

Rogers County Board of County Commissioners Regular Meeting
April 3, 2017

Rogers County Courthouse, Commissioner's Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK 74017

MINUTES

Chairman Burrows called the meeting to order at 9:00am;

Roll call – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and it was noted that the agenda was posted on Thursday, March 30, 2017 at 4:00pm

Chairman Burrows led the pledge and Clerk, Jeanne Heidlage offered the prayer

Commissioner Hendrix motioned to approve the minutes from the March 27, 2017 regular meeting.

Announcements

1. Chairman Burrows read a letter from Scott Marsh, Assessor recognizing County Clerk Jeanne Heidlage for helping the assessors' office with the recent Tax Roll Corrections, Scott went on to say that the Assessor's office appreciates working with Clerk Heidlage and her staff.
2. Chairman Burrows announced that Trash Off Day's will be April 20, 21 and 22, 2017. Hazmat will be April 22, 2017 at the Expo 8:00am – 12:00noon.
3. Chairman Burrows announced that Claremore FFA Chapter will have their Calf Fry at the Expo Center Thursday, April 6, 2017.
4. Ryan Baze announced April 14, 2017, Good Friday they would be doing the yearly alarm panel testing in the courthouse, the elevators will be turned off most of the day

Unfinished Business

1. Authorized User Agreement between Verizon and Rogers County for centralizing cellular and digital devices throughout the county – NOTE this item was tabled from the March 20, 2017 regular meeting, Brett Williston, IT explained that any department that wanted to choose Verizon could call him, he would get everything set up, Commissioner Hendrix motioned to approve agreement, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
2. Interlocal Contract for Governmental Services between the Rogers County Board of County Commissioners and the City of Claremore to rebuild a bridge on Lowry Road. NOTE this item was tabled for two weeks at the March 13, 2017 regular meeting, Commissioner DeLozier stated that they would build the road up and replace a pipe bridge with a concrete box, would elevate flooding, City of Claremore would pay for materials and District #1 would provide county equipment and labor, Commissioner DeLozier motioned to approve Interlocal Contract, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
3. Bid #19 Bullet Proof Vests – NOTE this bid was opened and tabled at the March 13, 2017 meeting and tabled again at the March 20, 2017 meeting for 2 weeks for further review, Jon Sappington, Sheriff Department requested that Bid #19 be tabled for another 2 weeks, Commissioner DeLozier motioned to table for another 2 weeks, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

Transfer of Funds:

1. From Jail Travel (04SJ-130) in the amount of \$2,000.00 and Jail Vehicle Maintenance (04SJ-250) in the amount of \$13,500, into the Sheriff Jail M&O (04SJ-200) total to be transferred is \$15,500.00 for remaining fiscal year expenditures, Jon Sappington, Sheriff Department would explain more in the Criminal Justice meeting, with this transfer the Jail would be able to make it to the end of the year. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

Utility Permits:

District 1 Chelsea Gas Authority—To bore a County Highway or Local Road S4180 Road approximately 0.385 miles south of E460 Road and further describes as 2,035 feet south of the NW corner of Section 36 Township 22 Range 16 Rogers County. Gas Service

District 2

RWD#3 Rogers County – To bore County Highway or Local Road E470 Approximately 0.56 Miles west of S4080 & E470 Jct. and further describes as 2,960 feet west of the northeast corner of Section 6 Township 21 Range 15 Rogers County. Water Service, Jim Loller with the Planning Commission, stated that everything was in order and Commissioner DeLozier stated that he had looked at his project, Commissioner DeLozier motioned to approve both utility permits, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Claims

1. Attendant Care

Department of Transportation Office of Juvenile Affairs – February 2017

Invoice #66-Feb-2017-01 in the amount of \$1,252.76, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Blanket Purchase Orders:

Blanket purchase orders presented from Court Clerk, District 1, District 2, District 3, Jail, County Clerk, Commissioner DeLozier motioned to approve blanket purchase orders as presented, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Agenda Items:

1. Presentation by Brian Mauck, American Fidelity regarding plan administration for Rogers County Flexible Spending Account and Plan Administration, Brian Mauck explained that after meetings with the County Clerk and several County Officials, American Fidelity proposes to update 125 Plan, he explained that there would no risk to the County. American Fidelity would consolidate accounts to one single source, educate employees, would send personal benefit reviews. Any overages at the end of the year in the Flex Plan would go back to the county, American Fidelity will assume the liability, no contract is required, resolution for this item will be on the Agenda for the April 10, 2017 meeting. **No Action Taken**
2. Second Amended Interlocal Agreement – Regional 9-1-1 Board to include Broken Arrow, Oklahoma as a member, Nate Parks, Sheriff’s Office, explained that this was the same agreement and is to bring Broken Arrow, Oklahoma back into Regional 9-1-1 Board, Commissioner DeLozier motioned to accept second amended Interlocal Agreement, second Commissioner Hendrix;
Rollcall – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
3. Purchase Contract between the Board of County Commissioner and the Oklahoma Department of Transportation for lease/purchase Case Loader through the County Road Machinery and Equipment Revolving Fund (Burrows), Case 590N, on state contract
8. Purchase Contract between the Board of County Commissioner and the Oklahoma Department of Transportation for lease/purchase Excavator (45,000# + Class) through the County Road Machinery and Equipment Revolving Fund (DeLozier), ODOT searches equipment on state contracts for best purchase or lease price for equipment so counties get the best price or lease on equipment, there is a onetime fee of 3% no interest incurred, SW #192 Commissioner DeLozier motioned to approve contracts for Agenda Items #3 and #8, second Chairman Burrows;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
4. Presentation of the Claremore Farmers Market Annual Report for 2016, Chairman Burrows stated that no one from the Claremore Farmers Market were present, motioned to table for one week, second Commissioner DeLozier;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
5. Renewal Contract between Rogers County Commissioners and the Office of Juvenile Affairs for FY 2018 for detention transportation, Commissioner DeLozier motioned to strike from agenda and put back on agenda in July of 2017, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

6. Resolution 2017-227 to be deposited into the General Fund Account 20-201 in the amount of \$7,327.66 from Community Care of Oklahoma for group term refund, Clerk Heidlage explained that this was a refund from 2015 when we terminated from Community Care of Oklahoma, Commissioner DeLozier motioned to approve Resolution 2017-227, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
7. Reappointment of Steve Savage to the Board of Trustees for the Rogers County Industrial Development Authority for a term of 5 years, Debbie Ward stated that the Board of Trustees for the Rogers County Industrial Development Authority voted unanimously to retain Steve Savage as a board member and chairman of the board, Commissioner DeLozier motioned to reappoint Steve Savage to the Board of Trustees for the Rogers County Industrial Development Authority, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
8. Read and approved with Agenda Item #3
9. Authorization/Confirmation of Emergency Medical Response Agencies within the boundaries of Rogers County (Emergency Management), Scotty Stokes explained the State of Oklahoma wants a letter from the Board of County Commissioners stating that the board knows that the First Response Agencies exist, he stated that they said that one letter with all the First Response Agencies within the county listed would suffice, Commissioner DeLozier motioned to send out the letter, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
10. Request to remove Cathi Edwards as Requisitioning Officer and add Kim Henry and Kenzie Rice as Requisitioning Officers for the following accounts:
14-200, 14-REV-200, 30-200
11. Request to remove Alex Sappington and Shelli England as Receiving Officers and add Cathi Edwards and Betty Rogers as Receiving Officers for the following accounts:
14-200, 14-REV-200, 30-200, Commissioner DeLozier motioned to approve resolutions on Agenda items #10 and #11, second Chairman Burrows;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
12. Discussion/Possible action to authorize INCOG to proceed with a Route 66 Access Study utilizing \$50,000 of the INCOG Planning Grant; this grant requires a \$25,000 match, which INCOG will invoice to Rogers County. (Burrows), Chairman Burrows explained that this is to insure that a fact finding for a project moves forward and that the project would be a vital project, the project would be another access road on the Westside of the railroad tracks south of Claremore on 66 Hwy, District #3 would pay the match money (\$25,000), Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
13. Discussion regarding Northeast Technology Center putting on a Hazwoper Training for Rogers County employees at a cost to the County of \$1,400, Chairman Burrows explained that the training was originally set up through TTC, Rick Reimer with NTC contacted him about having the training at NTC, it consists of 40 hour training, 15 spots to fill the class, NTC add 15 to 20 more spots if we need them, class will be May 8-12, 2017, 8:00am to 5:00pm., Robin Lepage has sent out the information about the class to other entities throughout the county so we can fill the class. Commissioner DeLozier stated that he would send 5, Chairman Burrows also stated he intended on sending at least 5
14. Discussion/possible action to approve a Lease Agreement with Norma Roupe for the storage of County materials. (DeLozier) Commissioner DeLozier explained that this an area that has been utilized by District 1 for as long as he has been commissioner, it is referred to as the Shale Pit and he intends to use it for new burner. The County needs to lease the property in order to place the burner there, they also store county materials at no or low cost to the county, the lease agreement is \$1 per year, Chairman Burrows motioned to approve Lease Agreement, second Commissioner Hendrix;
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried

Payment of Purchases Orders:

Commissioner DeLozier motioned to pay all purchase order presented, second Commissioner Hendrix;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motioned carried

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to adjourn at 9:52am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, County Clerk