

## NOTICE OF MEETING

### ROGERS COUNTY EXCISE BOARD

**PLACE:** Rogers County Courthouse, 200 South Lynn Riggs Blvd.  
Commissioners' Meeting Room, Claremore, Oklahoma

**DATE & TIME:** Tuesday, October 11, 2016 at 1:00 O'clock P.M.

### MINUTES

#### \*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:

**ITEM 1: CALL TO ORDER:** Vice-Chair Leslie Browand called the meeting to order at 1:02 p.m.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Buck Mullen and Members Leslie Browand and Brandi Payne were present and quorum established.

**ITEM 3: APPROVAL OF MINUTES:** September 12, 2016 Regular Meeting, September 26, 2016 and October 3, 2016 Special Meetings - Payne made a motion to approve and Browand seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.

**ITEM 4: UNFINISHED BUSINESS:** None presented.

**ITEM 5: CASH FUND ESTIMATE OF NEEDS & REQUESTS FOR APPROPRIATIONS:**

1. 003 Courthouse Bond Proceeds \$48,536.77
2. 012 RCEFA \$30,612.50
3. 101 T-Highway \$295,825.07
4. 105 CBRIF \$15,146.69
5. 113 Property Resale \$19,027.13
6. 115 Health Department \$653.36
7. 119 Sheriff Civil Fees \$17,300.78
8. 121 County Clerk Lien Fees \$841.04
9. 122 Treasurer Cert. Fees \$1,920.09
10. 124 County Clerk Preservation \$16,021.20
11. 125 Engineering Fees \$1,500.00
12. 127 Sheriff Commissary \$50,201.97
13. 128 Courthouse Sec/Shrf Fees \$1,750.00
14. 129 Sheriff Courthouse Secure \$5,122.28
15. 131 Law Library \$3,568.87
16. 133 Sheriff Grants \$988.91
17. 135 Criminal Justice Authority \$257,106.31
18. 139 Dispatch Consolidated Serv. \$27,216.62
19. 140 Wireless Prepay 911 Fee \$5,735.90
20. 141 Wireless Services \$485.82
21. 142 E911 Addressing \$11,105.52
22. 147 Drug Court Contract \$8,145.83
23. 148 Drug Court Participant \$3,262.52
24. 150 Plan Comm Fee \$500.00
25. 175 Assessor Revolving \$1.07
26. 180 Court Clerk Revolving \$16,401.08

Browand made a motion to approve and Payne seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.

**ITEM 6: ACKNOWLEDGE TRANSFER OF FUNDS:**

1. 83T-200 T-Highway M&O to 83T-130 T-Highway Travel \$4,000.00 for District 3 -
2. 82ST-400 District 2 1-cent Sales Tax Capital Outlay to 82ST-348 District 2 1-cent Sales Tax Lease Equipment \$16,282.29 -  
Browand made a motion to approve Items 1 and 2 and Payne seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.

**ITEM 7: APPOINTMENTS/NEW HIRES:**

1. Andrea Duncan – Treasurer – full-time with benefits \$2768.00 monthly –
2. Becki Hendrickson – Court Clerk – part-time \$10.00 hourly –
3. Deborah Cronemeyer – Treasurer – full-time with benefits \$2768.00 monthly -
4. Mernell Bell – County Clerk – Temporary \$12.00 hourly –  
Browand made a motion to approve Items 1 -4 and Payne seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.

**ITEM 8:**

**AGENDA ITEMS:**

1. FY 2016-17 Estimate of Needs and Financial Statement FY 2015-16 for Rogers County Health Department – Payne made a motion to approve and Browand seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.
2. Amended FY 2016-17 Estimate of Needs and Financial Statement FY 2015-16 for City/Town of Claremore –
3. FY 2016-17 Estimate of Needs and Financial Statement FY 2015-16 for Oologah Emergency Management Services - Mullen made a motion to strike Items 2 and 3 from the agenda because they weren't ready to be approved and Browand seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.
4. FY 2016-17 Estimate of Needs and Financial Statement FY 2015-16 for other cities/towns, vo-techs, fire districts, and schools – None presented.
5. Certify the FY 2016-17 Levies for Rogers County - County Clerk Robin Anderson stated this item was put on in case all the budgets were approved. Since they haven't all been submitted, this is not ready. Mullen made a motion to strike from the agenda and Payne seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.
6. Ian Willingham – District 2 - Resigned – 7-14-16 –
7. Peggy King – E-911 – Resigned – 9-17-16 –
8. Brenda Pendergraft – District 1 – Retired – 9-30-16 –
9. Janice Long – Court Clerk – Retired – 9-30-16 -  
Payne made a motion to approve Items 6-9 and Browand seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried.

**ITEM 9:**

**NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda - None presented.

**ITEM 10:**

**RECESS OR ADJOURNMENT:** Payne made a motion to adjourn and Browand seconded. Roll call: Mullen – aye, Browand – aye, Payne – aye. Motion carried at 1:27 p.m.

(SEAL)



ROGERS COUNTY EXCISE BOARD

BY: Robin Anderson  
Robin Anderson, County Clerk

*Notice of said meeting was filed in the Office of the County Clerk on October 7, 2016 @ 12:39 p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.*