

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioner's Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Tuesday, February 17, 2015 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:03 A.M.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda was properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioners Mike Helm and Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Burrows led the flag salute and the Pledge of Allegiance to the American Flag.
- ITEM 4:** **INVOCATION:** Helm led a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** February 9, 2015 Regular Meeting – Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** Burrows stated he would be asking for more detail on agenda items. Helm stated House Bill 1775 is on the hearing. It's a big part of us potentially getting a big piece of severance tax on rock, sand and gravel. It's a bill that's been worked on the past three years. We have quarries in our county who aren't charging tax when they sell and this would be an opportunity to charge a tax and get that money back into the county. Helm asked everyone to contact the House members so they can get a hearing on the floor.
- ITEM 8:** **UNFINISHED BUSINESS:**
1. Discussion and possible action regarding Joe Davis utilizing the courthouse parking lot each Saturday for a Farmers' Market (DeLozier) – Assistant District Attorney Ben LePak stated he received the insurance policy and would like to speak with Davis. He asked for more time. DeLozier made a motion to table until LePak places it back on the agenda. Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
2. Discussion and possible action regarding the Court Clerk's office leasing a new postage machine – LePak stated he had the contract but had questions and suggested tabling one week until someone was available to speak with. DeLozier made a motion to table one week and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:** None presented.
- ITEM 11:** **ROADS & BRIDGES:**
1. Discussion and possible action regarding a memorandum of understanding between Cherokee Nation and the Board of Rogers County Commissioners for Tiawah West Loop Rd and McFarlin Rd (District 3) – Burrows stated Cherokee Nation needed the MOU to be able to have the roads on their inventory to be able to participate in road projects. LePak stated he didn't find a problem with the Board entering into the agreement. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
- ITEM 12:** **CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS:** None presented.
- ITEM 13:** **TRANSFER OF FUNDS:**
1. District 1 81ST-200 to 81ST-110, \$189.69
2. District 1 81ST-200 to 81ST-400, \$200,000.00
3. District 3 83ST-200 to 83ST-400, \$46,000.00
DeLozier stated #1 was to change money around and #2 was to move to Capital Outlay. Burrows

said #3 was to purchase a crack sealing machine. DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.

ITEM 14: UTILITY PERMITS:

1. ONG –To – bore - cross County Highway or Local Road N. 195th E. Ave. approximately 3.72 miles east & 4.86 miles south of Hwy 169 & Hwy 20 and further described as: 676 feet east & 1,917 feet north of the southwest corner of Section 31 Township 21 Ranges 15 Rogers County. District 2.
2. AT&T –To - bore - cross/parallel County Highway or Local Road E. 530 Rd. approximately .5 miles west of junction E. 530 Rd & S. 4140 Rd. and further described as: 2,500 feet west of the northeast corner of Section 6 Township 20 Range 16 Rogers County. District 3.

Planning Commission Director Larry Curtis stated his office recommends approval. Helm made a motion to approve 1 & 2 and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.

ITEM 15: CLAIMS:

1. Salaries – None presented.
2. Attendant Care -- None presented.

ITEM 16: BLANKET PURCHASE ORDERS:

1. Material, Supplies, Parts, Groceries & Prescriptions –
 - District 3 to Ameriflex Hose & Accessories, \$500.00
 - District 3 to R&S Auto Parts, \$500.00
 - District 3 to Wal-Mart, \$100.00
 - Sheriff to Visa Card Services, \$2,000.00

DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.

2. Orders Exceeding Amount of Issuance – PO 4930 from Sheriff to Westwood Pharmacy, exceeded \$1,997.77. Burrows asked Lt. Amanda McLemore if there was a method that would prevent future exceedances from occurring. McLemore stated she hoped that with the switch back to Diamond Medical, it would be easier to see charges as they are accrued. With Westwood Pharmacy, you went online, entered what you needed and they sent the bill at the end of the month. With Diamond, it shows the balance and seems to be more user friendly. Burrows stated it needed to be monitored. McLemore stated she could log in and check daily or weekly. Helm asked what the overload of mental health inmates was due to. McLemore stated some have been sent to Eastern State and have been declared fit for jury trial so there is no leeway on what medications are. It's what they were prescribed so it's what they must give them and some are costing hundreds or thousands of dollars. Helm asked if the judges are aware they are placing that burden on our jail and McLemore stated she didn't know. Helm asked if McLemore could talk to District Judge Steidley and work out a way to help relieve us of that burden. Helm asked if Steidley could be invited to the Criminal Justice Authority meeting to discuss this and DeLozier agreed and asked that it be placed on the CJA agenda. Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.

ITEM 17: GRANTS:

1. Authorize the Chairman to electronically sign and submit Close-out Documents for 15636 CDBG 13 (RWD #16 Water Distribution System) – DeLozier stated Grant Director Andy Armstrong couldn't be there but this was to close #1 out and immediately begin funding for #2. DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.
2. Discussion and possible action regarding FY 2015 Emergency Management Assistance Grant (Stokes) – Emergency Management Director Scotty Stokes stated this was what was approved a few weeks ago and just needed signatures on the contract. DeLozier made a motion to approve and Burrows seconded. Helm asked if this was to hire an assistant and Stokes stated that was part of it. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.
Note This item was later rescinded.

ITEM 18: AGENDA ITEMS:

1. Discussion and possible action regarding “Active Shooter Training for Courthouse Employees” by Rogers County Emergency Management and Rogers County Sheriff's Office – Major Coy Jenkins stated to Helm he appreciated prayers for the officers. Jenkins added they have scheduled training for Thursday, March 12, 2015. There will be a two hour training from 9-11 A.M. and again from 1-3 P.M. All employees are encouraged to participate in one of the sessions. That evening from 6-9 P.M. will be a scenario based training. Jenkins also asked the Board to consider giving compensation to those who come to the evening training. Training Supervisor Joe Horner stated the training would be interactive for deputies and employees. In 2010, 18 percent of workplace casualties were assaults and violent acts. Burrows asked if the training would be just county employees or if it would be extended to other partners within Rogers County. Horner stated at this time, it would only be county employees. Ambulance, Fire and Emergency Management would all be working together so everybody could utilize the training. Scotty Stokes added the President's Leadership Club from Rogers State University would be sending about fifteen students to participate as occupants of the building. Jenkins stated this was an important partnership between Emergency Management and the Sheriff's office. Stokes and Emergency Management

Deputy Director Thomas Hudson started this and the Sheriff's office realized what a valuable situation it was. Helm asked if the judges, their bailiffs and secretaries were involved and going to participate. Jenkins agreed they were. Jenkins stated he spoke to Judge Condren and found that with this kind of training, there had to be participation from judicial. Helm stated most of the action happened on the third and fourth floor. Jenkins agreed and added a lot of the active shooter situations have been inspired because of domestic disturbances that have been brought to the courthouse and are associated in some way with people on different floors. Helm agreed. Horner stated during the training, there would be different incidents happening on each floor. DeLozier asked who was coordinating the training as far as when each department would attend. Stokes stated he was leaving that to the department head to determine which staff attended either training. DeLozier asked if an email had been sent informing departments of training and Stokes stated there will be. DeLozier asked them to be sure that each department is well informed. Jenkins stated there would be a flyer made. DeLozier added that for employees to attend from 6-9 would be comp time. Jenkins stated this is extremely important training and he's asking the Board to consider it and letting employees know if they were to come back that evening for training, they would be compensated. DeLozier asked if they ok the training from 9-11 and 1-3, could they hold off and speak with other offices to see if they have a problem with comp time and Jenkins agreed. Helm stated each office would have to look at their budget and make sure they are ok with the 4.5 hours comp time. DeLozier made a motion to approve the 9-11 A.M. and 1-3 P.M. training and talk to offices and judges about the 6-9 P.M. training. Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

