

NOTICE OF SPECIAL MEETING

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

PLACE: Public Meeting Room, 2nd Floor, Rogers County Courthouse
200 South Lynn Riggs Blvd., Claremore, Oklahoma

DATE & TIME: Monday, June 15, 2015 at 1:00 O'clock p.m.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman DeLozier called the meeting to order at 1:12 p.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Commissioners Mike Helm and Ron Burrows, Mayor Bill Flanagan and former Mayor Jerry Holland were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Mayors Keith Crawford, Brenda Conley, and Mike Provence were absent.

ITEM 3: ELECTION OF VICE-CHAIR: Helm made a motion for Mayor Bill Flanagan to be the Vice-Chair and Burrows seconded. Roll Call: DeLozier –aye, Helm –aye, Burrows –aye, Flanagan –aye, Holland –aye. Motion carried.

ITEM 4: APPROVAL/DISAPPROVAL OF THE MINUTES: May 7, 2015 Regular Meeting – Flanagan made a motion to approve and Helm seconded. Roll Call: DeLozier –aye, Helm –aye, Burrows –aye, Flanagan –aye, Holland –aye. Motion carried.

ITEM 5: UNFINISHED BUSINESS: None presented.

ITEM 6: FINANCIAL STATUS UPDATE: DeLozier read the balance of \$2,621,620.36.

ITEM 7: DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:

1. Total amount being requested on the April 2015 Cash Fund Estimate of Needs and Request for Appropriations - \$223,009.06
 - Sales Tax - \$201,462.64
 - DOC Reimburse - \$17,280.00
 - Interest Dep. Bk Acct -
 - Jail Bond Fees - \$21,546.42

NOTE The breakdown is incorrect and has been brought to the attention of the Treasurer's office.
2. Total amount being requested on the May 2015 Cash Fund Estimate of Needs and Request for Appropriations - \$241,956.87
 - Interest on General Bank Account \$2,150.76
 - Interest Deposit Bank Account \$8.69
 - Sales Tax \$223,925.00
 - Jail Bond Fees \$2,723.42
 - DOC Reimbursement \$13,149.00 - County Clerk First Deputy Teresa Jackson stated that the Treasurer put it all in jail bond fees as far as the receipt goes. Burrows made a motion to approve and Flanagan seconded. Roll Call: DeLozier –aye, Helm –aye, Burrows –aye, Flanagan –aye, Holland –aye. Motion carried.

ITEM 8: DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT OF THE JAIL AND UPDATE: Undersheriff Jon Sappington reported things are going well. He and Mayor Flanagan had met with Judge Harrell, Stan Brown, and the city prosecutor regarding the MOU. He is making some edits and then will go over it with Ben, our legal, and get it back to the board.

ITEM 9: DISCUSSION WITH POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS: None presented.

ITEM 10: DISCUSSION ON POSSIBLE ACTION ON JUDGES' REPORTS: No judges present.

ITEM 11: DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS: Flanagan made a motion to approve and Burrows seconded. Roll Call: DeLozier –aye, Helm –aye, Burrows –aye, Flanagan –aye, Holland –aye. Motion carried.

ITEM 12: AGENDA ITEMS:

1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, and Lewis – No report was given.

2. Update from Certified Public Accountant Bill Turner, CPA – Bill Turner stated there was roughly \$2,867,000 in this account, not counting sales tax which is roughly \$200,000.00, and there are roughly \$4,700.00 in encumbrances, which leaves a balance of \$2,862,577.23.
3. Discussion and possible action regarding budget for FY 2015-16 – Sappington passed out a comparative analysis from last year to what they're asking for this year. Increase is due to the medical contract, and increase in salaries. There was further discussion regarding expenses. Turner stated this is a cash number as of May 31st. There will be monies coming in June which will bring it up to the \$2.8 million. With this budget, you'll still have a \$16,000 carryover. There is roughly \$130,000 in jail account to carry over. You figure in his carryover with what he's asking, we still have a \$16,000 surplus. Flanagan made a motion to approve the transfer of \$2,862,577.23 to the next fiscal year and Burrows seconded. Roll Call: DeLozier –aye, Helm stated he counts 7 people that make more money than your guys (the other districts) do. My road foreman makes less money than the major gets–aye, Burrows stated he thinks it comes down with the skillset and he doesn't think these guys are overpaid –aye, Flanagan –aye, Holland –aye. Motion carried.
4. Discussion and possible action regarding engagement letter from Violet Kirkendall, CPA, PC for FY 2013-14 – No action taken.
5. Discussion and possible action regarding engagement letter from Violet Kirkendall, CPA, PC for FY 2014 -15 – Bill Turner asked if she could still engage in her name when she has merged her practice with another firm. Flanagan asked Mr. Orbison if it was ok to approve and Orbison said it was ok to approve her and you could condition her as CPA or the firm she's associated with. Flanagan made a motion to approve and DeLozier seconded. Roll Call: DeLozier –aye, Helm –aye, Burrows –aye, Flanagan –aye, Holland –aye. Motion carried.

ITEM 13: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 14: RECESS OR ADJOURNMENT: Holland made a motion to adjourn at 1:37 p.m. and DeLozier seconded. Roll Call: DeLozier –aye, Helm –aye, Burrows –aye, Flanagan –aye, Holland –aye. Motion carried.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY _____

Robin Anderson, Secretary

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Friday, June 12, 2015 at 11:33 a.m. and posted in the public display case near the front door entrance to the courthouse and on the county website.