

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioner's Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, June 22, 2015 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:01 AM.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioners Mike Helm and Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Burrows led the flag salute and the Pledge of Allegiance to the American Flag.
- ITEM 4:** **INVOCATION:** Helm led a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** June 15, 2015 Regular Meeting – Burrows made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** Helm stated that all vendors who have outstanding invoices with Rogers County need to present them for payment by September 30, 2015.
- ITEM 8:** **UNFINISHED BUSINESS:**
1. Discussion and possible action regarding agreement between MailFinance and Rogers County Board of County Commissioners for Election Board – *****NOTE***** This was tabled from June 8, 2015 and June 15, 2015 ******* Assistant District Attorney Ben Lepak stated there was no legal problem with this agreement. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
2. Discussion and possible action regarding approval on an Interlocal agreement between Rogers County Board of Commissioners and Rogers County RWD #3 for execution of 16304 CDBG 09 Project activities (Armstrong) - *****NOTE*****This item was tabled from June 1, 2015 and June 15, 2015 per Mr. Armstrong's request. It should read RWD#16, he had submitted it in error to read RWD#3- Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
3. Possibly award the following bids:
 - Bid#200 – Election Board Ballots – Helm made a motion to award to Mid-West Printing, the low bid, upon recommendation from the Election Board. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. ****Price list too numerous and may be found in the County Clerk's office.**
 - Bid #14 – Liquid Asphalt – Helm made a motion to award to Ergon, Wright Asphalt and Coastal Energy – the low bids - and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. ****Price list too numerous and may be found in the County Clerk's office.**
*****NOTE***** This item was tabled from June 15, 2015 *******
4. Discussion and possible action regarding Resolution # 2015 - to vote on a loan for an additional \$100,000.00 on a 4 year note to replace existing 50 golf cart fleet with a fleet of 51 Club Car 2011 model (Helm) – *****NOTE*****This item was tabled from June 1, 2015 and June 8, 2015 ******* Lepak stated this didn't necessarily need a vote from the Board and could be considered as an acknowledgement. DeLozier stated they would acknowledge only and not vote.
*****Note***** At this time, DeLozier moved to Item 18:1.
- ITEM 9:** **ZONING:**
1. Public hearing with discussion and possible action on the request for zoning change from AG to RS-60 that the intended use of the property, after rezoning, is for a residential lot split.
APPLICANT: Michael B. & Emily L. Irby. CURRENT ZONING: AG. LEGAL DESCRIPTION: The East 350' of the South 280' of the W2 SE SE of 1-20-15. ADDRESS: 9955 E. 540 RD., Claremore, OK. 74019. Resolution #2015-184 – Helm made a motion to open a public hearing and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye.

Motion carried at 9:21 AM. Planning Commission Director Larry Curtis stated the applicant is building a home and wants to live in a mobile home while the home is being constructed. They will have six months after home is built to vacate the mobile home and have it removed from the property. The Planning Commission made a recommendation for approval. DeLozier asked for any opposition and none presented. Helm made a motion to close public hearing and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 9:27. Burrows made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

ITEM 10: PLATS: None presented.

ITEM 11: ROADS & BRIDGES:

1. ODOT Form 324A Claim of Rogers County Board of County Commissioners JP 26988(04) for Appraisal on 5 parcels (District 2) – Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS:

1. Fair Board Travel 94-130 \$600.00, 94-215 Fair Board Premiums & Awards \$1,900.00, 94-400 Fair Board Capital Outlay \$1,000.00 all transferring to 94-200 Fair Board M&O \$3,450.00 total -
2. District 3 83T-200 T-Highway M&O to 83T-400 T-Highway Capital Outlay \$15,500.00 –
3. Planning Commission 23-200 M&O to 23-400 Capital Outlay \$4,000.00 –
Helm made a motion to approve Item 13: 1-3 and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

ITEM 14: UTILITY PERMITS:

1. RWD # 3 Rogers County -To bore - cross county Highway or Local Road NS 4210 approximately 0.262 miles south of EW 370 & NS 4210 Jct. and further described as: 1,389 feet south of the northeast corner of Section 17 Township 23 Range 17 Rogers County. - District 1 – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – June 2015 – DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
2. Attendant Care – None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - Sheriff to Rogers County District 1, \$6,500.00
 - Sheriff to Finish Line Fuel, \$5,000.00
 - Sheriff to Diamond Drugs, Inc, \$6,000.00
 - District 3 to Tri-Star Roll-Off, \$2,320.00
 - District 3 to Diamond P Lawn and Garden, \$150.00
 - District 3 to Lowes, \$500.00
 - District 3 to APAC, \$6,250.00
 - District 3 to APAC, \$3,125.00
 - District 3 to APAC, \$7,000.00
 - District 3 to Ergon, \$4,162.66Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
2. Orders Exceeding Amount of Issuance – None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: AGENDA ITEMS:

1. Presentation by Mendy Stone with Healthy Community Partnership regarding courthouse parking lot banners (DeLozier) – Ms. Stone stated they are administering a PITCH grant and one of the strategies of that grant is to increase participation with the Farmer's Market. The want hardware and banners on the flagpoles in the courthouse parking lot. DeLozier asked if the banners would stay up all the time and Ms. Stone stated only from May – September. DeLozier asked if Rogers County had banners to put up during the “off months” if that would be ok and Ms. Stone stated that would be fine. Helm asked about liability and Lepak stated he would like to work on an agreement. DeLozier made a motion to approve pending the D.A. can get agreement worked out. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. ***NOTE*** At this time, DeLozier moved to Item 9.
2. Discussion and possible action regarding recommendation made by the Rogers County Fair Board to have Susan Gebhart fill the vacancy on the board due to the death of Richard Gebhart (DeLozier) – DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
3. Discussion and possible action regarding insurance renewal for fiscal year 2015-16 with Dave

- Burrows (Burrows) – D. Burrows gave a presentation. Helm made a motion to renew with Dave Burrows and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
4. Discussion and possible action regarding an Interlocal Contract for Governmental Services Between the Board of County Commissioners of Rogers County, Oklahoma and the City of Catoosa for a Solid Waste and Brush Disposal Site (Burrows) – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 5. Discussion and possible action regarding the State of Oklahoma Federal Surplus Property Program Division of Capital Assets Management to receive federal surplus property for Rogers County District 1 –DeLozier stated this could be for all 3 districts and made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 6. Discussion and possible action regarding a contract between Enbridge and Rogers County Board of County Commissioners for road use in District 2 (Helm) –Enbridge attorney Alison Verret came forward to answer any questions. Lepak stated Enbridge has agreed to indemnify the County for any damages to the road in the course of the project. It would not include general wear and tear on the roads, only actual damage. Lepak stated he was satisfied with the agreement. Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 7. Renewal of Agreement between Ward Lawn Care and Rogers County Board of County Commissioners for FY 2015-16 (District 3) – Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 8. Renewal of Agreement between Anago of Tulsa and Rogers County Board of County Commissioners for FY 2015-16 for District 1 – DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 9. Renewal of Agreement between Cintas and Rogers County Board of County Commissioners for FY 2015-16 for District 1 – DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
DeLozier stated he wanted to go out for bid for uniforms and rescinded his motion and Helm rescinded his second. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
DeLozier made a motion to strike from the agenda. Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –absent. Motion carried.
 10. Resolution 2016-1 to Renew the Court Clerk agreement to make deposits for payroll expenses relating to the Court Fund Employees for FY 2015-16 – DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 11. Resolution 2016-2 for Reimbursement of Transport of Juveniles from Sheriff into General Account for FY 2015-16 –
 12. Resolution 2016-3 for Reimbursement of Fuel from Sheriff and Assessor into One-Cent Sales Tax fund for FY 2015-16 –
 13. Resolution 2016-4 for Reimbursement of Vehicle Maintenance from Sheriff into One-Cent Sales Tax fund for FY 2015-16 –
 14. Resolution 2016-5 to deposit funds from Rogers County Election Board into General Fund for FY 2015-16 –
 15. Resolution 2016-6 for Oklahoma State Election Board to reimburse Election Board for election expenses for FY 2015-16 –
 16. Resolution 2016-7 to deposit funds from reimbursement of Travel and Transports on behalf of Rogers County Sheriff Scott Walton into the Travel Account, as expended -
 17. Resolution 2016-8 to transfer from Criminal Justice Authority to Sheriff's Jail for FY 2015-16 \$2,862,577.23 – Helm made a motion to approve Item 18:11-17 and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 18. Resolution #2016- 9 Designating County Depository banks for Rogers County for FY 2015-16 – Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 19. Resolution #2016-10 to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insured Fund and Rogers County Board of County Commissioners (DeLozier) – DeLozier made a motion to table one week and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 20. Resolution #2016-11 to join and approve an interlocal cooperative agreement with the Circuit Engineering District –Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 21. Discussion and possible action regarding Resolution #2016-12 to appoint a Commissioner or designee to serve on the Board of Circuit Engineering District No. 1 – Helm made a motion to appoint DeLozier and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.
 22. Reimbursement and Resolution #2015-182 to 82ST-200 1 cent sales tax from R.W.D. #4 \$545.19 for fuel reimbursement -
 23. Reimbursement and Resolution #2015-183 to 82ST-200 1 cent sales tax from OTEMS fuel reimbursement \$1,634.08 -
 24. Reimbursement and Resolution #2015-185 to 83ST-200 1 cent sales tax fund from Planning Commission fuel reimbursement \$309.79 -
 25. Reimbursement and Resolution #2015-186 to 20-200 general fund account from District 3 \$1,236.99 for telephone land line – Helm made a motion to approve Item 18:22-25 and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 26. Review the following bid before it's let:

- Bid #664 – Used Smooth Drum Vibratory Compactor (District 2) – DeLozier asked Purchasing Agent Megan Jackson to add “Pad Foot” to the name of the bid.
27. Open and possibly award the following bid:
- Bid #660 – Carpet and Tile with Installation (Maintenance) – 6 bids sent, 3 bids received, 0 returned undeliverable. Maintenance Director Ryan Baze asked to be able to review the bids and possibly award today. Baze recommended awarding to Carpet One Tulsa, bidding at \$7,537.56. Carpet One Tulsa was not the low bid but the low bidder did not provide the correct tile and never came to tour the facility. DeLozier stated money from the Building Improvements account would be used for this project. Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –absent. Motion carried.
NOTE At this time, DeLozier returned to Item 18:9.
28. Discussion and possible action regarding a contract between Western Plains Youth & Family Services, Inc. and Rogers County Board of County Commissioners for services at Beckham County Regional Juvenile Detention Center – DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
29. Renaming of 4040 road to Cathy Pinkerton Baker Rd. (Helm) – No action taken.

ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – Salesha Wilken asked about Item 23 - what department, why, etc. County Clerk Robin Anderson stated it was added just in case an emergency arose. Ms. Wilken then asked about Item 18:29 and what other elected officials had a road named after them. DeLozier stated he had two roads in his district that have been named and it's called a “vanity road”. Ms. Wilken asked about the smooth drum compactor and if there were other machines in the district and if it's a machine that can be shared or if it's used so heavily that there needs to be one per district. DeLozier stated District 1 had two and they are used every day. Wilken then asked if it would replace an existing machine or be an addition. Helm stated he had no response. Lepak asked about Item 18:29 and if the new road name would take effect before Ms. Baker leaves or will that be after her last day. Helm stated it took effect this morning. Lepak asked Treasurer Cathy Pinkerton Baker when her last day would be and Ms. Baker stated it was June 30, 2015. Lepak stated the new treasurer would be sworn in on July 6th, 2015 so if she plans on leaving sooner, they would need a letter stating she was retiring on the 30th. Ms. Baker stated Human Resources had those papers and they could get them from HR. Lepak stated something needs to be on file with the County Clerk.

ITEM 21: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) ***Note*** Burrows left at 11:20 AM.
NOTE At this time, DeLozier went to Item 18:27.
Helm made a motion to approve all purchase orders and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –absent. Motion carried.

ITEM 22: ATTENDANCE TO THE ROGERS COUNTY EXCISE BOARD SPECIAL MEETING TO DISCUSS ANTICIPATED REVENUES FOR FISCAL YEAR 2015-16 ON WEDNESDAY, JUNE 24, 2015 AT 9:00 A.M. IN THE COMMISSIONERS' MEETING ROOM, LOCATED ON THE 1ST FLOOR OF ROGERS COUNTY COURTHOUSE, 200 SOUTH LYNN RIGGS BOULEVARD, CLAREMORE, OKLAHOMA 74017 –

ITEM 23: ANY EMERGENCY TRANSFER OF FUNDS FOR PAYROLL OR TO BE ABLE TO CLOSE-OUT FISCAL YEAR 2015-16 (COUNTY CLERK) – None presented.

ITEM 24: RECESS OR ADJOURNMENT:
DeLozier made a motion to recess until Wednesday to attend the special Excise Board meeting. Helm seconded. Roll Call: DeLozier – aye, Helm – aye. Motion carried at 11:54 AM.

RECONVENED MEETING JUNE 24, 2015 AT 9:00 A.M. AT EXCISE BOARD SPECIAL MEETING

Meeting was called back to order at 9:06 a.m. Chairman Dan DeLozier and Commissioner Ron Burrows were present and quorum was established. Commissioner Mike Helm arrived at 9:07 a.m.

Various elected officials and department heads presented their additional requests and needs for the upcoming fiscal year 2015-16 to the Excise Board. Christine Day, Commissioners' office, stated she is needing a new printer. Planning Commissioner Director Larry Curtis requested to move one part-time employee to full-time. Director of Facilities Ryan Baze stated his budget last year was \$104,000 and this year he is asking for \$119,000. The reasons are: sally port work, picking up the cleaning on the judges' offices, and a payroll increase to include an additional seasonal person. Emergency Management Director Scotty Stokes requested money to purchase defibrillators for each floor of the courthouse, which will be at a cost of approximately \$10,000. Information Technology Director Brett Williston requested an additional \$1500 for computer maintenance and an additional \$250 for travel. He does a lot of traveling between the courthouse

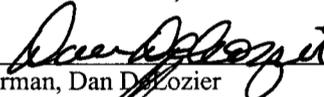
and the 911 Center. Commissioner Helm stated there was still a shortfall on the assessor's side of \$250,000. He wasn't sure how the current budget for 2014-15 was going to work out since we are still short that money. The budget maker had told him that the \$250,000 could be made up out of next year's budget but he (Helm) was still waiting on that. He then stated he is requesting additional funds to give his road foreman a raise because there are eight employees that make more money than his road foremen. Also there is the federal building that is going to be needing remodeling.

Excise Board Chairman Buck Mullen explained the reason they asked the elected officials and department heads to present their additional needs is because they did not want to be blindsided like they were last year. ***NOTE***He was referring to the Assessor's office raising the visual inspection fees for the schools and the Excise Board had not been made aware of it.

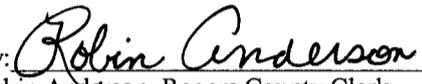
Burrows made a motion to adjourn at 9:37 a.m. and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.



BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA


Chairman, Dan DeLozier


Commissioner, Mike Helm

By: 
Robin Anderson, Rogers County Clerk


Commissioner, Ron Burrows

Notice of said meeting was filed in the Office of the County Clerk on Thursday, June 18, 2015, at 6:06 p.m. and posted in the public display case near the front door entrance to the courthouse and on the county website

Fiscal Year:
2014-2015

Purchase Orders by Account

Approved
From: 6/22/2015
To: 6/22/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
04-200					
7408	4174	Pitney Bowes	Lease Payment(s)	\$183.00	
7829	4179	Secretary Of State	Notary Fee	\$10.00	
8286	4180	Verizon Wireless	Air Cards	\$1,680.44	
9339	4199	Galls	Uniforms & Equipment	\$656.28	
9482	4219	Recovery Healthcare	Tracking Device	\$610.00	
9484	4220	Office Everything	Office Supplies	\$10.50	
			Total:	\$3,150.22	
04-250					
8570	4183	Visual Force Inc	Vehicle Accessories	\$523.00	
9404	4210	A Plus Mobile Glass	Vehicle Repair	\$281.48	
9522	4224	Mikes Tires	Tire Repair	\$10.00	
			Total:	\$814.48	
08-200					
9422	4211	Office Everything	Office Supplies	\$176.10	
			Total:	\$176.10	
09-110					
9121	4193	Oklahoma Cooperative Extension	Contract	\$14,658.00	
			Total:	\$14,658.00	
09-130					
7552	4178	Penny King	Travel/Expenses	\$818.35	
8315	4181	Penny King	Travel	\$166.88	
			Total:	\$985.23	
09-200					
9270	4196	Reasors	Supplies	\$8.36	
9305	4197	Office Everything	Office Supplies	\$1,064.01	
9386	4206	Reasors	Supplies	\$33.09	
9388	4207	Radio Shack, N.E.O. Electronics	Equipment	\$22.98	
9439	4212	Reasors	Supplies	\$103.81	
9479	4217	Reasors	Supplies	\$14.24	
			Total:	\$1,246.49	
10-200					
8981	4190	Office Everything	Office Supplies	\$191.63	
9478	4216	Print Shop	Envelopes	\$237.00	
9489	4221	Office Everything	Office Supplies	\$79.75	
			Total:	\$508.38	
14-200					
8542	4182	Copy World Business Solutions	Copier Lease Agreement	\$82.50	
8635	4188	Culligan Of Tulsa	Water Service	\$68.75	
9364	4201	Quill Corporation	Office Supplies	\$142.36	
9365	4202	NEOPOST USA Inc	Postage	\$1,173.70	
9366	4203	One Source	Maintenace Supplies	\$72.50	
			Total:	\$1,539.81	
17-200					
8673	4189	Verizon Wireless	Phone Service	\$40.05	
9480	4218	Office Everything	Office Supplies	\$609.80	
			Total:	\$649.85	
19-130					
9538	4227	Brett Williston	Travel	\$20.70	
			Total:	\$20.70	
19-200					
9363	4200	Softmart	Computer/Hardware/Supplies	\$677.95	
			Total:	\$677.95	
20-200					
7268	4173	Riggs Abney Neal	Professional Services	\$1,698.50	
8626	4184	Oklahoma Natural Gas	Utilities	\$100.77	
8627	4185	City Of Claremore	Utilities	\$580.13	
8628	4186	AT&T Long Distance	Phone Service	\$1,216.90	
8629	4187	Oklahoma Natural Gas	Utilities	\$818.91	
9257	4194	Community Care EAP	Insurance/Premium/Claim/Deducti	\$217.60	
9369	4204	Claremore Daily Progress	Publish Bids	\$42.30	
9564	4231	Sac & Fox Nation	Detention Services	\$84.44	
			Total:	\$4,759.55	
20M-200					
9371	4205	Culligan Of Tulsa	Water Dispencer/Water Bottles	\$19.25	
9392	4208	Grimsleys Inc	Supplies	\$415.57	
9401	4209	Froman Oil & Propane	Fuel	\$77.00	
9525	4225	Locke Supply	Supplies	\$33.03	
9526	4226	Lowes Home Center	Supplies	\$15.17	
9559	4229	All About Access	Service Call	\$300.00	

