

## NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

**PLACE:** Rogers County Courthouse, Commissioners' Meeting Room  
200 S. Lynn Riggs Blvd., Claremore, OK

**DATE & TIME:** Thursday, July 30, 2015, at 1:30 P.M.

### MINUTES

#### **\*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Chairman DeLozier called the meeting to order at 1:31 PM.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**  
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioner Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioner Mike Helm was absent.

**ITEM 3: CLAIMS:**  
1. Salaries – Special July 2015 Payroll for E-911 New Hire – County Clerk Robin Anderson stated this was turned in after payroll was presented and approved on Monday. Payroll Clerk Kelea White added it was a new hire. Major Bob Darby stated the individual started Monday morning at 8:00 AM and with the change in management shortly thereafter, he was not added to payroll. Human Resources Director Jenny Bentley was not available to get it done. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

**ITEM 4: AGENDA ITEMS:**

1. Discussion and possible action regarding designating the County Clerk's office to perform essential Human Resources functions until further action by the Rogers County Board of County Commissioners – Assistant District Attorney Ben Lepak stated this was necessary because there is no HR director anymore. It's the default in most counties that basic human resource functions are performed by the County Clerk. A number of years ago, the Board voted to create an HR position and have them report to the Board so from a legal standpoint, it is fine to have the County Clerk's office perform these functions until a new HR director is hired or the office is restructured. Ms. Anderson stated they are willing to help out any way they can. Burrows stated he wanted to make sure the process continues to the best of our ability until we decide which direction to go. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
2. Discussion and possible action authorizing the Sheriff's Department to manage the 911 Center until further action by the Rogers County Board of County Commissioners – Lepak stated it is lawful to have the Sheriff's department manage the center to ensure uninterrupted 911 service. DeLozier asked Sheriff Scott Walton if he was ok with it and Walton agreed he was. Walton stated immediately following the BOCC meeting on Monday, staff from the Sheriff's office went to the 911 Center. Major Bob Darby and his team would be there to cover budgetary items and day to day operations and Walton believed they had a better product right now than they did Monday. There will be meetings with Claremore Police Department and a lot of communications with entities to keep it running. Overall, attitudes have improved but there is a lot of work ahead of us. The time was uncomfortable but it was good. Walton added they are trimming "waste" out of the operation and will see a system that serves the people better and runs more efficiently. There were past due notices on bills that weren't being paid and there were also bills that were being paid without reason as to why. Burrows asked who would be handling the bills being paid and Walton answered that Darby would see it got done. The first concern was if the staff was ready to run the center and if there would be a walkout, which has yet to happen. Walton applauded Darby's efforts to make well documented and thought out changes. Darby added Megan Jackson (Purchasing Agent) has been invaluable in helping the Sheriff's office pull records of past purchases and back records so they can see where they stand as far as funding. The County Clerk's office has proved invaluable and a great partner to work with. Darby stated they are current on bills as far as he can tell at this time and the facility is running. No issues to report. Burrows asked about the preparations for the Trust Board Authority meetings and who would be handling the agendas, etc. Darby stated he would be in charge of that. Ms. Anderson stated she could help with agendas. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.
3. Discussion and possible action regarding appointing Requisitioning Officer(s) and Receiving Agent(s) for the 911 Center by the Board of County Commissioners – DeLozier stated Jon Sappington would replace Janet Hamilton and Shane Rhames would replace Shari Copenhaver as requisitioning officers. Pam Rue would replace Christine Day and Bob Darby would replace Peggy King as receiving officers. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

4. Renewal agreement between Preferred Business Systems and the Rogers County Board of County Commissioners on behalf of the OSU Extension Office – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried.

**ITEM 5:** **RECESS OR ADJOURNMENT:** DeLozier made a motion to adjourn and Burrows seconded. Roll Call: DeLozier – aye, Burrows –aye. Motion carried at 1:45 PM.

(Seal)



By Robin Anderson  
Robin Anderson, Rogers County Clerk

BOARD OF COUNTY COMMISSIONERS  
ROGERS COUNTY, OKLAHOMA

Dan DeLozier  
Chairman Dan DeLozier

Mike Helm  
Commissioner Mike Helm

Ron Burrows  
Commissioner Ron Burrows

*Notice of said meeting was filed in the Office of the County Clerk on Tuesday, July 28, 2015 at 10:09 a.m. and agenda was posted on Wednesday, July 29, 2015 at 12:45 p.m. in the public display case near the front door entrance to the courthouse and on the county website.*