

NOTICE OF REGULAR MEETING

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

PLACE: Public Meeting Room, 2nd Floor, Rogers County Courthouse
200 South Lynn Riggs Blvd., Claremore, Oklahoma

DATE & TIME: Thursday, May 5, 2016 at 9:00 O'clock a.m.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: DeLozier called the meeting to order at 9:09 AM.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Commissioner Ron Burrows, Mayors Bill Flanagan, Mat Shockley, Mike Provence and Brenda Conley were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Mayors Keith Crawford and Larry Griggs were absent.
*****NOTE**** At this time, County Clerk Robin Anderson stated she appreciated the board members who let her know they were going to be here. The reason we ask for head counts is we have members who can't always be here but they are always willing to come if there isn't a quorum.

ITEM 3: APPROVAL/DISAPPROVAL OF THE MINUTES: April 7, 2016 Meeting – Flanagan made a motion to approve the minutes as printed and Burrows seconded. Roll Call: DeLozier –aye, Burrows –aye, Flanagan –aye, Conley –aye, Shockley –aye, Provence –aye. Motion carried.

ITEM 4: UNFINISHED BUSINESS: None presented.

ITEM 5: FINANCIAL STATUS UPDATE: DeLozier stated the unencumbered balance is \$2,272,150.59. Burrows asked if that was what remained for the final two months and Ms. Anderson stated that was the balance as of April 30, 2016. Burrows asked what we spend each month and if that would get us through the end of the year. Darby stated this was money for next year. Burrows stated we had been trending down and asked how we looked right now. Undersheriff Jon Sappington stated we were about negative \$60,000.00. Sappington felt he could decrease that amount and make it a little better but it will still be negative. There are some commissary accounts that aren't listed that have about \$40,000.00 that can be used. Once that's used, Sappington would come to the board and ask for additional funds. Flanagan stated that if the same amount comes in for the next two months, it will be roughly 3 million. Burrows asked if we would be able to take some of next year's funds and use them this year. DeLozier stated we could but that's what we did last year and that's why we are short this year. Sappington stated we still haven't factored in paying out the insurance and paying out the audit and other things. Burrows asked what Sappington could do to close the gap. Sappington stated the commissary accounts – money made off the inmates purchasing snacks, etc. – aren't listed here. Medical isn't costing much more than it was before, it's all just factored into one account. Before, there were four salaries and a medical account. We are only paying \$60,000.00 more than what we were for medical. We just need to watch our spending and change some things. Now it's just basic purchases and trying to get back to as even a state as we can. Burrows asked if the medical service was worth \$60,000.00 more and Sappington agreed it was. DeLozier asked if they were getting many big medical problems. Sappington stated they weren't. The board is seeing that it's \$35,000.00 a month – but we don't have as much liability, they are 24 hours a day and they are good compared to what we had. Burrows stated they were doing a great job with keeping spending down. Burrows asked if there was a plan to generate revenue. Sappington stated they had capacity issues. Inmate count this morning is 264. You can't produce revenue when you don't have room to take inmates. Sappington stated Darby and his crew have done a great job as far as reducing bread costs and road crews but they aren't big bang solutions. DOC was previously bringing in \$800,000.00 a year. When you lose that kind of income, small hits of \$10-\$15 thousand dollars isn't going to solve an \$800,000.00 hole. At this point, it's just hanging on and hoping the jail capacity goes down. Flanagan asked where it was established what salaries are. Sappington stated most were set by county level. The only thing we have changed since those were established is we created some "steps". We start them at the bottom and then they work their way up. We start them slightly higher than other counties but as far as all the supervisory positions, they are lower than most. Burrows asked when we could talk about the jail overcrowding committee. Attorney Jim Orbison agreed it would be ok to discuss with Item 7. No action taken.