2. Discussion and possible action regarding the appointment of a Mayor to the E-911 Trust Board – E-911 Director Janet Hamilton stated one of the mayor's terms has expired and he isn't seeking re-election so Mr. Orbison recommended the Board of County Commissioners appoint a mayor to the 911 Trust Board. Burrows asked if anyone had expressed an interest and Hamilton replied no. Helm asked if it had to be the mayor or if it could be a vice-mayor. Hamilton stated it could be a mayor's appointee. Helm asked if the current mayor had appointed anyone and Hamilton stated he had but later rescinded. Hamilton clarified she was speaking of Mayor Holland. Hamilton stated it was a recommendation to not appoint an individual who already has representation on the Board. DeLozier asked if this could wait until Oologah has a Mayor elected. Election Board Secretary Julie Dermody stated the election would be in April. DeLozier made a motion to strike from the agenda and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
3. Discussion and possible action regarding agreement by and between the Board of County Commissioners of Rogers County on behalf of Rogers County 911 Dispatch Center and the Town of Inola on behalf of itself and the Inola Police Department (Hamilton) – Hamilton stated this was a dispatch contract for \$1,083.33 per month to continue through the end of the fiscal year. The contract includes some of the utilities and approximately five additional phone calls. Hamilton stated the annual expense is \$13,000.00. Burrows asked if the rate would change at end of the fiscal year and Hamilton stated she didn't believe the rate would change but the Trust Board members would make that determination. Helm asked what the guarantee was that they wouldn't leave. Hamilton stated that in the contract it says they must give 90 days' notice. LePak stated he had reviewed and had no objection with the contract and added the Board might want to look at the 90 day notice. DeLozier stated at the end of the contract, it wouldn't matter anyway because it would be a new contract to start the new fiscal year. Helm stated they hadn't been a participant before so why are they coming now. Hamilton stated some agencies had the mindset to wait and see how the 911 center runs and she felt it was a complement to our reputation that we earned their trust. Helm asked if it was her recommendation to approve and Hamilton agreed it was. Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
4. Discussion and possible action regarding agreement by and between the Board of County Commissioners of Rogers County on behalf of Rogers County 911 Dispatch Center and Inola Fire Department (Hamilton) – Hamilton stated it was \$300.00 per month and it was her recommendation to approve. Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
5. Discussion and possible action regarding agreement by and between the Board of County Commissioners of Rogers County on behalf of Rogers County 911 Dispatch Center and Tiawah Fire Department (Hamilton) – Hamilton stated it was \$300.00 per month and it was her recommendation to approve. Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
6. Discussion and possible action regarding contract of sale of real estate between Clarence Scott Mumford, JR and Rogers County for the following property: A tract of land located in the Northwest Quarter of the Northwest Quarter (NW/4 NW/4) of Section Thirty-three (33) of Township Twenty-three (23) North and Range Fifteen (15) East of the Indian Base and Meridian (I.B.&M.), according to the U.S. Government Survey thereof, Rogers County, State of Oklahoma; being more particularly described as follows: Commencing at the NW corner of the NW/4 of the NW/4 of Sec.33, T-23-N, R-15-E, I.B.&M.; Thence N 88°46'08" E along the north line of said NW/4 NW/4 a distance of 628.24 feet; Thence S 1°16'59" E along a line parallel with the west line of said NW/4 NW/4 a distance of 33.00 feet to the Point of Beginning being on the southerly right-of-way of County Road 400; Thence N 88°46'08" E along said southerly right-of-way a distance of 359.35 feet; Thence S 00°28'33" W a distance of 217.51 feet; Thence S 01°52'06" E a distance of 410.09 feet; Thence S 88°46'11" W a distance of 356.86 feet; Thence N 01°16'59" W a distance of 627.47 feet to the Point of Beginning, and containing 5.12

- acres, more or less. Helm stated it was an area of land adjacent to the county warehouse and the 5 acres would be used to house more material. Helm added he had spoken with LePak about the contract and the 5 acres would cost \$10,000.00. Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
7. Discussion and possible action regarding rental agreement between District 2 and Yellowhouse Equipment (District 2) – Helm stated this was for a sheepsfoot District 2 wanted to rent. Their current sheepsfoot needs work and instead of buying a new one, they wanted to rent at \$3,000.00 per month with Yellowhouse carrying the insurance. Helm made a motion to approve. DeLozier asked how long it would be rented for and Helm said 4-5 months. DeLozier stated it couldn't go over \$15,000.00 and Helm agreed. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 8. Discussion and possible action regarding paying overtime hours to Election Board Employees when elections are called by other entities (DeLozier) – Election Board Secretary Julie Dermody stated her people put in between 10-300 hours every year of overtime. When another entity calls an election, the Election Board charges them for those hours and the entity pays them. When an employee works overtime, they get comp time. It wasn't an issue until an employee retired and they had to pay him for 240 hours of comp time. Normally, we would be able to pay him from all the money that was collected. It won't make any changes when the county or state call an election. It will be done as normal and they will work the comp hours. But when an outside entity calls an election, Dermody wants her people to be paid so the money doesn't get put back in the general fund at the end of the year. LePak stated this is permitted under state statute and under State Election Board regulations, it does, however, require Board approval. It's a matter of if the Board wants to set it as policy. DeLozier asked for clarification on what LePak meant by "policy" – would this work for all the time or would Dermody have to come each election and ask. LePak stated that was a Board decision also. Burrows reiterated that the Election Board charges the entity a fee to put on the election, they pay that fee and that goes into the general fund and what Dermody is proposing to do is to put that directly into the salary account and pay the employees their comp time. Dermody agreed and emphasized that this was only when an outside entity calls an election and since they are getting paid the money anyway, she wants to pay the overtime worked. Helm asked if the overtime money had been budgeted. Dermody replied it had not. Helm asked when Dermody had to pay the retiree their overtime, was it budgeted? Dermody stated she knew the retirement was coming so it was budgeted but if somebody decides to leave and doesn't give notice, that won't be budgeted and she still has to pay the overtime. Helm stated if they let her do it, everyone might want to do it. Helm asked if Dermody had been to Human Resources and Dermody said she had not because according to the ADA and the statutes, it was ok to do. Helm added it was a Board decision. DeLozier asked if this was additional money that couldn't be budgeted because there was no way of knowing what amount would be brought in and Dermody agreed. Dermody stated she didn't know how many elections would be called in a year – there is a possibility of eleven elections each odd numbered year. Helm stated there was no way of knowing how many snow storms there would be either. Dermody stated the difference was that there is an outside entity paying her staff's overtime. Burrows said it made sense to him and since it was additional money, it could be paid. Comp time could be cashed out also. Helm stated it could be cashed if it was budgeted. DeLozier added or if there was money available. Helm stated it had been done before and they were put in a situation to have to go to the general fund for money. Burrows stated it comes down to good management. LePak clarified that from his understanding, the time is billed to cities and the money comes in. If it doesn't get paid to employees for their time, it goes back to the general fund but then the employee still has accrued comp time. Burrows asked what they bring in yearly on elections. Dermody stated it was roughly 100-350 overtime per year. In odd number years, it's up to 500 hours if there's an election each month. Dermody added they keep track of every hour that is spent overtime and they bill the entities for those hours. Burrows stated he didn't see an issue with it. Helm stated he didn't have a problem with what she's doing, it's a matter of setting a policy. By starting this, where does it stop? It's a matter of policy change. DeLozier stated if an office wants to do this, if they have additional money to pay it out, it's understandable. It should be up to the department heads whether or not it's paid and then they come to the Board for approval. If the employee leaves, it has to be paid anyway. Burrows made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – nay, Burrows –aye. Motion carried.
 9. Discussion and possible action regarding Lease Option C Agreement between Rogers County Board of County Commissioners on behalf of Rogers County Sheriff and Pitney Bowes (Sheriff) – Lt. Amanda McLemore stated it was an existing contract that slipped through at the first of year to be approved. LePak asked if it was set to end at the end of the fiscal year and McLemore said it was set to auto-renew unless terminated. LePak stated he wanted to add an addendum to add language about the auto-renewal. He felt the Board couldn't bind themselves to another fiscal year with an auto-renew. DeLozier made a motion to approve pending the ADA is comfortable with the language of the addendum. Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. ***At this time, DeLozier went to Item 18-14***
 10. Discussion and possible action regarding 3 Month Bid #104 – Laid Asphalt – review of specifications before bid is let (Purchasing Agent Jackson) – Megan Jackson stated the specifications needed to be reviewed to ensure what was being bid was what needed to be bid to help ensure fair bidding. Helm stated he used the 70-28 to be added. DeLozier asked if that was the only thing he wanted added and Helm said it's all he used. Helm stated that on heavily trafficked roads, a 78-28 would work a lot better. DeLozier asked if 78-28 should be

- added to the bid and Helm replied yes. Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
11. Discussion and possible action regarding review of specifications before bid is let for Recorder Bid (E-911) – Janet Hamilton stated it was for the logging recorder for the dispatch center. DeLozier asked if Hamilton was ok with everything listed on the bid and Hamilton agreed she was. Helm asked Hamilton if it was her recommendation to go out for this bid and Hamilton replied yes. Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 12. Discussion and possible action regarding review of specifications before bid is let for SUV's (Sheriff) – *****Note***** Items 18-12 and 18-13 were discussed at the same time. Undersheriff Jon Sappington stated this was to purchase more vehicles. The twenty previously purchased should be paid off next April. It's a dying fleet that needs replaced. They have been able to save money in vehicle maintenance with the help from Dist 1 and with decreasing fuel prices that helps too. DeLozier asked if Sappington had seen the bids and if he was ok with how they looked. Sappington said the only changes he would make was to change the bid from reading "5 or More" to "3 or More" on each bid. Burrows asked how the vehicles would be paid for. Sappington explained that as of right now, there are funds in vehicle maintenance. As long as it's able to carry over into next fiscal, he'll be able to make the payment. Plus, the cars that are already leased will be paid off in April. Burrows asked a year from this coming April, what funds would be available? Sappington stated they budgeted around \$200,000.00 per year for these payments. He added he would like to be able to not lease purchase and to buy outright but doesn't know if that can happen. Burrows made a motion to approve Items 18-12 and 18-13 and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.
 13. Discussion and possible action regarding review of specifications before bid is let for Trucks (Sheriff) – *****Approved with Item 18-12.**
 14. Resolution for disposing of equipment - 2015-23DE Lochrie Typewriter with Display & Memory, Serial # AE-830, Commissioners office, to be junked – Commissioners Executive Administrative Assistant said it would cost more to fix than it was worth. Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 15. Resolution for disposing of equipment – 2015-24DE John Deere 997 Diesel Z-TRC 60" Mower, Serial #1TC997SBADF080625, District 2, to be transferred to Courthouse Maintenance – Helm stated the Maintenance department needed a mower. Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – aye. Motion carried.
 16. Reimbursement and Resolution #2015-111 \$50.00 from A. Ball into Cemetery Restitution Fund 91-210 – DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 17. Reimbursement and Resolution #2015-112 \$442.84 from Town of Oologah into 1 Cent Sales Tax Fund 82ST-200 for fuel reimbursement– Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 18. Reimbursement and Resolution #2015-113 \$258.70 from Planning Commission to 1 Cent Sales Tax Fund 83ST-200 for fuel reimbursement– Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 19. Reimbursement and Resolution #2015-114 \$1,906.25 from Rogers County Health Dept into General Fund Maintenance and Operations 20-200 - Helm made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
 20. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Shelly Epperson – E -911 Addressing – LePak stated it was his recommendation to enter Executive Session. Helm made a motion to enter Executive Session and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 10:11 A.M.
 21. Motion and vote to Adjourn Executive Session and enter Regular Session – Helm made a motion to enter Regular Session and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 10:46 A.M.
 22. Discussion and possible action regarding Executive Session item: to-wit Shelly Epperson – E-911 Addressing – No action taken.
 23. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Scotty Stokes Emergency Management Director - LePak stated it was his recommendation to enter Executive Session. Helm made a motion to enter Executive Session and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 10:47 A.M.
 24. Motion and vote to Adjourn Executive Session and enter Regular Session - Helm made a motion to enter Regular Session and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 12:12 P.M.
 25. Discussion and possible action regarding Executive Session item: to-wit Scotty Stokes Emergency Management Director – No action taken.
*****Note***** At this time, DeLozier made a motion to recess until 1:30 P.M. Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 12:14 P.M.