Fiscal Year:
2014-2015

Purchase Orders by Account

Approved
From: 6/22/2015
To: 6/22/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
				Total:	<u>\$860.02</u>
22-200					
9474	4214	Office Everything	Office Supplies	\$17.94	
9475	4215	Cox Business	Internet Services	\$302.16	
				Total:	<u>\$320.10</u>
23-200					
7454	4175	U. S. Cellular	Cell Phone Service	\$264.18	
7457	4176	Culligan Of Tulsa	Water Service	\$60.00	
7460	4177	Imperial Inc	Coffee Service	\$39.90	
				Total:	<u>\$364.08</u>
24B-200					
9260	4195	BANCORP BANK EFT	Flex Acct	\$233.92	
9444	4213	Keystone Flex Aministrators, LLC	Flex Acct	\$186.00	
				Total:	<u>\$419.92</u>
40-200					
9031	4191	Culligan Of Tulsa	Water	\$11.00	
				Total:	<u>\$11.00</u>
40-400					
9334	4198	Glynadee Edwards, OEMA Treasu	Membership/Dues	\$70.00	
				Total:	<u>\$70.00</u>
44-200					
9034	4192	U. S. Cellular	Phone Service	\$106.20	
				Total:	<u>\$106.20</u>
91-200					
9493	4222	P & K Equipment	Equipment/Repairs/Maint./Supplie	\$930.83	
9495	4223	Turf/Land Equipment	Equipment/Repairs/Maint./Supplie	\$87.08	
9557	4228	Hamill Metals	Mower/Blades/Parts/Repairs/Tires	\$265.48	
				Total:	<u>\$1,283.39</u>
96SA&I-200					
9563	4230	State Auditor And Inspector	Audit Expenses	\$2,661.55	
				Total:	<u>\$2,661.55</u>
004-1 Cent Sales Tax					
81ST-200					
8368	1873	Richard Biby, Inc	Repairs	\$2,217.37	
8409	1874	Tulsa County BOCC	Sign(s)/Post/Supplies/Repairs	\$1,492.30	
8714	1875	Summit Truck Group	Repairs	\$1,625.41	
9135	1876	Kemp Quarries	Road Materials	\$992.07	
9162	1879	Kemp Quarries	Road Materials	\$299.69	
9163	1880	Kemp Quarries	Road Materials	\$706.31	
9177	1881	Kemp Quarries	Road Materials	\$474.44	
9178	1882	Kemp Quarries	Road Materials	\$163.31	
9265	1887	Kemp Quarries	Road Materials	\$308.88	
9348	1889	Kemp Quarries	Road Materials	\$97.00	
9383	1892	Kemp Quarries	Road Materials	\$319.63	
9384	1893	Kemp Quarries	Rock	\$257.46	
9385	1894	Kemp Quarries	Rock	\$385.52	
9411	1895	Kemp Quarries	Road Materials	\$484.76	
9437	1896	Kemp Quarries	Road Materials	\$601.83	
9492	1903	P & K Equipment	Equipment/Repairs/Maint./Supplie	\$496.83	
				Total:	<u>\$10,922.81</u>
81ST-400					
9159	1878	Stewart Martin Equipment	Equipment	\$37,612.75	
				Total:	<u>\$37,612.75</u>
82ST-200					
7695	1872	Bruckner Truck Sales (Tulsa)	Vehicle Repair	\$4,492.13	
9153	1877	APAC-Central Inc	Road Materials	\$1,168.93	
9189	1883	APAC-Central Inc	Road Materials	\$948.60	
9191	1884	APAC-Central Inc	Culvert Pipe	\$118.02	
9249	1885	APAC-Central Inc	Road Materials	\$1,140.37	
9254	1886	APAC-Central Inc	Road Materials	\$110.39	
9329	1888	Ergon Asphalt & Emulsions, Inc	Road Materials	\$15,179.55	
9361	1890	Ergon Asphalt & Emulsions, Inc	Asphalt CRS	\$30,286.50	
9378	1891	Ergon Asphalt & Emulsions, Inc	Supplies	\$623.37	
9460	1902	Ergon Asphalt & Emulsions, Inc	Road Materials	\$2,361.65	
9508	1904	Claremore Welding Supply	Vehicle Repair	\$87.90	
				Total:	<u>\$56,517.41</u>
83ST-348					
9454	1897	Caterpillar Financial Services Corp.	Lease Payment(s)	\$29,556.05	
9455	1898	Welch State Bank	Lease Payment(s)	\$53,672.53	
9456	1899	Empire Financial Services Of Tulsa	Lease Payment(s)	\$45,430.40	

