

NOTICE OF REGULAR MEETING

BOARD OF COUNTY COMMISSIONERS FOR ROGERS COUNTY, OKLAHOMA

PLACE: Rogers County Courthouse, Commissioner's Meeting Room,
200 South Lynn Riggs Boulevard, Claremore, OK

DATE & TIME: Monday, January 5, 2015 at 9:00 O'clock A.M.

MINUTES

*****CONSIDERATION, DISCUSSION AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

- ITEM 1:** **CALL TO ORDER:** Chairman Dan DeLozier called the meeting to order at 9:00. DeLozier made a motion to recess and go to the District Attorney's swearing in. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. DeLozier called the meeting back to order at 9:23 A.M.
- ITEM 2:** **ROLL CALL TO ESTABLISH QUORUM:**
Determine that Notice of Meeting and Agenda was properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Dan DeLozier and Commissioners Mike Helm and Ron Burrows were present and quorum established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act.
- ITEM 3:** **PLEDGE OF ALLEGIANCE:** Burrows led the flag salute and the Pledge of Allegiance to the American Flag.
- ITEM 4:** **INVOCATION:** Helm led a prayer.
- ITEM 5:** **APPROVE/DISAPPROVE MINUTES:** December 29, 2014 Regular Meeting and January 2, 2015 Special Meeting – Helm made a motion to approve December 29, 2014 minutes and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows – recuse. Motion carried. DeLozier made a motion to approve January 2, 2015 minutes and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
- ITEM 6:** **NEW BUSINESS:**
1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting of the agenda – None presented.
- ITEM 7:** **ANNOUNCEMENTS:** DeLozier recognized new Assistant District Attorney Ben Lepak and New County Commissioner Ron Burrows.
- ITEM 8:** **UNFINISHED BUSINESS:** None presented.
- ITEM 9:** **ZONING:** None presented.
- ITEM 10:** **PLATS:**
Public hearing with discussion and possible action on the request of Final Plat Approval for Highland Pointe at Stone Canyon Phase I. APPLICANT: C.A.B.O. Development Co.L.L.C.
Current Zoning: - RS-20/ PUD **Legal Description:**
A tract of land located in the Northwest Quarter (NW/4) and the Southwest Quarter (SW/4) of Section One (1) of Township Twenty (20) North and Range Fourteen (14) East of the Indian Base and Meridian (I.B.&M), according to the U.S. Government Survey thereof, Rogers County, State of Oklahoma; being more particularly described as follows:
COMMENCING at the NW corner of the NW/4 of Sec. 1, T-20-N, R-14-E, I.B.&M.; Thence S 01°16'44" E along the west line of said NW/4 a distance of 881.90 feet to the POINT OF BEGINNING; Thence S 01°16'44" E along the west line of said NW/4 a distance of 882.95 feet to the boundary of the PATRIOT GOLF COURSE; Thence S 80°07'51" E along the boundary of said PATRIOT GOLF COURSE (and until otherwise noted) a distance of 97.31 feet; Thence S 66°13'35" E a distance of 134.82 feet; Thence S 48°23'36" E a distance of 81.89 feet; Thence S 36°32'13" E a distance of 118.67 feet; Thence S 58°27'31" E a distance of 139.51 feet; Thence N 88°44'10" E a distance of 190.97 feet; Thence S 62°04'48" E a distance of 220.41 feet; Thence S 76°02'01" E a distance of 387.47 feet; Thence S 73°05'43" E a distance of 337.15 feet; Thence S 56°01'08" E a distance of 118.44 feet; Thence S 17°29'33" E a distance of 354.11 feet; Thence S 26°47'41" E a distance of 231.22 feet; Thence S 44°05'33" E and leaving the boundary of said PATRIOT GOLF COURSE a distance of 30.00 feet to the boundary of THE BLUFFS AT STONE CANYON, according to the recorded plat thereof; Thence N 45°54'27" E along the boundary of said THE BLUFFS AT STONE CANYON (and until otherwise noted) a distance of 30.15 feet; Thence along a curve to the left having a radius of 25.00 feet, a central angle of 90°00'00", a chord length of 35.36 feet, a chord bearing of N 00°54'27" E for a distance of 39.27 feet to the westerly right-of-way of PATRIOT DRIVE; Thence N 44°05'33" W (and leaving the boundary of said THE BLUFFS AT STONE CANYON) along the westerly right-of-way of said

PATRIOT DRIVE (and until otherwise noted) a distance of 32.86 feet; Thence along a curve to the right having a radius of 320.00 feet, a central angle of 68°42'38", a chord length of 361.17 feet, a chord bearing of N 09°44'14" W, for a distance of 383.75 feet; Thence N 24°37'05" E a distance of 180.81 feet; Thence along a curve to the left having a radius of 320.00 feet, a central angle of 46°04'31", a chord length of 250.46 feet, a chord bearing of N 01°34'49" E, for a distance of 257.33 feet; Thence N 21°27'27" W a distance of 485.97 feet; Thence along a curve to the right having a radius of 430.00 feet, a central angle of 29°25'23", a chord length of 218.40 feet, a chord bearing of N 06°44'45" W, for a distance of 220.82 feet; Thence N 07°57'56" E a distance of 110.06 feet; Thence along a curve to the left having a radius of 970.00 feet, a central angle of 46°18'11", a chord length of 762.74 feet, a chord bearing of N 15°11'09" W, for a distance of 783.90 feet; Thence N 38°20'15" W a distance of 260.92 feet; Thence along a curve to the left having a radius of 25.00 feet, a central angle of 88°07'32", a chord length of 34.77 feet, a chord bearing of N 82°24'01" W, for a distance of 38.45 feet; Thence leaving the westerly right-of-way of said PATRIOT DRIVE along a reverse curve to the right having a radius of 1,650.00 feet, a central angle of 02°37'55", a chord length of 75.79 feet, a chord bearing of S 54°51'34" W, for a distance of 75.80 feet; Thence S 56°10'32" W a distance of 260.78 feet; Thence along a curve to the right having a radius of 1,675.00 feet, a central angle of 32°39'10", a chord length of 941.71 feet, a chord bearing of S 72°30'07" W, for a distance of 954.58 feet; Thence S 88°49'41" W a distance of 163.27 feet to the POINT OF BEGINNING, and containing 59.15 acres, more or less. District 2 - Planning Commissioner Director, Larry Curtis, stated this was approved by the Planning Commission by a vote of 6-0. Helm made a motion to open public hearing and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. Helm stated this was for Stone Canyon at the Bluffs and asked Brian Kellogg if it was well understood that the roads were private but must be kept to Rogers County standards. Kellogg agreed and provided documentation that roads were constructed under county standards. Helm asked Curtis if, because it's one of the county's subdivisions and under sub-division regulations, they would need a two year maintenance bond. Curtis stated that because it's not being accepted by the county, a maintenance bond is not required. Helm asked if in two years, should those roads go bad, it wouldn't be on the county, it would be on Owasso Land Trust and Curtis concurred. Kellogg said the signature block they would be signing, should it be approved, clearly states the county would not be liable for repairs. Each road is labeled privately and according to state statutes. DeLozier asked for anybody in opposition and nobody came forward. Helm made a motion to close public hearing and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried. Helm made a motion to approve on recommendation from the Planning Commission Director that all things fit within the subdivision regulations. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

ITEM 11: ROADS & BRIDGES: None presented.

ITEM 12: CASH FUND ESTIMATE OF NEEDS & REQUEST FOR APPROPRIATIONS: None presented.

ITEM 13: TRANSFER OF FUNDS: None presented.

ITEM 14: UTILITY PERMITS: None presented.

ITEM 15: CLAIMS:
1. Salaries – None presented.
2. Attendant Care - None presented.

ITEM 16: BLANKET PURCHASE ORDERS:
1. Material, Supplies, Parts, Groceries & Prescriptions –
• District 3 to R&S Auto Parts, \$500.00
• District 3 to Ameriflex Hose and Accessories, \$500.00
• District 3 to Tri-Star Roll-Off, \$1,740.00
• District 3 to Lowes, \$500.00
• Addressing to Froman, \$175.00
• Emergency Management to Froman, \$300.00
• Emergency Management to Comdata, \$200.00
• Assessor to Froman Oil, \$1,000.00
• District 2 to O'Reilly's, \$1,000.00
• District 2 to Tri-Star, \$1,740.00

Helm made a motion to approve with a second from DeLozier. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

2. Orders Exceeding Amount of Issuance - None presented.

ITEM 17: GRANTS: None presented.

ITEM 18: PAYMENT REQUISITION – CONSTRUCTION FUND – BOK Financial, TRUSTEE:
TRUSTEE: None presented.

ITEM 19: AGENDA ITEMS:
1. Update regarding E-911 Trust Authority –There is a Trust Board meeting scheduled for Thursday but needs rescheduled for next week, pending legal approval and board notification.

2. Appointment or reappointment of representatives to Grand Gateway Board of Directors for 2015 – County Clerk Robin Anderson stated DeLozier and Helm were appointed to the board on December 30, 2013 in the Board of County Commissioners meeting. Helm stated he was involved with INCOG more and asked if Burrows would go to the Grand Gateway board since his district encompasses more than District 2. Burrows agreed and DeLozier made a motion to put DeLozier and Burrows on the Grand Gateway Board. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
3. Reimbursement and Resolution #2015-95 - \$458.75 from Ottawa County into 81ST-200 for fuel reimbursement – DeLozier stated this should be an oil/material reimbursement, not fuel. DeLozier made a motion to approve and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.
4. Discussion and possible action for the Board of County Commissioners to enter an executive session pursuant to Title 25 O.S.2011, § 307(B)(4), for the purpose of confidential communications by it with its attorneys concerning a pending or potential investigation, claim, or action, the Board of County Commissioners having been advised by its attorneys that disclosure thereof will impair the ability of the Board of County Commissioners to process the claim, or to conduct the pending investigation, litigation or proceeding in the Public Interest, to-wit: Tort Claim from City of Claremore. Charles Rogers advised to go into executive session. Helm made a motion to enter executive session and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 9:33 A.M.
5. Possible action on a motion to terminate executive session and resume regular session. Helm made a motion to terminate executive session and Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 9:47 A.M.
6. Discussion and possible action regarding matters discussed in executive session, to-wit: Tort Claim from City of Claremore. DeLozier made a motion to direct their attorney to write a letter to the insurance company reflecting what was discussed during executive session. Burrows seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

ITEM 20:

**ANNOUNCEMENTS REGARDING COUNTY EVENTS AND STATUS
UPDATES FOR COMMENTS AND DISCUSSION FROM COUNTY
DEPARTMENTS AND ELECTED OFFICIALS, AS FOLLOWS:**

a.) 911 Administrator – b.) Assessor – c.) Building Operations/Maintenance d.) County Clerk
e.) Court Clerk – f.) District Attorney – g.) Election Board – Election Board Secretary, Julie Dermody, stated there would be an election on Tuesday and early voting on Thursday and Friday. There are only two poll locations because it is only for Owasso. DeLozier asked what the election was for and Dermody stated it was a tax for parks, roads and police. h.) Emergency Management
i.) Human Resources – j.) Information Technology k.) Inspections/Planning Commission – Curtis stated he provided the Commissioners with a copy of a snapshot, end of the year report. In comparison, there was an increase in permits but the construction impact was down. There was a drop-off of residential permits issued so most of new growth was due to accessory buildings constructed in Rogers County. In comparison to 2012, we are doing exceptionally well. Curtis will provide the Commissioners with a detailed review in email correspondence. l.) Judicial – m.) OSU Extension – n.) Sheriff o.) Treasurer

ITEM 21:

ACKNOWLEDGEMENT RECEIPT OF THE FOLLOWING ITEMS: None presented.

ITEM 22:

PUBLIC COMMENTS AND RESPONSES FROM BOARD MEMBERS:
Limited to specific items on the Agenda that are listed and discussed at this meeting and limited in duration at the discretion of the Chairman – None presented.

