

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Tuesday, September 6, 2016 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** DeLozier called the meeting to order at 9:01 AM.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioner Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Burrows led the flag salute and pledge of allegiance to the American Flag.
- ITEM 4:** **INVOCATION:** County Clerk Robin Anderson led a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** August 29, 2016 Regular Meeting and August 26, 2016 Special Meeting – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** None presented.
- ITEM 8:** **UNFINISHED BUSINESS:** None presented.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:** None presented.
- ITEM 12:** **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.
- ITEM 13:** **TRANSFER OF FUNDS:** None presented.
- ITEM 14:** **UTILITY PERMITS:** None presented.
- ITEM 15:** **CLAIMS:**
1. Salaries – None presented.
2. Attendant Care – None presented.
- ITEM 16:** **BLANKET PURCHASE ORDERS:**
1. Material, Supplies, Parts, Groceries & Prescriptions –
 • District 1 to Oklahoma Turnpike Authority, \$100.00
 • District 1 to Cintas Corporation, \$1400.00
 • District 1 to Fentress Oil Company, \$2000.00
 • District 1 to O'Reilly Auto Parts, \$2000.00
 • District 1 to R&S Auto Parts – Chelsea, \$1500.00
 • District 1 to R&S Auto Parts - Claremore, \$750.00
 • District 1 to Walker's Hardware and Lumber, \$200.00
 • District 1 to Tri-Star Roll-Off, \$1525.00
 • District 1 to Rogers County Jail, \$1500.00
 • District 2 to Oklahoma Turnpike Authority, \$150.00
 • District 2 to Rogers County Jail, \$2250.00
 • District 2 to Tri-Star Roll-Off, \$3660.00
 • District 2 to D&C Auto Parts, \$1000.00
 • District 2 to O'Reilly's Auto Parts, \$1000.00
 • District 3 to Tri-Star Roll-Off, \$2440.00
 • District 3 to Wal-Mart, \$300.00

- District 3 to Kansas Salt, \$18,747.00
- District 3 to Ergon Asphalt, \$1130.00
- District 3 to Ameriflex Hose and Accessories, \$750.00

DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

2. Orders Exceeding Amount of Issuance – District 1 to APAC Central, Inc. exceeded by \$43.05, original blanket amount was \$2,870.00 for Type B -70-28 Asphalt – DeLozier stated they ordered 70 Ton of asphalt and when it was all done, they used 71 Ton. It wasn't caught until after we had already used the asphalt. They called APAC who told them they mix 70 ton but whatever is in the bin, that's what we get; therefore, we went over slightly. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 17: GRANTS: None presented.

ITEM 18: AGENDA ITEMS:

1. Discussion and possible action regarding professional service agreement by and between Rogers County and Total Assessment Solutions Corporation for Assessor's office – Assessor Scott Marsh stated this was merely a renewal of the contract since we can't be tied to a contract longer than a year. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Discussion and possible action regarding a Detention Services Agreement by and between CommunityWorks, LLC contracting with Cleveland County Regional Juvenile Detention Center and Rogers County – Assistant District Attorney Ben Lepak stated he had not reviewed this yet. DeLozier made a motion to approve pending legal approval and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
3. Discussion and possible action regarding FY 2013-14 and FY 2014-15 Schedule of Expenditures of Federal Awards (SEFA) reports – Ms. Anderson stated we were waiting on these from Budget Maker Bill Turner. *****NOTE***** At this time DeLozier moved to Item 18:4 while Purchasing Agent Megan Jackson left to check on the status of the reports. Upon her return from checking with 1st Deputy Teresa Jackson, Ms. Jackson stated that Turner was still waiting on the Sheriff's Office reports. DeLozier made a motion to table one week and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
4. Review Bid 688 – Traffic Road Striping System - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:

Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

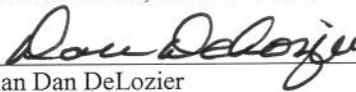
ITEM 21: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:

(Materials, Supplies, Parts, Groceries & Prescriptions) Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

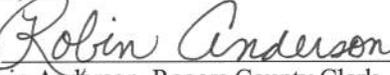
ITEM 22: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried at 9:21 a.m.



BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA


Chairman Dan DeLozier

(Seal)

By: 
Robin Anderson, Rogers County Clerk


Commissioner Ron Burrows

Notice of said meeting was filed in the Office of the County Clerk on **Thursday, September 1, 2016 at 12:49 p.m.** and posted in the public display case near the front door entrance to the courthouse and on the county website. All items to be submitted for the agenda must be original documents and must be in the County Clerk's office by 12:00 p.m. on Thursday before the scheduled meeting on Monday.

