

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, October 19, 2015 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1: CALL TO ORDER:** DeLozier called the meeting to order at 9:01 AM.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioner Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3: PLEDGE OF ALLEGIANCE:** Burrows led the flag salute and Pledge of Allegiance to the American flag.
- ITEM 4: INVOCATION:** Purchasing Agent Megan Jackson led a prayer.
- ITEM 5: APPROVE/DISAPPROVE MINUTES:** October 13, 2015 Regular Meeting – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
- ITEM 6: NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7: ANNOUNCEMENTS:** None presented.
- ITEM 8: UNFINISHED BUSINESS:**
1. Possibly award the following bids:
1. Bid 672 – Janitorial Services (Maintenance) – Maintenance Director Ryan Baze asked for this item to be tabled one more week. DeLozier made a motion to table one week and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Bid 673 – Vibratory Compactor (District 2) - District 2 Foreman Benny King made the recommendation to award to Yellowhouse Machinery who bid one or more 2014 Bomag BW211 for \$79,890.00 with a 1 year warranty for \$5,000.00. It is the low bid. DeLozier made a motion to award to Yellowhouse and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
*****NOTE***This item was tabled from October 13, 2015*****
- ITEM 9: ZONING:** None presented.
- ITEM 10: PLATS:** None presented.
- ITEM 11: ROADS & BRIDGES:**
1. ODOT Form 324a claim form for STP-166C(244)CO J/P 26988(08) 193rd St. Rogers County Parcel 1, payment for highway easement P-1, and all damages \$30,034.00 – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. ODOT form 324a claim form for commercial appraisal fees to Franklin & Associates for CIRB-166DSTP-166C(244)CO J/P 269888(05) 193rd E. Ave. Rogers County Parcel 1,5,2,2.1,7,3,4,8,9,6,6.1 \$3,750.00 - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
3. ODOT Form 324a claim form for STP-166C(244)CO J/P 26988(08) 193rd St. Rogers County Parcel 3, payment for highway easement P-3, and all damages \$25,000.00 – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
4. ODOT Form 324a claim form for STP-166C(244)CO J/P 26988(08) 193rd St. Rogers County \$141,906.44 - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
5. Discussion and possible action regarding the County Bridge Inspection Contracts for the Oklahoma Department of Transportation – Discussion only. No action taken.
6. District No. 3: Approval and signing of construction plans for Rogers County Bridge No.107 & No.108, Federal Aid Project STP-266C(212)RB, State Job Piece No. J/P 25480(04) – Brian Kellogg stated this was the first step in the letting process. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS: None presented.

ITEM 14: UTILITY PERMITS:

1. Zayo Group LLC - To cross & parallel County Highway or Local Roads (listed in permit application) in Sections-(listed in permit application) Townships- (listed in permit application) Ranges-(listed in permit application) Rogers County. – District 1 & District 2 – Planning Commission Director Larry Curtis stated there were too many to list as this permit will be crossing the entire county. This will be underground the entire distance. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried. ***Note*** Items too numerous to list and are available in the County Clerk's office.
2. Chelsea Gas Authority - To cross County Highway or Local Road E 295 Rd. approximately 0.0056 miles west of S. 4240 Rd. and further described as: 30 feet west of the SE corner of the NE 1/4 corner of Section 2 Township 24 Range 17 Rogers County. – District 1 – Curtis stated this was a gas crossing and made a recommendation to approve. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care– None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 2 to Oklahoma Turnpike Authority, \$150.00
 - Sheriff to Warehouse Market, \$400.00
 - District 3 to Tri Star Roll-Off, \$2,320.00DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: AGENDA ITEMS:

1. Discussion and possible action regarding a presentation from Employee Benefit Professionals, LLC for:
 - a. Medical
 - b. Dental
 - c. Vision
 - d. Life
 - e. Flexible Spending Accounts
 - f. Employee Assistance ProgramRebecca Vonfeldt stated everything renews January 1st. Community Care came back with an 18% renewal and that was negotiated down to 12%. They are unable to provide additional relief because the claims to loss ratio is running at 115% this year. There was discussion about items presented by Vonfeldt. Vonfeldt added if the County decided to go out and shop for a new carrier, it would increase back to 18%. Burrows asked how they could penalize us for looking for the best price and Vonfeldt stated all the carriers do it and it's called "no shop". Burrows stated that it goes against the competitive free enterprise. Vonfeldt reiterated that all carriers do it and it's their way of asking you to trust that you've got the best plan. Burrows asked if they could legally hold us to that and Vonfeldt agreed they could. Vonfeldt added that with the large claims that were out right now, other carriers could deny it. Lepak asked how they defined "shop". Vonfeldt stated it was going out and getting bids from other carriers. Vonfeldt stated there were additional plan changes that could be done to reduce the 12%. Burrows stated he was comfortable with what was happening and made a motion to table one week and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Discussion and possible action regarding suite numbers for the courthouse – Shelley Epperson stated she follows the national standards. All roads North and East are odd numbers while South and West roads are even numbers. She recommended leaving room for growth. Burrows made a motion to table one week and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
3. Discussion and possible action regarding an agreement between Mail Finance – Neopost Co. and the Rogers County Board of County Commissioners for a printer, inserter reader, docutransfer software, e-certify software for the Treasurer's office beginning October 13, 2015 and ending June 30, 2016 – Treasurer Jason Carini stated he was upgrading software to send tax statements. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
4. Discussion and possible action regarding an agreement between Mail Finance – Neopost Co. and the Rogers County Board of County Commissioners for upgrade on postage machine for

- the Treasurer's office beginning October 1, 2015 and ending June 30, 2016 – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
5. Invoice #565200 from Riggs, Abney, Neal, Turpen, Orbison & Lewis \$787.50 for professional services for the Rogers County Enhanced 911 Trust Authority – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
 6. Reimbursement and Resolution #2016-71 from AT&T \$25.61 for overpayment reimbursement to be deposited into 44-200 - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
 7. Reimbursement and Resolution #2016- 72 from District 1 \$111.03 for fuel reimbursement to be deposited into 83ST-200 - DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
 8. Reimbursement and Resolution #2016- 73 from Planning Commission \$552.50 for fuel reimbursement to be deposited into 83ST-200 – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 21: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

ITEM 22: RECESS OR ADJOURNMENT: DeLozier made a motion to adjourn and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried at 9:48 AM.



(Seal)
By: Robin Anderson
Robin Anderson, Rogers County Clerk

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier
Chairman Dan DeLozier

Ron Burrows
Commissioner Ron Burrows
BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Notice of said meeting was filed in the Office of the County Clerk on Thursday, October 15, 2015, at 4:42 p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.

Fiscal Year:
2015-2016

Purchase Orders by Account

Approved
From: 10/19/2015
To: 10/19/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
04-250					
1763	1160	Eason Collison Specialists	Insurance Deductible Reimburseme	\$1,000.00	
1948	1162	Finish Line Fuel	Fuel/Unleaded & Or Diesel	\$11,682.57	
			Total:	\$12,682.57	
09-110					
2842	1167	Oklahoma Cooperative Extension	Contractual Services	\$14,910.00	
			Total:	\$14,910.00	
09-200					
3036	1171	Office Everything	Office Supplies	\$10.30	
			Total:	\$10.30	
14-200					
3029	1169	Culligan Of Tulsa	Water Dispencer/Water Bottles	\$60.50	
3030	1170	One Source	Copier Maintenance	\$72.50	
			Total:	\$133.00	
15-112					
3073	1174	O.E.S.C.	Unemployment Dues	\$271.53	
			Total:	\$271.53	
16-200					
2193	1163	Happy Time Vending	Coffee Supplies	\$105.00	
			Total:	\$105.00	
17-110					
3072	1173	O.E.S.C.	Unemployment Dues	\$87.82	
			Total:	\$87.82	
17-200					
1907	1161	OSU/CLGT	Training	\$200.00	
2300	1164	Verizon Wireless	Wireless Access/ Data Card/iPad E	\$40.01	
3104	1176	OReilly Auto Parts	Equipment	\$26.99	
			Total:	\$267.00	
20-200					
2999	1168	Cleveland County Regional	Detention Services	\$24.34	
			Total:	\$24.34	
20M-200					
3163	1178	Pixley Lumber	Tools	\$37.92	
3165	1179	Lowes Home Center	Bolts/Washers/Nuts	\$37.59	
3166	1180	Locke Supply	Supplies	\$31.86	
			Total:	\$107.37	
23-200					
2452	1165	Classic Detail	Vehicle Detail	\$225.00	
2475	1166	U. S. Cellular	Cell Phone Service	\$291.08	
3092	1175	American Planning Association	Conference	\$448.00	
			Total:	\$964.08	
24F-200					
3066	1172	O.E.S.C.	Unemployment Dues	\$2,162.78	
			Total:	\$2,162.78	
40-130					
1513	1159	Thomas Hudson	Travel/Expenses	\$56.85	
			Total:	\$56.85	
93-200					
3112	1177	Kathy Ward	Cemetery Mowing/Supplies/Repa	\$630.00	
			Total:	\$630.00	
004-1 Cent Sales Tax					
81ST-200					
2996	512	Ergon Asphalt & Emulsions	Road Materials	\$8,185.90	
2998	513	Ergon Asphalt & Emulsions	Road Materials	\$919.38	
3189	515	Summit Truck Group	Filters	\$800.28	
			Total:	\$9,905.56	
82ST-200					
2015A	504	City Of Tulsa-Engineering Service I	Services	\$141,906.44	
			Total:	\$141,906.44	
83ST-200					
1584	502	Warren Cat	Equipment/Repairs/Maint./Supplie	\$949.61	
1796	503	Tulsa Auto Spring	Equipment/Repairs/Maint./Supplie	\$243.60	
2115	505	Radio Shack, N.E.O. Electronics	Antenna	\$38.97	
2198	506	Ameriflex Hose & Accessories	Equipment/Repairs/Maint./Supplie	\$217.70	
2439	507	Grissoms	Equipment/Repairs/Maint./Supplie	\$1,334.67	
2635	508	GCR Tires & Service	Tire Repair	\$35.00	
2761	509	Maxwell Supply Of Tulsa	Tools	\$167.10	
2828	510	Duraco INC	Supplies	\$237.18	