Fiscal Year:
2014-2015

Purchase Orders by Account

Approved
From: 6/22/2015
To: 6/22/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
9457	1900	Oklahoma State Bank	Lease Payment(s)	\$25,462.68	
9458	1901	Oklahoma State Bank	Lease Payment(s)	\$25,519.56	
9535	1905	Welch State Bank	Lease Payment(s)	\$69.80	
				Total:	\$179,711.02
008-Cobra					
88C-200					
9424	93	Community Care	Premium	\$4,883.18	
9445	94	Community Care HMO Sr	Premium	\$222.00	
9446	95	Vision Service Plan Of Oklahoma	Insurance	\$318.73	
9447	96	Delta Dental Of Oklahoma, Group #	Insurance	\$749.40	
9448	97	Dearborn National Life Insurance C	Insurance	\$1,230.63	
				Total:	\$7,403.94
101-T-Highway					
81T-200					
7612	2625	Rogers County Sheriff	Services	\$1,050.00	
8937	2633	Cell MD Of Claremore	Phone Service	\$165.00	
9231	2641	Oklahoma Natural Gas	Utilities	\$37.66	
9233	2642	AT&T	Internet Services	\$71.67	
9432	2651	Lowes-District #1	Mail Box Repairs	\$35.37	
9435	2652	Stillwater Milling Company	Maintenace Supplies	\$18.99	
9436	2653	OReillys Automotive Stores Inc.	Vehicle Repair	\$148.95	
9470	2656	Cintas Corporation 063	Uniforms	\$344.07	
9473	2658	Weldon Parts Tulsa	Shop Supplies	\$58.60	
9498	2659	OReillys Automotive Stores Inc.	Filters	\$801.78	
9500	2660	Chelsea Tag Agency	Title/Tag/Registration	\$11.00	
9555	2664	Cintas Corporation 063	Uniforms & Equipment	\$330.31	
				Total:	\$3,073.40
82T-200					
8341	2626	Tri-Star Roll-Offs	Roll Off Waste Container	\$1,740.00	
8481	2629	Tulsa County BOCC	Sign(s)/Post/Supplies/Repairs	\$1,199.40	
9321	2645	Continental Research Corp	Shop Supplies	\$539.83	
9324	2646	AppleMarket Oologah	Supplies	\$100.00	
9438	2654	Cintas Corporation 063	Uniforms	\$385.48	
9472	2657	Interstate All Battery Center Owass	Battery	\$89.25	
9527	2661	Cintas Corporation 063	Cleaning Service	\$161.06	
9529	2662	Claremore Welding Supply	Yearly Lease	\$80.00	
				Total:	\$4,295.02
83T-200					
8397	2627	Adventure Awning & Signs LLC	Mower/Blades/Parts/Repairs/Tires	\$10.00	
8428	2628	Kirby-Smith Machinery	Road Materials	\$3,498.90	
8636	2630	Kirby-Smith Machinery	Equipment Rental	\$5,500.00	
8721	2631	Tulsa County BOCC	Signs	\$1,029.30	
8723	2632	Brians Canvas Products	Equipment/Repairs/Maint./Supplie	\$128.66	
8953	2634	Rambin Petroleum Inc	Parts	\$1,145.30	
8968	2635	U.S. Cellular	Phone Service	\$308.37	
8975	2636	Oklahoma Turnpike Authority	PikePass	\$30.05	
9072	2637	Ameriflex Hose & Accessories	Parts	\$362.20	
9194	2638	Kirby-Smith Machinery	Parts	\$1,920.36	
9215	2639	HD Supply Waterworks	Supplies	\$545.00	
9219	2640	Duraco INC	Vehicle Maintenance	\$90.05	
9287	2643	T & W Tire Company Inc	Tires	\$64.48	
9291	2644	S & H Supply	Equipment/Repairs/Maint./Supplie	\$51.90	
9350	2647	HD Supply Waterworks	Parts	\$3,336.00	
9362	2648	Froman Oil & Propane	Fuel	\$13,480.30	
9389	2649	JO-CO Equipment	Parts	\$139.00	
9391	2650	P & K Equipment	Parts	\$54.52	
9537	2663	Cintas Corporation 063	Uniforms	\$293.45	
				Total:	\$31,987.84
83T-400					
9451	2655	Boxcer Equipment	Equipment	\$50,090.00	
				Total:	\$50,090.00
105-County Bridge & Road Improvement					
105BR-200					
9502	10	Guy Engineering Service	Consulting Services	\$4,182.08	
				Total:	\$4,182.08
115-Health Department					
26-200					
7912	500	ServiceMaster Elite Janitorial	Janitorial Services	\$1,345.00	

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Purchase Orders by Account

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From: 6/22/2015
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<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
8706	501	Pitney Bowes	Postage Meter Lease	\$163.00	
8763	502	United Linen	Towel and Rug service	\$63.27	
8765	503	U.S. Cellular	Phone Service	\$611.51	
9188	504	RICOH USA INC Leasing	Office Supplies	\$118.89	
9341	505	Uline	Supplies	\$53.47	
9343	506	Smilemakers	Supplies	\$440.91	
9368	507	Sanofi Pasteur	Parts	\$657.08	
9402	508	Moore Medical	Medical Supplies	\$585.11	
9403	509	All Maintenance Supply	Supplies	\$260.85	
9546	510	Rogers County General Fund	Phone Service	\$1,229.46	
				Total:	\$5,528.55
118-Sheriff Jail Turnpike Auth					
04SJT-200					
8649	24	Oklahoma Police Supply	Uniforms	\$84.94	
				Total:	\$84.94
119-Sheriff Civil Fees					
04CF-200					
7690	315	CMC Rescue Inc	Uniforms & Equipment	\$1,821.00	
9045	316	W Tech	Consulting Services	\$4,166.67	
9299	317	Animal Medical Center	K-9/Food/Medical/Equipment	\$111.38	
9485	318	MTM Recognition Corporation	Badges/Patchs	\$75.69	
9486	319	AT&T National Compliance Center	Tracking Device	\$1,575.00	
				Total:	\$7,749.74
121-County Clerk Lien Fees					
10LF-200					
8503	55	Verizon Wireless	Services	\$80.02	
8944	56	Culligan Of Tulsa	Services	\$23.25	
				Total:	\$103.27
122-Treasurer Cert. Fees					
06TC-200					
9395	57	Tulsa Emergency Medical Center	Drug Screening	\$30.00	
				Total:	\$30.00
124-County Clerk Preservation					
10PF-200					
8667	11	KellPro	Plat Maps	\$40.00	
				Total:	\$40.00
127-Sheriff Commissary					
04SC-200					
9338	244	Keefe Commissary	Inmate Commissary	\$2,067.23	
9483	245	Keefe Commissary	Inmate Commissary	\$1,535.23	
				Total:	\$3,602.46
137-Sheriff Jail					
04SJ-110					
9427	1481	Dearborn National Life Insurance C	Life Insurance	\$12.24	
9428	1482	Vision Service Plan Of Oklahoma	Insurance/Premium/Claim/Deducti	\$45.40	
9429	1483	Delta Dental Of Oklahoma, Group #	Insurance/Premium/Claim/Deducti	\$68.22	
9430	1484	Community Care HMO	Insurance/Premium/Claim/Deducti	\$1,618.14	
				Total:	\$1,744.00
04SJ-200					
7409	1465	Pitney Bowes	Lease Payment(s)	\$155.01	
8092	1466	Secretary Of State	Notary Fee	\$10.00	
9046	1469	Verizon Wireless	Phone Service	\$200.05	
9047	1470	U. S. Cellular	Phone Service	\$272.51	
9049	1471	Oklahoma Natural Gas	Natural Gas	\$190.99	
9052	1472	Cox Business	Internet Services	\$142.95	
9054	1473	AT&T	Phone Service	\$627.36	
9337	1478	Sysco Food Services	Supplies	\$328.56	
9405	1479	Aztec Locksmith	Keys/Duplicated/Locks/Excessori	\$189.20	
9410	1480	Oklahoma Glass & Mirror	Glass/Supplies/Repairs	\$200.00	
9431	1485	Special Ops Uniforms	Uniforms	\$195.97	
9464	1486	Pitney Bowes/Purchase Power	Postage	\$59.98	
9487	1487	DNR Services	Equipment/Repairs/Maint./Supplie	\$81.70	
9523	1488	Imperial Inc	Coffee Service	\$95.80	
				Total:	\$2,750.08
04SJ-202					

Fiscal Year:
2014-2015

Purchase Orders by Account

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From: 6/22/2015
To: 6/22/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
8931	1468	Cooks Correctional Kitchen Equipm	Kitchen/Repairs/Supplies	\$317.00	
9112	1475	Cortech	Food	\$696.50	
9186	1476	Performance Food Group	Food	\$1,176.90	
9245	1477	U.S. Foods	Inmate Food	\$247.44	
				Total:	\$2,437.84
04SJ-204					
9082	1474	Diamond Drugs Inc	Medication	\$3,790.95	
				Total:	\$3,790.95
04SJ-250					
8109	1467	Froman Oil & Propane	Fuel	\$244.16	
				Total:	\$244.16
142-E-911 Addressing					
42-200					
7874	255	PowerPhone	Training	\$729.00	
8630	256	Froman Oil & Propane	Fuel	\$33.30	
9278	257	Best Buy Business Advantage Acco	Television	\$2,499.90	
9306	258	Oklahoma Dept Of Public Safety	OLETS	\$350.00	
9307	259	Johns Refuse Service	Trash Service	\$45.00	
9308	260	American Checked Inc	Background Check	\$8.35	
9309	261	AT&T	Phone Service	\$100.00	
9310	262	AT&T	Phone Service	\$109.33	
9311	263	AT&T	Phone Service	\$109.33	
9312	264	AT&T	Phone Service	\$90.00	
9313	265	AT&T	Phone Service	\$100.00	
9314	266	AT&T	Phone Service	\$2,869.10	
9315	267	AT&T	Mapping Fee	\$236.90	
9316	268	AT&T	Phone Service	\$1,710.00	
9317	269	AT&T	Phone Service	\$90.00	
9318	270	AT&T	Phone Service	\$135.56	
9517	271	Language Line Services	Interpreting Services	\$12.61	
				Total:	\$9,228.38
148-Drug Court Participant					
148DCP-200					
9512	116	Jeremy Hale	Reimbursement	\$32.00	
9513	117	Robert Friend	Reimbursement	\$32.00	
9514	118	Human Skills & Resources	Reimbursement	\$100.00	
9515	119	Chrisie Stone	Reimbursement	\$42.03	
				Total:	\$206.03
180-Court Clerk Revolving					
14REV-200					
9449	122	Oklahoma Court Clerks Associati	Membership/Dues	\$100.00	
				Total:	\$100.00

NOTICE OF SPECIAL MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioners' Meeting Room
200 S. Lynn Riggs Blvd., Claremore, OK

DATE & TIME: Thursday, June 18, 2015, at 3:00 P.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 3:08 p.m.

ITEM 2: **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioners Mike Helm and Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.

ITEM 3: **UNFINISHED BUSINESS:**

1. Discussion and possible action regarding moving One-Cent Sales Tax from General Fund account budget item to a cash fund for FY2015-2016 (Helm) – Helm spoke about the benefits of moving the one-cent sales tax to a cash fund that Burrows would have the reserve to start off with. Burrows stated that he saw the up side of this but he would like to revisit next year (because he had spent his one cent account down by paying off equipment). Helm replied then we would be throwing out the legal opinion by Gene Haynes and Barry Farbrow. Assistant District Attorney Ben Lepak stated that according to statute it would be permissible to have it either in the general fund or a cash fund, perfectly fine to do it either way. Burrows was concerned about warrants being covered and about having to borrow from other funds as Helm suggested he could. Further discussion was held and County Clerk First Deputy Teresa Jackson stated the short answer to the question would be that if there were any transfers from temporary funds to cover those warrants, it has to be repaid by June 30th that year. Burrows stated he is not prepared to do this, he needs a year to prepare for this and he would be running on a shoestring budget. The balances in the one cent and disbursement were discussed. Helm stated the budget maker said we need to do it and the auditor had brought up the fact that it related to the segregation of duties. Lepak asked how it would be related to segregation of duties and answered it would be hard to comment on something he has not seen. Burrows made a motion to revisit this next budget year and DeLozier seconded. Roll Call: DeLozier – aye, Helm – no, Burrows - aye. Motion carried.
2. Possibly award the following bid: Bid #657 – Laid Asphalt – Burrows stated this was bid for two projects and made a motion to go with A&A Asphalt, the low bid @ \$56.50 per ton and with a reasonable start date and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye. Motion carried.

