

Rogers County Board of County Commissioners  
Regular Meeting, June 12, 2017

Commissioner's Meeting Room,  
200 South Lynn Riggs Boulevard, Claremore, OK

## **MINUTES**

Chairman Burrows called the meeting to order at 9:00 am;  
Roll call – DeLozier – present, Hendrix – present, Burrows – present  
Quorum was established and it noted that the agenda was posted Friday, June 9, 2017 at 7:50 am

Commissioner Hendrix motioned to recess and move the meeting upstairs to the 2<sup>nd</sup> floor meeting room #2, second Commissioner DeLozier;

Chairman Burrows called the meeting to order;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motioned carried**

Chairman Burrows led the pledge and Clerk Heidlage offered the prayer

Commissioner DeLozier motioned to approve the meeting minutes for June 5, 2017 Regular Meeting and June 7, 2017 Special Meeting, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**ANNOUNCEMENTS:** Chairman Burrows announced the arrival of Theodore Michael Lepak. Clerk Heidlage announced that the end of the fiscal year was closing in, any outstanding purchase orders needs to be completed or canceled so we can start the new year.

## **UNFINISHED BUSINESS:**

1. Bid 17-18-1 Six Month Bid – Award remaining items

### **ROCK**

Commissioner Hendrix explained that District #2 awarded low bid across the board except for gravel due to availability and location

Chairman Burrows explained that District #3 awarded low bid, with the exception to locations of District #3's barns/yards and washed chips 3/8 inch awarded due to best quality

Commissioner DeLozier explained that District #1 awarded low bid, except Surge Rock would be going with second low bid due to low bid does not meet specs

Commissioner Hendrix explained that the 3 bids that were not low bid were Crusher Run and Screenings, Pryor was low bid but because of the location to Owasso and Oologah area, they would go with the next lowest bids

### **CORRUGATED POLYPROPYLENE PIPE**

District #1, District #2 and District #3 awarded low to DP Supply, low bid

### **USED PIPE**

District #1, District #2 and District #3 awarded to Wheeler Metal, Sunbelt Equipment and Supply, Railroad Yard Inc., low bid in each item

### **PLASTIC PIPE**

District #1, District #2 and District #3 awarded to DP Supply, low bid

### **CONCRETE**

District #1, District #2 and District #3 awarded low bid in each concrete type, with their additives

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll Call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motioned carried to approve the remaining items on Bid 17-18-1 Six Month Bid

**NOTE:** Complete spreadsheets for Bid 17-18-1 Six Month Bid can be viewed on the County Clerk's website or in the County Clerk's office

**ROADS & BRIDGES:**

1. Presentation by John Blickensderfer, Guy Engineering, 8 Year Plan (Burrows)  
Mr. Blickensderfer explained that he has been looking at projects in the county, he asked that the Commissioners look the projects over and get back with John, he will be back mid-July with the final plan for approval.  
No action taken

**UTILITY PERMITS:**

**1. District 2**

RWD#3 Rogers County –To bore cross County Highway or Local Road EW 460 approximately 0.31 miles west of NS 4130 & EW 460 Junction and further described as: 1,650 feet west of the southeast corner of Section 25 Township 22 Range 15 Rogers County. W-2017-06-2, Jim Loller, Planning Commission stated that the permits were in order, Commissioner Hendrix motioned to approve, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**PLANNING/ZONING:**

**1. District 2**

Public hearing with discussion and possible action on the request for zoning change from RST-60 to RS-40 that the intended use of the property, after rezoning, Residential Development. APPLICANT: Roger Pfeiffer. LEGAL DESCRIPTION: The S/2 SE/4 NW/4 of Section 7, Township 21 North, Range 15 East of the I. B. & M., Rogers County Oklahoma, According to the U. S. Government Survey thereof. ADDRESS: 193rd S. East; 111th St. North, Owasso, Ok 74055.  
Commissioner Hendrix motioned to enter public hearing, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
Motion carried to enter public hearing at 9:29 am  
Jim Loller, Planning Commission, explained that the applicant wants to change the zoning going from RST-60 to RS-40, RST-60 is for larger lots with manufactured homes, RS-40 is for homes on smaller lots for the purpose of development, passed the planning commission voted 8-0, there were 4 people with objections, concerns about flooding, Angie Brock spoke for the applicant explaining that they talked to the 4 people with flooding concerns, Planning Commission suggests approval.  
Commissioner DeLozier motioned to close public hearing, second Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
Motion carried to close public hearing at 9:34 am.  
Commissioner Hendrix motioned to approve, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**2. District 3**

Item# 6: Public hearing with discussion and possible action on the request for zoning change from AG to AR that the intended use of the property, after rezoning, Residential. APPLICANT: J. Edward Vierheller. LEGAL DESCRIPTION: The SW/4 of NE/4 of SW/4 and the West 1/8 of SE/4 of NE/4 of SW/4 of Section 25, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma According to the U.S. Government Survey. ADDRESS: 15402 E. Hooty Creek Road, Claremore, Ok 74017  
Chairman Burrows motioned to open public hearing, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
Motion carried to open public hearing at 9:34 am  
Jim Loller, Planning Commission explained that the lots are AG classified, applicant want to split and sell the lots for residential construction, needs to have AR classification, passed the planning commission 8-0 with no objections, applicant J. Edward Vierheller stated that this was an estate, over 11 acres, would be offered all together or in 3 pieces.  
Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
Motion carried to close public hearing at 9:36 am

