

MINUTES

Chairman Burrows called the meeting to order at 9:00 am;
Roll call – DeLozier – present, Hendrix – present, Burrows – present
Quorum was established and it noted that the agenda was posted Friday, June 15, 2017 at 7:01 pm

Commission DeLozier led the pledge and Treasurer Carini offered the prayer

Commissioner DeLozier stated the June 14, 2017 Special Meeting, the date for the Temporary Appropriations to be approved by BOCC July 1st meeting needed to be change to July 3rd meeting and the inventory to be turned into the County Clerk's office by July 1st, Commissioner Hendrix motioned to approve the meeting minutes for June 12, 2017 Regular Meeting and June 14, 2017 Special Meeting with changes; second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

UNFINISHED BUSINESS:

1. Bid 17/18-1 Six Month Bid – Award Clarification District 2, Commissioner Hendrix stated that this was the first that he had seen this, not sure what needed to be clarified, Clerk Heidlage addressed District Attorney Ballard about issues on multiple awards, District Attorney Ballard stated that he had been approached with a question about which bids had been awarded for District #2, District Attorney Ballard stated that the County Clerk and District #2 get together and clarify exactly what bids were awarded, and that we have that entered into the minutes, we have time next week to do that, Commissioner Hendrix motioned to table for one week, second Commissioner DeLozier;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye,

Motion carried

2. Bid 17/18-3 Uniform Rental – NOTE this item was tabled at the June 12, 2017 regular meeting for further review, Chairman Burrows commented that just by looking over the bids he had questions, Commissioners Hendrix commented that District #2 had concerns that there weren't items they did need included in the bid like floor mats and other items and questioned about purchasing those items separately, Chairman Burrows explained that if the bid was strictly uniforms that it would be a service and not have to be bid but the with the additional items from these companies it requires a bid, Commissioner DeLozier commented that the Uniform rental would be a service but we have to buy a lot of the uniforms, when renting the uniforms and something goes wrong we have to pay for them anyway. Commissioner DeLozier couldn't see that it could just be a rental, District Attorney Ballard's understanding was that the county is able to obtain a better price on the rental by doing bids, District Attorney Ballard's recommendation in terms of getting the best price, if that is the best method, bids would be the way to go. Commissioner DeLozier commented that there were a lot of stuff on the bids that he didn't use, there were items on both bids that were low bids, we can't have both services, Chairman Burrows commented that overall Unifirst had more highlighted items that Cintas, Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Bid 17/18-4 Janitorial Services County – NOTE this item was tabled at the June 12, 2017 regular meeting for further review

Commissioner Hendrix requested comments from Ryan Baze, Maintenance Supervisor. He stated he had concerns with the low bid regarding quality of service. Baze recommended that the three low bids be rejected because of prior performance, Bonus Building Care was the next low bid and Baze recommended Bonus Building Care for the courthouse cleaning service as well as the other county buildings. Commissioner DeLozier ask about purchasing the rugs out right from the cleaning service, Chairman Burrows to motioned to award the Janitorial Services County to Bonus Building Care across the board, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

4. Bid 17/18-5 Janitorial Services Health Department – NOTE this item was tabled at the June 12, 2017 regular meeting for further review

Margie Wright, Purchasing Agent explained that the Health Department sent an email requesting that this item be tabled for one week, Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BIDS:

1. Bid 17/18-6 Thirty Yard Dumpster;
Margie Wright, Purchasing Agent, mailed out 8 and received 2 back, Tri-Star Refuse Inc. dba Tri-Star Roll Offs - Thirty Yard Dumpster 6-month bid/\$300.00 per dumpster, Smithy Environmental Services – Thirty Yard Dumpster 6-month bid/\$300.00 per dumpster, Commissioner DeLozier motioned to approve Tri-Star stating the County had been using them for a while, Commissioner Hendrix commented that District #2 was very satisfied with their service, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motioned carried

2. Bid 17/18-7 HMHL, HMCL and Liquid Asphalt;
Margie Wright, Purchasing Agent, stated that 18 bids were mailed out, received 10 back, one bid was opened by mistake in the Clerk’s office but was viewed, Commissioner DeLozier motioned to award the 50# Cold Patch bags/\$7.50 to Logan County Asphalt Co. and #60 Cold Patch bags/\$7.50 to T & C Asphalt Materials, LLC, both low bids, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motioned carried
Commissioner DeLozier motioned to table the rest of the bid for one week, any vendor that is here can go to the Clerk’s office and review the bids, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motioned carried

3. Bid 17/18-8 Horizontal Grinding Machine;
Margie Wright, Purchasing Agent, stated that 8 bids were mailed out, received 2 back, Kirby Smith was no bid, Chairman Burrows motioned to table for one week for further review, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

TRANSFER OF FUNDS:

