

## **MINUTES**

Chairman Burrows called the meeting to order at 9:00 am;

**Roll Call** – DeLozier-Present, Hendrix-Present, Burrows- Present

Quorum established and noted that the agenda was posted at 3:15 pm on Thursday, July 27, 2017

Chairman Burrows led the pledge and Kim Henry offered the prayer

Commissioner DeLozier motioned to approve the minutes from the July 24, 2017 regular meeting and the July 26, 2017 special meeting, second Commissioner Hendrix;

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried**

Commissioner Hendrix announced that the 193<sup>rd</sup> Street project was open. Chairman Burrows announced that BNSF would be closing crossings from Archer Street south for repairs. They will be closed for approximately 1 week

## **UNFINISHED BUSINESS**

Agreement between ROCOMND and Board of County Commissioner, Rogers County for FY2 2017-2018 – NOTE this item was tabled at the July 24, 2017 regular meeting for further review.

ADA Lepak stated that he had a couple of questions regarding the contract and possible changes, Undersheriff Sappington will provide the contact information. Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried**

## **UTILITY PERMITS**

1. District 1

RWD#3 Rogers County –To bore cross county highway or local road S 4210 approximately 0.44 miles south of S 4210 & E 370 Jct. and further described as: 2,310 feet south of the northeast corner of Section 17 Township 23 Range 17 Rogers County.

W-2017-07-8

2. District 2

RWD#3 Rogers County -To bore cross county highway or local road E 470 approximately 0.61 miles west of S 4080 & E 470 Jct. and further described as: 3,222 feet west of the northeast corner of Section 6 Township 21 Range 15 Rogers County.

W-2017-07-9

3. District 3

ONG – To bore cross county highway or local road S. 4190 Rd. approximately 1.49 miles west & 1.26 miles north of Hwy 412 & SH 88 and further described as: 1,592 feet south of the NE corner of Section 25 Township 20 Range 16 Rogers County. W-2017-07-7

Planning Commission Director, Jim Loller stated that all permits were in order, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

**Roll Call** – DeLozier-Aye, Hendrix-Aye, Burrows- Aye

**Motion carried**

## **TRANSFER OF FUNDS**

1. From General Fund into the Sheriff Bulletproof Vest Grant Fund (1500-2-0400-2005) in the amount of \$27,500.00 for matching grant funds

Clerk Heidlage explained that this was the new process in the Chart of Accounts to create a grant fund and transfer funds from General Government into the grant account and when the grant is received the same amount will be transferred back to the General Fund; Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried**

2. From Election Board Registrars Fees 22-119 in the amount of \$800.00 into Election Board M&O (0001-1-2200-2005)  
Clerk Heidlage explained that this was an account that the Election Board Secretary no longer needed and that the funds will be transferred into the Election Board M&O Account.  
Commissioner DeLozier motioned to approve, second, Commissioner Hendrix;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
3. From District 2 One Cent M&O (0001-6-8042-2005) in the amount of \$120,000.00 into District 2 One Cent Lease Purchase (0001-6-8042-4130)  
Commissioner DeLozier motioned to approve, second, Commissioner Hendrix;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**

#### **BLANKET PURCHASE ORDERS**

Blanket purchase presented from District 1, District 2, District 3, Assessor, Planning Commission, Sign Maintenance, Sheriff and Sheriff Jail. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**

#### **AGENDA ITEMS**

1. Summit Financial agreement with Rogers County for services (Burrows)  
Shannon Day and Gracen Johnson with Summit Financial presented and agreement for services focused mainly on the Human Resources aspect. Summit will continue to do market analysis at renewal to make certain the County has the information necessary to make decisions. They will also assist in compliance matters regarding the Affordable Health Care Act. Ms. Johnson stated that she has done a significant amount of work for Rogers County regarding issues that have surfaced from Elected Officials, Department Heads and Employees. She stated that this agreement states that she will be on-site in Rogers County one day each month for accessibility to both supervisors and employees. Chairman Burrows stated that utilizing this type of agreement for counties was new to Travelers and that they were pleased with the results. Commissioner Hendrix inquired as to the travel expenses, Ms. Day and Ms. Johnson explained that this travel was considered routine and would not be an extra cost to the County. Commissioner DeLozier motioned to approve pending approval by ADA Lepak, second Commissioner Hendrix;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
2. Removal of Elizabeth Donegan as Receiving Agent and adding Anna Snipes as Receiving Agent for Treasurer's Office  
Commissioner DeLozier motioned to approve, second, commissioner Hendrix;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
3. Presentation by Steve Moerbe with Socrata regarding financial information software  
Treasurer Carini started the presentation explaining that the interest in utilizing a program like this was to increase the bond rating for the County. Mr. Moerbe presented the capabilities of the software and demonstrated some of the features of the software.  
**NO ACTION TAKEN**
4. Contract agreement between Rogers County District 2 and Fast Solution for FY 17-18  
Commissioner Hendrix stated that he did not know what this item was regarding, Clerk Heidlage stated that it was not signed with the previous agreement and for clarification placed it on the agenda. Commissioner DeLozier motioned to approve, second, Commissioner Hendrix;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
5. Resolution 2018-22 to be deposited into the District 2 One Cent Sales Tax M&O (0001-6-8042-2005) in the amount of \$1,176.82 from the Town of Oologah for fuel reimbursement

