

## NOTICE OF REGULAR MEETING

### ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

**PLACE:** Public Meeting Room, 2<sup>nd</sup> Floor, Rogers County Courthouse  
200 South Lynn Riggs Blvd., Claremore, Oklahoma

**DATE & TIME:** Thursday, August 6, 2015 at 9:00 O'clock a.m.

### MINUTES

#### **\*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1: CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:49 a.m.
- ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Mayors Bill Flanagan, Keith Crawford, Mat Shockley, and Brenda Conley were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioners Mike Helm and Ron Burrows and Mayor Mike Provence were absent.
- ITEM 3: APPROVAL/DISAPPROVAL OF THE MINUTES:** June 15, 2015 Special Meeting – Flanagan made a motion to approve and Crawford seconded. Roll Call: DeLozier –aye, Flanagan –aye, Crawford –aye, Conley –aye, Shockley –aye. Motion carried.
- ITEM 4: UNFINISHED BUSINESS:** Nothing this month.
- ITEM 5: FINANCIAL STATUS UPDATE:** County Clerk Robin Anderson stated that the balance is \$232,525.91. Undersheriff Sappington added that this is June's.
- ITEM 6: DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:**  
Total amount being requested on the June 2015 Cash Estimate of Needs and Request for Appropriations - \$232,525.91
- Sales Tax \$216,920.36
  - DOC Reimbursement \$10,665.00
  - Interest Dep. Bk. Acct. - \$6.57
  - Jail Bond Fees \$4,933.98
- Flanagan made a motion to approve and Conley seconded. Roll Call: DeLozier –aye, Flanagan –aye, Crawford –aye, Conley –aye, Shockley –aye. Motion carried.
- ITEM 7: DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT OF THE JAIL AND UPDATE:** Sappington stated that they had moved the operation center out of the jail. They were supposed to build this in the 911 center and it got consolidated, so they asked to put it within the jail facility. We have contracts with the Cherokee Nation and they pay \$42.00 per day for their inmates and DOC pays \$32.50 per inmate so we could add 20 to 30 more inmates if space is freed up. On a monthly analysis \$232,000 x 12 is not enough revenue. Our DOC collections are down so we need to find another revenue source to get it back up. Major Bob Darby stated they had completed the entire remodel of the parking lot. They are making about \$6,000 on commissary where they were \$4,000 before. They have the trash crews on the turnpike, whatever we can find to help. We have remodeled the lobby and the new medical provider was to move in August 24<sup>th</sup> but they are starting Monday instead of the 24<sup>th</sup>. Sappington asked everyone to please be patient with them.
- ITEM 8: DISCUSSION WITH POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS:** None presented.
- ITEM 9: DISCUSSION ON POSSIBLE ACTION ON JUDGES' REPORTS:** No judges present.
- ITEM 10: DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS:** Flanagan asked what Tiger, Inc and GOLS is? He also asked about equipment and DAR Services. Darby spoke about Government Surplus. Flanagan made a motion to approve and Crawford seconded. Roll Call: DeLozier –aye, Flanagan –aye, Crawford –aye, Conley –aye, Shockley –aye. Motion carried.
- ITEM 11: AGENDA ITEMS:**
1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, and Lewis – Mr. Orbison had no update.
  2. Update from Certified Public Accountant Bill Turner, CPA – Mr. Turner was not present.

3. Reimbursement to General fund 20-200 for invoice # 16617 from Burrows Agency for insurance renewal for fiscal year 2015-16 – Ms. Anderson explained that general fund pays the entire policy for the county. Sappington asked if the districts reimburse the general. DeLozier stated no but we do pay for additional equipment we buy. Flanagan asked about older vehicles with full coverage. DeLozier stated only if we owe on them. Sappington stated these need to be surplusd out. Flanagan made a motion to approve and Conley seconded. Roll Call: DeLozier –aye, Flanagan –aye, Crawford –aye, Conley –aye, Shockley –aye. Motion carried.
4. Invoice from Violet Kirkendall, CPA, PC for professional services of 2013-14 audited financial statements \$3100.00 – Flanagan made a motion to approve and Crawford seconded. Roll Call: DeLozier –aye, Flanagan –aye, Crawford –aye, Conley –aye, Shockley –aye. Motion carried.
5. Invoice #560012 from Riggs, Abney, Neal, Turpen, Orbison & Lewis for professional services \$6,422.50 – Flanagan asked about research with the Attorney General. Mr. Orbison stated he hadn't billed since January and the research with the Attorney General was very detrimental to the county. He didn't bill during the process. The Attorney General last October offered an opinion on Canadian County Detention Center. Theirs is almost identical to Rogers County. The Supreme Court defined the word operation and decided it was for the building itself, maintenance, and repair; and can't use for operations. If you applied that to the jail, it would be catastrophic. We were quietly looking at it and Tulsa County as well. At that time, Assistant Attorney General Charles Rogers was giving legal advice to Rogers County. I went to Charles and said we have a problem here. Through Charles, we had a meeting with the Attorney General, we got a game plan with the attorney general, and our firm drafted the brief and had the Tulsa D.A. sign it because it seemed more proper for them to sign it. We were concerned lawyers could sue the county. So we were hush hush and we were successful getting the Attorney General's opinion. Flanagan made a motion to approve and Crawford seconded. Roll Call: DeLozier –aye, Flanagan –aye, Crawford –aye, Conley –aye, Shockley –aye. Motion carried.
6. Presentation by Dave Burrows with Burrows Insurance Agency – Mr. Burrows was not present.

**ITEM 12: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

**ITEM 13: RECESS OR ADJOURNMENT:** Flanagan made a motion to adjourn and Conley seconded. Roll Call: DeLozier –aye, Flanagan –aye, Crawford –aye, Conley –aye, Shockley –aye. Motion carried at 10:09 a.m.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY \_\_\_\_\_  
Robin Anderson, Secretary

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on Tuesday, August 4, 2015 at 4:14 p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.*