Chairman Burrows motioned to approve zoning change, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**BIDS: REVIEW/LET/OPEN**

1. Bid 17/18-2 Election Ballots  
Commissioner DeLozier motioned to award to Mid-West Printing, the low and only bid, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
  
2. Bid 17/18-3 Uniform Rental  
5 bids mailed, received 2, Chairman Burrows motioned to table for one week for further review, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
  
3. Bid 17/18-4 Janitorial Services County  
11 bids mailed, received 7, Chairman Burrows motioned to table for one week for further review, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
  
4. Bid 17/18-5 Janitorial Services Health Department  
10 bids mailed received 6, Commissioner DeLozier motioned to table for one week for further review, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**ITEM 13: Cash Fund Estimate of Needs and Request for Appropriation**

<b>Fund</b>	<b>Amount</b>
003 Courthouse Bond Proceeds	\$156,742.89
101 T-Highway	\$266,079.04
105 CBRIF	\$13,425.00
113 Property Resale	\$63,693.55
118 Sheriff Jail Turnpike Authority	\$9,399.50
119 Sheriff Civil Fees	\$16,455.47
121 County Clerk Lien Fees	\$8,680.04
122 Treasurer Cert. Fees	\$1,710.76
124 County Clerk Preservation	\$54.65
125 Engineering Fees	\$1,000.00
127 Sheriff Commissary	\$51,119.36
128 Courthouse Sec/Sheriff Fees	\$5,902.00
129 Sheriff Courthouse Security	\$4,677.65
135 Criminal Justice Authority	\$263,818.12
137 Sheriff Jail	\$756.31
140 Wireless Prepay 911 Fees	\$9.62
141 Wireless Services	\$16,663.83
142 E-911 Addressing	\$115.69
147 Drug Court Contract	\$15,655.83
148 Drug Court Participant	\$6,123.28
150 Plan Commission Fees	\$500.00
175 Assessor Revolving	\$1.04
180 Court Clerk Revolving	\$8,319.65

Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**TRANSFER OF FUNDS:**

1. From Sheriff Commissary M&O (04SC-200) in the amount of \$30,000.00, and  
From Sheriff Commissary Travel (04SC-130) in the amount of \$850.00, and  
From Sheriff Commissary Capital Outlay (04SC-400) in the amount of \$29,000.00  
Into Sheriff Commissary Salaries (04SC-110) in the amount of \$59,850.00  
Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

2. From Sheriff Service Fee M&O (04SSF-200) in the amount of \$52,000.00  
Into Sheriff Service Fee Salaries (04SSF-110) in the amount of \$52,000.00  
Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
3. From Courthouse Security M&O (04CH-200) in the amount of \$36,000.00, and  
From Courthouse Security Capital Outlay (04CH-400) in the amount of \$850.00  
Into Courthouse Security Salaries (04CH-110) in the amount of \$36,850.00  
Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
4. From Sheriff Jail Part-time Salaries (04SJ-113) in the amount of \$10,000.00  
Into Sheriff Jail Salaries (04SJ-110) in the amount of \$10,000.00  
Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
5. From County Clerk Lien Fees (10LF-200) in the amount of \$8,210.00  
Into County Clerk Preservation Fee M&O (10PF-200) in the amount of \$8,210.00  
Clerk Heidlage explained that this is correcting deposit error that deposited the money into  
the wrong account, Commissioner DeLozier motioned to approve, second Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**BLANKET PURCHASE ORDERS:**

1. Blanket purchase orders presented from District 1, District 3 and Sheriff Office,  
Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**AGENDA ITEMS:**

1. Monthly Report of Officers (Clerk), Commissioner DeLozier motioned to approve second  
Chairman Burrows;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
2. Presentation by Sean Shadid, BancFirst regarding Worker's Comp self-insured option (Burrows)  
Sean Shadid presented and overview of possible benefits for the County in exploring Worker's  
Comp self-insurance, he explained that he was not able to gather all the information he needed for a  
comparison and if the county wanted to him to go forward with this he would get more information  
from the state and county clerk. He would also set a time to talk with each Commissioners and  
present at a later date. **No action taken**
3. Resolution 2017-270 to be deposited into the District 2 One Cent Sales Tax M&O (82ST-  
200) in the amount of \$500.00 from the Talala Cemetery Association for cemetery  
mowing  
Commissioner Hendrix motioned to approve with account correction 92-110, second  
Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
4. Resolution 2017-271 to be deposited into the District 1 One Cent Sales Tax M&O (81ST-  
200) in the amount of \$50.00 from A. Ball for cemetery restitution  
Commissioner DeLozier motioned to approve with account correction 92-110, second  
Chairman Burrows;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
5. Presentation by Chris Smith, Wildlife Specialist with the USDA Wildlife Service (Burrows)  
Chairman Burrows explained that Chris Smith did not have a presentation, he simply wanted  
to present the contract for up-coming year and was told that that would have to be in July.

**PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**

Debi Ward, RCIDA, introduced her new assistant Gina Shepard.  
Ruston Polk, commented on the BancFirst Worker's Comp presentation.

**PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

Commissioner DeLozier motioned to pay all purchase orders presented, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:32 am

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

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Ron Burrows, Chairman

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Steve Hendrix, Member

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Dan DeLozier, Member

(SEAL)

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Jeanne M. Heidlage, Rogers County Clerk