Fiscal Year:
2015-2016

Purchase Orders by Account

Approved
From: 10/19/2015
To: 10/19/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
2859	511	R&S Auto Parts Claremore	Battery Charger/Jump Starter	\$399.00	
3035	514	B & M Oil Inc	Fuel/Unleaded & Or Diesel	\$11,148.13	
				Total:	\$14,770.96
101-T-Highway					
81T-200					
2404	605	AT&T	Internet Services	\$67.00	
2531	608	Mack Truck Sales	Equipment/Repairs/Maint./Supplie	\$36.42	
3124	616	Starlite Trailers	Vehicle Accessories	\$19.00	
3126	617	Cintas Fas Lockbox 636525	First Aid/Supplies	\$106.82	
				Total:	\$229.24
82T-200					
1984	601	AT&T	Phone Service	\$273.22	
2148	602	AT&T	Internet Services	\$100.00	
2374	604	R.W.D. #4	Water Service	\$287.38	
2457	606	Verdigris Valley Electric	Electric Service	\$531.71	
				Total:	\$1,192.31
83T-200					
2365	603	Fastenal	Shop Supplies	\$793.10	
2511	607	Tri-Star Roll-Offs	Dumpster	\$2,320.00	
2869	609	Verdigris Valley Electric	Electric Service	\$776.44	
2871	610	Bugs Or Us Exterminating	Pest Control	\$95.00	
2982	611	Aztec Locksmith	Equipment	\$164.95	
3044	612	Route 66 RVs, Inc	Parts/Repair	\$69.09	
3111	613	Copy World Business Solutions	Copier Maintenance	\$332.45	
3113	614	Cintas Fas Lockbox 636525	Medical Supplies	\$71.38	
3117	615	Stillwater Milling Company	Safety Footware	\$150.00	
3205	618	Cintas Corporation 063	Uniforms	\$138.96	
				Total:	\$4,911.37
83T-400					
1261	600	Jack Kisse Ford Inc	Vehicle Purchase/Car/Truck/SUV	\$18,558.00	
				Total:	\$18,558.00
105-County Bridge & Road Improvement					
105BR-200					
3182	4	City Of Tulsa-Engineering Service I	Right Of Way	\$30,034.00	
3183	5	Flanary, Travis Buck And Rebekah	Right Of Way	\$25,000.00	
				Total:	\$55,034.00
111-Fairboard					
94-200					
3209	82	Tucker, Paul	Fair Security	\$100.00	
				Total:	\$100.00
113-Property Resale					
06PR-200					
3075	90	O.E.S.C.	Unemployment Dues	\$337.57	
				Total:	\$337.57
114-Emergency Management					
40EM-110					
3077	9	O.E.S.C.	Unemployment Dues	\$29.49	
				Total:	\$29.49
115-Health Department					
26-130					
937	152	Verbal Judo Institute Inc	Training	\$3,150.59	
1822	153	Suzanne Griffin	Travel/Expenses	\$218.85	
				Total:	\$3,369.44
26-200					
134	150	RICOH USA INC	Lease Payment(s)	\$1,631.90	
313	151	Urgent Care Of Green Country	X-Rays	\$120.00	
2501	154	Fire Eagle Promotions	Promotional	\$1,388.16	
2549	155	Orkin Pest Control	Pest Control	\$127.42	
2892	156	Merck Sharp & Dohme Corp	Medication	\$1,649.98	
3000	157	Laminator Warehouse	Office Supplies	\$147.00	
3053	158	Staples Advantage	Office Supplies	\$243.00	
3054	159	Sanofi Pasteur	Medication	\$284.92	
3082A	160	Admiral Express Office Supply	Office Supplies	\$1,569.49	
3141	161	Akin Plumbing	Plumbing/Parts/Repair	\$310.75	
				Total:	\$7,472.62

Fiscal Year:
2015-2016

Purchase Orders by Account

Approved
From: 10/19/2015
To: 10/19/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
119-Sheriff Civil Fees					
04CF-200					
2852	92	Interstate All Battery Center Owass	Batteries/Battery Assesories	\$177.30	
2928	93	Office Everything	Office Supplies	\$105.85	
3078	94	O.E.S.C.	Unemployment Dues	\$211.82	
3174	95	Special Ops Uniforms	Uniforms & Equipment	\$27.96	
				Total:	\$522.93
121-County Clerk Lien Fees					
10LF-200					
3103	18	Pitney Bowes	Postage for Postage Meter	\$2,000.00	
				Total:	\$2,000.00
122-Treasurer Cert. Fees					
06TC-200					
2208	35	AT&T Mobility	Wireless Access/ Data Card/iPad L	\$38.33	
3076	36	O.E.S.C.	Unemployment Dues	\$79.94	
				Total:	\$118.27
124-County Clerk Preservation					
10PF-110					
3079	7	O.E.S.C.	Unemployment Dues	\$15.97	
				Total:	\$15.97
125-Engineering Fees					
23EF-200					
3158	5	Kellogg Engineering	Permit fee	\$500.00	
3159	6	Kellogg Engineering	Permit fee	\$500.00	
				Total:	\$1,000.00
127-Sheriff Commissary					
04SC-200					
2278	74	Vinyl Products Mfg Inc	Inmate Supplies	\$1,894.89	
				Total:	\$1,894.89
128-Sheriff Service Fees					
04SSF-200					
3059	3	Office Everything	Office Supplies	\$257.78	
				Total:	\$257.78
137-Sheriff Jail					
04SJ-110					
3080	389	O.E.S.C.	Unemployment Dues	\$925.41	
				Total:	\$925.41
04SJ-200					
2158	383	Tiger Inc.	Utilities	\$312.75	
2253	384	Aztec Locksmith	Locks	\$761.00	
2328	385	Verizon Wireless	Air Cards	\$200.05	
2622	386	Recovery Healthcare	Monitoring	\$300.00	
2630	387	Howard Computers	Computer/Hardware/Supplies	\$1,742.00	
2970	388	Office Everything	Office Supplies	\$125.62	
3175	390	Anchor Paint Mfg Co	Paint/Supplies/Markers	\$463.60	
				Total:	\$3,905.02
04SJ-204					
3176	391	Diamond Drugs Inc	Medical Supplies	\$3,608.78	
				Total:	\$3,608.78
142-E-911 Addressing					
42-200					
1716	76	Oklahoma Communication Systems	Access Service	\$231.40	
2334	77	Language Line Services	Interpreter	\$3.31	
3170	78	AT&T	Phone Service	\$514.33	
3171	79	AT&T	Phone Service	\$349.41	
3181	80	AT&T	Phone Service	\$285.45	
				Total:	\$1,383.90
147-Drug Court Contract					
147DCC-200					
2552	20	Chrisie Stone	Drug Court Duties	\$2,542.00	
				Total:	\$2,542.00
148-Drug Court Participant					
148DCP-200					

Fiscal Year:
2015-2016

Purchase Orders by Account

Approved
From: 10/19/2015
To: 10/19/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
2479	27	Verizon Wireless	WiFi Service	\$80.02	
2986	28	Quill Corporation	Office Supplies	\$15.99	
Total:				<u>\$96.01</u>	
150-Planning Commission Fee					
23F-113					
3081	10	O.E.S.C.	Unemployment Dues	\$16.00	
Total:				<u>\$16.00</u>	
180-Court Clerk Revolving					
14REV-200					
3082	27	O.E.S.C.	Unemployment Dues	\$47.72	
Total:				<u>\$47.72</u>	