

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, November 14, 2016 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** DeLozier called the meeting to order at 9:00 AM.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioner Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Burrows led the flag salute and pledge of allegiance to the American Flag.
- ITEM 4:** **INVOCATION:** County Clerk Robin Anderson led a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** November 7, 2016 Regular Meeting – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** DeLozier stated the new Commissioner-Elect Steve Hendricks and the new County Clerk-Elect Jeanne Heidlage were in attendance today.
- ITEM 8:** **UNFINISHED BUSINESS:**
1. Possibly award Bid 693 – Trench Burner (District 1) *****NOTE***** This was tabled from October 24, 2016 and October 31, 2016 – DeLozier stated he hadn't received the confirmation of the grant yet and he could not award until that happens. DeLozier made a motion to table one week and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Discussion and possible action regarding a detention services agreement by and between the Board of County Commissioners and Cherokee Nation; \$42.00 per day. *****NOTE***** This was tabled from November 7, 2016 – Lieutenant Nathan Sappington stated it wouldn't be a huge financial impact but any money is better than no money. DeLozier asked if his guys were good with this and Sappington agreed they were. Burrows asked for clarification that this is money that we were receiving and not paying. Sappington stated if they bring the inmates in, they pay us to house them based off the contract. DeLozier asked how long we would house them and could we get rid of them if we needed to (referencing jail overcrowding). Sappington stated the inmate number isn't great enough to impact us – it's not like DOC inmates. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:**
1. Discussion and possible action regarding approval of a Temporary Easement from Curtis Mendell to Rogers County for purposes of flood mitigation on 4130 Road in District 2 – District 2 Foreman Benny King stated he had the contract signed and notarized by the land owner and was ready for approval. This is for us to fix a drainage problem that's causing some flooding and road problems. This entails rerouting overflow out of a pond. Assistant District Attorney Ben Lepak stated it's not the actual easement and wouldn't be filed in land records. When the project is done, this temporary easement would go away. King stated this was a three day project at the very most. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- ITEM 12:** **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:**
1. 003 Courthouse Bond Proceeds \$56,142.85
2. 101 T-Highway \$287,424.07
3. 105 CBRIF \$14,735.95

4. 113 Property Resale \$35,440.85
5. 115 Health Department \$869.64
6. 118 Sheriff Jail Turnpike Auth \$9,135.00
7. 119 Sheriff Civil Fees \$16,469.05
8. 121 County Clerk Lien Fees \$4,593.76
9. 122 Treasurer Cert. Fees \$1,608.28
10. 124 County Clerk Preservation \$8,774.12
11. 127 Sheriff Commissary \$53,154.39
12. 128 Courthouse Sec/Shrf Fees \$2,600.00
13. 129 Sheriff Courthouse Secure \$5,667.86
14. 131 Law Library \$4,056.19
15. 135 Criminal Justice Authority \$234,613.40
16. 139 Dispatch Consolidated Serv. \$9,933.32
17. 140 Wireless Prepay 911 Fee \$5,771.68
18. 141 Wireless Services \$39,215.83
19. 142 E911 Addressing \$356.78
20. 147 Drug Court Contract \$20,395.82
21. 148 Drug Court Participant \$1,701.00
22. 150 Plan Comm Fee \$250.00
23. 175 Assessor Revolving \$522.37
24. 180 Court Clerk Revolving \$9,184.50

DeLozier made a motion to approve Item 12:1-24 and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.

ITEM 13: TRANSFER OF FUNDS:

1. 82ST-200 M&O into 82ST-110 Personal Services, \$8,000.00 – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.

ITEM 14: UTILITY PERMITS: None presented.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 3 to Stillwater Milling Company, \$300.00
 - District 3 to Ergon Asphalt and Emulsions, \$1251.33
 - District 3 to Pryor Stone, \$5250.00
 - District 3 to GCR Tires and Service, \$4000.00Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: AGENDA ITEMS:

1. Discussion and possible action regarding confirmation of the reappointment of Mr. Stephen J. Kisse to Tulsa's Port of Catoosa Facilities Authority for a five year term effective November 1, 2016 – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
2. Discussion and possible action regarding Resolution 2017-91 and Proclamation declaring November 17, 2016 as "World Pancreatic Cancer Day" in the County of Rogers, Oklahoma – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
3. County Clerk's Cashbook and Summary Report – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
4. Monthly Report of Officers – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
5. Review the following 3 Month Bids before they're let:
 - Bid 13 – HMHL – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
 - Bid 14 – Liquid Asphalt – Burrows stated he would like to add CHFRS-2P 4% Polymer to this bid. King asked to add SS-1 50/50 and AEP 50/50. DeLozier made a motion to approve with the changes and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
6. Review the following 6 Month Bids before they're let:
 - Bid 12 – Rock – Burrows asked if we should add Sand to this bid and DeLozier stated it could be its own bid. DeLozier asked for a Sand - 6 Month Bid on the agenda for next week. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.
 - Bid 16C – Corrugated Polypropylene Pipe – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried.