Fiscal Year:
2016-2017

Purchase Orders by Account

Approved
From: 9/6/2016
To: 9/6/2016

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
04-133					
1338	631	PTS Of America	Transport	<u>\$612.50</u>	
			Total:	<u>\$612.50</u>	
04-200					
1122	626	TransUnion Risk & Alternative Dat	Criminal Intellegence Search	\$70.00	
1123	627	U. S. Cellular	Phone Service	\$2,121.28	
1570	632	CovertTrack Group Inc	Annual Renewal	\$600.00	
1686	634	Sirchie Fingerprint Lab	Evidence Supplies	\$953.95	
1687	635	ULine	Evidence Supplies	\$1,279.38	
1938	636	Office Everything	Office Supplies	<u>\$104.78</u>	
			Total:	<u>\$5,129.39</u>	
04-250					
1059	623	Rogers County Dist. #1	Vehicle Maintenance	<u>\$1,053.15</u>	
			Total:	<u>\$1,053.15</u>	
06-200					
740	609	Burrows Agency	Surety Bond	<u>\$30.00</u>	
			Total:	<u>\$30.00</u>	
09-130					
1069	624	Hughes, Amber	Reimbursement	\$167.68	
1072	625	Haase, John	Reimbursement	<u>\$424.91</u>	
			Total:	<u>\$592.59</u>	
09-200					
1832	638	Reasors	Supplies	<u>\$14.83</u>	
			Total:	<u>\$14.83</u>	
10-200					
1050	621	USBank	Contract Payment	\$200.15	
1051	622	USBank	Contract Payment	<u>\$297.00</u>	
			Total:	<u>\$497.15</u>	
14-200					
1320	630	Culligan Of Tulsa	Water Dispencer/Water Bottles	\$16.90	
1669	633	Quill Corporation	Office Supplies	\$71.95	
1728	636	Office Everything	Office Supplies	\$21.30	
1937	636	Office Everything	Copy Paper	<u>\$464.85</u>	
			Total:	<u>\$575.00</u>	
16-200					
48	604	MailFinance	Lease Payment(s)	<u>\$1,191.00</u>	
			Total:	<u>\$1,191.00</u>	
19-200					
193	606	Verizon Wireless	Wireless Service	<u>\$40.01</u>	
			Total:	<u>\$40.01</u>	
20-200					
212	607	Cox Business	Internet Services	<u>\$1,545.02</u>	
			Total:	<u>\$1,545.02</u>	
20-402					
1943	645	Sherwin Williams	Painting/Supplies	<u>\$204.12</u>	
			Total:	<u>\$204.12</u>	
20M-200					
67	605	Cintas Corporation 063	Uniforms	\$63.92	
1170	628	Howard Technology Solutions	Computer Programs/Software/Ant	\$157.00	
1886	642	Locke Supply	Refrigerant	<u>\$827.96</u>	
			Total:	<u>\$1,048.88</u>	
22-200					
431	608	Oologah Lake Leader	Subscription	\$30.00	
772	610	Freedom Church	Polling Location	\$50.00	
773	611	Inola First Baptist Church	Polling Location	\$50.00	
774	612	Inola United Methodist Church	Polling Location	\$50.00	
775	613	Northwest Fire District	Polling Location	\$50.00	
777	614	Tiawah Community Baptist Church	Polling Location	\$50.00	
778	615	Journey Church	Polling Location	\$50.00	
779	616	Stone Canyon Visitors Center, % Sh	Polling Location	\$50.00	
780	617	Oologah Assembly Of God Church	Polling Location	\$50.00	
782	618	Central Baptist Church	Polling Location	\$50.00	
783	619	Lifechanger Church	Polling Location	\$50.00	
784	620	Claremore Assembly Of God	Polling Location	\$90.00	
1845	639	Positronix Technology	Computer Tech/Repairs	<u>\$180.00</u>	
			Total:	<u>\$800.00</u>	
23-130					
1753	637	Curtis, Larry	Reimbursement	<u>\$318.76</u>	
			Total:	<u>\$318.76</u>	

