

Rogers County Board of County Commissioners Regular Meeting
Monday, January 17, 2017
Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

MINUTES

Chairman Burrows called the meeting to order at 9:01 AM

Chairman Burrows, Commissioner DeLozier and Commissioner Hendrix were present and a quorum established

Commissioner Hendrix led the flag salute

Jeanne Heidlage offered the prayer

Motion by Commissioner DeLozier to approve the minutes from the January 9, 2017 meeting, second by Commissioner Hendrix;

Roll Call – DeLozier- Aye, Hendrix- Aye, Burrows-Aye

Motion Carried

Transfer of Funds

Resolution #2017-127 – Repayment of Temporary Funds from the General Fund (001) into:

T-Highway Account -81T-200 for \$500,000.00 for District #1

Commissioner DeLozier motioned to approve, second Commissioner Burrows –

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Resolution #2017-128 – Repayment of Temporary Funds – Original transfer October 24, 2016

Resolution #2017-129 – Repayment of Temporary Funds – Original transfer November 28, 2016

Chairman Burrows motioned to strike these two items due to an error when being placed on the agenda, second Commissioner DeLozier –

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Utility Permits

District 1

Chelsea Gas Authority – To bore cross County Highway or Local Road S.4210 Rd approximately 0.137 miles south of E. 395 Rd. and further described as: 725 feet south of the NW/4 of the SW/4 corner of Section 28 Township 23 Range 17 Rogers County.

District 2

ONG – To - bore cross County Highway or Local Road E. 111th St. N. approximately 2.19 miles east & 0.44 miles south of Hwy 169 & SH 20 and further described as: 2,268 feet south & 1,743 feet west of the northeast corner of Section 11 Township 21 Range 14 Rogers County.

District 2

ONG – To - bore cross County Highway or Local Road E. 115th St. N approximately .10 miles south & 1.36 miles east of Hwy 169 & SH 20 and further described as: 488 feet south & 724 feet west of the northeast corner of Section 10 Township 21 Range 14 Rogers County.

District 2

ONG – To - bore cross County Highway or Local Road E. 106th St. N. approximately 0.99 miles south & 4.48 miles east of Hwy 169 & SH 20 and further described as: 115 feet west of the northeast corner of Section 18 Township 21 Range 15 Rogers County.

District 2

ONG –To - bore cross County Highway or Local Road E. 86th St. N. approximately 1.00 miles north & 4.22 miles east of Hwy 169 & Hwy 135 and further described as: 1,208 feet east of the southwest corner of Section 24 Township 21 Range 14 Rogers County.

District 3

ONG – To - bore cross County Highway or Local Road E. 500 Rd. approximately 0.21 miles south & 0.78 miles east of Hwy 44 & SH 88 and further described as: 455 feet east of the southwest corner of Section 15 Township 21 Range 16 Rogers County.

Commissioner DeLozier motioned to approve all six utility permits as presented, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Grants

Commissioner DeLozier motioned to open public hearing regarding a closeout hearing for 16304 CDBG 09(Rogers County RWD #16 Water System Improvements), second Chairman Burrows –

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried to open public hearing at 9:07 am

Andy Armstrong presented the closeout information for this project explaining that this was the completion of the RWD #16 Water project for Coyote Hills, the purpose of the hearing is for public comments regarding the performance of the county regarding this project

Commissioner DeLozier motioned to close public hearing, second Commissioner Hendrix –

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried to close public hearing at 9:08am

Commissioner DeLozier motioned to approve, second Chairman Burrows –

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Resolution #2017-125 acknowledging the acceptance by the Board of County Commissioner of 16304 CDBG 09 (Rogers County RWD #16 Water System Improvements); Andy Armstrong explained this resolution is the means by which the Board verifies to the Department of Commerce that this project is complete and ready for closeout; Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Resolution #2017-126 approving environmental review record documents for 16721 CDBG 16 (Rogers County RWD #3 Tacora Plant Improvements Phase II) and authorizing submittal to ODOC

Andy Armstrong explained that the environmental documents have been worked on for 2 to 3 months for the Tacora plant, the award was made October of 2016. This is for Phase II and just under \$250,000, the plant is redoing their sludge waste disposal method and are installing a press that will make the waste transportable, the total project cost is \$975,000.00; this is a request for the Department of Commerce to release funds. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Claims

Attendant Care

September 2016-Department of Juvenile Affairs, In #66-Sept-2016-01 for \$2,459.76

December 2016-Department of Juvenile Affairs, Inv #66-Dec-2016-01 for \$1,553.58

Commissioner DeLozier motioned to approve both items, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Blanket Purchase Orders

