

Commissioners' Meeting Room,  
200 South Lynn Riggs Boulevard, Claremore, OK

## MINUTES

Chairman Burrows called the meeting to order at 9:00am;  
Roll call – DeLozier – present, Hendrix – present, Burrows – present  
Quorum was established and it noted that the agenda was posted Friday, May 19, 2017 at 8:05am.

Clerk Heidlage led the pledge and Major Coy Jenkins offered the prayer

Commissioner Hendrix motioned to approve the meeting minutes for May 15, 2017 Regular Meeting, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

## ANNOUNCEMENTS:

Clerk Heidlage reminded us that the Courthouse will be closed Monday, May 29, 2017 for Memorial Day and the Board of County Commissioners meeting will be on Tuesday, May 30, 2017 at 9:00am

## UNFINISHED BUSINESS:

1. Bid #24 Horizontal Grinding Machine – NOTE this item was tabled from the May 15, 2017 Regular Meeting for further review, Chairman Burrows explained that they had a demo for one machine, would like to give the other company a chance to give a demo, Chairman Burrows motioned to table for one week, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

## BIDS: Review/Let/Award

1. 17/18-2 Election Ballots
2. 17/18-3 Uniform Bid
3. 17/18-4 Janitorial – County Facilities
4. 17/18-5 Janitorial – Health Department

Items 1-4 are 12 month bids, Election Board, Health Department, Maintenance and Commissioners have looked the bids over and approved, Commissioner DeLozier motioned to accept Items 1-4, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

5. S4160 Rd. Headwall Structure Project for Riverbend Bridge – email solicitation (Burrows), Four emails were send out only one sent bid back, there was a problem with not getting email conformation back, Robin LaPage explained that she had spoken to each of the three vendors that did not bid and they said it was the time frame of when the work needed to be completed by. They were either already booked or didn't have time, Clerk Heidlage stated that the State Auditor request that documentation needs to be with bids. LePage stated that she would get email documentation confirming what she said and turn it in to the Clerk's office. Dave's Concrete quoted \$34,000.00 without a bond and #36,000.00 with a bond, since the bid is lower than \$50,000.00 no bond is needed, Chairman Burrows motioned to accept the Dave's Concrete the lowest and only bid, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

## GRANTS

1. Discussion and possible action regarding authorization for Chairman to submit a monthly drawdown request in the amount of \$325,781.47 for 16608 CDBG 15 (Port of Catoosa Coveris EDIF Project). Andy Armstrong explained, project is under construction, contractor has the 3 silos fabricated on their site, waiting on the slab to cure on the Coveris site, silos will be on location by the time the money comes in, Commissioner DeLozier motioned to approve drawdown request, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

2. Davis/Bacon Wage Verification – Rogers County Sheriff's Office Renovation Project Request for Authorization of Additional Classification & Rate, Clerk Heidlage explained that the Davis/Bacon Wage Act did not have a classification for glazer, this form is to add the trade. It was signed by the business owner and now the contractor (Rogers County) must sign, Commissioner DeLozier motioned to accept, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

## ROADS & BRIDGES:

1. Independent Contractor Agreement between Rogers County and Kellogg Engineering, Inc. for the Heather Road Rehabilitation Project located in the Town of Inola, District 3, Rogers County, Chairman Burrows explained that this was a formality, Engineering contractor wants to make sure that there is an independent contract on file with the county, Chairman Burrows motioned to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **ZONING:**

##### **District 2**

Public hearing with discussion and possible action on the request for zoning change from RST-60 to RS-40. APPLICANT: William Helmer.

LEGAL DESCRIPTION: Lot 16, Block 1, Rolling Meadows Extended, an addition in Rogers County, Oklahoma, according to the recorded Plat thereof.

ADDRESS: 4154 East 483 Road, Owasso, Oklahoma 74055, Jim Loller, Planning Commission explained that the RST-60 is designed and permit single family manufactured homes on larger lots, applicant wishes to change to RS-40, allows stick built houses on a smaller lot, applicant is wanting to build a house on the other tract, the Planning Commission approved zoning change at the May 2, 2017 meeting with a 7-0 vote. Four people were there to ask questions about any changes that would be made to their lots, it was explained that no changes will be made.