- Bid 16U – Used Pipe – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 16P – Plastic Pipe – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 17 – Galvanized Posts - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 18 – Concrete - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 21 – 30 Yd. Dumpsters - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 23 – Precast Box Culverts - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 27 – Rebar - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 28 – Road Salt - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- Bid 29 – Pit Ash - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

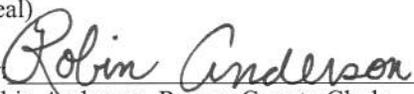
ITEM 21: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 22: RECESS OR ADJOURNMENT:
DeLozier made a motion to adjourn and Burrows seconded. Roll Call: DeLozier – aye, Burrows – aye. Motion carried at 9:28 AM.



BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA


Chairman Dan DeLozier

(Seal)
By 
Robin Anderson, Rogers County Clerk


Commissioner Ron Burrows

*Notice of said meeting was filed in the Office of the County Clerk on **Wednesday, November 9, 2016** at p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website. All items to be submitted for the agenda must be original documents and must be in the County Clerk's office by 12:00 p.m. on Thursday before the scheduled meeting on Monday.*

Fiscal Year:
2016-2017

Purchase Orders by Account

Approved
From: 11/14/2016
To: 11/14/2016

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
04-200					
2940	1328	Oklahoma Dept Of Public Safety	OLETS	\$350.00	
3404	1335	ReCrystallize.com LLC	Computer Programs/Software/Ant	\$990.00	
			Total:	\$1,340.00	
04-250					
2802	1326	Welch State Bank	Lease Payment(s)	\$935.51	
2803	1327	Welch State Bank	Lease Payment(s)	\$1,561.96	
3348	1333	T & W Tire Company Inc	Tire Repair	\$17.00	
			Total:	\$2,514.47	
06-200					
1431	1320	MailFinance	Maintenance Agreement	\$1,124.22	
2115	1322	AT&T Mobility	Wireless Service	\$38.75	
			Total:	\$1,162.97	
09-110					
3437	1336	Oklahoma Cooperative Extension	Contractual Services	\$15,582.00	
			Total:	\$15,582.00	
09-130					
2782	1324	Haase, John	Reimbursement	\$570.14	
2783	1325	King, Penny	Reimbursement	\$290.30	
			Total:	\$860.44	
10-200					
3547	1338	U. S. Cellular	Cell Phone Service	\$48.67	
			Total:	\$48.67	
14-200					
2963	1329	Xerox Corporation	Copier Maintenance	\$114.50	
2964	1330	Culligan Of Tulsa	Water Dispencer/Water Bottles	\$16.90	
			Total:	\$131.40	
20-200					
3512	1337	City Of Claremore	Utilities	\$11,482.88	
			Total:	\$11,482.88	
20-402					
1540	1321	Rogers County Industrial Developm	Professional Services	\$4,987.50	
			Total:	\$4,987.50	
20M-200					
155	1319	Anago Of Tulsa	Cleaning Service	\$1,926.00	
3580	1340	Lowes Home Center	Vacuum/Parts & Supplies/Cleane	\$569.05	
			Total:	\$2,495.05	
23-130					
3392	1334	Curtis, Larry	Reimbursement	\$1,480.64	
			Total:	\$1,480.64	
23-200					
2536	1323	Rogers County Dist. #3	Fuel	\$323.42	
3222	1331	Lakeland Office Systems Inc	Copier Service	\$46.69	
3225	1332	Imperial Inc	Coffee Service	\$37.35	
3558	1339	International Code Council	Membership/Dues	\$240.00	
			Total:	\$647.46	
004-1 Cent Sales Tax					
81ST-200					
1326	711	Arrowhead Truck Equipment	Equipment	\$17,234.94	
2966	715	JO-CO Equipment	Parts/Supplies	\$1,629.00	
3400	720	Cabin Diesel Services	Equipment/Repairs/Maint./Supplie	\$2,076.15	
			Total:	\$20,940.09	
82ST-200					
2271	713	Vance Brothers Inc	Micro Surfacing	\$80,150.28	
			Total:	\$80,150.28	
83ST-200					
2262	712	Guy Engineering Service	Professional Services	\$1,266.15	
2383	714	Kirby-Smith Machinery	Equipment/Repairs/Maint./Supplie	\$5,161.12	
2979	716	Chemsearch Division	Equipment/Repairs/Maint./Supplie	\$1,158.10	
3154	717	Fly Ash Direct	Road Materials	\$14,331.80	
3334	718	Schnell Pipe & Supply LLC	Pipe/Steel/Plastic	\$80.00	
3343	719	P & K Equipment	Supplies	\$147.34	
3541	721	Apollo Metal Specialities Inc	Equipment/Repairs/Maint./Supplie	\$200.00	
3573	722	Schnell Pipe & Supply LLC	Pipe/Steel/Plastic	\$144.00	
			Total:	\$22,488.51	
101-T-Highway					
81T-200					
2010	740	City Of Claremore	Utilities	\$51.67	