1. From Emergency Management Travel (40-130) in the amount of \$1.00 into Emergency Management Salaries (40-110) for June salary
Chairman Burrows explained that Scotty was going to be a few cents short for payroll, Chairman Burrows motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
2. From E-911 Travel (42-130) in the amount of \$51.00 into E-911 M&O (42-200) to transition from the RCSO
3. From Wireless Salaries (41-110) in the amount of \$81,203.74 and from Wireless Capital Outlay (41-400) in the amount of \$51,527.38, total amount \$132,731.12 into Wireless M&O (41-200) for transition from RCSO
4. From Maintenance Capital Outlay (20M-400) in the amount of \$2,000.00 into Maintenance Salaries (20M-110) for end of year salaries
5. From District 3 One-Cent Sales Tax M&O (83ST-200) in the amount of \$10,000 into District 3 One-Cent Sales Tax Salaries (83ST-110) for employee salaries,
Commissioner DeLozier asked Jon Sappington if that would clean out those accounts, Jon explained that he would be paying off the Motorola Lease and the Spillman Lease with those funds then and transfer whatever is left back to the trust, Commissioner DeLozier motioned to approve items 2-5, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

UTILITY PERMITS:

1. **District 2**
ONG -To bore cross county highway or local road Breeze Dr. approximately 1.91 miles west & 1.32 miles south of US Hwy 169 & SH 88 and further described as: 1,636 feet south & 984 feet west of the NE corner of Section 6 Township 22 Range 15 Rogers County. W-2017-06-3, Jim Loller, Planning Commission, stated that this is a small addition off Highway 88 with around 10 houses and all permits were all in order, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

BLANKET PURCHASE ORDERS:

1. Blanket purchase orders presented from District #1, District #3 and Drug Court, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

AGENDA ITEMS:

1. Discussion/Possible Action regarding County Insurance Renewal presented by Dave Burrows, The Burrows Agency Insurance
Dave Burrows explained the insurance renewal and he had taken out Wind and Hail buy back, leaving the property deduct the way it is and he will not include earthquake coverage. He explained the options available for payment, and the need to possibly add other buildings. He stated that he will get in contact with Traveler's to do some clean up, and come back with a final number;
Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
2. Resolution 2017-272 to be deposited into the Court Clerk Salary (15-112) in the amount of \$26,963.41 from the Court Fund for salary reimbursement
3. Resolution 2017-275 to be deposited into the District 2 One-Cent Sales Tax M&O in the amount of \$2,009.38 from the Town of Oologah for fuel reimbursement
4. Resolution 2017-276 to be deposited into the District 2 One-Cent Sales Tax M&O in the amount of \$267.49 from the Oologah Municipal Authority for fuel reimbursement,
Commissioner DeLozier motioned to approve items 2-5, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
5. Discussion/Possible action to approve a Construction Management Company for the Rogers County Sheriff's Office Renovation Project (Burrows);
Chairman Burrows stated that after reviewing the bid, the challenges involved along with the length of the bid process and Ryan's work load that he hesitated to add additional work for him. Commissioner Hendrix asked to go on record stating that this is the same construction company (Flintco) that did the Courthouse and 911 Center, Chairman Burrows consulted with District Attorney Ballard to ensure that this falls under Professional Services. District Attorney Ballard stated that in the Statute it defines three criteria that the Commissioners needs to affirm that it meets, (1) Project benefits the public, (2) Need for cost control, (3) The need exists for specialized or complex construction methods due to the unique nature of the project. It is the District Attorney's opinion that this does meet the criteria, Commissioner Hendrix agreed and he motioned to award the project, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
6. Update on FY 17-18 budget (Burrows), Chairman Burrows stated that the budget process is gearing up. BOCC approved on May 30, 2017 the Temporary Appropriations based on the last year's total. This number will be used for the estimate of need for the county's upcoming fiscal year. A meeting is scheduled for today at 1:00 pm with the remaining elected officials or designees to talk about the general fund, the challenge was made in the last meeting to put together a budget using the same figure as last year, with some goals to meet within that budget. Commissioner DeLozier commented that the schools held up the budget process up in past years, Chairman Burrows stated that the Treasurer's and the Clerk's office have made improvements in communicating with the schools statutorily they have until October 1st, we will continue to reach out the schools, OTEMS, fire districts and others to get their budgets back to us so we can finish the budgets. Mr. Turner feels we should be able to have the County budget prepared by late July early August.

PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Commissioner Hendrix stated that emails that he has been getting from a new business in Oologah, The Dam Saloon, onto the District Attorney's office

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner Hendrix motioned to pay all purchase orders presented, second Chairman Burrows;
Roll call – DeLozier – abstained because he had not had time to go through them, Hendrix – Aye, Burrows – Aye
Motioned carried

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motioned carried to adjourn at 10:27 am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, Rogers County Clerk