

BOCC MEETING

Rogers County Board of County Commissioners
Regular Meeting, July 10, 2017

MINUTES

Chairman Burrows called the meeting to order at 9:00 am;
Roll call – DeLozier – present, Hendrix – present, Burrows – present
Quorum was established and noted that the agenda was posted July 6, 2017 at 5:30 pm

Clerk Heidlage led the pledge and Major Jenkins offered the prayer

Commissioner DeLozier motioned to approve the meeting minutes for July 3, 2017 Regular Meeting, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ANNOUNCEMENTS: Commissioner Hendrix announced for Julie Dermody, Election Board Secretary, that filing is open today for Northwest and Limestone Fire District Board positions, candidates must be real estate owners in that district, the elections will be in November

UNFINISHED BUSINESS:

1. Discussion/Possible Action regarding consolidation of copier leases and maintenance agreements through the State Contract with Lakeland Office Systems (Burrows) – **NOTE** this item was tabled at the July 3, 2017 regular meeting for further review
Chairman Burrows stated that the process has been started and changes have been made at District #1 and District #3, Commissioner DeLozier ask Commissioner Hendrix if District #2 was purchasing a copier, he said yes, Commissioner DeLozier motioned to approve all three barns to purchase new copiers, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
2. Discussion/Possible Action regarding purchase of two 2018 Western Star 4700 Dump Trucks form \$182,018.00 each from Premier Truck Group and lease purchased through Welch State Bank (Hendrix) – **NOTE** this item was tabled at the July 3, 2017 regular meeting for further documentation
Commissioner Hendrix explained that last week there were a couple of pieces of information that was needed and now they have received it, he stated that everything is in order, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;
Roll call – DeLozier – Hendrix – Aye, Burrows – Aye
Motion carried
3. Discussion/Possible Action regarding two lease purchase agreements between Rogers County and Welch State Bank for the purchase of 2018 Western Star 4700 Dump Trucks, total lease purchase \$198,511.80 each (Hendrix) – **NOTE** this item was table at the July 3, 2017 regular meeting
Commissioner Hendrix explained the reason for two different lease agreements is at some point there may come a time when one or the other truck needs to be disposed of, this will make the process cleaner and neater. Commissioner Hendrix motioned to approve, Commissioner DeLozier ask if the \$182,018.00 was the purchase price, then the lease price was \$198,511.80, Commissioner Hendrix answered yes, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
4. CONTRACT /LEASE RENEWAL FY18 – Pending Approval
 - a. Community Care EAP - Commissioners
 - b. Turn Key Health Clinics, LLS – Sheriff
 - c. Security National Bank – District 3
 - d. Welch State Bank (14)- Sheriff

Clerk Heidlage explained that the Turn Key Health Clinics and Security National Bank contracts we still did not have, Commissioner DeLozier motioned to approve Community Care EAP and Welch State Bank contracts, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BID: REVIEW/LET/AWARD

1. Bid 17/18-11 Micro-Surfacing

Chairman Burrows stated that District #2 and District #3 were the only ones that had projects for the Micro-Surfacing, Commissioner Hendrix motioned to approve, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to let bid 17/18-11

ITEM 10: SURPLUS/DISPOSAL OF COUNTY OWNED EQUIPMENT:

RESOLUTION							
Surplus	Disposal	Department	Item	Inventory#	Serial #	Purchase Date	Purchase Amount
2018-8	2018-8A	District 2	2013 Mack TD713 Dump Truck	D2-302-02	1M2B02C2DM001410	6/1/2012	\$189,562.00
2018-9	2018-9A	District 2	Stihl Cutoff Saw 14"	D2-330-02	163703574	1/31/2006	\$ 949.99

Commissioner Hendrix explained that item 2 was a 10 year old chop saw that was stolen and the Mack Dump Truck is a piece of equipment that is not actually practical for the type of work we do due to the size and amenities, it will be going on online auction with a very high minimum, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS:

Blanket purchase orders presented from District #1, District #2, District #3, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Came back to this item after Agenda Items

Commissioner Hendrix needs to know how to proceed with a blanket purchase order for District #2, to APAC Central, in the amount of \$80,000.00 for asphalt. They will be needing more than \$10,000.00 worth from the next lowest bidder, that he is finding out that the company is notorious for bidding then not being able to supply the product. He stated that now we are bound by statute to \$10,000.00, ADA Lepak explained the letter from Tulsa Asphalt, low bidder and awardee, stating that they could possibly give us 100 to 200 tons, ADA Lepak suggested that we get as much as you can at the price, then go to the next lowest bidder APAC, Clerk Heidlage suggested a solution could be to bid by projects, Commissioner DeLozier motioned to amend the \$80,000.00 APAC purchase order to \$10,000.00 and approve a blanket purchase order to Tulsa Asphalt for \$80,000.00, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

CASH FUND ESTIMATE OF NEEDS AND REQUEST FOR APPROPRIATIONS:

Fund	Amount
003 Courthouse Bond Proceeds	\$ -
101 T-Highway	\$291,646.14
105 CBRIF	\$ 13,886.51
113 Property Resale	\$ 53,834.55
118 Sheriff Jail Turnpike Auth	\$ 2,067.00
119 Sheriff Civil Fees	\$ 27,538.40
121 County Clerk Lien Fees	\$ 1,029.13
122 Treasurer Cert. Fees	\$ 1,756.29
124 County Clerk Preservation	\$ 9,999.27
125 Engineering Fees	\$ 500.00
127 Sheriff Commissary	\$ 49,500.19
128 Courthouse Sec/Shrf Fees	\$ 7,200.00
129 Sheriff Courthouse Security	\$ 5,334.89
132 Sheriff Special Account	\$ 200.00
135 Criminal Justice Authority	\$242,034.43
137 Sheriff Jail	\$ 1,007.72
140 Wireless Prepay 911 Fee	\$ 43.82
141 Wireless Services	\$ 4,547.36
142 E-911 Addressing	\$ 13.05
147 Drug Court Contract	\$ 15,562.48
148 Drug Court Participant	\$ 4,525.88
149 Planning Comm Bonds	\$ 10,750.00
150 Plan Comm Fee	\$ 750.00
172 CDBG Grants	\$325,781.47
175 Assessor Revolving	\$ 123.57
180 Court Clerk Revolving	\$ 11,232.89

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Assistant District Attorney Lepak ask why the Courthouse Bond Proceeds had no amount, Clerk Heidlage, Treasurer Carini and Chairman Burrows stated that it had not been received.

AGENDA ITEMS:

1. Discussion/Possible Action regarding Special Apportionment from Criminal Justice Authority to Sheriff Jail for operations in the amount of \$2,900,000.00 (Clerk) Chairman Burrows explained that this process is different from years past, a warrant is issued and given to the jail for operations for the year, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Discussion/Possible Action regarding renewal of agreement between Rogers County Board of County Commissioners and Grand Gateway for additional professional services for Rogers County and its associated Districts and Authorities. (Andy Armstrong)

Andy Armstrong stated that if the Commissioners were willing he was willing to provide assistance through Grand Gateway like has been done for the last 5 or 6 years, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. County Clerk’s Cashbook and Summary Report (Clerk)

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Monthly Report of Officers (Clerk)

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

5. Discussion/Possible Action regarding Independent Contractor Agreement for On Call Services for FY18 with Guy Engineering (Commissioners)
Chairman Burrows, the agreement makes their service available to us, not to exceed \$15,000.00, nothing changed from last year, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
6. Interlocal Agreement between the Board of County Commissioners of Rogers County, Claremore Public Works Authority and Claremore Public Schools (Burrows)
Jim Thomas, Claremore City Manager, explained that the attorneys for the county, city and school district have looked at this, statute allows the county and city to collaborate work on school property, will be getting \$55,000.00 from the Cherokee nation to handle the supply of the Asphalt, gotten 3 bids from people who do parking lots which the school will take of the cost, challenge will be collaborating with the city and county to get the parking prepped and ready before school starts August 15, 2017, project is in Commissioner's DeLozier district, agreement is on the City of Claremore's agenda tonight and is also on the School Board's agenda, Commissioner DeLozier ask how the asphalt would be funded, Jim explained that the Cherokee's would pay the City, the county and city would truck the Asphalt in, the City has gotten a State contract for Asphalt, Commissioner Hendrix add for clarification that the parking lot was for the Junior High, tentative date to start would be next week, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
7. Resolution 2018-6 to be deposited into the District 2 Cemetery Salaries (82ST-110) in the amount of \$500.00 for cemetery mowing (Commissioners)
8. Resolution 2018-7 to be deposited into the District 1 One Cent Sales Tax M&O (81ST-200) in the amount of \$13.10 from Welch State Bank for overpayment (Commissioners)
Commissioner DeLozier motioned to approve Agenda Item #7 & #8, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

PUBLIC COMMENTS – Chairman Burrows addresses issues that had risen from the Interlocal Agreement with the City of Claremore and the purchase of the two dump trucks by District 2

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner Hendrix motioned to pay all purchase orders presented, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:33 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk