

NOTICE OF MEETING

ROGERS COUNTY EXCISE BOARD

PLACE: Rogers County Courthouse, 200 South Lynn Riggs Blvd.
Commissioners' Meeting Room, Claremore, Oklahoma

DATE & TIME: Monday, April 11, 2016 at 1:00 O'clock P.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Buck Mullen called the meeting to order at 1:03 p.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. . Chairman Buck Mullen and Members Lesli Browand and Brandi Payne were present and quorum established.

ITEM 3: APPROVAL OF MINUTES: March 14, 2016 Regular Meeting and April 7, 2016 Special Meeting - Browand made a motion to approve and Mullen seconded. Roll call: Mullen-aye, Browand – aye, Payne – aye. Motion carried. *****NOTE*****Ms. Payne had stated that Assistant District Attorney had replied to her that his conclusion was she “can” serve and the minutes reflected that she “can’t” serve. County Clerk Robin Anderson stated she would correct that.

ITEM 4: UNFINISHED BUSINESS:

1. Discussion and possible action regarding budget planning with statute compliance - *****NOTE*****This item was tabled from March 14, 2016 – Ms. Payne stated that after she went to that meeting, her question is if those budgets are not turned in on the dates that are cited by statute, we have the authority to set those budgets. Have we done that before and are we willing to do that? Last year we had so many special meetings when there’s a very clear deadline by statute. *****NOTE*****(she had attended a training class)******* County Clerk First Deputy Teresa Jackson stated there was a deadline for filing, not submitting budgets. Cities and school districts should be filed by October 1st. Ms. Jackson passed out copies of a statute. Payne stated she had a copy of 3002 and Teresa’s was 3014. Ms. Jackson explained hers concerned fire districts. Ms. Payne stated that it read August 22nd for cities and school districts by October 1. Ms. Anderson stated that last year there were a couple of fire departments had turned their budgets in incorrectly. Payne stated there were 3 school districts that were late. Ms. Jackson stated that all in all if the county doesn’t have theirs finished, the levy has to be certified and we have to wait till the county’s is finished. Ms. Anderson reminded the board we only had two commissioners and one of them was on a ten-day vacation at the time we were trying to decide the budget, so we only had one board member. Ms. Payne stated it is not an issue but there was a lot of talk about it at the meeting I went to. Anderson stated it is like library books, they know they are due, but they just don’t turn them in. Payne stated that we do have another avenue. Jackson stated we don’t have in our possession what we need to do that. We would have to go through the D.A.’s office, there is a lot of legal aspect but to make it happen, it’s a pretty good legal process. Payne stated she understands that. Ms. Jackson further stated that Robin had talked about sending a letter to fire departments and schools to thank them for getting them in, remind them it is time, just a friendly letter as a reminder. Payne thought that it was a good idea. Discussion ensued about the fire department that thought they had brought their budget but they hadn’t and they apologized over and over. Jackson stated the fire districts must have theirs submitted to the state by July 1st so maybe if we sent a letter, they would remember to bring it in. Browand added she thought a letter would be a nice friendly reminder to them to try to get it in. Discussion only.

ITEM 5: CASH FUND ESTIMATE OF NEEDS & REQUESTS FOR APPROPRIATIONS:

1. 003 Courthouse Bond Proceeds \$24,363.98
2. 012 RCEFA \$2,482.50
3. 101 T-Highway \$235,912.92
4. 105 CBRIF \$10,672.33
5. 113 Property Resale \$49,581.13
6. 114 Emergency Management \$15,000.00
7. 115 Health Department \$2,537.45
8. 118 Sheriff Jail Turnpike Authority \$5,043.75
9. 119 Sheriff Civil Fees \$7,238.62
10. 121 County Clerk Lien Fees \$805.00
11. 122 Treasurer Cert. Fees \$1,645.00
12. 125 Engineering Fees \$500.00
13. 127 Sheriff Commissary \$27,374.03
14. 128 Courthouse Sec/Shrf Fees \$18,715.42
15. 129 Sheriff Courthouse Secure \$6,033.87
16. 131 Law Library \$4,641.07

17. 135 Criminal Justice Authority \$219,499.20
18. 137 Sheriff Jail \$8.60
19. 139 Dispatch Consolidated Serv. \$8,083.32
20. 140 Wireless Prepay 911 Fee \$5,971.71
21. 141 Wireless Services \$58,015.06
22. 147 Drug Court Contract \$32,604.15
23. 148 Drug Court Participant \$7,607.09
24. 150 Plan Comm. Fee \$500.00
25. 180 Court Clerk Revolving \$11,412.53

County Clerk Robin Anderson explained that Item #10 was not supposed to be listed. Mullen made a motion to approve all of them except #10 and Browand seconded. Roll call: Mullen-aye, Browand – aye, Payne – aye. Motion carried.

ITEM 6: ACKNOWLEDGE TRANSFER OF FUNDS:

1. 81 ST-200 M&O to 81ST-110 Personal Services \$325.60 –
2. 20M-110 Maintenance Salaries to 20M-200 Maintenance M&O \$26,500.00 –
3. 24A-200 Insurance Benefits \$5,161.23, 24C-200 Life Benefits \$36.72, 24G-200 Retirement Benefits \$6,709.26, 20-201 Deferred Savings Match \$100.00 to 06-110 Personal Services for a total of \$12,007.21 Treasurer –
4. 24A-200 Insurance Benefits \$16,507.16, 24C-200 Life Benefits \$114.24, 24G-200 Retirement Benefits \$14,372.28 to 16-110 Personal Services for a total of \$30,543.68 Assessor -

Browand made a motion to approve and Payne seconded. Roll call: Mullen-aye, Browand – aye, Payne – aye. Motion carried.

ITEM 7: APPOINTMENTS/NEW HIRES:

1. Russell Phillips – District 2 – full-time with benefits \$2968 monthly
2. Courtney Ervin–Court Clerk – part-time, no benefits \$10.00 hourly
3. Nichol Davis – E-911 – full-time with benefits \$2500 monthly

Browand made a motion to approve and Payne seconded. Roll call: Mullen-aye, Browand – aye, Payne – aye. Motion carried.

ITEM 8: AGENDA ITEMS:

1. Joel Smith– Jail– Resigned 2-29-16
2. Joseph Horner – Sheriff – Terminated 3-11-16
3. Terri Vann – Treasurer – Terminated 3-3-16
4. Brandon Spence – District 3 – Resigned 3-11-16
5. Amy McKinney – Dispatch – Resigned 3-2-16
6. Scott Phillips – Sheriff – Resigned 3-6-16
7. Logan Rhames – Jail – Resigned 1-6-16
8. Amber Obermayer – Jail – Resigned 1-4-16
9. Stephanie Henderson – Dispatch – Resigned 3-31-16
10. Dianna Wiggs – Treasurer – Resigned 3-17-16

Browand made a motion to approve and Payne seconded. Roll call: Mullen-aye, Browand – aye, Payne – aye. Motion carried.

ITEM 9: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 10: RECESS OR ADJOURNMENT: Payne made a motion to adjourn and Browand seconded. Roll call: Mullen-aye, Browand – aye, Payne – aye. Motion carried at 1:31 p.m.

(SEAL)

ROGERS COUNTY EXCISE BOARD

BY: _____
Robin Anderson, County Clerk

Notice of said meeting was filed in the Office of the County Clerk on April 8, 2016 at 11:27 a.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.