

BOCC MEETING

Rogers County Board of County Commissioners
Regular Meeting, July 3, 2017

MINUTES

Chairman Burrows called the meeting to order at 9:00 am;
Roll call – DeLozier – present, Hendrix – present, Burrows – present
Quorum was established and noted that the agenda was posted June 30, 2017 at 8:55 am

Chairman Burrows led the pledge and Clerk Heidlage offered the prayer

Chairman Burrows motioned to approve the meeting minutes for June 26, 2017 Regular Meeting and June 28th, 2017 Special Meeting, second Commissioner DeLozier;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ANNOUNCEMENTS: The Courthouse will be closed tomorrow, July 4, 2017

UNFINISHED BUSINESS:

1. 6 month Bid award clarification District 2
 - a. Crusher Run 1”
 - b. Crusher Run 1.5”
 - c. Crusher Run 3”
 - d. Shot Rock
 - e. Aggregate Base
 - f. Aggregate Base Pug

Commissioner Hendrix explained that the Bid did not change, the Caney River would be the dividing point, north of the Caney River will use APAC-Oologah, south of the Caney River will use APAC-Tulsa, Anchor Stone-Owasso was low bid for Shot Rock, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

UTILITY PERMITS:

1. District 3

ONG –To bore cross county highway or local road S. 4130 Rd/Southaven Rd approximately 1.14 miles north & 1.87 miles east of SH 66 & SH 88 and further described as: 493 feet north of the SW corner of Section 18 Township 21 Range 16 Rogers County.

W-2017-06-4

Jim Loller, Planning Commission stated that the permits were in order, Chairman Burrows motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT

RESOLUTION							
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2018-3	2018-3A	District 1	HPZ220 Workstation Core	D1-236-120	2UA33911V6	12/18/2013	\$1,244.99
2018-3	2018-3B	District 1	HPZ220 Workstation Core	D-236-0119	2UA33911TY	12/18/2013	\$ 1,353.99
2018-3	2018-3C	District 1	Stihl Chainsaw - MS261C	D1-330-0126	503928991	2/25/2016	\$ 558.00

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

GRANTS:

1. Discussion and possible action regarding authorization for Chairman to submit a monthly drawdown request in the amount of \$85,000.00 for 16608 CDBG 15 (Port of Catoosa Coveris EDIF Project). Andy Armstrong explained that this was a pay request for the project, project almost complete and will be sending the final pay request at a later date, Commissioner DeLozier motioned to approve, second Chairman Burrows;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

BLANKET PURCHASE ORDERS:

Blanket purchase orders presented from District #1, District #2, District #3, Assessor Office, Maintenance Department, Sheriff Office, Health Department, IT, Emergency Management, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

AGENDA ITEMS:

1. Discussion/Possible Action regarding consolidation of copier leases and maintenance agreements through the State Contract with Lakeland Office Systems (Burrows) Presentation from Tim Atkins, Lakeland Office Systems, object is to consolidate all contracts county wide, maintenance, leases and product contracts vary now, proposal is based on state contract pricing, 3 phases to get the county on one contract, copier in Clerk's office would be transferred to Sheriff booking, all 3 District Barns want to buy their copiers out right with the master maintenance contract and the bills go directly to the barns, Tim will get drafts ready for maintenance contract, get with the Sheriff's department to see what they are needing, Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
2. Discussion/ Possible Action regarding Board of County Commissioners approval of The Planning Commission and the Assessor's Office to work together on the assigning of 911 addresses in Rogers County. The Planning Commission will be responsible for addressing and the Assessor's Office will be responsible for the creation, updating of addresses in the GIS system, line data, attributes, distribution of said data to the Planning Commission, property owner, INCOG and USPS. The Planning Commission will compensate the GIS Technician in the Assessor's Office \$8,000 annually. (Burrows) Jim Loller, Planning Commission stated that this would bring the responsibility of addressing back to the county. INCOG has been doing it for the last 8 months, the Planning Office will do all the paperwork, administration, review all applications, then send requests to the Assessor's office where they will use the GIS System to assign the numbers. It will then be sent back to INCOG for their 911 list, citizens will not notice a change in the process. Mr. Loller stated \$8,000.00 will come out of the Planning Commission's budget and will be transferred to the Assessor for the service. Greg Williston, in the Assessor's office, will be doing the work. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
3. Addendum No. 9 to the Master Services Agreement between the Regional 9-1-1 Board, The jurisdictions of Bixby, Claremore, Collinsville, Glenpool, Jenks, Owasso, Rogers County, Sand Springs, Sapulpa, Skiatook, and Tulsa, Southwestern Bell Telephone, dba AT&T Oklahoma (AT&T Oklahoma) regarding the addition of Broken Arrow, Oklahoma to the Regional 9-1-1 Board (Burrows)
Chairman Burrows explained that this Addendum would add Broken Arrow to the group of Regional 9-1-1 Board, Commissioner DeLozier motioned to approve, second Chairman Burrows;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
4. Addendum No. 10 to the Master Services Agreement between The Regional 9-1-1 Board, the Cities of Bixby, Broken Arrow, Claremore, Collinsville, Glenpool, Jenks, Owasso, Sand Springs, Sapulpa and Tulsa, Skiatook, and Rogers County (Customers) and

