

NOTICE OF MEETING

ROGERS COUNTY EXCISE BOARD

PLACE: Rogers County Courthouse, 200 South Lynn Riggs Blvd.
Commissioners' Meeting Room, Claremore, Oklahoma

DATE & TIME: Monday, July 13, 2015 at 1:00 O'clock P.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Buck Mullen called the meeting to order at 1:03 p.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Buck Mullen, Member Lesli Browand, and newly sworn –in Member Brandi Payne were present and quorum established.

ITEM 3:

1. Re-appointment of Leslie Browand to Equalization/Excise Board – County Clerk and Excise Board Secretary Robin Anderson explained that it was time for Leslie Browand's term to be renewed. Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried.
2. Election of Chairman of the Excise Board for fiscal year 2015-2016 – Browand stated she felt Buck Mullen should remain as Chairman and made a motion to have Buck Mullen continue to be the Chairman and Mullen seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried.
3. Election of Vice-Chairman of the Excise Board for fiscal year 2015-2016 – Mullen stated he felt Lesli Browand should remain as Vice-Chairman and made a motion to have her continue to be the Vice-Chairman and Browand seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried.

ITEM 4: APPROVAL OF MINUTES: June 24, 2015 Special Meeting and June 25, 2015 Special Meeting - Mullen made a motion to approve and Browand seconded. Mullen - aye, Browand - aye, Payne – aye. Motion carried.

ITEM 5: UNFINISHED BUSINESS: None presented.

ITEM 6: CASH FUND ESTIMATE OF NEEDS & REQUESTS FOR APPROPRIATIONS:

1. 008 Cobra \$8,631.16
2. 101 T-Highway \$270,946.05
3. 105 CBRIF \$16,201.99
4. 113 Property Resale \$46,515.39
5. 115 Health Department \$5,490.51 and \$993.73
6. 118 Sheriff Jail Turnpike Authority \$10,481.25
7. 119 Sheriff Civil Fees \$21,623.57
8. 121 County Clerk Lien Fees \$920.25
9. 124 County Clerk Preservation \$8,805.00
10. 125 Engineering Fees \$6,506.00
11. 127 Sheriff Commissary \$22,834.21
12. 128 Courthouse Sec/Sheriff Fees \$5,393.96
13. 129 Sheriff Courthouse Secure \$3,926.89
14. 131 Law Library \$3,751.59
15. 135 Criminal Justice Authority \$232,525.91
16. 137 Sheriff Jail \$11,833.56
17. 139 Dispatch Consolidated Service \$11,049.98
18. 140 Wireless Prepay 911 Fee \$5,219.89
19. 142 E-911 Addressing \$7,660.51
20. 147 Drug Court Contract \$22,791.66
21. 148 Drug Court Participant \$3,832.00
22. 175 Assessor Revolving \$126.00
23. 180 Court Clerk Revolving \$9,946.75

Other Cities and Towns:

1. Town of Oologah Maintenance & Operation \$902.61
2. City of Catoosa
 - a) PWA "Operation & Maintenance \$60,163.15

- b) 911 Enhancement \$397.78
- c) Police Training & Operations \$2,168.19
- d) Cemetery Perpetual Care \$313.19
- e) Technology \$3,758.05
- f) Fire Department "Special" \$4,506.65
- g) A & D Fund \$7,001.75
- h) Fire Department Fund \$66,362.49
- i) Recreational Services \$30,383.64
- j) Library Contribution \$5.59
- k) Court Assessment \$3,716.83

Mullen made a motion to approve all cash fund estimate of needs and Browand seconded. Mullen-aye, Browand -aye, Payne –aye. Motion carried.

ITEM 7: ACKNOWLEDGE TRANSFER OF FUNDS:

1. 83T-200 T-Highway M&O to 83T-400 T-Highway Capital Outlay, \$8,000.00
2. 22-130 Election Bd. Travel to 22-200 M&O, \$36.80
3. Election Board 22-130 Travel to 22-200 M&O \$21.85
4. District 3 83T-200 T-Highway M&O to 83T-400 T-Highway Capital Outlay \$100,000.00
5. Sheriff 04-110 Salaries to 04-115 CH Salaries \$1,000.00
6. Sheriff 04CH-200 M&O to 04CH-110 Salaries \$2,000.00
7. District 3 83ST-200 One Cent Sales Tax M&O \$87,000.00 and 83ST-400 One Cent Sales Tax Capital Outlay \$96,000.00 to 83ST-348 1 Cent Sales Tax Lease Equipment \$183,000.00
8. District 1 81 ST-200 One Cent M&O \$14,100.00 to 81 ST-110 Salaries and 81 ST-200 One Cent M&O \$143,198.00 to 81 ST -400 Capital Outlay
9. Fair Board Travel 94-130 \$600.00, 94-215 Fair Board Premiums & Awards \$1,900.00, 94-400 Fair Board Capital Outlay \$1,000.00 all transferring to 94-200 Fair Board M&O \$3,450.00 total -
10. District 3 83T-200 T-Highway M&O to 83T-400 T-Highway Capital Outlay \$15,500.00 –
11. Planning Commission 23-200 M&O to 23-400 Capital Outlay \$4,000.00 -
12. 10-130 Travel \$1,250.00 to 10-400 Capital Outlay -
13. 83ST-200 One Cent M&O to 83ST-348 One Cent Lease Purchase \$85,000.00
14. Emergency Management 40-130 Travel \$1,000.00 and 40-200 M&O \$4,000.00 to 40-400 Capital Outlay for a total of \$5,000.00 –
15. Commissioners Travel 08-130 to 08-110 Salaries \$216.00 –
16. District 2 82ST-200 M&O to 82ST-110 Salaries \$33,000.00 -
17. 10-130 Travel \$1,250.00 to 10-400 Capital Outlay -

Mullen made a motion to approve Item 7: 1-17 and Browand seconded. Mullen-aye, Browand -aye, Payne - aye. Motion carried.

ITEM 8: APPOINTMENTS/NEW HIRES:

1. E-911- Jennifer Ray –Full-time with benefits \$2500.00 monthly –
2. Maintenance – Michelle Payne - Full-time with benefits \$2600.00 monthly –
3. District # 1 – Jerrod Jordan – Seasonal – no benefits \$11.00 hourly –
4. District # 1 – Gavin Hunt – Seasonal – no benefits \$11.00 hourly –
5. District #2 – Chantz Davidson – Seasonal – no benefits \$13.00 hourly –
6. District #3 – Dillon Hefner – Seasonal – no benefits \$11.00 hourly –

Mullen made a motion to approve Item 8: 1-6 and Browand seconded. Mullen -aye, Browand -aye, Payne –aye. Motion carried.

ITEM 9: AGENDA ITEMS:

1. Application for Temporary Appropriations for the Town of Oologah for FY 2015-16: General Fund:
 - Estimate of Needs \$1,815,000.00
 - Requested Appropriations \$1,815,000.00
 Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried.
2. Sheriff's Department– Nicholas Munson – resignation
3. Sheriff's Department – Tony Hunter – resignation
Mullen made a motion to approve Item 9:2 &3 and Browand seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried.
4. Ratify all actions taken by the Excise Board from January 1, 2015 through June 30, 2015 - Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried.
5. Set a date to review/approve County Assessor Budget for the Visual Inspection Program for FY 2015-16 – Mullen made a motion to set the date for this to be at the next scheduled Excise Board meeting which will be August 10, 2015 at 1:00 p.m. and Browand seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried.

ITEM 10: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda- None presented.

ITEM 11: RECESS OR ADJOURNMENT: Browand made a motion to adjourn and Mullen seconded. Mullen-aye, Browand-aye, Payne –aye. Motion carried at 1:47 p.m.

ROGERS COUNTY EXCISE BOARD

(SEAL)

BY: _____
Robin Anderson, County Clerk

Notice of said meeting was filed in the Office of the County Clerk on July 10, 2015 @ 11:19 a.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.