

BOCC MEETING

Rogers County Board of County Commissioners
Regular Meeting, July 24, 2017

MINUTES

Vice-Chairman DeLozier called the meeting to order at 9:00 am;
Roll call – Hendrix – present, 1st Deputy District 3 Hughes – present, DeLozier – present
Quorum was established and noted that the agenda was posted Thursday, July 20, 2017 at 6:15pm

Tucker DeLozier led the pledge and Ryan Baze offered the prayer

1st Deputy Hughes motioned to approve the meeting minutes for July 17, 2017 Regular Meeting, second Commissioner Hendrix;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

UTILITY PERMITS:

1. **District 1**

Fiber Optic Cable, K-Power Net, LLC c/o Finley Engineering Co – To – bore, Cross/Parallel county highway or local road (section and Construction drawings provided). Rogers County. W-2017-07-6

2. **District 1**

Chelsea Gas Authority – To bore cross county highway or local road S. 4170 Rd. approximately 0.22 miles south of E. 450 Rd. and further described as: 1,160 feet south of the NW corner of Section 26 Township 22 Range 16 Rogers County. W-2017-07-5

3. **District 1**

RWD#3 Rogers County -To bore cross county highway or local road EW 370 approximately 0.22 miles west of NS 4240 & EW 370 Junction and further described as: 1,155 feet west of the southeast corner of Section 11 Township 23 Range 17 Rogers County. W-2017-07-3

4. **District 3**

RWD#5 Rogers County -To bore cross county highway or local road E. Oak St. approximately .2 miles east of S. Cedar St. (Southland Acres Addition) and further described as: 1,300 feet east of Cedar St. Section 29 Township 21 Range 16 Rogers County. W-2017-07-4

Jim Loller, Planning Commission stated that the permits were in order, 1st Deputy Hughes motioned to approve 1 - 4 Utility Permits, second Commissioner Hendrix;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

BIDS: REVIEW/LET/AWARD

1. Bid 17/18 – 11 Micro-Surfacing

Margie Wright, Purchasing Agent explained that there were 5 sent out and 1 received back, Vance Bros – CCS-1HM \$2.60 per square yard, CSS-1EP-\$2.98 per square yard, Bid would be for District 2 for Cooper Ranch Addition and District 3 for East 590 Road, starting at intersection of East 590 Road and South 4160 Road, continuing East approximately Nine miles to intersection of South 4250 Road and East 590 Road, Commissioner Hendrix stated that this technique was becoming popular and on the bid it stated that the project may not be started until the spring of 2018, Commissioner Hendrix and 1st Deputy Hughes stated that they were fine with that, Commissioner Hendrix motioned to approve, second 1st Deputy Hughes;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

2. Bid 17/18 – 12 HMHL & HMCL

1st Deputy Hughes motioned to approve to let bid, second Commissioner Hendrix;

Roll call - Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

ROADS & BRIDGES:

1. Discussion and possible action regarding Independent Contractor Agreement between Guy Engineering and Rogers County Board of County Commissioners on behalf of Rogers County District #1 for right-of-way acquisition services for Bridge 73 over Sweetwater Creek, J/P 30713.
2. Discussion and possible action regarding Independent Contractor Agreement between Guy Engineering and Rogers County Board of County Commissioners on behalf of Rogers County District #1 for right-of-way acquisition services for Bridge 74 over Sweetwater Creek, J/P 30712.

Vice-Chairman DeLozier explained that both projects were in his District, both bridges were ready for right-of-way acquisition and he would be using Guy Engineering, Commissioner Hendrix motioned to approve No.1 & No.2, second Vice-Chairman DeLozier;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT

RESOLUTION							
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2018-20	2018-20A	District 2	Cannon IRC5035 Copier, Fax, Scanner, Printer ID #B1342	221-0215	GNW02141	8/4/2015	\$4,579.60

Commissioner Hendrix explained that this was an old copier at District 2 that was leased that needed to be disposed of, new copier has been purchased and installed, Commissioner Hendrix motioned to approve, second Vice-Chairman DeLozier;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

CLAIMS:

1. **Salaries:** July Payroll – No action taken

BLANKET PURCHASE ORDERS:

Blanket purchase orders presented from Sheriff Jail, Health Department, District 1, District 2 and District 3, 1st Deputy Hughes motioned to approve, second Commissioner Hendrix;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

AGENDA ITEMS:

1. Discussion/ Possible Action regarding County Alert system

Scotty Stokes, Emergency Management, explained that this would be a new system and that there have been issues with current company. Commissioner Hendrix ask what issues there were with the other company, Director Stokes explained that alerts were going to people out of state and others that would not be affected, couldn't get the problems fixed, Vice-Chairman DeLozier stated that he would feel more comfortable bidding it, Vice-Chairman DeLozier motioned to bid the alert system, second 1st Deputy Hughes;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

2. Discussion/ Possible Action regarding Emergency Management Performance Grant (EMPG) contract

Scotty Stokes, Emergency Management stated that this was a yearly contract, Vice-Chairman DeLozier motioned to approve, second 1st Deputy Hughes;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

3. Discussion/Possible Action regarding Equipment Use Agreement with the Town of Verdigris for use of mowing equipment (Burrows)

1st Deputy Hughes explained that this allowed them to use one of District 3's tractor and bush hog for mowing the center medians this agreement has helped to build a good relationship; 1st Deputy Hughes motioned to approve, second Commissioner DeLozier;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

ADA Lepak stated that the tractor inspection was a part of the agreement.

4. Removal of Pam Rue as Receiving Agent for Sheriff Jail and add Melba Pope as Sheriff Jail Receiving Agent

Jon Sappington, Under Sheriff explained that they were trying to cross train, Vice-Chairman DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

5. Resolution 2018-16 to be deposited into the District 2 One Cent Sales Tax M&O (0001-6-8042-2005) in the amount of \$303.17 from the Town of Talala for fuel reimbursement
6. Resolution 2018-17 to be deposited into the District 2 One Cent Sales Tax M&O (0001-6-8042-2005) in the amount of \$597.73 from Rural Water District No. 4 for fuel reimbursement
7. Resolution 2018-18 to be deposited into the District 3 One Cent Sales Tax M&O (0001-6-8043-2005) in the amount of \$353.34 from the Planning Commission for fuel reimbursement
8. Resolution 2018-19 to be deposited into the District 3 One Cent Sales Tax M&O (0001-6-8043-2005) in the amount of \$15,686.84 from Travelers for equipment damage reimbursement
9. Resolution 2018-21 to be deposited into the Court Fund Payroll (1211-1-1900-1110) in the amount of \$29,230.67 for employee salaries

Commissioner Hendrix motioned to approve, second 1st Deputy Hughes;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

10. Discussion/Possible Action regarding Transfer of Funds from General Fund to Sheriff Bulletproof Vest Grant Fund (1500-2-0400-2005)

Clerk Hedlage explained, need to approve the set-up of the fund within the new chart of accounts, Vice-Chairman DeLozier motioned to approve, second 1st Deputy Hughes;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

11. Acknowledge Transfer of Funds Form 240 for the consolidation of accounts according to the new Chart of Accounts
 - a. Election Board
 - b. Sheriff
 - c. Court Clerk
 - d. General Government
 - e. Planning Commission

Clerk Heidlage explained within the new chart of accounts, there was consolidation that occurred within various departments, acknowledge only, department heads have signed off as directed to do this by the State Auditor's office, Vice-Chairman DeLozier motioned to approve, second 1st Deputy Hughes;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

12. Removal of Susan Gebhart as Requisitioning Officer for the Fair Board and add Allison Willhour as Requisitioning Officer

Vice-Chairman DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

13. Renewal Agreement between District 3 and Fast Solutions

1st Deputy Hughes motioned to approve, second Vice-Chairman DeLozier;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

14. Agreement between ROCOMND and Board of County Commissioner, Rogers County for FY 2017-2018

Commissioner Hendrix stated that he would feel more comfortable with ADA Lepak looking the agreement over, Commissioner Hendrix motioned to table of one week, second Vice-Chairman DeLozier;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner Hendrix expressed his opinion regarding the procedure that had previously been in place for signing the purchase orders. Clerk Heidlage explained that change was because of the fiscal year change and that there were other issues as well and that questions regarding purchase orders should be addressed during an open meeting. ADA Lepak explained that the way that most public bodies operate is that purchase orders are presented to the board in a meeting, viewed and signed and that the one of the primary functions of the Board is to oversee and approve County expenditures. Commissioner Hendrix ask for the opportunity to view purchase orders before the meeting, Clerk Heidlage this was possible if were ready, with proper notice and with a clerk's staff member present;

Commissioner Hendrix motioned to pay all purchase orders presented, second 1st Deputy Hughes;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried

1st Deputy Hughes motioned to adjourn, second Commissioner Hendrix;

Roll call – Hendrix – Aye, Hughes – Aye, DeLozier – Aye

Motion carried to adjourn at 10:16 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk