

Rogers County Board of County Commissioners Regular Meeting  
April 10, 2017

Rogers County Board of County Commissioner's Meeting Room  
200 S Lynn Riggs Blvd., Claremore, OK 74017

## MINUTES

Chairman Burrows called the meeting to order at 9:00am;

**Roll call** – DeLozier – present, Hendrix – present, Burrows – present

Quorum was established and it was noted that the agenda was posted on Thursday, April 6, 2017 at 4:57pm

ADA, Ben Lepak let the pledge and Chairman Burrows offered the prayer.

Commissioner Hendrix motioned to approve the meeting minutes, second Commissioner DeLozier adding the state contract number to the minutes for the ODOT Purchase Contract.

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

## ANNOUNCEMENTS

1. Clerk Heidlage announced that the Courthouse will be closed on Friday for Good Friday, items for the agenda for Monday (April 17, 2017) will need to be in the Clerk's office Wednesday, April 12, 2017 by 12:00 noon.
2. Clerk Heidlage announced that Wednesday, April 12, 2017 will be the 100<sup>th</sup> day that she and her staff has been in office. Invited everyone in the Courthouse to come by and enjoy cookies and punch.
3. Ryan Baze wanted to remind everyone that Friday, April 14, 2017, they would be doing alarm testing in the Courthouse.
4. Chairman Burrows reminded everyone that the Trash Off would be April 20, 21, and 22, 2017.

**Chairman Burrows requested a move Agenda Item #5 ahead so that those in attendance could present then go about their day**

### Agenda Item #5

Consider and approve a resolution relating to the incurring of indebtedness in the amount of, not to exceed, \$27,000,000.00 by the trustees of the Rogers County Industrial Development Authority; authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto; approving a projects agreement; and related matters

Debbie Ward stated that the RCIDA had a special meeting and the board unanimously voted to approve the resolution to refinance loans. Gregg Neto, Financial Consultant with Baker Group, explained that the BOCC would be approving the action that RCIDA took in their special meeting, refinancing 2 bond issues that are related to the Courthouse and the 911 Center. The 911 Center has a balloon payment due in 2032. It is a good time to refinance while interest rates are low, he is looking to lock in the interest rates, this would stretch out and would fix rates and payments to match the existing courthouse issue which runs out to 2040, this action would not extend the debt, and the County would have one bond issue and one payment out to 2040. He is looking to have a fixed rate by June 1, 2017, he stated that this would make payments higher but eliminate the balloon payment. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

## UNFINISHED BUSINESS:

1. Presentation of the Claremore Farmers Market Annual Report for 2016 – NOTE this item was tabled at the April 3, 2017 meeting  
Marvin Watkins and Ted Vogue presented, last year they had 22 vendors with 90% attendance, he stated that the rules were changed so vendors cannot leave early after selling out and are required to stay until 11:00am. Plans are being put in place to increase vendors by 50% to include produce, crafts and baked goods, they have already had 7 new applicants and expecting last year's vendors to re-commit. There is an annual fee of \$25.00 per year with a \$5.00 weekly fee, increase advertising to 2 to 3 publications weekly. Lloyd Rader, Amanda Ross, Ted Vogt and Marvin Watkins review and approve applications, annual vendor meeting is April 16, 2017. They have also approved one more volunteer to advisory board and planning committee, they have also formed an LLC to mediate risks.

**ZONING:**

**1. District 2**

Public hearing with discussion and possible action on the request for zoning change from AG to RST-60 that the intended use of the property, after rezoning, for Manufactured Home or Residential Structure. APPLICANT: Gregory Briley  
CURRENT ZONING: AG. LEGAL DESCRIPTION: The Southeast Quarter of the Southeast Quarter of the Southeast Quarter (SE/4 SE/4 SE/4 SE/4) of Section 1, Township 22 North Range 14 East of the I.B.&M., According to the U.S. Government Survey Thereof. ADDRESS: 13970 S. 4070 Road, Oologah, OK. 74053. – Commissioner DeLozier motioned to open public hearing at 9:20am, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried to open hearing at 9:20am

Jim Loller, planning commission Interim Director, stated that this rezoning is to accommodate Mr. Briley, owner. Property was placed in AG in 2005, at that time there was a Mobile Home on property but it was destroyed by fire several year ago. The applicant wants to place a new home or a residential structure on the property, in order to do so he would like the zoning to be changed from AG to RST-60, Mr. Briley stated that he would like to sell the property, there are houses on both sided of the road, Planning Commission voted 6-0 with one member abstaining, no opposition.

Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix;

**Roll call** -DeLozier-Aye, Hendrix-Aye, Burrows-Aye

**Motion carried to close public hearing at 9:22am**

Commissioner DeLozier motioned to approve the zoning change, second Commissioner Hendrix.

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motion carried**

**PLATS:**

**Preliminary plat**

LEGAL DESCRIPTION: The South 261 feet of the N/2 of the NW/4 of the SE/4 of the NW/4 of Section 22, Township 22 North, Range 14 East of the I. B. & M., Rogers County Oklahoma, According to the U. S. Government Survey thereof.

**ADDRESS: 15210 N. 149TH E. Ave, Collinsville, Oklahoma 74021**

Applicant KGM Keem Gas Meters/ Tim Wood, Jim Loller, Planning Commission, PUD Zoning was approved in November and this is a preliminary plat, the permanent plat will come soon. He stated that this is a manufacturing facility that reconditions gas meters. Planning Commission approved 7-0 with no opposition, Commissioner DeLozier motioned to approve re-zoning, second Commissioner Hendrix;

**Roll call** - DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motioned carried**

**UTILITY PERMITS:**

**District 3**

ONG –To bore cross County Highway or Local Road S4230 Rd approximately 2.49 miles east & 1.01 miles south of US Hwy 412 & SH 88 and further described as: 2,321 feet north of the SE corner of Section 3 Township 19 Range 17 Rogers County.

**District 3**

ONG –To bore cross County Highway or Local Road S. Cactus Rd. approximately 1.15 miles west & 0.41 miles south of SH 66 & SH 266 and further described as: 1,808 feet north & 761 feet west of the SE corner of Section 3 Township 20 Range 15 Rogers County.

**District 2**

RWD#4 Rogers County – To bore cross County Highway or Local Road NS 4078 approximately 30 feet south of E424 & S4078 Jct. and further described as: 2,119 feet south & 1,323 feet west of the northeast corner of Section 7 Township 22 Range 15 Rogers County.

Jim Loller, Planning Commission, recommended to approve all three permits, all Districts have looked at the areas

Commissioner DeLozier motioned to approve all three permits, second Commissioner Hendrix;

**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

**Motioned carried**

**BIDS:**

1. Bid #20 Rogers County Sheriff's Office Renovation Project – close bid due to publication error, Ryan Baze, Maintenance, there was an error in getting the bid published, Margie Wright, Clerk's office explained that the bid has to be published 2 consecutive times, the second publication was published after the pre-bid meeting, there were no bids turned in, Commissioner DeLozier motioned to close bid due to publication error, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
2. Bid #21 Rogers County Sheriff's Office Renovation Project – Approve bid for letting and schedule Special Meeting for bid opening on to be held on Wednesday, May 3, 2017 at 1:00 pm. Ryan Baze, Maintenance, explained that the dates on the Bid and the publication are the only things that have been changed  
 Commissioner DeLozier motioned to approve letting and schedule Special Meeting for bid opening, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
3. Bid #22 - Tiltrotator with Gripper & Quick Coupler – review/let  
 Chairman Burrows explained that this is an attachment that sets culverts and cleans out ditches, single grapple so you can pick up things, this allows the operator to stay in his seat, 360° rotation and can turn a dozer into a shovel  
 Commissioner DeLozier motioned to approve bid, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye,  
**Motion carried**
4. Bid #23 – Excavator Mulcher – review/let  
 Chairman Burrows stated that this machine removes trees where there are utilities, grinds trees down to root systems. Commissioner DeLozier requested Margie Wright, Clerk's office, to see if the bid has to read 1 or more so the other districts will be able to purchase. Commissioner Burrows motioned to approve to go out for bid, second Commissioner DeLozier with changes if needed;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:**