District #1	Tri-Star Roll-Offs	\$1,740.00
District #3	Cintas Uniforms Corp 063	\$ 600.00
District #3	Office Everything	\$ 300.00
District #3	Stillwater Milling	\$ 300.00
District #3	Wal-Mart	\$ 300.00
District #3	Anchor Stone Company	\$3,250.00
Jail	Performance Food Group	\$6,000.00
Jail	Warehouse Market	\$ 500.00
Sheriff	Speedy Lube	\$ 250.00
Sheriff	Rogers County District #1	\$3,000.00

Commissioner DeLozier motioned to approve all blanket purchase orders as presented, second Commissioner Burrows;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Agenda Items

1. County Clerk's Cashbook & Summary Report - December 2016 presented. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll Call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried
2. Discussion/Possible Action on contract between District #2 and Fastenal for vending machine, it was noted that the original contract was approved during the December 27, 2016 meeting but the contract could not be located and is being presented today to be signed. Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll Call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried
3. Resolution #2017-122; reimbursement from the Office of Juvenile Affairs for fuel in the amount of \$1,705.68 to be deposited into the General Government Account #20-200
4. Resolution #2017-123; reimbursement from the Tow of Oologah for fuel in the amount of \$936.09 to be deposited into District #2 One Cent Account 82ST-200
5. Resolution #2017-124; reimbursement from Oologah Municipal Authority for fuel in the amount of \$82.78 to be deposited into District #2 one Cent Account 82ST-200
Commissioner DeLozier motion to approve items 2, 3, and 4, second Commissioner Hendrix;
Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried
6. Monthly Report of Officers presented – Commissioner DeLozier motioned to approve as presented, second Commissioner Burrows;
Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried
7. Discussion /Possible Action regarding setting filing and election dates for the Rogers County Fair Board – Discussion held and decision to set the filing dates for Monday, January 23, 2017 through Friday, January 27, 2017 and the election to be held on Saturday, February 11, 2017. Chairman Burrows motioned to approve dates as listed, second Commissioner Hendrix;
Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried
8. Discussion/Possible Action ; regarding Eastern Oklahoma Youth Services regarding Pittsburg and Woodward County Juvenile Detention rate change, Commissioner DeLozier motioned to table for 1 week for District Attorney review, second Chairman Burrows;
Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried
9. Discussion/Possible Action ; regarding Keystone Flex Administration regarding the Business Associates Agreement, Commissioner DeLozier motioned to approve, second Commissioner Hendrix;
Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried
10. Discussion/Possible Action; regarding signatures to be on file with Clerk's office and the State of Oklahoma, no action taken
11. Discussion/Possible Action; regarding the review of design and specifications for the Rogers County Sheriff's Office Renovation Project – Maintenance Director Ryan Baze and Planning Commission Director, Larry Curtis presented the drawings for the federal building for the renovation, the current structure was built in 1931 and was a WPA project. Chairman Burrows inquired if there would be room to grow; Director Baze stated that the plans were done with room to evolve. The entry way was damaged earlier but there is an effort to restore it to as close as possible to its original form. The main goal is to have all Sheriff's office housed in one location. Commissioner DeLozier motioned to approve, second Chairman Burrows;
Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye
Motion Carried

12. Discussion/Possible Action; review of the Rogers County sheriff's Office Renovation Project before it is let:
- Bid package #1 – Concrete
 - Bid Package #2 – Structural Steel
 - Bid Package #3 – Miscellaneous Metal Fabrications
 - Bid Package #4 – Rough Carpentry
 - Bid Package #5 – Finish Carpentry
 - Bid Package #6 – Thermal and Moisture Protection
 - Bid Package #7 – Interior Doors & Windows
 - Bid package #8 – Finishes
 - Bid Package #9 – Specialties
 - Bid Package #10 – Plumbing
 - Bid Package #11 – Mechanical
 - Bid Package #12 – Electrical
 - Bid Package #13 – Fire Detection System
 - Bid Package #14 – Miscellaneous

Director Baze explained that there are 14 bid packages to be sent out, the county is acting as the general contractor on this project is the reason there are this number of bid packages. ADA Ben Lepak noted that the county is exceeding all the requirements regarding the bidding process. Director Curtis explained that should the bids come in higher than anticipated the County would be able to apply for grant assistance. Chairman Burrows inquired if the County could not go ahead and apply for grants; Director Curtis explained that the grant process is very lengthy and would delay the project. Commissioner DeLozier motioned to accept the bid packages as presented, contingent on approval by INCOG, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Payment of Purchase Orders – Commissioner DeLozier motioned to pay all purchases orders presented, second Commissioner Hendrix;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried

Commissioner Hendrix motioned to adjourn, second Commissioner DeLozier;

Roll call – DeLozier-Aye, Hendrix-Aye, Burrows-Aye

Motion Carried to adjourn at 10:02am

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Ron Burrows, Chairman

Steve Hendrix, Commissioner

Dan DeLozier, Commissioner

(SEAL)

Jeanne M. Heidlage, County Clerk