

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, May 2, 2016 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1: CALL TO ORDER:** DeLozier called the meeting to order at 9:02 AM.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioner Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3: PLEDGE OF ALLEGIANCE:** Burrows led the flag salute and pledge of allegiance to the American Flag.
- ITEM 4: INVOCATION:** County Clerk Robin Anderson led a prayer.
- ITEM 5: APPROVE/DISAPPROVE MINUTES:** April 25, 2016 Regular Meeting – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- ITEM 6: NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7: ANNOUNCEMENTS:** None presented.
- ITEM 8: UNFINISHED BUSINESS:** None presented.
- ITEM 9: ZONING:** None presented.
- ITEM 10: PLATS:** None presented.
- ITEM 11: ROADS & BRIDGES:**
1. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for utility relocation (gas), Rogers County Bridge No. 63 over Dog Creek, Job Piece No. 27811(04), \$13,872.80 – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for ROW acquisition (P-1 City of Tulsa), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$30,034, District 2 -
3. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for ROW acquisition (P-2 and 6 Bowline), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$239,607, District 2 -
4. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for ROW acquisition (P-3 Flanary), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$25,000, District 2 -
5. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for ROW acquisition (P-4, 8 and 9 Greenhill), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$87,315, District 2 -
6. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for ROW acquisition (P-5 Greenhill), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$51,700, District 2 -
7. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for ROW acquisition (P-6 and 6.1 O.L.T.), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$40,308, District 2 -
8. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for Waterline Relocation (City of Tulsa), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$141,906.44, District 2 -
9. Discussion and possible action to approve ODOT Form 324a for reimbursement via CIRB for ROW acquisition (fencing Greenhill), Rogers County, 193rd E Ave, Job Piece No. 26988(08), \$375, District 2 –
DeLozier stated these had been done before but the paperwork hasn't been found. The County has paid for these and will be reimbursed. DeLozier made a motion to approve Item 11:2-9 and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS:

1. 82T-200 M&O to 81T-200 M&O, \$100,000.00 -
2. 21-110 Salaries to 21-130 Travel, \$400.00 -

DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 14: UTILITY PERMITS:

1. RWD#5 Rogers County- To – bore cross County Highway or Local Road E 525 Rd approximately .3 miles west of S 4100 Rd and further described as: 1,700 feet west of the NE SE corner of Section 33 Township 21 Range 15 Rogers County. District 3 – Planning Commission Director Larry Curtis recommended approval. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. RWD#3 Rogers County -To – bore cross County Highway or Local Road E 86th St N approximately 0.06 miles west of 86th St N & N 4060 Rd Jct. and further described as: 331 feet west of the southeast corner of Section 23 Township 12 Range 14 Rogers County. District 2 -
3. Chelsea Gas Authority -To – bore cross County Highway or Local Road S 4168 Rd approximately 0.11 miles north of E 460 Rd and further described as: 988 feet west, then 607 feet north of the southeast corner of Section 27 Township 22 Range 16 Rogers County. District 1 -
4. Chelsea Gas Authority – To - bore cross County Highway or Local Road S 4260 approximately 0.41 miles south of E 310 Rd and further described as: 2,185 feet south of the northeast corner of Section 18 Township 24 Range 17 Rogers County. District 1 -
5. Chelsea Gas Authority –To - bore cross County Highway or Local Rd S 4260 approximately 0.43 miles north of E 320 Rd and further described as: 2,265 feet north of the southwest corner of Section 17 Township 24 Range 17 Rogers County. District 1 -
6. Chelsea Gas Authority –To - bore cross County Highway or Local Road S 4260 Rd approximately 0.25 miles south of E 310 Rd. and further described as: 1,333 feet south of the northeast corner of Section 18 Township 24 Range 17 Rogers County. District 1 – Curtis made a recommendation to strike Item 14:2-6 as the applicant made errors on their application. DeLozier made a motion to strike Item 14:2-6 and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
7. ONG – To - bore cross County Highway or Local Road E 126th St N approximately 2.37 miles east & 1.01 miles north of Hwy 169 & Hwy 20 and further described as: 665 feet west of the northeast corner of Section 2 Township 21 Range 14 Rogers County. District 2 – Curtis made recommendation to approve. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – April 2016 Special – Ms. Anderson stated there was a new employee at the 911 Center and the supervisor at the 911 Center forgot to put them on payroll. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Maintenance to Froman, \$250.00
 - Maintenance to Locke Supply, \$400.00
 - Maintenance to Lowes, \$500.00
 - District 3 to Rogers County Jail, \$2250.00
 - District 3 to R&S Auto, \$750.00
 - Emergency Management to Froman, \$400.00
 - Emergency Management to Comdata, \$100.00
 - District 1 to R&S Auto Parts, \$750.00
 - District 1 to Rogers County Jail, \$1500.00
 - District 1 to Rogers County District 3, \$500.00
 - Addressing to Froman, \$150.00

DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

2. Orders Exceeding Amount of Issuance - None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: AGENDA ITEMS:

1. Discussion and possible action regarding an Equipment Use Agreement between the Rogers County Board of County Commissioners and the Town of Verdigris – Burrows stated as Verdigris has acquired more land, ODOT has decided they will no longer mow it. Verdigris can't financially take on hiring a private contractor. District 3 will loan it on the weekends for their use. They will pay for fuel and maintenance – we are only supplying the equipment.

- Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Acknowledge receipt of \$920.00 from Mike Graham Elk City Auction for the sale of a 1994 Dodge Van, Serial #2B5WB35Z8RK146583. The van was declared surplus on Resolution 2016-7 and was disposed of with Resolution 2016-12 on February 8, 2016 (District 1) – No action taken.
 3. Review Bid 682 – Laid Asphalt before it's let (District 1) – DeLozier stated this was at Winganon Crossing. Burrows asked if other districts would be able to use the awarded price per ton and Purchasing Agent Megan Jackson stated the price per ton would only be utilized on this project. DeLozier stated all three districts needed to put a bid out. Mrs. Jackson stated all projects would have to be listed on the bid. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
 4. Open and possibly award Bid 680 – Caterpillar Dozer: to be sold (District 3) – Mrs. Jackson opened all bids. Bids received – 15; Bids received – 3; Bids returned undeliverable – 0. Equipment World bid \$182,500.00; Van Keppel sent a letter stating they were not participating; Warren Cat bid \$180,000.00 FOB Warren Cat and bid \$178,000.00 FOB Rogers County. Burrows made a motion to accept the high bid of \$182,500.00 with Equipment World and DeLozier seconded. Lepak stated, to be clear, we are selling and not buying so we are taking the high bid. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
 5. Reimbursement and Resolution 2016-180 from District 2 to 83ST-200 for fuel reimbursement, \$61.10 -
 6. Reimbursement and Resolution 2016-181 from VOYA Retirement to 83ST-110, \$100.00 -
 7. Reimbursement and Resolution 2016-179 from VOYA County Match Reimb. To 20-201 for deferred savings reimbursement, \$300.00 –
Lepak asked what the VOYA reimbursements were for and Assistant to the Commissioners Christine Kihega stated they were over paid on an individual so this is reimbursing the overage. DeLozier made a motion to approve Item 18:5-7 and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 21: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 22: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried at 9:38 AM.



(Seal)
By: Robin Anderson
Robin Anderson, Rogers County Clerk

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier
Chairman Dan DeLozier

Ron Burrows
Commissioner Ron Burrows

Notice of said meeting was filed in the Office of the County Clerk on Thursday, April 28, 2016 at 4:35 p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website. All items to be submitted for the agenda must be original documents and must be in the County Clerk's office by 12:00 p.m. on Thursday before the scheduled meeting on Monday.