Fiscal Year:
2016-2017

Purchase Orders by Account

Approved
From: 9/6/2016
To: 9/6/2016

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
23-200					
1885	641	Robertson Tire	Oil Change	\$69.02	
1926	643	APA-Oklahoma-Erik Enyart, Trea	Conference	\$150.00	
				Total:	\$219.02
40-200					
1958	646	Massey, Steve	Reimbursement	\$65.01	
				Total:	\$65.01
83-130					
1210	629	Transportation Training Institute LL	Workshop	\$225.00	
				Total:	\$225.00
91-200					
1932	644	Turf/Land Equipment	Lawnmower Supplies	\$48.52	
				Total:	\$48.52
93-200					
1861	640	Ward, Kathy	Cemetery Mowing/Supplies/Repa	\$630.00	
				Total:	\$630.00
004-1 Cent Sales Tax					
81ST-200					
705	347	APAC-Central Inc	Asphalt	\$6,279.56	
1179	348	Visual Force Inc	Light Bars/Strobe Lights	\$3,875.00	
1352	350	HD Supply Waterworks	Pipe/Steel/Plastic	\$6,048.00	
1594	353	Ergon Asphalt & Emulsions	Asphalt	\$4,611.68	
1672	353	Ergon Asphalt & Emulsions	Asphalt	\$4,599.93	
1674	353	Ergon Asphalt & Emulsions	Road Materials	\$204.67	
				Total:	\$25,618.84
81ST-348					
2003	363	SNB Bank	Lease Payment(s)	\$4,442.09	
2017	364	Welch State Bank	Lease Payment(s)	\$4,963.68	
				Total:	\$9,405.77
82ST-200					
1245	349	Petroleum Marketer Equipment Co	Service Call	\$279.60	
1360	351	Yellowhouse Machinery Co	Equipment/Repairs/Maint./Supplie	\$810.34	
1723	355	T&C Asphalt Materials	Road Materials	\$1,800.00	
1783	357	P & K Equipment	Equipment/Repairs/Maint./Supplie	\$772.30	
1785	358	Interstate All Battery Center Owass	Battery	\$99.80	
1829	361	Robertson Tire Co. Inc.	Tires	\$457.00	
1946	357	P & K Equipment	Equipment/Repairs/Maint./Supplie	\$682.78	
				Total:	\$4,901.82
83ST-200					
15	346	Anchor Stone Company	Aggregate Base	\$2,917.73	
1447	352	R&S Auto Parts Claremore	Equipment/Repairs/Maint./Supplie	\$570.71	
1608	354	Rambin Petroleum Inc	Equipment	\$265.00	
1729	356	Bruckner Truck Sales (Tulsa)	Equipment/Repairs/Maint./Supplie	\$1,010.08	
1788	359	Cross Oil Company Inc	Fuel/Unleaded & Or Diesel	\$10,731.73	
1820	360	APAC-Central Inc	Rock	\$403.68	
				Total:	\$15,898.93
83ST-348					
1993	362	Empire Financial Services LLC	Lease Payment(s)	\$11,141.15	
2040	365	Welch State Bank	Lease Payment(s)	\$4,677.52	
				Total:	\$15,818.67
101-T-Highway					
81T-200					
273	300	Chelsea Economic Development A	Water Service	\$54.45	
274	301	Chelsea Gas Authority	Natural Gas	\$15.00	
1108	305	Public Service Of Oklahoma	Electric Service	\$631.12	
1849	312	Hamill Metals	Metal	\$70.00	
1850	313	Froman Oil & Propane	Propane	\$32.00	
1891	314	Weldon Parts Tulsa	Parts	\$84.58	
1892	309	Cintas Corporation 063	Uniforms	\$219.65	
1933	316	Stillwater Milling Company	Pest Control	\$14.99	
1934	317	Fullerton Welding Supply	Welding Supplies	\$134.45	
1935	318	Sherwin Williams	Painting/Supplies	\$59.98	
1936	319	Imperial Inc	Coffee Supplies	\$63.81	
2000	321	Ameriflex Hose & Accessories	Parts	\$237.90	
				Total:	\$1,617.93
82T-200					
1068	304	Verizon Wireless	Internet Services	\$40.05	
1203	306	AT&T	Phone Service	\$181.62	
1784	309	Cintas Corporation 063	Cleaning Service	\$91.03	

Fiscal Year:
2016-2017

Purchase Orders by Account

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1830	311	Office Everything	Office Supplies	\$324.14	
1864	309	Cintas Corporation 063	Uniforms	\$245.25	
1923	315	P & K Equipment	Shop Supplies	\$56.88	
1947	320	Atwoods Distributing	Shop Supplies	\$23.94	
				Total:	\$962.91
83T-200					
453	302	Anago Of Tulsa	Janitorial Services	\$250.00	
931	303	R.W.D. #5	Water Service	\$34.50	
1211	307	AT&T	Internet Services	\$826.88	
1216	308	AT&T Mobility	Internet Services	\$38.75	
1396	309	Cintas Corporation 063	Uniforms	\$394.09	
1792	310	Petroleum Marketer Equipment Co	Equipment/Repairs/Maint./Supplie	\$262.52	
1994	309	Cintas Corporation 063	Uniforms	\$121.14	
				Total:	\$1,927.88
115-Health Department					
26-200					
1426	67	Admiral Express Office Supply	Office Supplies	\$1,998.18	
1813	68	Staples Advantage	Office Supplies	\$371.24	
1950	69	Wal-Mart (Health Department)	Supplies	\$1,442.77	
				Total:	\$3,812.19
119-Sheriff Civil Fees					
04CF-200					
1965	41	Uniquely Yours	Embroidery	\$15.00	
				Total:	\$15.00
121-County Clerk Lien Fees					
10LF-200					
1925	15	Wal-Mart	Supplies	\$80.08	
				Total:	\$80.08
127-Sheriff Commissary					
04SC-200					
1552	42	Pepsi Beverages Company	Inmate Pop	\$260.73	
1720	43	Keefe Commissary	Inmate Commissary	\$2,970.81	
1896	44	Oklahoma Tax Commission	Taxes-Inmate	\$603.78	
				Total:	\$3,835.32
129-Courthouse Security					
04CH-200					
1779	12	Office Everything	Evidence Supplies	\$18.65	
				Total:	\$18.65
132-Sheriff Special Account					
04SSA-200					
1942	4	Claremore Tag Agency	Title/Tag/Registration	\$53.00	
				Total:	\$53.00
137-Sheriff Jail					
04SJ-200					
9	188	Pixley Lumber	Maintenace Supplies	\$16.15	
539	189	SupplyWorks	Water Filters	\$130.77	
1016	190	All Air Conditioning And Heating L	AC/Heater Repairs	\$410.00	
1063	194	R&S Auto Parts Claremore	Maintenance	\$66.27	
1158	195	SupplyWorks	Maintenace Supplies	\$2,882.34	
1378	196	Bobs Printing	Printing/Forms/Business Cards	\$489.00	
				Total:	\$3,994.53
04SJ-202					
1055	191	Performance Food Group	Inmate Food	\$16,390.60	
				Total:	\$16,390.60
04SJ-250					
1057	192	OReillys Automotive Stores Inc.	Vehicle Maintenance	\$185.84	
1058	193	Froman Oil & Propane	Fuel	\$55.50	
				Total:	\$241.34
141-Wireless Services					
41-200					
1115	48	R.W.D. #3	Water Service	\$146.00	
1682	49	Cox Business	Utilities	\$173.25	
				Total:	\$319.25

Fiscal Year:
2016-2017

Purchase Orders by Account

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147-Drug Court Contract					
147DCC-200					
1977	11	Stone, Chrisie	Coordinator Duties	<u>\$2,542.00</u>	
				Total:	<u>\$2,542.00</u>
148-Drug Court Participant					
148DCP-200					
366	16	Oklahoma Police Supply	Safety/Vests/Gloves/Glasses/Earpl	\$1,212.97	
530	17	Howard Computers	Supplies	\$164.00	
918	18	Oklahoma Supreme Court Managen	Services	\$149.33	
1349	19	Quill Corporation	Office Supplies	\$123.98	
2048	20	Chrisie, Stone	Reimbursement	<u>\$254.95</u>	
				Total:	<u>\$1,905.23</u>

Fiscal Year:
2015-2016

Purchase Orders by Account

Approved
From: 9/6/2016
To: 9/6/2016

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
22-200					
9219	4199	Journey Church	Services	<u>\$100.00</u>	
				Total:	<u>\$100.00</u>
40-200					
3742	4198	Froman Oil & Propane	Fuel/Unleaded & Or Diesel	<u>\$123.82</u>	
				Total:	<u>\$123.82</u>
101-T-Highway					
81T-130					
7356	2570	International Right Of Way Associa	Registration	<u>\$265.00</u>	
				Total:	<u>\$265.00</u>