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2011	741	City Of Claremore	Utilities	\$238.77	
2767	749	Tri-Star Roll-Offs	Dumpster	\$915.00	
2769	750	Walkers Hardware And Lumber	Supplies	\$295.53	
2772	751	R&S Auto Parts Chelsea	Parts/Supplies	\$583.45	
2774	752	OReillys Automotive Stores Inc.	Parts/Supplies	\$1,112.88	
2776	753	Cintas Corporation 063	Uniforms & Supplies	\$917.28	
2971	755	Goodyear	Tires	\$1,034.50	
3077	760	Goodyear	Tires	\$514.10	
3140	761	Goodyear	Tires	\$479.68	
3256	762	T & W Tire Company Inc	Supplies	\$213.00	
3451	764	P & K Equipment	Supplies	\$414.00	
3452	765	P & K Equipment	Supplies	\$268.84	
3500	770	Scurlock Industries	Equipment	\$1,300.00	
3520	772	Lowes-District #1	Supplies	\$79.20	
3539	776	Anago Of Tulsa	Janitorial Services	\$250.00	
3540	777	Cabin Diesel Services	Vehicle Repair	\$275.51	
3598	779	Hamill Metals	Supplies	\$122.44	
3599	780	Imperial Inc	Coffee Supplies	\$44.18	
3600	781	Cintas Fas Lockbox 636525	First Aid/Supplies	\$75.68	
				Total:	\$9,185.71
82T-200					
2094	742	R.W.D. #4	Water Service	\$62.38	
2280	745	Verdigris Valley Electric	Utilities	\$668.98	
2510	746	Cintas Corporation 063	Uniforms & Supplies	\$1,241.56	
2511	747	Oklahoma Turnpike Authority	Toll Fees	\$68.35	
2920	754	Bruckner Truck Sales (Tulsa)	Equipment/Repairs/Maint./Supplie	\$107.05	
3029	757	Knox Laboratory	Drug Screening	\$160.00	
3350	763	Fastenal	Shop Supplies	\$11.66	
3464	766	Robertson Tire Co. Inc.	Tires	\$1,229.00	
3465	767	Holiday Sand & Gravel Co LLC	Sand/Bags/Mix/Supplies	\$1,167.62	
3485	768	Atwoods Distributing	Supplies	\$191.29	
3486	769	TruckPro - Tulsa	Shop Supplies	\$234.95	
3507	771	Cintas Corporation 063	Supplies	\$91.03	
3525	773	TruckPro - Tulsa	Supplies	\$221.99	
3526	774	P & K Equipment	Fence/Supplies/Repairs	\$18.26	
3528	775	Yellowhouse Machinery Co	Supplies	\$64.68	
				Total:	\$5,538.80
83T-200					
2260	743	Verdigris Valley Electric	Electric Service	\$973.55	
2263	744	Public Service Of Oklahoma	Electric Service	\$69.84	
2591	748	Blue Sky Supply	Water Dispencer/Water Bottles	\$59.90	
2990	756	At Your Service Rental	Portable Restroom	\$90.00	
3037	758	Lowes Home Center	Parts/Supplies	\$493.32	
3062	759	Quality Recycled Air Filters	Filters	\$198.00	
3572	778	Fullerton Welding Supply	Welding Supplies	\$40.40	
				Total:	\$1,925.01
111-Fairboard					
94-200					
1269	104	Claremore Expo & Tourism Develo	Supplies	\$162.00	
1272	105	Inola Independent	Advertising	\$311.25	
1450	106	Claremore Expo & Tourism Develo	Supplies	\$2,563.19	
3594	107	United States Postal Service	Postage stamps	\$94.00	
				Total:	\$3,130.44
115-Health Department					
26-110					
52	163	Oklahoma State Dept Of Health	Salaries	\$91,666.67	
				Total:	\$91,666.67
26-130					
2046	165	Maute, Gena	Reimbursement	\$353.67	
2618	169	Price, Lesley	Reimbursement	\$63.72	
2624	170	Harrison, Renetta	Reimbursement	\$78.30	
2626	171	Doyle, Melodie	Reimbursement	\$84.24	
2631	175	Campbell, Jeff	Reimbursement	\$399.06	
				Total:	\$978.99
26-200					
1927	164	OSEHP	Conference	\$350.00	
2363	166	Pearson	Forms	\$553.34	
2612	167	United Linen	Towel and Rug service	\$56.36	
2613	168	ServiceMaster Elite Janitorial	Janitorial Services	\$1,792.00	
2627	172	Doyle, Melodie	Senior Companion	\$1,053.00	