*****NOTE***Theses items were tabled from the June 15, 2015 meeting.**

ITEM 4: **TRANSFER OF FUNDS:**

1. Emergency Management 40-130 Travel \$1,000.00 and 40-200 M&O \$4,000.00 to 40-400 Capital Outlay for a total of \$5,000.00 –
2. Commissioners Travel 08-130 to 08-110 Salaries \$216.00 –
3. District 2 82ST-200 M&O to 82ST-110 Salaries \$33,000.00 – Helm made a motion to approve ITEM 4: 1-3 and DeLozier seconded the motion. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye. Motion carried.

ITEM 5: **UTILITY PERMITS:**
1.RWD #7 Rogers County –To – bore - cross County Highway or Local Road NS 4210 Rd approximately 0.50 miles north of EW 440 and NS 4210 intersection and further described as: 2,660 feet north of the southwest corner of Section 16 Township 22 Range 17 Rogers County. – District 1 – Larry Curtis recommended it be approved. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye. Motion carried

ITEM 6: **AGENDA ITEMS:**

1. Discussion and possible action regarding acquiring the Federal Building through the Department of Justice application or by purchasing the building from the General Services Administration (Burrows) – Larry Curtis, Planning Commissioner Director, stated that he, DeLozier, and LePak had spoken with Joe Potter, GSA, and negotiated a price of \$130,000.00 to buy the building outright. There needs to be a down payment of 10% which is \$13,000.00 to hold in escrow until it is finalized by the House and Senate subcommittees. DeLozier added that this is a requirement by any purchase over \$100,000.00. Bottom line is you would like to purchase outright for \$130,000.00 with option to sell after 3 years. DeLozier stated there was \$137,000.00 in building improvements or do it out of excess bond fees. Curtis

stated we had 90 days to close out the purchase order. Teresa Jackson stated we could make a purchase order for \$13,000 this year and then pay the remainder next fiscal year. Lepak stated that the entire amount could be paid if you desire to do that. Helm made a motion to take it out of excess bonds to pay it and it would free up the general fund in case someone needed \$137,000.00. Burrows asked how much is in the excess bond. The reply was \$1,100,000.00 and Helm explained about the excess bond money. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye.

2. Reimbursement and Resolution #2015-181 to deposit \$45,000.00 into General Fund M&O 20-200 from Court Clerk for utilities reimbursement – Helm asked if it was half and the reply was it is not half. Discussion was held about the amount of money that came from the Supreme Court fund. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – no, Burrows - aye. Motion carried.
3. Discussion and possible action for the Board of County Commissioners to enter an executive session pursuant to Title 25 O.S. 2011, section 307(B)(4), for the purpose of confidential communications by it with its attorney concerning a pending or potential investigation, claim, or action, the Board of County Commissioners having been advised by its attorney that disclosure thereof will impair the ability of the Board to process the claim, or to conduct the pending investigation, litigation, or proceeding in the Public Interest, to-wit: Potential litigation regarding the Woodlands at Westin Park subdivision, Developer Brett Knapp, proposed settlement agreement. Assistant District Attorney Ben Lepak recommended the board go into executive session. Burrows made a motion to go into executive session and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye. Motion carried at 3:38 p.m.
4. Possible action on a motion to terminate executive session and resume regular session. - Burrows made a motion to go back into regular session and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye. Motion carried at 4:12 p.m.
5. Discussion and possible action regarding matters discussed in executive session, to - wit: Potential litigation regarding the Woodlands at Westin Park subdivision, Developer Brett Knapp, proposed settlement agreement. Burrows made a motion to accept the settlement agreement and instruct the Assistant D.A. to discuss with Mr. Greever about the plat updates and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye.

ITEM 7: RECESS OR ADJOURNMENT: Helm made a motion to adjourn and Burrows seconded the motion. Roll Call: DeLozier – aye, Helm – aye, Burrows - aye. Motion carried. Motion carried at 4:14 p.m.



(Seal)

By: Robin Anderson
Robin Anderson, Rogers County Clerk

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA

Dan DeLozier
Chairman, Dan DeLozier

Mike Helm
Commissioner, Mike Helm

Ron Burrows
Commissioner, Ron Burrows

Notice of said meeting was filed in the Office of the County Clerk on Friday, June 12, 2014 at 4:35 p.m. and agenda was posted on Tuesday, June 16, 2015 at 2:29 p.m. in the public display case near the front door entrance to the courthouse and on the county website.