

## NOTICE OF REGULAR MEETING

### ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

**PLACE:** Public Meeting Room, 2<sup>nd</sup> Floor, Rogers County Courthouse  
200 South Lynn Riggs Blvd., Claremore, Oklahoma

**DATE & TIME:** Thursday, June 2, 2016 at 9:00 O'clock a.m.

### MINUTES

#### \*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:

- ITEM 1:** **CALL TO ORDER:** DeLozier called the meeting to order at 9:16 AM.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Mat Shockley, Mike Provence, Keith Crawford and Larry Griggs were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioner Ron Burrows and Mayors Brenda Conley, Bill Flanagan were absent.
- ITEM 3:** **APPROVAL/DISAPPROVAL OF THE MINUTES:** May 5, 2016 Meeting – Provence made a motion to approve and Crawford seconded. Roll Call: DeLozier –aye, Crawford –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried.
- ITEM 4:** **UNFINISHED BUSINESS:** None presented.
- ITEM 5:** **FINANCIAL STATUS UPDATE:** DeLozier stated the unencumbered balance is \$2,503,322.11. No action taken.
- ITEM 6:** **DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:**  
1. Total amount being requested on the April 2016 Cash Estimate of Needs and Request for Appropriations - \$232,634.02
  - Criminal Justice M&O - \$232,634.02
  - DOC - \$0.00Provence made a motion to approve and Crawford seconded. Roll Call: DeLozier –aye, Crawford –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried.
- ITEM 7:** **DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT OF THE JAIL AND UPDATE:** Undersheriff Jon Sappington stated we were looking at a financial deficit coming in and were looking at how it would level out. Chief Darby resigned and upon his resignation, he had comp and holiday time at a significant amount. Sappington stated they are looking at a way to come up with those funds. We will come close to breaking even this year but there won't be much money to use for carryover. Sappington spoke with Bill Turner this week and they are in agreement about the numbers. It's looking like a \$2.7 million dollar year as far as revenue goes. Sappington stated he would do the best he can to adjust the budget to make that number work. The jail count over Memorial Day weekend reached 264. It's currently 249. Sappington was hopeful some of the old cases can get flushed out and get the count lower. No action taken.
- ITEM 8:** **DISCUSSION/POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS:** None presented.
- ITEM 9:** **DISCUSSION/POSSIBLE ACTION ON JUDGES' REPORTS:** None presented.
- ITEM 10:** **DISCUSSION/POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS:**  
Crawford made a motion to approve and DeLozier seconded. Roll Call: DeLozier –aye, Crawford –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried.
- ITEM 11:** **AGENDA ITEMS:**  
1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, and Lewis – No update.  
2. Update from Certified Public Accountant Bill Turner, CPA – No update.  
3. Discussion and possible action regarding Invoice #574955 from Riggs, Abney, Neal, Turpen, Orbison & Lewis for professional services through April 30, 2016 totaling \$350.00 – DeLozier made a motion to approve and Crawford seconded. Roll Call: DeLozier –aye, Crawford –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried.  
4. Discussion and possible action regarding budget for FY 2016-17 – Sappington stated Turner was anticipating \$2.7 million dollars in revenue. This is the amount Sappington thinks will work as they are making changes. If it goes any further below that number, Sappington might start sweating. County Clerk Robin Anderson asked Sappington if Turner had given him any indication of when he thought the numbers would be ready. Sappington didn't know as Turner was still waiting for numbers from the Treasurer's office. DeLozier made a motion to table

until a special meeting can be called. Crawford seconded. Roll Call: DeLozier –aye, Crawford –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried.

5. Resolution for the Rogers County Criminal Justice Authority to approve the Sheriff's Jail Budget for FY 2016-17 and to direct the Rogers County Treasurer to transfer funds from the Criminal Justice Fund 135 to Sheriff's Jail Fund 137 - DeLozier made a motion to table until a special meeting can be called. Crawford seconded. Roll Call: DeLozier –aye, Crawford –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried.

**ITEM 12: RECESS OR ADJOURNMENT:** Provence made a motion to adjourn and Shockley seconded. Roll Call: DeLozier –aye, Crawford –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried at 9:27 AM.



(SEAL)

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY  
BY Robin Anderson  
Robin Anderson, Secretary

*Notice of said meeting was filed in the Office of the County Clerk on Tuesday, May 31, 2016 at 4:22 p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.*