- Helm made a motion to come into Regular meeting and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 1:43 P.M.
26. Discussion and possible action to enter Executive Session pursuant to Okla. Stat. Ann. tit. 25, § 307 (B) (1) for the purpose of: Discussing the employment, terms of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: to-wit Janet Hamilton – E-911 Director - LePak stated it was his recommendation to enter Executive Session. Helm made a motion to enter Executive Session and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 1:44 P.M.
27. Motion and vote to Adjourn Executive Session and enter Regular Session - Helm made a motion to enter Regular Session and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 2:58 P.M.
28. Discussion and possible action regarding Executive Session item: to-wit Janet Hamilton E-911 Director – No action taken.
Note At this time, LePak stated on Item 17-2, he forgot to bring up that there is a matching part of the contract and can be matched in kind or in cash. DeLozier stated it was like that every time. Helm stated usually they just give the grant and we didn't have to match anything. In the budget, Stokes stated he wanted to hire an assistant. So the "in kind" could be service if that's what he chose. DeLozier made a motion to rescind his prior motion. Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. Helm made a motion to table one week to allow Chairman to discuss with the Emergency Management Director as well as the ADA. and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
29. Discussion and possible action regarding Service Procurement Agreement between Rogers County District 1 and Anago (DeLozier) – DeLozier stated this a cleaning service that will charge \$250.00 per month to clean the warehouse once a week. DeLozier made a motion to approve and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

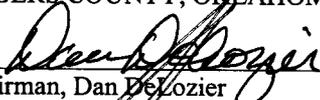
ITEM 19: ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 20: PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 21: PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) Helm made a motion to approve the payment of all purchase orders except PO 6148 and 5877. DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye.

ITEM 22: RECESS OR ADJOURNMENT: Helm made a motion to adjourn and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 3:26 P.M.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA


Chairman, Dan DeLozier


Commissioner, Mike Helm


Commissioner, Ron Burrows

(Seal)


By: 
Robin Anderson, Rogers County Clerk

Notice of said meeting was filed in the Office of the County Clerk on **Thursday, February 12, 2015, at** p.m.
and posted on the front door entrance to the courthouse and on the county website.