Southwestern Bell Telephone, L.P. dba AT&T Oklahoma (AT&T Oklahoma) regarding fiber network and LTE backup network (Burrows)

Chairman Burrows explained that this would be through the cell phone system, just another aspect of the network, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

5. Memorandum of Understanding between The Indian Nations Council of Government (INCOG) & Rogers County Board of County Commissioners to maintain the 9-1-1- electronic map street layer and the master street and address guide (MSAG) (Burrows) Jim Loller, Planning Commission, INCOG developed the Master Maps for all the 911 systems for surrounding counties and street maps, when the Planning Commission and the Assessor's office sends new information, it is updated and then sent out to the surrounding Municipalities, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

6. Designation of Requisition and Receiving Officers for FY18 (Clerk)

Commissioner DeLozier expressed the difficulty in having two Receiving Officers, that he would like to have more Receiving Officers, it was just too hard with two to see everything that was received and ask what the rules were. Assistant District Attorney Lepak stated that at one time he had researched that you had to have two but there was nothing stating that there couldn't be three. He further stated that the point of having Receiving Officers is to lay eyes on everything that the county receives, we agreed that three would be appropriate, ADA Lepak also stated that they agreed not to exceed three, and that he would write an opinion that would allow three to be named. Commissioner DeLozier motioned to approve the Requisition and Receiving Officers for FY18, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

7. Discussion/Possible Action regarding purchase of two 2018 Western Star 4700 Dump Trucks for \$182,018.00 each from Premier Truck Group and lease purchased through Welch State Bank (Hendrix)

Commissioner Hendrix stated that just before the meeting it was brought to his attention that there were a couple of pieces of documentation that was lacking, Commissioner Hendrix motioned to table #7 and #8 for one week, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

8. Discussion/Possible Action regarding two lease purchase agreements between Rogers County and Welch State Bank for the purchase of 2018 Western Star 4700 Dump Trucks, total lease purchase \$198,511.80 each (Hendrix)

Action taken for #8 on #7

9. Resolution 2018-1 to be deposited into the General Fund M&O (20-200) in the amount of \$284,064.70 from the Courthouse Bond Proceeds (3CB-200) for distribution
Chairman Burrows explained that this amount of money was committed to last year's budget from the excess bond proceeds account, the money transferred goes to balance our current budget, ADA Lepak explained that the Excess Bond Proceeds is just the name of the account, none of the money is ear marked to pay bonds, the Commissioners are able to spend it regardless if it is for bonds, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

10. Resolution 2018-2 to be deposited into the District 2 One Cent Sales Tax M&O (82ST-200) in the amount of \$1,423.36 from OTEMS for fuel reimbursement
Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

11. Renewal of Lease-Purchase Agreement No. 661006/99-2487 and Agreement No. 661007/99-2578 between the Oklahoma Department of Transportation (ODOT) and

Rogers County Board of County Commissioners on behalf of Rogers County District 1 for fiscal 2017-2018 (DeLozier)

Commissioner DeLozier explained that this was a revolving fund for distributor truck and new TracHoe, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

12. Bid #22 Tiltrotator w/ Gripper – Awarded to OTC Equipment, Inc cancellation of Purchase Order #7858 (Burrows)

Chairman Burrows explained that the attachment is made out of the country, the difficulty getting attachment and insuring that it will actually match up to the Case 590, OTC Equipment recommended that there were too many unknowns to proceed, Chairman Burrows motioned to cancel the purchase order and the bid, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

