

Rogers County Board of County Commissioners Regular Meeting
Monday, March 13, 2017
Rogers County Courthouse, Commissioner's Meeting Room
200 South Lynn Riggs Boulevard, Claremore, OK

MINUTES

Chairman Burrows called the meeting to order at 9:00 AM

Chairman Burrows, Commissioner DeLozier and Commissioner Hendrix were present and a quorum established and acknowledgement of the agenda being properly posted

Commissioner Hendrix led the fag salute

Chairman Burrows offered the prayer

Commissioner DeLozier motioned to approve the minute from the March 3, 2017 Emergency Meeting and March 3, 2017 regular Meeting, second Commissioner Hendrix;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

ANNOUNCEMENTS: Clerk Jeanne Heidlage introduced the Land Records staff, Rene Shanholtzer, 20 years' experience from Tulsa County, Pam Stewart, Mickie Bell and Cheryl Raines.

UNFINISHED BUSINESS:

Bid #20 Rogers County Sheriff's Office Renovation Project – this item was tabled from the March 3, 2017 meeting, Ryan Baze, Maintenance stated that there were a few changes and that INCOG approved the bid for General Contractor. Commissioner DeLozier motioned to approve bid, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BIDS:

1. Bid #19 – Bullet Proof Vests – Open possibly award, sent 5 bid out and 3 returned, Commissioner DeLozier motioned to table for one week to compare the bids, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Cash Fund Estimate of Needs and Request for Appropriation

Fund	Amount
101 T-Highway	\$ 303,654.02
105 CBRIF	\$ 61,806.24
113 Property Resale	\$ 44,874.12
114 Emergency Management	\$ 22,500.00
118 Sheriff Jail Turnpike Authority	\$ 5,925.00
119 Sheriff Civil Fees	\$ 14,136.17
121 County Clerk Lien Fees	\$ 749.17
122 Treasurer Cert. Fees	\$ 1,321.93
124 County Clerk Preservation	\$ 7,507.07
125 Engineering Fees	\$ 1,229.66
127 Sheriff Commissary	\$ 27,672.50
128 Courthouse Sec/Shrf Fees	\$ 15,027.39
129 Sheriff Courthouse Security	\$ 4,998.98
131 Law Library	\$ 3,603.07
135 Criminal Justice Authority	\$ 254,900.37
139 Dispatch Consolidated Service	\$ 2,966.66
140 Wireless Prepay 911 Fee	\$ 5,842.33
141 Wireless Services	\$ 24,911.86
142 E-911 Addressing	\$ 4,590.20
147 Drug Court Contract	\$ 16,291.66
148 Drug Court Participant	\$ 1,085.00
150 Planning Commission Fees	\$ 6,054.20
175 Assessor Revolving	\$ 128.03
180 Court Clerk Revolving	\$ 8,301.38

Commissioner DeLozier motioned to approve the Cash Fund Estimate of Needs and Request for Appropriation, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

TRANSFER OF FUNDS:

1. From Maintenance Salaries (20M-110) into Maintenance M&O (20M-20C) in the amount of \$16,000.00 for temporary staffing needs
2. From Emergency Management M&O (40-200) to Emergency Management Capital Outlay (40-400) in the amount of \$11,000.00 for computer & equipment purchases, Commissioner DeLozier motioned to approve, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

UTILITY PERMITS:

District 1

Chelsea Gas Authority - to bore cross County Highway or Local Road S4170 approximately 0.213 miles north of E435 Rd. and further described as: 1,125 feet north of the SW corner of the NW/4 corner of Section 14 Township 22 Range 16 Rogers County.

District 1

RWD#3 Rogers County - to bore cross County Highway or Local Road E. Kay Street approximately 0.11 miles west of S4150 & E. Kay St. Junction and further described as: 570 feet west & 2,300 feet south of the northeast corner of Section 5 Township 22 Range 16 Rogers County.

District 1

RWD#3 Rogers County - to bore cross County Highway or Local Road S4180 approximately 0.57 miles south of S4180 & E 400 Junction and further described as: 3,040 feet south of the northeast corner of Section 35 Township 23 Range 16 Rogers County.

Commissioner DeLozier motioned to approve all three permits, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

CLAIMS:

1. Salaries - None
2. Attendant Care

Resolution 2017-200 to be deposited into General Government (20-200) in the amount of \$3,153.49 from the Office of Juvenile Affairs for juvenile transport, Commissioner DeLozier motioned to approve, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BLANKET PURCHASE ORDERS:

Assessor	District 3	\$ 500.00
District 2	Apac Central, Inc	\$ 21,000.00
District 3	Walmart Community	\$ 300.00
District 3	Lowe's	\$ 600.00
District 3	Tri Star Roll-Off	\$ 2,320.00
District 3	Pryor Stone, Inc	\$ 3,000.00
District 3	GCR Tires & Service	\$ 4,000.00
District 3	MJM Construction, LLC	\$ 4,500.00
District 3	R&S Auto Parts	\$ 1,000.00

Material, Supplies, Parts, Groceries & Prescriptions – Commissioner DeLozier motioned to approve, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

AGENDA ITEMS:

1. Monthly Report of Officers, Commissioner DeLozier motioned to approve, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

2. County Clerk's Cashbook and Summary Report, Commissioner DeLozier motioned to approve, Commissioner Burrows second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

3. Update on Burn Ban, Chairman Burrows motioned to extend for one more week, Commissioner DeLozier second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
 4. Resolution 2017-198 to be deposited into the District 3 One Cent Sales Tax M&O (83ST-200) in the amount of \$10,354.73 from District 1 for reimbursement of equipment, Chairman Burrows motioned to approve, Commissioner DeLozier second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
 5. Resolution 2017-199 to be deposited into the District 2 One Cent Sales Tax M&O (82ST-200) in the amount of \$280.53 from the Town of Talala for fuel reimbursement, Commissioner Hendrix motioned to approve, Commissioner DeLozier second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
 6. Interlocal Contract for Governmental Services between the Rogers County Board of County Commissioners and the City of Claremore to rebuild a bridge on Lowry Road, Commissioner DeLozier motioned to table for one week, Commissioner Hendrix second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
 7. Remove Kelea White as receiving agent and add Allie Graves as receiving agent for the Clerk’s Office, Commissioner DeLozier motioned to approve, Commissioner Hendrix second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
 8. Surplus/Disposal of Canon Document Scanners Model DR980C SN CZ302756, purchased 01/18/05, purchase price \$7,488.00; to be transferred to Karen McCreary, Haskell County Clerk
 - a. Resolution to Surplus 2017-201A
 - b. Resolution to Dispose 2017-201B
 9. Surplus/Disposal of Canon Document Scanner Model DR980C SN CZ303956, purchased 09/28/06, purchase price \$7,913.00; to be transferred to Karen McCreary, Haskell County Clerk
 - a. Resolution to Surplus 2017-202A
 - b. Resolution to Dispose 2017-202BChairman Burrows motioned to approve item #8 & #9, Commissioner DeLozier second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion Carried
- Chairman Burrows requested Item 19 be addressed so those in attendance, Jim Thomas and Tanya Andrews could go about their daily business.**
19. Interlocal Agreement between the Board of County Commissioners, the Claremore Public Works Authority, and the City of Claremore, to create a Rodeo Arena Interlocal Cooperative.

An agreement between the Rogers County Commissioners, Claremore Public Works Authority and the City of Claremore to form the Rodeo Arena Interlocal Cooperative (aka “Arena Coop”) that will lease from the Will Rogers Round-Up Club and maintain, operate, schedule events, plan and finance capital improvements, provide staff and equipment for arena events, Commissioner DeLozier motioned to approve, Commissioner Hendrix second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motioned carried
 10. Resolution 2017-203 Declaration of Surplus
 - a. Canon MF 4100 Series Printer/Copier/Scanner, SN DPQ22499, Inv 239.18, \$500.00
 - b. Air Purifier SN 16302dg40910700090, Inv 222.10, \$1,198.00, 7/15/05
 - c. Air Purifier SN 16302dg40922600051, Inv 222.20, \$1,198.00, 7/15/05
 - d. Air Purifier SN 16302dg409b1100047, Inv 222.30,
 - e. CPU Desk w/return, SN unknown, Inv 105.26, \$1,294.22, 11/19/97
 - f. 54” Wood Desk, SN unknown, Inv 105.29, \$647.60, 12/12/03
 11. Resolution 2017-204 Disposal of Equipment – (Item 10a from above)
 12. Resolution 2017-205 Disposal of Equipment – (Item 10b from above)
 13. Resolution 2017-206 Disposal of Equipment – (Item 10c from above)
 14. Resolution 2017-207 Disposal of Equipment – (Item 10d from above)
 15. Resolution 2017-208 Disposal of Equipment – (Item 10e from above)

16. Resolution 2017-209 Disposal of Equipment – (Item 10f from above)
Commissioner DeLozier motioned to approve items #10-#16, Commissioner Hendrix second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motion carried
17. Surplus/Disposal HP ProLiant ML 350 G4P Office Server, \$1,714.52
 - a. Resolution to Surplus 2017-210A
 - b. Resolution Disposing of Equipment 2017-210BCommissioner DeLozier motioned to approve items, Commissioner Hendrix second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motioned carried
18. Resolution 2017-211 to be deposited into the Court Clerk Salary (15-112) in the amount of \$29,146.06 from the Court Fund for salaries, Commissioner DeLozier motioned to approve, Commissioner Hendrix second;
Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye
Motioned carried

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

Commissioner DeLozier motioned to approve to pay all purchases orders presented, Commissioner Hendrix second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

Commissioner Hendrix motioned to adjourn, Commissioner DeLozier second;

Roll Call – DeLozier – Aye, Hendrix – Aye, Burrows – Aye

Motion carried

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, County Clerk