Fiscal Year:
2016-2017

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2628	173	Cox Business	WiFi Service	\$104.99	
2630	174	City Of Claremore	Utilities	\$1,273.83	
3266	176	Bailey Education Foundation	Services	\$30.00	
3275	177	Harris, Robyn	Dental Services	\$127.50	
3321	178	Henry Schein Inc	Dental Supplies	\$199.95	
3322	179	Isolite Systems	Supplies	\$48.24	
3324	180	Office Depot	Office Supplies	\$480.51	
3331	181	Darryl Reed DDS	Dental Services	\$560.00	
3374	182	Barnes & Noble Booksellers	Supplies	\$35.97	
3647	183	Wal-Mart (Health Department)	Supplies	\$72.56	
				Total:	\$6,738.25
119-Sheriff Civil Fees					
04CF-200					
3496	83	All Destinations Travel	Travel	\$660.70	
3581	84	Harris, Deb	Reimbursement	\$187.38	
				Total:	\$848.08
127-Sheriff Commissary					
04SC-200					
3481	90	Cooks Correctional Kitchen Equipm	Supplies	\$214.75	
3483	91	Keefe Commissary	Inmate Commissary	\$2,491.42	
3610	92	Oklahoma Tax Commission	Taxes-Inmate	\$1,273.12	
				Total:	\$3,979.29
135-Criminal Justice Authority					
135CJ-200					
3536	4	Riggs Abney Neal	Professional Services	\$1,706.25	
				Total:	\$1,706.25
137-Sheriff Jail					
04SJ-200					
2185	394	Murphy Sanitary Supply	Supplies	\$380.76	
2409	395	Murphy Sanitary Supply	Cleaning Supplies	\$438.61	
2875	397	Bugs Or Us Exterminating	Pest Control	\$150.00	
2876	398	Murphy Sanitary Supply	Disinfectant	\$624.00	
2878	399	Murphy Sanitary Supply	Cleaning Supplies	\$177.24	
2939	400	AT&T	Phone Service	\$36.23	
3133	401	SupplyWorks	Equipment	\$639.34	
3584	402	Keely Lock And Key	Keys/Duplicated/Locks/Excessori	\$100.00	
				Total:	\$2,546.18
04SJ-202					
2038	393	Murphy Sanitary Supply	Gloves	\$252.50	
2535	396	Performance Food Group	Inmate Food	\$17,716.21	
				Total:	\$17,968.71
139-Dispatch Consolidated Serv					
39-200					
3002	6	Muskogee Communications	Equipment	\$4,972.00	
				Total:	\$4,972.00
141-Wireless Services					
41-200					
2748	112	Cox Business	Utilities	\$3,450.33	
2949	113	Uniquely Yours	Uniforms	\$1,378.40	
2950	114	City Of Claremore	Utilities	\$1,319.48	
2951	115	Johns Refuse Service	Trash Service	\$45.00	
				Total:	\$6,193.21
147-Drug Court Contract					
147DCC-200					
3445	20	Stone, Chrisie	Coordinator Duties	\$2,093.50	
				Total:	\$2,093.50
148-Drug Court Participant					
148DCP-200					
2716	39	U. S. Cellular	Cell Phone Service	\$68.07	
2719	40	Verizon Wireless	WiFi Service	\$80.02	
3045	41	Pest Off	Pest Control	\$400.00	
3438	42	Massey, Steve	Home Visit Services	\$1,200.00	
3439	43	Stone, Chrisie	Home Visit Services	\$1,200.00	
3440	44	Xerox Corporation	Copier Base Rate & Overage	\$70.55	
3442	45	U. S. Cellular	Cell Phone Service	\$68.07	

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				Total:	<u><u>\$3,086.71</u></u>
150-Planning Commission Fee					
23F-130					
3394	39	Curtis, Larry	Reimbursement	\$109.33	
3395	40	Jones, Randy	Reimbursement	\$96.70	
3396	41	Curtis, Larry	Reimbursement	\$779.92	
				Total:	<u><u>\$985.95</u></u>
23F-200					
3393	38	Curtis, Larry	Reimbursement	\$990.00	
				Total:	<u><u>\$990.00</u></u>
180-Court Clerk Revolving					
14REV-200					
3312	49	Quill Corporation	Office Supplies	\$416.45	
				Total:	<u><u>\$416.45</u></u>