

BOCC MEETING

Rogers County Board of County Commissioners
Regular Meeting, June 26, 2017

MINUTES

Chairman Burrows called the meeting to order at 9:00 am;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and noted that the agenda was posted Thursday, June 22, 2017 at 3:45 pm

Assistant District Attorney Lepak led the pledge and Assessor Scott Marsh offered the prayer

Commissioner DeLozier motioned to approve the meeting minutes for June 19, 2017, second
Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ANNOUNCEMENTS:

Clerk Heidlage announced that the Courthouse will be closed Tuesday for the 4th of July, the BOCC meeting will be on July 3, 2017 at 9:00 am

Chairman Burrows had an update on the Farmer's Market after his meeting with them, 25 total vendors, on average 18 weekly vendors, no new applications have been denied and new inquiries still coming in, new Facebook page with 238 members, weekly publications and handouts, Farmer's Market seeks to renew its' contract with Rogers County, Rogers County Youth Services also attended the meeting

UNFINISHED BUSINESS:

1. Bid 17/18-1 Six Month Bid – Award Clarification District 2

Commissioner Hendrix, District #2 explained that they turned two bids in, exact same price, close proximity to one another, concerns were not with location but availability, Assistant Attorney Lepak stressed that availability was something to consider when awarding, when you award the bid and the contractor doesn't have the product then you go to the next lowest bid, the clearest way to go would be to award to the one that is most likely to have product, then if it is not available go to the next one, Commissioner Hendrix expressed that he would be happy to do that but, when they have to go to the next lowest bid that causes the PO to be red stamped because it was not prior encumbered, Clerk Heidlage explained that there is justification of a purchase order, exceptions like that take place it just need to be documented

Commissioner Hendrix motioned to amend the across the board bid on the duplicated items to APAC, Tulsa, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. Bid 17/18-3 Uniform Rental – NOTE this item was tabled at the June 12, 2017 and the June 19, 2017 regular meetings for further review

Commissioner DeLozier stated that they had looked at the daily cost of the cleaning and difference of the replacement cost, the things that they used Cintas was the cheapest across the board, Commissioner Hendrix stated that with the products that they used Cintas was across the board, Chairman Burrows stated that he was pleased with what they had with Cintas, Commissioner DeLozier motioned to award low bid to Cintas, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Bid 17/18-5 Janitorial Services Health Department – NOTE this item was tabled at the June 12, 2017 and the June 19, 2017 regular meetings for further review - **NOTE this item was addressed following Utility Permits**

4. Bid 17/18-7 HMHL, HMCL and Liquid Asphalt – NOTE this item was tabled at the June 19, 2017 regular meeting for further review

District #1, #2 and #3 awarded low bid across the board;

Emulsion FOB – CQS-TR - \$1.65, CRS-2T - \$1.38, CRS-TR - \$1.53 awarded to Wright Asphalt
Emulsion FOB – CQS-IF - \$1.75, CHFRS-2P - \$1.69 (4% Polymer), SS-1 - \$1.80,
SS-1-50/50 - \$1.40, CMS-1PF - \$2.10, CRS-2 - \$1.23, CRS-2S - \$1.62, CBC-1H - \$2.10,
AEP- \$2.10, AEP 50/50 - \$2.10 awarded to Ergon Asphalt and Emulsion

Emulsion Delivered – CQS-TR - \$1.68, CRS-2+ - \$1.40, CRS-TR - \$1.55 awarded to Wright Asphalt

Emulsion Delivered – CQS-IF - \$1.80, CHFRS-2P - \$1.72, SS-1 - \$1.45, CMS-1PF - \$2.10, CRS-2 - \$1.25, CRS-28 - \$1.64, CBC-1H - \$2.15 awarded to Ergon Asphalt and Emulsion
Emulsion Delivered – AEP - \$1.94, AEP 50/50 - \$1.74 awarded to Coastal Energy
Emulsion Delivered – SS-1 - \$1.81 awarded to Vance Brothers
Emulsion Delivered – Dust Oil – AEP - \$2.10/\$2.15 awarded to Ergon Asphalt and Emulsions
(Pump charge and Demurrage would go with the awarded bid)
HMHL & HMCL and Liquid Asphalt – Type A-64-22 - \$35.00/1 day, Type B-64-22 - \$39.00/1
day, Type C-64-22 - \$40.00/1 day awarded to Tulsa Asphalt

HMHL & HMCL and Liquid Asphalt – Type B-70-28 - \$45.00/1 day, Type C-70-28 - \$46.00/1
day

50# Bag of Cold Patch – delivered - \$9.50/min 50 in stock, awarded to Logan County Asphalt
Co.