Fiscal Year:
2014-2015

Purchase Orders by Account

Approved
From: 2/17/2015
To: 2/17/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
04-130					
6184	2732	ILEETA	Training	\$367.00	
				<u>Total:</u>	<u>\$367.00</u>
04-200					
5967	2706	Oklahoma Police Supply	Supplies	\$14.95	
6019	2708	Wal-Mart (Sheriff)	Supplies	\$13.96	
6138	2721	NCEA - Investigator Conference	Training	\$250.00	
6183	2731	National Sheriffs Association	Dues	\$109.00	
				<u>Total:</u>	<u>\$387.91</u>
08-200					
5101	2700	American Water Products	Water Purifier/Treatment	\$32.50	
6155	2726	Java Daves	Coffee Service	\$53.22	
				<u>Total:</u>	<u>\$85.72</u>
09-110					
5975	2707	Oklahoma Cooperative Extension	Service Fees	\$14,658.00	
				<u>Total:</u>	<u>\$14,658.00</u>
10-200					
5082	2699	U. S. Cellular	Cell Phone Service	\$51.63	
6068	2711	Office Everything	Supplies	\$53.93	
6113	2717	Office Everything	Supplies	\$130.40	
6119	2720	Print Shop	Business Cards	\$59.00	
				<u>Total:</u>	<u>\$294.96</u>
14-200					
4765	2696	One Source	Contract Base Rate	\$96.00	
4767	2697	One Source	Contract Base Rate	\$72.50	
6089	2713	Office Everything	Office Supplies	\$21.99	
6142	2722	J.P. Cooke Company	Stamps	\$378.72	
				<u>Total:</u>	<u>\$569.21</u>
18-200					
4964	2698	The Journal Record	Certification	\$35.00	
				<u>Total:</u>	<u>\$35.00</u>
20-200					
6086	2712	Community Care EAP	Employee Assistance Program	\$217.60	
6114	2718	Travelers Insurance	Insurance/Premium/Claim/Deducti	\$4,063.43	
6116	2719	Aztec Locksmith	Building Maintenance/Repairs	\$278.00	
				<u>Total:</u>	<u>\$4,559.03</u>
20-402					
5389	2702	Tulsa County BOCC	Signs	\$36.80	
				<u>Total:</u>	<u>\$36.80</u>
20M-200					
5127	2701	Cintas Corporation 063	Uniforms	\$79.73	
6090	2714	Bugs Or Us Exterminating	Pest Control	\$400.00	
6103	2715	Bugs Or Us Exterminating	Pest Control	\$25.00	
6108	2716	Bugs Or Us Exterminating	Pest Control	\$30.00	
6144	2723	Locke Supply	Tools	\$48.05	
6145	2724	Lowes Home Center	Supplies	\$24.77	
6146	2725	Locke Supply	Building Maintenance/Repairs	\$1.96	
6176	2727	Aztec Locksmith	Parts	\$596.20	
6177	2728	Lowes Home Center	Building Supplies	\$5.68	
6178	2729	Radio Shack, N.E.O. Electronics	Parts	\$19.99	
				<u>Total:</u>	<u>\$1,231.38</u>
22-110					
5628	2703	F. I. C. A. EFT	Employee Soc Sec Med	\$26.62	
5629	2704	F. I. C. A. EFT	FICA	\$26.62	
				<u>Total:</u>	<u>\$53.24</u>
23-200					
6040	2710	Rogers County Dist. #1	Vehicle Repair	\$507.08	
				<u>Total:</u>	<u>\$507.08</u>
24A-200					
6181	2730	Community Care HMO	Insurance Premiums	\$5,694.41	
				<u>Total:</u>	<u>\$5,694.41</u>
24B-200					
5814	2705	BANCORP BANK EFT	Flex Acct	\$471.53	
				<u>Total:</u>	<u>\$471.53</u>
40-200					
6035	2709	Robertson Tire	Vehicle Repair	\$522.73	
				<u>Total:</u>	<u>\$522.73</u>

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81ST-200					
5580	1107	Equipment World	Parts	\$149.20	
5774	1110	Kemp Quarries	Road Materials	\$1,556.08	
5790	1111	Kemp Quarries	Road Materials	\$870.88	
5791	1112	Kemp Quarries	Road Materials	\$110.06	
5826	1113	Kemp Quarries	Road Materials	\$941.32	
5827	1114	Kemp Quarries	Road Materials	\$781.64	
5863	1115	Kemp Quarries	Road Materials	\$860.46	
5864	1116	Kemp Quarries	Road Materials	\$718.13	
5897	1117	Kemp Quarries	Road Materials	\$678.57	
5898	1118	Kemp Quarries	Road Materials	\$781.94	
5981	1120	Ergon Asphalt & Emulsions	Road Materials	\$6,378.48	
6017	1121	JO-CO Equipment	Equipment	\$659.92	
6165	1129	Hamill Metals	Road Materials	\$893.54	
6201	1130	R&S Auto Parts Chelsea	Batteries/Battery Assesories	\$228.00	
			Total:	\$15,608.22	
81ST-348					
5963	1119	Oklahoma Dept Of Transportation	Lease Payment(s)	\$2,151.77	
			Total:	\$2,151.77	
82ST-200					
2007	1100	APAC-Central Inc	Aggregate Base	\$2,117.65	
2082	1101	APAC-Central Inc	Aggregate Base	\$2,022.52	
2111	1102	APAC-Central Inc	Aggregate Base	\$1,541.01	
2154	1103	APAC-Central Inc	Aggregate Base	\$1,996.00	
2709	1104	APAC-Central Inc	Aggregate Base	\$614.56	
2764	1105	APAC-Central Inc	Crusher Run	\$1,033.77	
5742	1109	Roadtec	Equipment Repair	\$302.44	
			Total:	\$9,627.95	
83ST-200					
5098	1106	Ameriflex Hose & Accessories	Shop Supplies	\$361.85	
5602	1108	Frontier International Trucks Inc	Oil Filter/Caps/Additive/Seal Kit	\$23.75	
			Total:	\$385.60	
83ST-348					
6047	1122	Caterpillar Financial Services Corp.	Lease Payment(s)	\$4,830.20	
6067	1123	Welch State Bank	Lease Payment(s)	\$20,052.64	
6069	1124	Oklahoma State Bank	Lease Payment(s)	\$2,089.20	
6070	1125	Empire Financial Services	Lease Payment(s)	\$1,350.19	
6071	1126	Empire Financial Services LLC	Lease Payment(s)	\$2,103.92	
6072	1127	Empire Financial Services Of Tulsa	Lease Payment(s)	\$11,141.15	
6073	1128	Bill And Paula McAnally	Lease Payment(s)	\$3,250.00	
			Total:	\$44,817.30	
008-Cobra					
88C-200					
6180	58	Community Care HMO	Insurance Premiums	\$5,394.35	
			Total:	\$5,394.35	
101-T-Highway					
81T-130					
6088	1660	Casey Wilson	Travel/Expenses	\$40.50	
			Total:	\$40.50	
81T-200					
4618	1637	Chelsea Reporter	Publications	\$115.00	
5623	1641	Tri Star Refuse Inc	Service Fees	\$290.00	
5830	1644	Quill Corporation	Office Supplies	\$132.44	
5951	1646	Grand Bank	Lease Payment(s)	\$1,672.00	
5953	1647	City Of Claremore	Services	\$31.90	
5979	1648	OReillys Automotive Stores Inc.	Vehicle Repair	\$174.28	
6075	1654	Turf/Land Equipment	Equipment/Repairs/Maint./Supplie	\$40.16	
6076	1655	Lowes-District #1	Shop Supplies	\$45.22	
6078	1656	Cintas Fas Lockbox 636525	First Aid/Supplies	\$152.19	
6079	1657	Diamond P Lawn & Garden	Equipment/Repairs/Maint./Supplie	\$224.83	
6080	1658	Stillwater Milling Company	Supplies	\$18.97	
6123	1661	Atwoods Distributing	Shop Supplies	\$74.95	
6164	1666	Cintas Corporation 063	Uniforms	\$330.31	
6197	1667	OReillys Automotive Stores Inc.	Parts	\$186.03	
			Total:	\$3,488.28	
81T-400					
5777	1643	Howard Computers	Computer/Hardware/Supplies	\$1,179.00	
			Total:	\$1,179.00	
82T-200					

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5160	1639	AT&T	Phone Service	\$100.00	
5417	1640	Verdigris Valley Electric	Utilities	\$1,903.66	
6083	1659	Claremore Welding Supply	Shop Supplies	\$317.86	
6129	1662	Java Daves	Coffee Service	\$190.03	
6130	1663	Cintas Corporation 063	Uniforms	\$441.69	
6131	1664	Cintas Fas Lockbox 636525	First Aid/Supplies	\$256.90	
6207	1668	Oologah Tag Agency	Title/Tag/Registration	\$40.00	
6208	1669	Oologah Tag Agency	Title/Tag/Registration	\$40.00	
6230	1670	Morrow Mechanical	Service Call	\$250.00	
				Total:	
				<u>\$3,540.14</u>	
83T-200					
5660	1642	Walmart Community GEMB	Office Supplies	\$78.90	Y
5660	1671	Wal-Mart Comm.(Dist.3)	Office Supplies	\$78.90	
5919	1645	Diamond P Lawn & Garden	Supplies	\$133.48	
6061	1649	Oklahoma Natural Gas	Natural Gas	\$656.52	
6062	1650	R.W.D. #5	Water Service	\$27.50	
6063	1651	Oklahoma Natural Gas	Natural Gas	\$153.53	
6064	1652	At Your Service Rental	Portable Restroom	\$90.00	
6066	1653	Cintas Corporation 063	Uniforms	\$331.92	
6160	1665	Blue Sky Supply	Coffee Service	\$104.35	
				Total:	
				<u>\$1,655.10</u>	
84T-200					
5135	1638	U. S. Cellular	Phone Service	\$110.79	
				Total:	
				<u>\$110.79</u>	
111-Fairboard					
94-200					
5785	107	Geoff Andras	Livestock Show	\$225.00	
5786	108	Tom Morgan	Livestock Show	\$150.00	
				Total:	
				<u>\$375.00</u>	
115-Health Department					
26-130					
4822	288	Tina Humphries	Travel	\$263.38	
4826	289	Therena Morris	Travel	\$244.50	
5076	290	Renee Wantland	Travel	\$287.50	
5808	294	Therena Morris	Travel	\$27.60	
				Total:	
				<u>\$822.98</u>	
26-200					
4687	287	United Linen	Towel and Rug service	\$60.40	
5610	292	PSS - Dallas	Medical Supplies	\$199.81	
5807	293	Bayer Healthcare LLC	Supplies	\$217.32	
5890	295	Vickrey Heat & Air Inc	Repairs	\$1,919.00	
6012	296	Reliable Office Supplies	Office Supplies	\$171.96	
6043	297	Radio Shack, N.E.O. Electronics	Computer/Hardware/Supplies	\$124.97	
6128	298	Wal-Mart (Health Department)	Office Supplies	\$42.31	
				Total:	
				<u>\$2,735.77</u>	
26-400					
5077	291	Admiral Express Office Supply	Office Supplies	\$2,404.00	
				Total:	
				<u>\$2,404.00</u>	
119-Sheriff Civil Fees					
04CF-200					
6137	221	Java Daves	Coffee Service	\$168.53	
6149	222	Atwoods Distributing	Dog Food And Treats	\$21.00	
				Total:	
				<u>\$189.53</u>	
122-Treasurer Cert. Fees					
06TC-200					
5966	33	Office Everything	Office Supplies	\$278.51	
				Total:	
				<u>\$278.51</u>	
127-Sheriff Commissary					
04SC-200					
4591	143	Charm-Tex Inc	Supplies	\$407.00	
5518	144	All Maintenance Supply	Supplies	\$807.20	
5853	145	Quill Corporation	Office Supplies	\$195.66	
5999	146	All Maintenance Supply	Supplies	\$687.95	
				Total:	
				<u>\$2,097.81</u>	
137-Sheriff Jail					
04SJ-200					

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4818	993	Pitney Bowes	Lease Payment(s)	\$155.01	
5217	997	Charm-Tex Inc	Office Supplies	\$298.00	
6046	1000	Midwest Laundry Group	Equipment Repair	\$392.36	
6110	1001	Oklahoma Police Supply	Uniforms	\$6.00	
6132	1002	Aztec Locksmith	Keys/Duplicated/Locks/Excessori	\$15.35	
				Total:	
					\$866.72
04SJ-204					
2134	992	McKesson Medical-Surgical	Supplies	\$259.36	
4930	994	Westwood Pharmacy	Medical Services	\$6,997.77	
4932	995	PHS Mobile X-Ray	X-Rays	\$95.00	
5024	996	Correctional Dental Services	Dental Services	\$1,342.80	
5869	999	Cantwell, Joshua PLLC	Psychological Evaluation	\$650.00	
				Total:	
					\$9,344.93
04SJ-400					
5845	998	Fastenal Industrial	Supplies	\$24.63	
				Total:	
					\$24.63
140-Wireless Prepay					
41WP-200					
5272	23	AT&T	Phone Service	\$285.45	
				Total:	
					\$285.45
142-E-911 Addressing					
42-200					
5508	121	Cherokee Data Solutions	Office Supplies	\$17.49	
5640	122	Lakeland Office Sstems Inc	Monthly Maintenance Contract	\$45.00	
5880	123	RSU Foundation Broadcasting To	Rentals	\$450.00	
5881	124	AT&T	Mapping Fee	\$236.90	
5884	125	Cox Business	Services	\$3,241.95	
5885	126	Oklahoma Communication Systems	Access Service	\$231.40	
5886	127	Oklahoma Communication Systems	Access Service	\$231.40	
5887	128	Lakeland Office Sstems Inc	Services	\$7.17	
6273	129	Cherokee Data Solutions	Office Supplies	\$356.36	
				Total:	
					\$4,817.67
147-Drug Court Contract					
147DCC-200					
6246	33	Wendi Sullivan	Assistant Coordinator	\$1,843.50	
6247	34	Chrisie Stone	Coordinator Duties	\$2,542.00	
				Total:	
					\$4,385.50
148-Drug Court Participant					
148DCP-200					
6248	72	Matthew Ballard	Services	\$2,632.29	
6249	73	A & A Asphalt	Supplies	\$418.08	
6249	74	Shelia Condren	Supplies	\$418.08	Y
				Total:	
					\$3,468.45