Commissioner DeLozier motioned to open public hearing, second Chairman Burrows;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to open public hearing at 9:10am**

Applicant chooses not to put a manufactured home on tract. No opposition present, Commissioner Hendrix motioned to close public hearing, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried to close public hearing at 9:13am**

Commissioner Hendrix motioned to approve zoning change, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **UTILITY PERMITS:**

##### **District 2**

RWD#5 Rogers County –To bore cross County Highway or Local Road S 4110 Rd approximately .5 miles north of Hwy 20 and further described as: 2,570 feet north of the southeast corner of Section 10 Township 21 Range 15 Rogers County. W-2017-05-3, Jim Loller, Planning Commission stated that the permit was in order, Commissioner Hendrix motion to approve, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **CLAIMS:**

1. Salaries – May Salaries, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **BLANKET PURCHASE ORDERS:**

1. Blanket purchase orders presented from General Government, District 1, District 3 and Sheriff Office, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

2. Orders Exceeding Amount of Issuance –

General Government PO 6344 to Claremore Progress blanket purchase order amount \$2,000.00, total amount received \$2,266.20 exceeding the original blanket by \$266.20, in the letter from Christine Kihega that Chairman Burrows read explains that the monthly publications for the BOCC meetings were based on a 5 month average, April's special meeting was not taken in account causing the blanket purchase to go over, corrections have been made for future encumbrances, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Hendrix – Aye

**Motion carried**

#### **AGENDA ITEMS:**

1. Discussion/ Possible action regarding County Health Plans, Chairman Burrows explained the options staying with OPH&W with an increase of 7.4% increase and increase max out of

pocket expense, Community Care, Aetna and United Health Care were higher than OPEH&W, Health Choice Health Care plan had 3 different options, the Health Choice High Deductible with a Health Savings Account, in comparison, was the most advantageous for employees and the county, Chairman Burrows motioned to approve Health Choice High Deductible with a Health Savings Account, second Commissioner DeLozier;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye,

**Motion carried**

2. Discussion/ Possible Action regarding Lease/Purchase Agreement with Welch State Bank for Bid #681 Radios – NOTE this item was awarded during the BOCC regular meeting on Monday, June 27, 2016 (Sheriff), Jon Sappington has the contract, explained that this went out for bid last summer, was awarded to Harris Corporation pending finance approval, the County was going through state audit at the time and couldn't get financials for the last year, the financials were received in February or March of 2017, Harris Corporation was not willing to put legal language into agreement like the Evergreen Clause tying the county in for 10 years which is not legal, Welch State Bank is willing to do that, Harris Corporation sent a letter stating that they didn't have any issues and would release the rights to lease. Jon has supporting documentation and emails from the auditor's office for back up, Jon requested that the board make the motion to approve then he will talk to Welch State Bank about making the payment in July in the new fiscal year, he noted that the time delay caused a difference in interest rates. He explained that the system is a Harris system that will tie into the Broken Arrow's core, anyone with an 800 radio will be able to interact with this system including the county and Highway Patrol. The Sheriff's Office will do the inventory tracking and require users maintain the insurance, entities will contract through the 911 center; Commissioner DeLozier motioned to approve with the stipulations that the payments will be set for July 2017, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

3. Presentation by Andy Forbes, Heritage Hills Golf Course Trust Authority (Hendrix)  
Randy Highfill explained that the Rogers County Public Facility Authority is the operator and owner of the golf course, Rogers County is the beneficiary and the Trust was formed in 1977. Last year there were 24,000 rounds played, 70% were county residents and average \$55.00 per person to golf. He stated that the area High Schools and college that offer golf use the facility. They host approximately 30 events, (fundraising and charitable) events per year. The bunkers have drainage problems and need sand, Commissioner Hendrix committed with an agreement the County could help. They are also looking to renovating the greens and building a new club house. The golf course is operating at breakeven and they are looking to the county for support, ADA Lepak will draft of a contract for labor and equipment for next week's meeting, then revisit funding at budget time.
4. Resolution 2017-261 to be deposited into the District 2 One Cent Sales Tax M&O (82ST-200) in the amount of \$622.12 for fuel reimbursement (Hendrix)
5. Resolution 2017-262 to be deposited into the District 3 One Cent Sales Tax M&O (83ST-200) in the amount of \$233.76 for fuel reimbursement (Burrows)
6. Resolution 2017-263 to be deposited into the Election Board Part-time Salaries (22-113) in the amount of \$140.00 and into the Election Board Salaries (22-110) in the amount of \$431.08 and into Election Board M&O (22-200) in the amount of \$60.00 for reimbursement election expenses. Total reimbursement \$631.08

Commissioner DeLozier motioned to approve items 4,5 and 6, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

7. Rogers County Emergency Management Disaster Emergency Proclamation, Scotty Stokes Emergency Management, explained that when the governor declared all 77 counties a state of emergency at the end of April, we have 30 days to asses areas affected by the flooding in the county that might qualify for assistance or will allow other agencies for assistance, county commissioners will need to declare the proclamation to make sure we are covered if we find damage in the county, Commissioner DeLozier motioned to approve Emergency Management Disaster Emergency Proclamation, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

#### **PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:**

Commissioner Hendrix brought up the procedure for amending agendas

**PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:**

Commissioner DeLozier motioned to pay all purchase orders presented, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 10:25am

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

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Ron Burrows, Chairman

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Steve Hendrix, Commissioner

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Dan DeLozier, Commissioner

(SEAL)

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Jeanne M. Heidlage, Rogers County Clerk