6. Resolution 2018-23 to be deposited into the District 3 One Cent Sales Tax M&O (0001-6-8043-2005) in the amount of \$386.82 from the Assessor's office for fuel reimbursement  
Commissioner Hendrix motioned to approve Items 5 & 6, second Commissioner DeLozier;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
7. Resolution 2018-24 regarding the dissolving of dormant accounts  
ADA Lepak stated that he did not have the Resolution complete, Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
8. Canadian County Resolution to transfer Kardveyer, Series 80 Automated File Storage Unit Inventory #118.2 to Rogers County Election Board  
Election Board Secretary, Julie Dermody explained that this was a filing system that Canadian County no longer needed and they have offered to transfer it to Rogers County. The only cost association would be for the delivery and set-up and the file boxes that are needed. She stated that the moving cost is estimated at \$3,000.00 and she will pay for that portion out of her M&O account. The boxes she intends to pay for out of her filing fee account.  
Commissioner DeLozier motioned to approve, second, Commissioner Hendrix;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
9. Discussion/Possible action regarding County funding of the 911 Center  
Undersheriff Sappington explained that he was wanting to transfer the funds that will be forwarded to the 911 Center into one account. The estimated cost for the County is approximately \$668,000.00. He is asking for the \$477,000 currently in the budget be combined with the benefit amount allowed to equal the \$668,000 so that when the contract is approved by both the 911 Trust and the County, the money is available for payment to the Center and payment of the radio lease. Commissioner DeLozier motioned to approve the transfer of funds from the benefits account to the new account in the amount that total be \$668,000.00, second, Commissioner Burrows;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried**
10. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Jim Loller - Planning Commission Director.  
ADA Lepak advised that this was an appropriate item for executive session, Commissioner DeLozier motioned to enter executive session, second Commissioner Hendrix  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried** to enter executive session at 10:08 am
11. Motion and vote to Adjourn Executive Session and enter Regular Session.  
Commissioner Hendrix motioned to return to regular session, second, Commissioner DeLozier;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye  
**Motion carried** to return to regular session at 11:10 am
12. Discussion and possible action regarding Executive Session item: to-wit Jim Loller - Planning Commission Director.  
**NO ACTION TAKEN**
13. Discussion and possible action for the Board of County Commissioners to enter an executive session pursuant to Title 25 O.S. 2011, § 307(B)(4), for the purpose of confidential communications by it with its attorneys concerning a pending or potential investigation, claim, or action, the Board of County Commissioners having been advised by its attorneys that disclosure thereof will seriously impair the ability of the Board of County Commissioners to process the claim, or to conduct the pending investigation, litigation or proceeding in the Public Interest, to-wit: Mid-West Printing Company v. Rogers County Board of County Commissioners, Case No. CJ-2017-233.  
ADA Lepak advised this was an appropriate item for executive session, Commissioner DeLozier motioned to enter executive session, second Commissioner Burrows;  
**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried** to enter executive session at 11:12 am

14. Possible Action on a motion to terminate executive session and resume regular session.  
Commissioner Hendrix motioned to return to regular session, second Commissioner DeLozier

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried** to return to regular session at 11:21 am

15. Discussion and possible action regarding executive session item, to wit: Mid-West Printing Company v. Rogers County Board of County Commissioners, Case No. CJ-2017-233.

Commissioner Hendrix motioned to nominate Commissioner DeLozier to attend possible settlement conference with ADA Lepak, second Commissioner Burrows;

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried**

#### **PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS**

Commissioner DeLozier motioned to approve purchase orders as presented, second Commissioner Hendrix;

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried**

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

**Roll call** – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried** to adjourn at 12:02 pm

#### **BOARD OF COUNTY COMMISSIONERS ROGERS COUNTY, OKLAHOMA**

---

**Ron Burrows, Chairman**

---

**Dan DeLozier, Commissioner**

---

**Steve Hendrix, Commissioner**

**SEAL**

---

**Jeanne M. Heidlage, Rogers County Clerk**