CONTRACT/LEASE RENEWAL FY17-18:

1. Board of County Commissioners
 - a. RCIDA – Authority in Improvement Revenue Bonds
 - b. Oklahoma Cooperative Circuit Engineering Districts Board – ETR
 - c. OJA – Detention Transportation Agreement
 - d. Texas County Juvenile
 - e. 911/TDS
 - f. Farmer’s Market
 - g. Bugs Or Us Exterminating
 - h. Flintco – RCSO Renovation Project
 - i. Eastern Oklahoma Youth Services – Northwest Oklahoma
 - j. Sequoyah Enterprises
 - k. Sac and Fox Nation Juvenile Detention Center
 - l. Western Plainses Youth & Family Services, Inc.
 - m. Canadian County Juvenile Detention Center
 - n. Creek County Juvenile Justice Center for Juvenile Detention
 - o. Osage County Juvenile Detention Center
 - p. Tulsa County
 - q. Eastern Oklahoma Youth Services – Pittsburg & Muskogee
 - r. Chem Search
 - s. Oklahoma Department of agriculture, Food and Forestry
2. Sheriff
 - a. F&M Bank – Lease Renewal
 - b. Leads Online, LLC
 - c. Preferred Business Systems, LLC
3. Health Department
 - a. Robin Harris
 - b. Daryl Reed, DDS
4. IT
 - a. Presido
 - b. Unitrends
 - c. Interactivegis, Inc.
 - d. Intradyn
 - e. Tulsa Connect
 - f. ISG Technology
5. Court Clerk
 - a. BIS Software & Maintenance
 - b. OME Corp. – Feeder, scanner & mail machine
 - c. BIS – Platinum Maintenance Agreement
6. Assessor
 - a. Landmark GIS
 - b. Dell Financial Services

7. Treasurer
 - a. TM Consulting
 - b. Lexis Nexis
 - c. OME Corp Genesis – Shredder
 - d. OME Corp Genesis – Folder/Inserter
 - e. JWR, Inc. – Coin Sorter
 - f. JRW, Inc. – Currency Counter
 - g. OME Corp Genesis – Copier
 - h. Mail Finance – Postage Machine
 - i. NeoPost – Kyocera Printer
8. District 1
 - a. Fastenal
 - b. Fast Solutions
 - c. Fail-Safe
 - d. Knox Laboratory
9. District 2
 - a. Fastenal
 - b. Welch State Bank
10. District 3
 - a. Welch State Bank (3)
 - b. Empire Financial Services, LLC (2)
 - c. Security National Bank
 - d. Warren Catt
11. Election Board
 - a. Cox Business

Commissioner DeLozier explained that Fastenal and Fast Solutions were the same thing and that there were contracts that were not on the agenda. ADA Lepak stated that he has them and they will be on the next weeks meeting, ADA Lepak noted that the Juvenile Detention rates are not a statutory rate, he has created a spreadsheet for Jon Sappington and will forward to the Commissioners if they wish. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

**CONTRACT/LEASE RENEWAL FY18 – PENDING APPROVAL
(RENEWAL PAGE NEEDED)**

1. Community Care EAP-Commissioners
 2. Turn Key Health Clinics, LLC - Sheriff
 3. One Source – Court Clerk
 4. Xerox – Court Clerk
 5. Copy World – Court Clerk
 6. PBS – OSU Extension
 7. Security National Bank – District 3
 8. Welch State Bank (14) – Sheriff
- Commissioner DeLozier motioned to approve #3, #4, #5 & #6, second Commissioner Hendrix;
- Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

Chairman Burrows motioned table #1, #2, #7 & #8 for one week after ADA Lepak explained that there were more documentation needed, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

John Wylie, Concerned Citizen, wanted to speak here where the Public Comments were accidently omitted from the agenda about the courthouse security and the Agenda Item #2 concerning addressing issues.

NOTE – ALL CONTRACTS ARE AVAILABLE FOR PUBLIC VIEW DURING THIS MEETING OR IN THE COUNTY CLERK’S OFFICE

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to pay all purchase orders presented, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows –Aye

Motion carried

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix –Aye, Burrows – Aye

Motioned carried to adjourn at 11:50 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk