

**NOTICE OF MEETING  
SPECIAL MEETING**

**ROGERS COUNTY EXCISE BOARD**

**PLACE:** Rogers County Courthouse, 200 South Lynn Riggs Blvd.  
Commissioners' Meeting Room, Claremore, Oklahoma

**DATE & TIME:** Tuesday, November 24, 2015 at 1:00 O'clock P.M.

**MINUTES**

**\*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Chairman Buck Mullen called the meeting to order at 1:07 p.m.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act - Chairman Buck Mullen, Member Lesli Browand, and Member Brandi Payne were present and quorum established.

**ITEM 3: CASH FUND ESTIMATE OF NEEDS & REQUESTS FOR APPROPRIATIONS:**  
1. 113 Property Resale \$52,438.75 (September Collections)  
2. 122 Treasurer Cert. Fees \$1,645.00 (September Collections)  
3. 113 Property Resale \$16,619.00 (October Collections)  
4. 122 Treasurer Cert. Fees \$1,675.00 (October Collections)  
County Clerk Robin Anderson explained that there were new people in the Treasurer's office and the County Clerk's office handling these items and they weren't finished in time for the last agenda.

**Other Cities and Towns:**

Town of Oologah Maintenance & Operation \$946.41

Mullen made a motion to approve all the cash funds and Browand seconded. Mullen-aye, Browand - aye, Payne -aye. Motion carried.

**ITEM 4: AGENDA ITEMS:**

1. Meet with Elected Officials and Department Heads regarding 2015-16 General Fund Budget/Estimates of needs – Commissioner DeLozier stated the Board of County Commissioners was presenting to the Excise Board a balanced budget. We had to make some cuts and there are a couple of issues Teresa is working on. First Deputy County Clerk Teresa Jackson said we're good. Chairman Mullen asked how the assessor came out with the visual inspection budgets. DeLozier answered that he thought everything was fine, you can ask the schools cause I don't discuss it with the schools. Discussion only. No action taken.
2. Discussion and possible action to review/approve County Assessor Estimate of Needs/Budget for the Visual Inspection Program for FY 2015-16 –Assessor Marsh stated basically everything is the same but we had an issue with the carryover. We had a bill come through so the carryover is not as much. I believe it was \$1600 so it gets spread through the schools and the county. The budget is almost 50/50. 54% is visual inspection and 56% is assessor. Last year was 88% visual inspection. Every office had to make cuts. Mullen asked if any of the schools had any questions. None presented. Mullen made a motion to approve and Browand seconded on all the cash funds. Mullen-aye, Browand - aye, Payne -aye. Motion carried.
3. Discussion and possible action regarding FY 2015-16 Estimate of Needs and Financial Statement FY 2014-15 for Rogers County – Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand - aye, Payne -aye. Motion carried.
4. FY 2015-16 Estimate of Needs and Financial Statement FY 2014-15 for Oologah -Talala Emergency Management Services – Ms. Anderson explained they had to correct their valuations and so they had additional paperwork. Levies: E.M.S. Fund 3.00 mills; Sinking Fund 2.000 mills. Mullen made a motion to approve and Payne seconded. Mullen-aye, Browand - aye, Payne -aye. Motion carried.
5. FY 2015-16 Estimate of Needs and Financial Statement FY 2014-15 for Rogers County Fair Board – Ms. Anderson stated theirs is not ready because they had not published. Mullen made a motion to table until the next meeting and Browand seconded. Mullen-aye, Browand - aye, Payne -aye. Motion carried.
6. FY 2015-16 Estimate of Needs and Financial Statement FY 2014-15 for Rogers County Health Department – Levies: Health Fund 1.54 mills and total county wide. Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand - aye, Payne - aye. Motion carried. Ms. Browand had a question about the levies and Ms. Jackson answered her question by stating: When EMS departments and fire districts present their budgets, the assessor has a preliminary number that has not been certified by the state yet so several times we have to go back and correct that number. If it does change, we send out a new one. Hopefully we can get them to quit getting the number from the assessor and start getting it from the county clerk's office.

7. FY 2015-16 Estimate of Needs and Financial Statement FY 2014-15 for other cities/towns, vo-techs, fire districts, and schools – Tri-District Fire Department was presented. Mullen made a motion to approve and Payne seconded. Mullen-aye, Browand - aye, Payne – aye. Motion carried.
8. Certify the 2015 Levies for Rogers County – Ms. Jackson stated this list is for everything except for the fire departments, which are special assessments for the treasurer to pick up. Schools, county, fire departments, health department, and emergency departments such as OTEMS. Only thing left is fire departments and those are special assessments. The City of Claremore was added this year and she explained about the judgment against them. Anderson added that it was \$41,000. Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand - aye, Payne –aye. Motion carried.
9. Set meeting schedule for Excise Board for 2016 – Mullen made a motion to approve and Payne seconded. Mullen-aye, Browand - aye, Payne –aye. Motion carried.
10. Discussion and possible action regarding Rogers County 2016 Holiday Schedule – Ms. Anderson explained that the holidays are the same as last year's, no additional holidays and no less. Mullen made a motion to approve and Payne seconded. Mullen-aye, Browand - aye, Payne –aye. Motion carried.

**ITEM 5: RECESS OR ADJOURNMENT:** Payne made a motion to adjourn and Browand seconded. Mullen-aye, Browand - aye, Payne –aye. Motion carried at 1:50 p.m.

(SEAL)

ROGERS COUNTY EXCISE BOARD

BY: \_\_\_\_\_  
Robin Anderson, County Clerk

*Notice of said meeting was filed in the Office of the County Clerk on November 20, 2015 at 12:10 p.m. and the agenda was posted in the public display case near the Front Door Entrance to the Courthouse and on the county website on November 23, 2015 at 12:35 p.m.*