<b>Fund</b>	<b>Amount</b>
003 Courthouse Bond Proceeds	\$ 62,089.36
012 RCEFA	\$ 2,080.00
101 T-Highway	\$ 218,391.83
105 CBRIF	\$ 66,627.15
113 Property Resale	\$ 90,916.95
119 Sheriff Civil Fees	\$ 19,478.88
121 County Clerk Lien Fees	\$ 693.28
122 Treasurer Cert. Fees	\$ 1,900.70
124 County Clerk Preservation	\$ 8,038.04
125 Engineering Fees	\$ 1,025.00
127 Sheriff Commissary	\$ 37,268.00
128 Courthouse Sec/Shrf Fees	\$ 7,297.50
129 Sheriff Courthouse Security	\$ 5,899.59
131 Law Library	\$ 4,858.71
132 Sheriff Special Acct	\$ 110.50
135 Criminal Justice Authority	\$ 234,140.03
137 Sheriff Jail	\$ 843.65
139 Dispatch Consolidated Service	\$ 1,083.33
140 Wireless Prepay 911 Fee	\$ 321.62
141 Wireless Services	\$ 28,224.10
142 E-911 Addressing	\$ 4,262.87
147 Drug Court Contract	\$ 8,145.83
148 Drug Court Participant	\$ 5,116.89
172 CDBG Grants	\$ 1,961.40
175 Assessor Revolving	\$ 46.93
175 Assessor Revolving (Feb)	\$ 128.03
180 Court Clerk Revolving	\$ 9,664.47

Commissioner DeLozier motioned to approve the Cash Fund Estimate of Needs & Request for appropriations, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**BLANKET PURCHASE ORDERS:**

Blanket purchase orders presented from General Government, District 1, District 2, District 3, Assessor, Commissioner DeLozier motioned to approve blanket purchase orders as presented, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**ITEM 17:**

**Surplus/ Disposal of County Owned Equipment**

RESOLUTION							
Surplus	Disposal	Department	Item	Inventory #	Serial #	Purchase Date	Purchase Amount
2017-231A	2017-231B	District3	2008 Ford F-350 Truck	301-0320	1FD2237R8	9/10/2007	\$ 29,114.00

Chairman Burrows, truck will be sold online auction Bidadoo, Chairman Burrows motioned to approve, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**AGENDA ITEMS:**

- Resolution 2017-228 to be deposited into the District 1 Cemetery Restitution Fund (91-210) in the amount of \$50.00 from A. Ball for restitution, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
- Resolution 2017-229 to be deposited into the General Fund M&O (20-200) in the amount of \$22,500.00 from the City of Catoosa for planning services
- Resolution 2017-230 to be deposited into the District 2 One-Cent M&O (82ST-200) in the amount of \$5,000.00 from the Oklahoma Cooperative Circuit Engineering Districts Board
- Resolution 2017-232, agreement with Rogers County and American Fidelity to achieve greater compliance and administrative efficiencies (Burrows)  
 Chairman Burrows motioned to approve Agenda items #2, #3 and #4, second Commissioner DeLozier;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
- Consider and approve a resolution relating to the incurring of indebtedness in the amount of, not exceed, \$27,000,000.00 by the trustees of the Rogers County Industrial Development Authority; authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto; approving a projects agreement; and related matters  
**NOTE - This Items was Discussed and approved after announcements.**
- County Clerk’s Cash Book and Summary Report, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**
- Monthly Report of Officers, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

**PAYMENT OF PURCHASE ORDERS:**

Commissioner DeLozier motioned to pay all purchase order presented, second Commissioner Hendrix;  
**Roll call** – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
**Motion carried**

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;  
Roll call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye  
Motion carried to adjourn at 10:02am

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

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Ron Burrows, Chairman

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Steve Hendrix, Commissioner

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Dan DeLozier, Commissioner

(SEAL)

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Jeanne M. Heidlage, County Clerk