60# Bag of Cold Patch – delivered - \$8.50/in stock, awarded to T&C Asphalt Materials

Commissioner DeLozier motioned to award bids, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

5. Bid 17/18-8 Horizontal Grinding Machine – NOTE this item was tabled at the June 19, 2017
regular meeting for further review
Chairman Burrows explained that the only bid and the bid that met specs was Rotochopper MP2
Wood Grinder, with a 7-year lease through Welch State Bank and 1 year warranty. Delivery
time is 7-8 weeks from date of order, Chairman Burrows motioned to award the bid to
Rotochopper Inc., second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

6. Insurance Renewal – Dave Burrows, The Burrows Agency Insurance – **NOTE** this item was
tabled at the June 19, 2017 regular meeting for further review
Dave Burrows explained that this was clean up from last week, there were some buildings
added, the original number was \$891,353.00 now it is \$892,101.00 a difference of \$748.00, also
there is a breakdown of the quarterly payments, the first figure includes the bond and Treasurer's
bond, that amount is added into the first payment, the other payments will be the same,
Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

BIDS: REVIEW/LET/AWARD

1. Bid 17/18-9 CMS-1PC
2. Bid 17/18-10 Gabion Rock

Note this Item was addressed following Utility Permits

UTILITY PERMITS:

District 1

Public hearing with discussion and possible action on the request for zoning change from AG to
RS-25 and AR, the intended use of the property, after rezoning, Residential Development.

APPLICANT: Randy Highfill.

LEGAL DESCRIPTION RS-25 Zoning:

A tract of land located in the Southeast Quarter (SE/4) and the Southwest Quarter (SW/4) of
Section One (1) of Township Twenty-one (21) North and Range Sixteen (16) East of the Indian
Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Rogers
County, State of Oklahoma; being more particularly described as follows: Beginning at the SW
corner of the SE/4 of Sec. 1, T-21-N, R-16-E, I.B.&M.; Thence N 01°18'41" along the west line
of said SE/4 a distance of 659.79 feet; Thence S 88°17'26" W a distance of 1313.60 feet; Thence
S 01°13'33" E a distance of 659.99 feet to the south line of the SW/4 of said Sec. 1; Thence S
88°16'57" W a distance of 14.00 feet to the SW corner of the SE/4 of said SW/4; Thence N 01°
13'33" W along the west line of said SE/4 SW/4 a distance of 1181.95 feet; Thence N 88° 18' 14"
E a distance of 1326.82 feet to the west line of said SE/4; Thence N 01°18'41" W along the west
line of said SE/4 a distance of 238.14 feet; Thence N 88° 17'57" E a distance of 600.01 feet;
Thence S 01°18'41" E a distance of 1419.40 feet to the south line of said SE/4; Thence S
88°16'54" W a distance of 600.02 feet to the Point of Beginning, and containing 35.663 acres,
more or less. Basis of bearing is the Oklahoma State Plane Coordinate System.

ADDRESS: ½ mile east of 4180 Road.

LEGAL DESCRIPTION: AR Zoning:

A tract of land located in the Southwest Quarter (SW/4) of Section One (1) of Township Twenty-

one (21) North and Range Sixteen (16) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey, thereof, Rogers County, State of Oklahoma; being more particularly described as follows: Beginning at the SE corner of the SW/4 of Sec. 1, T-21-N, R-16-E, I.B.&M.; Thence N 01°18'41" W along the west line of said SE/4 W a distance of 1181.44 feet to the Point of Beginning; thence S 88° 18'14" W a distance of 1326.82 feet to the west line of the SE/4 of said SW/4; Thence N 01 °13'33" W a distance of 1458.00 feet to the NW corner of the NE/4 of said SW/4; Thence N 88°18'58" E a distance of 1324.64 feet to the NE corner of said NE/4 SW/4; Thence S 01°18'41" E a distance of 1457.70 feet to the Point of Beginning, and containing 44.368 acres, more or less. Basis of bearing is the Oklahoma State Plane Coordinate System.

Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye,

Motion carried to open public hearing at 9:25 am

Jim Loller, Planning Commission explained that the applicant purchased an 80 acre tract and wants to sell 35.66 as RS-25 and the larger tract zoned AR, it was approved by the City of Claremore Metro Area Planning Commission on June 20, 2017 with a vote of 7-0, no one spoke in opposition, there were some questions on the plat, Planning Commission Staff recommends approval. Nancy Scott and Kelly Carriger spoke in opposition with concerns regarding the roads, water pressure, electricity and turnpike bridge, Commissioner DeLozier explained that all the concerns would need to be addressed during the platting process. Randy Highfill explained that the front part of the 80 acres would be RS-25 and the lots would be ¾ of an acre, back part to the north would be AR and larger tracts around 5 acres, he is estimating around 45 new homes.

Commissioner DeLozier motioned to close public meeting, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public at 9:38 am

Commissioner Hendrix motioned to approve the zoning change, second Chairman Burrows;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to approve zoning change

District 2

Public hearing with discussion and possible action on the request for zoning change from AG to AR the intended use of the property, after rezoning, RESIDENTIAL.

APPLICANT: Dexter Bolin.

LEGAL DESCRIPTION: S/2 SE/4 NE/4 SW/4 in Section 15, Township 23 North, Range 15 East. +/-5 acres

ADDRESS: 9600 S. 4103 Road, Oologah, Ok 74053

Commissioner DeLozier motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:39 am

Jim Loller, Planning Commission explained that the applicant wishes to split off 5 acres and change the zoning from AG to AR It was approved by the City of Claremore Metro Planning Commission on June 20, 2017 with a vote 7-0, no opposition, staff recommends approval. Dexter Bolin, the applicant stated that majority of the property was out of the flood plain and water tap has been approved.

Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to close public hearing at 9:43 am

Commissioner DeLozier motioned to approve zoning change, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to approve zoning change

District 3

Public hearing with discussion and possible action on the request for zoning change from AG to RS-40 The intended use of the property, after rezoning, RESIDENTIAL.

APPLICANT: Craig and Cheri Lamb.

LEGAL DESCRIPTION SE/4 SE/4 SE/4 SE/4 OF Section 31, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, according of the U. S. Government Survey thereof. +/- 2.50

ADDRESS: 10985 East 530 Road, Claremore, Oklahoma 74019

Chairman Burrows motioned to open public hearing, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open public hearing at 9:43 am

Jim Loller, Planning Commission explained the request to change zoning from AG to RS-40, the original tract was 2.50 acres, the applicant is wanting to split it into 2 lots, City of Claremore Rogers County Metro Planning Commission approved, in June 20, 2017 meeting, and the staff recommends approval. John Tedder owner of the land across the road has concerns with flooding and erosion, Cheri Lamb applicant stated that the property does not flood they wish to sell tract

#1 and use the money to clean tract #2. Jim Loller will make a visit to the property when it rains.
Chairman Burrows motioned to close public hearing, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried to close public meeting at 9:59 am
Chairman Burrows motioned to approve zoning change, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried to approve zoning change

UNFINISHED BUSINESS: This item was moved in the meeting

3. Bid 17/18-5 Janitorial Services Health Department – Note this item was tabled at the June 12, 2017 and the June 19, 2017 regular meeting for further review
Rene Wantland, Health Department emailed Margie Wright, Purchasing Agent, accepting the low bid, Source One for the Health Department Janitorial Services, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

BIDS: REVIEW/LET/AWARD: This item was moved in the meeting

1. Bid 17/18-9 CMS-1PC
Commissioner DeLozier motioned to approve to let, second Chairman Burrows;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

TRANSFER OF FUNDS:

1. From E911 M&O (41-200) in the amount of \$1,457.53 into E911 Salaries (41-110) for Worker's Comp,
Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

CLAIMS:

1. Salaries – June Salaries, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

BID: REVIEW/LET/AWARD: This item was moved in the meeting

2. Bid 17/18-10 Gabion Rock
Chairman Burrows explained that rock is not commonly used, needed to secure some ditches along Verdigris Schools, he will do some research on the rock size
Commissioner DeLozier motioned to approve to let, second Chairman Burrows;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

BLANKET PURCHASE ORDERS:

1. Blanket purchase orders presented from District #2, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
Commissioner DeLozier ask for clarification on when a blanket purchase order can be used, Clerk Heidlage stated that they can be use after they been approved by the BOCC.

AGENDA ITEMS:

1. Resolution 2017-278 to be deposited into District 3 One Cent Sales Tax M&O (83ST-200) in the amount of \$323.46 from the Planning Commission for fuel reimbursement
2. Resolution 2017-279 to be deposited into the District 3 One Cent Sales Tax M&O (83ST-200) in the amount of 310.80 from the Assessor for fuel reimbursement
3. Resolution 2017-280 to be deposited into Planning Commission M&O (23-200) in the amount of \$343.38 from US Cellular for reimbursement
4. Resolution 2017-281 to be deposited into the District 2 One Cent Sales Tax M&O (82ST-200) in the amount of \$310.12 from the Town of Talala for fuel reimbursement
5. Resolution 2017-282 to be deposited into District 2 One Cent Sales Tax M&O (82ST-200) in the amount of \$970.89 from Rural Water District 4 for fuel reimbursement

Chairman Burrows noted that Resolution 2017-281 the amount should be \$396.12, Commissioner Hendrix motioned to approve items 1-5 with the correction, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

6. Resolution 2017-283 Designating County Depository Banks (Treasurer)

Jason Carini, Treasurer, explained that this was done annually before the beginning of the new fiscal year, the Board of County Commissioners is required to approve the banks that the county deposits money in, which are; State Treasurer, Bank of Oklahoma, Bank First, Grand Bank, RCB Bank, Bank of Commerce, TTCU, Lakeside State Bank, and Bank of the Lakes, Commission Hendrix ask if there were any new additions, Jason answered that there were one addition, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

7. Approval of Resale Property Fund Financial Statement (Treasurer)

Jason Carini, Treasurer, explained that this was one of the Treasurer's cash accounts and as Treasurer he is required by law to submit a budget to the Commissioners. He explained that if there is excess money it is distributed 3 ways between the cities, schools and county. He leaves a balance in the account to be used for unforeseen issues

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to pay all purchase orders presented, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motioned carried

ANNOUNCEMENTS CONT:

Chairman Burrows wanted to make sure that Commissioner DeLozier and Commissioner Hendrix was getting copies of One Voice.

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motioned carried to adjourn at 10:40 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk