

Rogers County Board of County Commissioners Regular Meeting
Monday, January 30, 2017
Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

MINUTES

Chairman Burrows called the meeting to order at 9:00 AM

Chairman Burrows, Commissioner DeLozier and Commissioner Hendrix were present and a quorum established

Commissioner DeLozier led the flag salute

Scott Marsh offered the prayer

Commissioner DeLozier motioned to approve the minutes from the January 23, 2017 meeting, second Commissioner Hendrix;

Roll Call – DeLozier- Aye, Hendrix- Aye, Burrows-Aye

Motion Carried

Transfer of Funds

Transfer from 04CF-200(Sheriff's Fee M&O) in the amount of \$20,000.00 into 04CF-400 (Sheriff's Fee Capital Outlay) for vehicle purchase; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call - DeLozier-aye, Hendrix-Aye, Burrows-Aye

Motion carried

Utility Permits

1. District 1

RWD#2 Rogers County -To bore cross County Highway or Local Road E460 approximately 0.66 miles east of E460 & SH 66 Junction and further described as: 864 feet east of the northwest corner of Section 35 Township 22 Range 16 Rogers County.

Commissioner DeLozier motioned to accept all utility permits as presented, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

Blanket Purchase Orders

Assessor	District #3	\$ 500.00
Assessor	Happy Time Vending	\$ 500.00
County Clerk	Culligan of Tulsa	\$ 40.35
District #1	Fentress Oil Company	\$ 2,000.00
District #1	Stillwater Milling Company	\$ 500.00
District #1	Rogers County Jail	\$ 1,500.00
District #1	Goodyear Commercial Tire	\$ 2,000.00
District #2	D&C Auto Parts	\$ 1,000.00
District #2	Tri Star Roll-Offs	\$ 3,480.00
District #2	Imperial, Inc.	\$ 363.50
District #2	Cintas Corporation	\$ 1,359.11
District #2	Oklahoma Turnpike Authority	\$ 300.00
District #2	Cintas Corporation	\$ 273.09
District #2	Rogers County Jail	\$ 2,250.00
District #3	Oklahoma Turnpike Authority	\$ 150.00
District #3	Rogers County Jail	\$ 1,500.00
District #3	Ameriflex Hose & Accessories	\$ 750.00
District #3	Inola Feed & Supply	\$ 300.00
Emergency Management	Froman	\$ 400.00
Emergency Management	Comdata	\$ 100.00
Jail	Warehouse Market	\$ 500.00
Jail	O'Reilly Automotive Stores	\$ 250.00
Jail	Performance Food Group	\$20,000.00

Jail	R&S Auto Parts	\$ 300.00
Jail	Pixley Lumber Company	\$ 300.00
Jail	Fastenal	\$ 500.00
Jail	Pixley Lumber Company	\$ 300.00
Maintenance	Grainger	\$ 400.00
Maintenance	Froman	\$ 250.00
Maintenance	Cintas First Aid	\$ 300.00
Planning Commission	Roger County District #3	\$ 750.00
Sheriff	Rogers County District #1	\$3,000.00
Sheriff	Speedy Lube	\$ 250.00
Sheriff	O'Reilly Automotive Stores	\$ 500.00

Commissioner DeLozier motioned to approve all blanket purchase orders as presented, second Chairman Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Grants

Discussion and possible action regarding authorization for Chairman to submit an administrative drawdown request in the amount of \$1,961.40 for 16608 CDBG 15 (Coveris EDIF Project). Andy Armstrong explained that this is the administrative fee that is being paid through the grant, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

Agenda Items

1. Discussion/Possible Action; regarding Sheriff's Office Renovation Project Bid Packages 1-14 changing the Bid Opening Date (Clerk) The bid date for the bid opening had to be moved due to a delay in getting approval from INCOG to proceed, bids have not been published and will reflect the new date; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

2. Discussion/Possible Action; regarding naming of a Vice-Chairman for the Board of County Commissioners (DA) ADA Lepak advised that he felt it was important to name a Vice-Chairman to preside over meetings in the absence of the Chairman; Commissioner Hendrix motioned to name Commissioner DeLozier, second Ron Burrows;

Roll Call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

3. Resolution 2017- 139; Declaration of Surplus HP Officejet Pro L7600 printer, County Clerk Inventory #239.17, Serial #MY76J550XM
4. Resolution 2017-136; Disposal of Equipment, HP Officejet Pro L7600 printer, County Clerk Inventory #239.17, Serial #MY76J550XM
Commissioner DeLozier motioned to approve items 3&4, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

5. Resolution 2017-144; reimbursement from The Burrows Agency in the amount of \$4,506.00 to be deposited into General Fund (001) 9022 (Refunds & Reimbursements)
Refund of premium for 911 center (Clerk) this item is a refund for the premium from the 911 Center that was paid in full last June and is the remaining balance left after separation from the County. Commissioner DeLozier motioned to approve, second Chairman Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

6. Resolution 2017-141; Declaration of Surplus, 2008 Dodge Charger, Sheriff's Inventory, Unit #75 Vin #2B3KA43H884220073
7. Resolution 2017-140; Disposal of Equipment, 2008 Dodge Charger, Sheriff's Inventory Unit #75 Vin 2B3KA43H884220073
Items 7&8 completes the two-step process to surplus and dispose of County equipment, the item was approved January 23, 2017 meeting. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

8. Discussion/Possible Action; presentation and update on CIEDA Workforce Development efforts and initiatives from Meggie Froman-Knight, Workforce Development Manager (DeLozier) Ms. Froman-Knight was not in attendance, Chairman Burrows motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

9. Discussion/Possible Action; regarding District #3 participation in the Pine Street Overlay Project (Burrows) Chairman Burrows explained that the City of Catoosa had approached him in partnering in the overlay of Pine street, sharing in the cost with a 20% match, the project is estimated to cost \$700,000.00. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

10. Resolution 2017-137 reimbursement from the Town of Talala for fuel in the amount of \$337.38 to be deposited into the District #2 82ST-200 Commissioner Hendrix motioned to approve, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

11. Discussion/Possible Action; regarding the purchase of two new Western Star 4700 Dump Trucks on state contract numbers SW035T, SW016A, SW500 for District 2 (Hendrix) **No Action** taken- Commissioner DeLozier stated that if the trucks were to be purchased via lease-purchase at that time they must go through the meeting
12. Discussion/Possible Action; regarding county inventory (Clerk) Discussion held on the frequency of the inventory to be turned into the clerk's office and to be set by the Commissioners. Commissioner DeLozier motioned to provide quarterly inventory reports to the clerk's office, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried to file inventory with the Clerk's office to be placed on the Agenda quarterly

13. Resolution 2017-145 reimbursement from Court Clerk's 15-112(Court Fund) for salary costs for \$32,597.00 to be deposited into General Fund (001) Commissioner DeLozier motioned to approve, second Chairman Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

14. Discussion/Possible Action; regarding a Memorandum of Understanding between Tulsa Technology Center and Rogers County District 3 to provide Hazardous Waste Operations and Emergency Response training services the week of March 27 - March 31, 2017. (Burrows) Chairman Burrows explained that this was training for dealing with hazardous material, District 3 will send at least three or four employees due to the possibility of working with hazardous items. The class is one week long and has 15 spots available with a cost of \$35.00 per hour of instruction. Commissioner DeLozier motioned to table for one week, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

15. Discussion/Possible Action; regarding new contract for Bid #699 Dump Truck awarded to Bruckner Truck Sales, Inc. (Burrows) Chairman Burrows explained that there was a discrepancy in the lease purchase agreement with what was actually on the actual bid document. Bruckner has re-done the paperwork to make the correction. Chairman Burrows motioned to approve the corrected contract, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

Payment of Purchase Orders from all Departments

Commissioner DeLozier motioned to approve all purchase orders as presented, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried

Commissioner DeLozier motioned to adjourn, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion carried to adjourn at 9:42am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

(SEAL)

Ron Burrows, Chairman

Dan DeLozier, Commissioner

Steve Hendrix, Commissioner

Jeanne M. Heidlage
Rogers County Clerk