3, Sheriff, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**AGENDA ITEMS:**

1. Monthly report of officers

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

2. Medical Education Program Agreement (Health Department)

Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

3. Lease Purchase Agreement between Rogers County and Rototchopper, Inc. through Welch State Bank (Burrows)

Chairman Burrows explained that this was approved when the bid was opened just a matter of signatures; Chairman Burrows motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

4. Resolution 2018-33 to be deposited into the General Fund District 2 Salary account (0001-5-4620-2005) in the amount of \$1,500.00 from the Town of Talala for cemetery mowing
5. Resolution 2018-34 to be deposited into the District 3 One Cent Sales Tax M&O (0001-6-8043-2005) in the amount of \$224.96 from the Assessor for fuel reimbursement
6. Resolution 2018-35 to be deposited into the District 3 One Cent Sales Tax M&O (0001-6-8043-2005) in the amount of \$306.51 from the Planning Commission for fuel reimbursement

Chairman Burrows stated that there is an account correction on #4, (001-5-4620-1110),

Commissioner Hendrix motioned to approve Resolution 4, 5, and 6, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

7. Discussion/Possible Action regarding Renewal of Projects Agreement by and between Rogers County Industrial Development Authority (RCIDA) and Rogers County Board of County Commissioners for fiscal year 2017-2018 (DeLozier)

Commissioner DeLozier explained that this was a project agreement renewal, Debi Ward,

RCIDA, explained that the trustees require this agreement for the Courthouse bond,

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

8. Discussion/Possible Action regarding Resolution 2018-38, Renewal of Agreement by and between Rogers County Industrial Development Authority (RCIDA) and Rogers County Board of County Commissioners for RCIDA's State Energy Program American Recovery and Reinvestment Act (ARRA) Revolving Loan Program Funding – Reconstruction of New Federal Building for fiscal year 2017-2018 (DeLozier)

Commissioner DeLozier explained that this is something we have to do for the agreement we had in place last year for the Energy Efficient Loan, Commissioner DeLozier motioned to approve, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

9. Annual Memorandum of Agreement (MOA) between Cherokee Nation and Rogers County Board of County Commissioners (Commissioners)

Commissioner DeLozier explained that this is done every year for money we get for the road program and anything extra, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

10. Resolution 2018-39 to establish a Sales Tax Fund for the One Cent Sales Tax Clerk Heidlage explained that this process starts with a resolution to separate the funds, as recommended by the Auditor for documentation purposes. Commissioner DeLozier ask when this would take place, Clerk Heidlage explained that we had to start Friday (August 18, 2017) in order to give Bill Turner, Budget Maker, a final number for what has been encumbered out of

the general fund. Collections for July will be transferred into the cash account. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

Commissioner Hendrix motioned to pay all purchase orders presented, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:18 am

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

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Ron Burrows, Chairman

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Steve Hendrix, Commissioner

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Dan DeLozier, Commissioner

(SEAL)

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Jeanne M. Heidlage, Rogers County Clerk