Fiscal Year:
2015-2016

Purchase Orders by Account

Approved
From: 5/2/2016
To: 5/2/2016

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
04-130					
8030	3430	PTS Of America	Transport	\$1,636.00	
			Total:	\$1,636.00	
04-200					
6483	3416	Office Everything	Office Supplies	\$10.78	
7286	3425	Metro Fire Protection LLC	Fire Extinguishers/Refill/Service C	\$1,500.00	
7695	3427	Total Radio Inc	Radio	\$532.00	
8321	3437	Atwoods Distributing	Dog Food And Treats	\$44.99	
			Total:	\$2,087.77	
04-250					
7382	3426	Eason Collison Specialists	Vehicle Repair	\$746.00	
8422	3440	Welch State Bank	Lease Payment(s)	\$11,561.23	
			Total:	\$12,307.23	
06-130					
7948	3429	County Treasurers Assoc. Of OK	Training	\$100.00	
			Total:	\$100.00	
06-200					
6693	3424	Cox Business	Internet Services	\$164.95	
			Total:	\$164.95	
09-130					
7723	3428	Haase, John	Reimbursement	\$404.38	
			Total:	\$404.38	
10-200					
5147	3416	Office Everything	Supplies	\$7.40	
			Total:	\$7.40	
14-200					
8148	3432	Culligan Of Tulsa	Water Service	\$25.35	
8174	3433	Quill Corporation	Supplies	\$63.99	
			Total:	\$89.34	
16-130					
8137	3431	Peper, Arlene	Reimbursement	\$107.57	
			Total:	\$107.57	
19-200					
6632	3423	AT&T Mobility	Wireless Service	\$38.60	
			Total:	\$38.60	
20-200					
8201	3434	Craig County Detention Center	Detention Services	\$1,753.66	
			Total:	\$1,753.66	
20M-200					
5400	3417	Certified Laboratories	Water Purifier/Treatment	\$375.00	
5502	3418	Cintas Corporation 063	Uniforms	\$56.92	
6192	3419	MAC System	Annual Inspection	\$692.00	
6193	3420	MAC System	Annual Inspection	\$777.00	
6620	3421	MAC System	Fire Alarm Monitoring/Repair/Res	\$419.00	
6621	3422	MAC System	Inspections	\$1,357.00	
			Total:	\$3,676.92	
22-200					
8395	3439	Rogers County Election Board	Election Labor	\$1,843.44	
			Total:	\$1,843.44	
43D-110					
8474	3441	Weinreich, Andrew M.	Payroll	\$1,237.89	
8474	3442	Weinreich, Andrew M.	Payroll	\$310.30	
8474	3443	F. I. C. A. EFT	Payroll	\$292.94	
8474	3444	Federal Tax EFT	Payroll	\$183.97	
8474	3445	State Tax EFT	Payroll	\$36.00	
			Total:	\$2,061.10	
91-200					
8228	3436	Turf/Land Equipment	Lawnmower Supplies	\$51.29	
			Total:	\$51.29	
93-200					
8217	3435	Ward, Kathy	Cemetery Mowing/Supplies/Repa	\$630.00	
			Total:	\$630.00	
96SA&I-200					
8328	3438	State Auditor And Inspector	Audit Expenses	\$1,700.00	
			Total:	\$1,700.00	
004-1 Cent Sales Tax					
81ST-200					
6518	1608	JO-CO Equipment	Equipment/Repairs/Maint./Supplie	\$703.60	

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7706	1610	Railroad Yard	Pipe/Steel/Plastic	\$33,832.50	
7836	1611	Goodyear	Tires	\$452.24	
7971	1612	T & W Tire Company Inc	Tires	\$2,134.00	
8124	1614	Anchor Stone Company	Crusher Run	\$1,104.90	
8127	1615	Anchor Stone Company	Road Materials	\$251.28	
8128	1616	Ergon Asphalt & Emulsions	Asphalt CRS	\$271.15	
8156	1616	Ergon Asphalt & Emulsions	Asphalt	\$264.54	
				Total:	\$39,014.21
82ST-200					
8024	1613	Mid Continent Concrete Co Inc	Concrete	\$2,068.00	
				Total:	\$2,068.00
83ST-200					
6125	1607	Anchor Stone Company	Rock	\$836.22	
7087	1609	Auto Definitions	Vehicle Accessories	\$725.00	
				Total:	\$1,561.22
83ST-348					
8432	1617	Empire Financial Services Of Tulsa	Lease Payment(s)	\$11,141.15	
8433	1618	Welch State Bank	Lease Payment(s)	\$9,377.04	
				Total:	\$20,518.19
101-T-Highway					
81T-200					
6403	2002	KellPro	Computer Programs/Software/Ant	\$690.00	
6646	2003	Turf/Land Equipment	Chainsaw/Supplies/Parts/Repair	\$2.25	
6872	2006	Verdigris Valley Electric	Electric Service	\$65.21	
7727	2012	T & W Tire Company Inc	Tires	\$525.36	
7883	2013	Quality Recycled Air Filters	Filters	\$15.00	
8330	2021	Dollar General Store	Supplies	\$32.00	
8332	2022	Cintas Corporation 063	Uniforms	\$214.35	
8343	2023	Starlite Trailers	Supplies	\$30.50	
8386	2026	Cintas Fas Lockbox 636525	First Aid/Supplies	\$224.24	
8387	2027	Turf/Land Equipment	Supplies	\$391.74	
8407	2028	Fullerton Welding Supply	Welding Supplies	\$99.36	
8409	2029	Westlake Ace Hardware #73	Supplies	\$15.99	
				Total:	\$2,306.00
82T-200					
7049	2007	U. S. Cellular	Phone Service	\$244.33	
				Total:	\$244.33
83T-200					
6812	2004	Public Service Of Oklahoma	Electric Service	\$114.44	
6814	2005	Public Service Of Oklahoma	Electric Service	\$28.93	
7059	2008	Wal-Mart Comm./RFCSLLC (Dis	Office Supplies	\$96.02	
7150	2009	Anago Of Tulsa	Janitorial Services	\$250.00	
7366	2010	Bugs Or Us Exterminating	Pest Control	\$95.00	
7664	2011	At Your Service Rental	Portable Restroom	\$90.00	
7980	2014	GCR Tires & Service	Tires	\$3,160.72	
8072	2015	American Public Works Associati	Conference	\$1,000.00	
8145	2016	P & K Equipment	Equipment/Repairs/Maint./Supplie	\$227.46	
8167	2017	Tri-Star Roll-Offs	Dumpster	\$640.00	
8168	2018	Tri-Star Roll-Offs	Dumpster	\$2,880.00	
8219	2019	Associated Parts & Supply	AC/Heater Repairs	\$274.68	
8318	2020	Dunlap Glass/Wrecker	Equipment/Repairs/Maint./Supplie	\$60.00	
8351	2024	Cintas Fas Lockbox 636525	First Aid/Supplies	\$116.56	
8377	2025	R&S Auto Parts Claremore	Supplies	\$305.89	
8378	2022	Cintas Corporation 063	Uniforms	\$118.25	
				Total:	\$9,457.95
115-Health Department					
26-130					
7252	448	Harrison, Renetta	Travel	\$74.52	
8363	456	Wassom, Laurie	Travel/Expenses	\$48.60	
				Total:	\$123.12
26-200					
7255	449	United Linen	Towel and Rug service	\$56.36	
7256	450	ServiceMaster Elite Janitorial	Janitorial Services	\$1,792.00	
7259	451	Darryl Reed DDS	Dental Services	\$1,155.00	
7264	452	Harris, Robyn	Dental Services	\$262.50	
7268	453	C & M Landscape	Lawn Maintenance	\$1,200.00	
7955	454	Henry Schein Inc	Medical Supplies	\$286.13	
8175	455	Admiral Express Office Supply	Office Supplies	\$853.00	
8364	457	Wal-Mart (Health Department)	Supplies	\$96.22	
8437	458	All Maintenance Supply	Paper Products	\$171.60	

Fiscal Year:
2015-2016

Purchase Orders by Account

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<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
				Total:	<u>\$5,872.81</u>
119-Sheriff Civil Fees					
04CF-130					
8031	280	PTS Of America	Transport	\$517.00	
				Total:	<u>\$517.00</u>
04CF-200					
8186	281	Quill Corporation	Office Supplies	\$209.90	
8320	282	Pitney Bowes/Purchase Power	Postage for Postage Meter	\$201.00	
8371	283	Public Service Of Oklahoma	Electric Service	\$35.08	
8418	284	U. S. Cellular	Phone Service	\$3,398.61	
				Total:	<u>\$3,844.59</u>
04CF-400					
7649	279	CDW Government Inc	License Fee	\$3,406.72	
				Total:	<u>\$3,406.72</u>
121-County Clerk Lien Fees					
10LF-200					
8035	87	KellPro	Supplies	\$385.45	
8070	88	Uniquely Yours	Uniforms	\$25.00	
8195	89	Office Everything	Supplies	\$275.38	
8304	89	Office Everything	File Cabinet	\$438.29	
8417	90	Chelsea Reporter	Subscription	\$28.00	
8426	91	Copy World Business Solutions	Toner	\$105.45	
				Total:	<u>\$1,257.57</u>
127-Sheriff Commissary					
04SC-200					
7963	226	Keefe Commissary	Inmate Commissary	\$2,332.61	
8139	226	Keefe Commissary	Commissary	\$2,413.54	
8326	227	Inmate Calling Solutions	Inmate Phone Charges	\$13,463.62	
8354	226	Keefe Commissary	Commissary	\$2,419.02	
				Total:	<u>\$20,628.79</u>
128-Sheriff Service Fees					
04SSF-200					
8325	18	United States Postal Service	Stamps	\$282.00	
				Total:	<u>\$282.00</u>
137-Sheriff Jail					
04SJ-200					
6314	1250	Burrows Agency	Notary Bond	\$30.00	
6316	1251	Office Everything	Office Supplies	\$1,790.33	
7893	1254	Curtis Resturant Supply	Kitchen/Repairs/Supplies	\$289.93	
8185	1251	Office Everything	Office Supplies	\$309.90	
8188	1255	All Maintenance Supply	Paper Products	\$179.70	
8322	1256	All Maintenance Supply	Supplies	\$42.50	
8327	1251	Office Everything	Office Supplies	\$484.08	
8373	1257	All Maintenance Supply	Cleaning Supplies	\$218.60	
				Total:	<u>\$3,345.04</u>
04SJ-202					
7593	1252	Performance Food Group	Inmate Food	\$17,884.83	
7594	1253	Bimbo Bakeries	Inmate Food	\$203.52	
				Total:	<u>\$18,088.35</u>
142-E-911 Addressing					
42-200					
7966	240	Oklahoma Natural Gas	Natural Gas	\$48.15	
8027	241	Dell Business Credit Payment	Computer/Hardware/Supplies	\$7,798.50	
8222	242	Office Everything	Office Supplies	\$35.31	
8223	243	Cintas Fas Lockbox 636525	Medical Supplies	\$118.14	
8225	244	Lakeland Office Systems Inc	Copier Maintenance	\$45.00	
				Total:	<u>\$8,045.10</u>
147-Drug Court Contract					
147DCC-200					
7620	47	Stone, Chrisie	Home Visit Services	\$1,200.00	
7624	48	Massey, Steve	Home Visit Services	\$1,200.00	
				Total:	<u>\$2,400.00</u>
148-Drug Court Participant					
148DCP-200					

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7705	84	Verizon Wireless	WiFi Service	\$240.06	
8396	85	Rogers County Drug Abuse Progra	Drug Screening	\$25.00	
Total:				<u>\$265.06</u>	
150-Planning Commission Fee					
23F-200					
7935	60	4imprint	Supplies	\$499.78	
Total:				<u>\$499.78</u>	