

NOTICE OF REGULAR MEETING

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

PLACE: Public Meeting Room, 2nd Floor, Rogers County Courthouse
200 South Lynn Riggs Blvd., Claremore, Oklahoma

DATE & TIME: Thursday, April 2, 2015 at 9:00 O'clock a.m.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Vice-Chairman Mayor Statum called the meeting to order at 9:00 a.m.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Mayors Red Statum, Bill Flanagan, Daryl Price, Keith Crawford and Jerry Holland were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier, Commissioners Mike Helm and Ron Burrows and Mayor Cheryl Charles were absent.
- ITEM 3:** **APPROVAL/DISAPPROVAL OF THE MINUTES:** March 5, 2015 Regular Meeting – Flanagan made a motion to approve and Holland seconded. Roll call: Statum – aye, Price– abstain, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried.
- ITEM 4:** **UNFINISHED BUSINESS:** Nothing this month.
- ITEM 5:** **FINANCIAL STATUS UPDATE:** County Clerk Robin Anderson stated the total unencumbered amount for March was \$1,926,333.64. Flanagan made a motion to approve and Crawford seconded. Roll call: Statum – aye, Price– aye, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried.
- ITEM 6:** **DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:**
1. Total amount being requested on the February 2015 Cash Fund Estimate of Needs and Request for Appropriations - \$268,860.35
- Interest on Gen Bk Acct - \$596.27
 - Sales Tax - \$238,291.01
 - DOC Reimburse - \$26,622.00
 - Interest Dep. Bk Acct - \$17.86
 - Jail Bond Fees - \$3,333.21
- Ms. Anderson stated since the meeting is so early this month, they haven't received the appropriations for March. Statum asked if it needed to be tabled and Ms. Anderson answered no, it was done this way just about every month because the meeting falls before the Treasurer brings it down. Holland made a motion to approve and Flanagan seconded. Roll call: Statum – aye, Price– aye, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried.
- ITEM 7:** **DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT OF THE JAIL AND UPDATE:** Major Bob Darby stated he asked for the supplemental appropriations last month and everything is maintaining, no new projects. The Commissary money – E-Cig, pop, pizza – brought in \$11,000.00 last month and the month before was \$7,000.00. Money goes into the Commissary fund which can be used to purchase items for inmates such as blankets, etc. Flanagan asked what it cost to run it and Darby stated the net profit this month is \$9,800.00. Discussion only.
- ITEM 8:** **DISCUSSION WITH POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS:** None presented.
- ITEM 9:** **DISCUSSION ON POSSIBLE ACTION ON JUDGES' REPORTS:** None presented.
- ITEM 10:** **DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS:** Flanagan asked what Tiger Inc. was used for and Undersheriff Jon Sappington stated it was gas and ONG was the lines. Flanagan asked if OK Police Supply was just for the jail and Darby stated it was uniforms for the officers who work in the jail. Flanagan asked if Dr. Moon and Correctional Dental were monthly and Darby stated it was a monthly flat rate and they will see as many as required. Flanagan made a motion to approve and Holland seconded. Roll call: Statum – aye, Price– aye, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried.
- ITEM 11:** **AGENDA ITEMS:**
- 1.** Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, & Lewis – No update.
 - 2.** Update from Certified Public Accountant Bill Turner, CPA – Mr. Turner was absent.
 - 3.** Presentation of financial statements (audit report) from Violet Kirkendall CPA, PC – Ms. Anderson stated she received an email from Kirkendall that read these items may have to go on the May agenda because she hasn't received a letter from the attorney. Orbison stated he

received a letter but needed one signed by Ms. Anderson. Flanagan made a motion to table Item 11:3-6 for one month. Crawford seconded. Roll call: Statum – aye, Price– aye, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried. ***NOTE***Orbison stated the engagement letter is the only item that needs to be on the next agenda.

4. Review of Management Presentation Letter from Violet Kirkendall CPA, PC –
5. Review letter regarding legal consultation or representation from Violet Kirkendall CPA, PC -
6. Review of Audit Information Questionnaire from Violet Kirkendall CPA, PC -
7. Discussion and possible action to discuss contracting with ESW Services (ESW Correctional Healthcare) – Darby stated the District Attorney’s office approved the contract for its content. They would like to get the endorsement from the Criminal Justice Authority to be able to subcontract the medical to a private company. Currently, the medical budget is about \$387,000.00, in-house. To subcontract it out, they negotiated down to \$425,000.00. This company assumes all liability for any incident that occurs because of medical instead of falling back on the county’s insurance. There is currently one EMT and two Paramedics that work in medical and this contract will provide one doctor coming to the facility three days a week, a psychiatrist two days a week, an RN on daytime and two LPN’s on nighttime. Inmates are entitled to a high standard of care just as anybody else. This takes the liability off the county. This company is established in 3-4 other jails around us and has a great track record. The company is run by a couple of state senators. Darby added he felt like this was a good fit for Rogers County. Another company, offering similar resources, came in at \$1.3 million. Another company bid for less but also offered must less. Sappington stated there are potential insurance savings by meeting ACA requirements and contracting the medical out which could offset some costs. Darby stated if the employees currently on the medical staff don’t meet criteria, they would likely be moved to another job in the county. Whatever is not spent in sending prisoners to the emergency room, they get 50% of \$40,000.00 back. Darby stated the County Commissioners had the ultimate say in the approval of the contract. Statum asked if this would eliminate an ER visit for deputies. Darby stated no because they didn’t want to assume the liability or treatment of that person. Statum stated he realized there’s a need for ER visits. Price asked if the officers and dispatch would be trained to know if they need to go to the ER. Darby stated they have a questionnaire to fill out when they arrest somebody and it is reviewed during booking. Flanagan asked if the contract would begin July 1, 2015. Darby stated he was hopeful for that start time but was flexible. Flanagan stated it was clear they had medical capabilities. Flanagan asked Orbison if it was ok if they made the recommendation to the BOCC to approve the contract. Orbison asked if Darby had satisfied the budget could handle this contract and Darby agreed. Flanagan made a motion to approve and Holland seconded. Roll call: Statum – aye, Price– aye, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried.
8. Discussion and possible action regarding Jail Inspection Report 3/24/2015 – Darby stated this was required once a year and this time was a surprise visit. The inspector looks at medical, the cleanliness of the facility, how the policies and procedures are reading, and the overall operation of the jail and received a 100% with no findings. The inspector said Rogers County was the #1 jail in the State of Oklahoma as far as cleanliness, function, lack of complaints, lack of incidents, etc. The last use of force was over four months ago. Our jail sets the bar for how a jail should be run. There are two road crews – one on the turnpike and one in the county. Two Commissioners, DeLozier and Burrows, participate in the county clean up. Darby stated they were a team and they are working hard to maintain what they have. He added that the inmates often thank him because they have been to other facilities and know it’s better here. Flanagan made a motion to accept the oral and written report. Crawford seconded. Roll call: Statum – aye, Price– aye, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried.

ITEM 12: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – Orbison stated, as a footnote, the contract discussed earlier would be out of next year’s budget and that hadn’t been dealt with yet. Sappington stated he had spoken to Assistant District Attorney Ben Lepak about it and there are options because technically they could enter into it but there’s nothing that’s going to be done until then so it will be talked about when presented to the BOCC. Darby stated there were steps that needed to be taken before they come in so they want a commitment.

ITEM 13: RECESS OR ADJOURNMENT: Holland made a motion to adjourn and Flanagan seconded. Roll call: Statum – aye, Price– aye, Crawford – aye, Holland – aye, Flanagan – aye. Motion carried at 9:29 A.M.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY _____
Robin Anderson, Secretary

(SEAL)

Notice of said meeting was filed in the Office of the County Clerk on Tuesday, March 31, 2015 at 6:29 p.m. and posted on the front entrance to the Courthouse and on the county website.