ITEM 6: DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:

1. Total amount being requested on the March 2016 Cash Estimate of Needs and Request for Appropriations - \$219,499.20
 - Criminal Justice M&O - \$217,528.20
 - DOC - \$1,971.00

Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier –aye, Burrows – aye, Flanagan –aye, Conley –aye, Griggs –aye, Shockley – aye, Provence – aye. Motion carried. Flanagan stated it would be good to have a running schedule of prior year’s sales tax collection compared to this year’s sales tax collection to compare and see if there is any negative trends. Ms. Anderson stated that was possible.

ITEM 7: DISCUSSION/POSSIBLE ACTION ON SHERIFF’S REPORT OF THE JAIL AND UPDATE: Sappington stated there have been different conversations with the overcrowding committee and they have two goals: To make sure there is room to properly house inmates and in doing that, to try to resolve some of the financial problem. Sappington stated he fears that the next time the economy crashes, we won’t be able to rely on DOC like we did back in 2012. They have started an early inmate-release program. Right now, it’s very small and very controlled. There are currently three inmates out with this program – all are non-violent, non-serious offenses that just don’t have the money to make bond. Kelly Guess is overseeing that program and doing home visits and drug tests. It’s off to a good start but we are still at 263 inmates. DeLozier stated there was a speaker at each meeting. Today, a speaker from OSU is coming and doing a feasibility study of the jail. Sappington stated they meet on the last and first week of the month. DeLozier added there was a meeting tonight at 4:00 PM. Sappington stated they did respond to the jail inspector letter where we were found in violation of capacity. Burrows stated the simple – but expensive – fix would be to build another jail. Are there other viable options? DeLozier stated they are looking into the education of repeat offenders. There is a GED program going. It’s a long term thing to get the numbers down. Sappington stated the inmate count is 263 and there are probably 10 that could be let out. Other than that, the remaining inmates have aggressive charges. During jury term, the count typically goes up because the judges are doing jury trials. DeLozier added the DA and judges are listening and looking for ways to get the capacity down. Burrows asked how many inmates are non-violent drug offenders. Sappington stated there are quite a few but when you say “drug offender” it’s not just simple possession. It’s manufacturing, trafficking, possession, etc. Sappington added they are averaging 20 book-ins a day. DeLozier stated they are also looking at the mental side of it. Burrows asked where we send mental patients. Darby stated Grand Lake or Vinita for treatment. DeLozier stated a lot of inmates aren’t from here. No action taken.

ITEM 8: DISCUSSION/POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS: None presented.

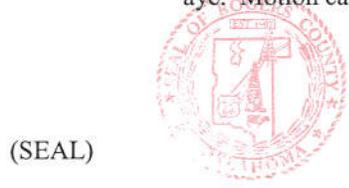
ITEM 9: DISCUSSION/POSSIBLE ACTION ON JUDGES’ REPORTS: DeLozier stated Judge Condren has been working hard. The jury trials are going on right now but if they need to be here, let them know. We might have to work with her schedule.

ITEM 10: DISCUSSION/POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS: Flanagan made a motion to approve and DeLozier seconded. Roll Call: DeLozier –aye, Burrows – aye, Flanagan –aye, Conley –aye, Shockley – aye, Provence – aye. Motion carried.

ITEM 11: AGENDA ITEMS:

1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, and Lewis – No update.
2. Update from Certified Public Accountant Bill Turner, CPA – No update.
3. Discussion and possible action regarding Invoice #573492 from Riggs, Abney, Neal, Turpen, Orbison & Lewis for professional services through March 31, 2016 totaling \$262.50 – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier –aye, Burrows –aye, Flanagan –aye, Conley –aye, Shockley – aye, Provence – aye. Motion carried.

ITEM 12: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn and Burrows seconded. Roll Call: DeLozier –aye, Burrows –aye, Flanagan –aye, Conley –aye, Shockley – aye, Provence – aye. Motion carried at 9:35 PM.



ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY
BY Robin Anderson
Robin Anderson, Secretary

Notice of said meeting was filed in the Office of the County Clerk on Tuesday, May 3, 2016 at 12:44 p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.