ITEM 23:

PAYMENT OF PURCHASE ORDERS FROM ALL DEPARTMENTS:
(Materials, Supplies, Parts, Groceries & Prescriptions) During this portion of the meeting, Jim Smith commented on the City of Claremore item to DeLozier. Catoosa City Manager Dave Tillotson greeted new Commissioner Ron Burrows. Helm made a motion to approve and DeLozier seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried.

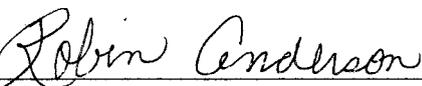
ITEM 24:

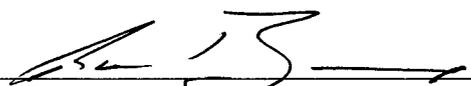
RECESS OR ADJOURNMENT: Burrows made a motion to adjourn and Helm seconded. Roll Call: DeLozier – aye, Helm – aye, Burrows –aye. Motion carried at 10:17 A.M.

BOARD OF COUNTY COMMISSIONERS
ROGERS COUNTY, OKLAHOMA


Chairman, Dan DeLozier


Commissioner, Mike Helm

By 
Robin Anderson, Rogers County Clerk


Commissioner, Ron Burrows

Fiscal Year:
2014-2015

Purchase Orders by Account

Approved
From: 1/5/2015
To: 1/5/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
001-General					
04-200					
4532	2211	Oklahoma Police Supply	Clothing	\$179.65	
4651	2213	DotCom Leasing LLC	Copier Service	\$376.36	
4749	2217	Animal Medical Center	Medical Services	\$443.75	
4954	2225	Preferred Business Systems LLC	Copier Base Rate & Overage	\$397.00	
4990	2226	U. S. Cellular	Phone Service	\$2,582.43	
				Total:	
				<u>\$3,979.19</u>	
04-250					
4599	2212	Rogers County Dist. #1	Tires	\$441.84	
4653	2214	Rogers County Dist. #1	Tires	\$510.76	
				Total:	
				<u>\$952.60</u>	
09-130					
4302	2210	Amber Hughes	Travel	\$85.12	
				Total:	
				<u>\$85.12</u>	
16-200					
5025	2236	Imperial Inc	Coffee Service	\$61.45	
				Total:	
				<u>\$61.45</u>	
17-200					
4735	2215	Rogers County Dist. #1	Battery	\$91.99	
				Total:	
				<u>\$91.99</u>	
18-218					
4920	2221	Shelly Epperson	Insurance Deductible Reimburseme	\$250.00	
5000	2228	Amanda Howell	Deductible Reimbursement	\$250.00	
5004	2229	Amber Hilliard	Deductible Reimbursement	\$250.00	
				Total:	
				<u>\$750.00</u>	
19-200					
4951	2223	Verizon Wireless	Phone Service	\$40.01	
				Total:	
				<u>\$40.01</u>	
20M-200					
3847	2208	Murphy Sanitary Supply	Shop Supplies	\$38.11	
4198	2209	Murphy Sanitary Supply	Vacuum/Parts & Supplies/Clean	\$20.25	
4744	2216	Steel Service Company	Steel pipe	\$420.00	
4952	2224	Atwoods Distributing	Parts/Supplies	\$5.99	
4991	2227	Froman Oil & Propane	Unleaded Fuel	\$48.10	
5005	2230	Cintas Corporation 063	Uniforms	\$79.73	
5006	2231	Cintas Corporation 063	Uniforms	\$79.73	
5007	2232	Cintas Corporation 063	Uniforms	\$79.73	
5008	2233	U. S. Cellular	Cell Phone Service	\$250.46	
5009	2234	Certified Laboratories	Services	\$375.00	
5010	2235	Culligan Of Tulsa	Water Service	\$11.50	
				Total:	
				<u>\$1,408.60</u>	
22-200					
4857	2218	Office Everything	Office Supplies	\$56.31	
4858	2219	Office Everything	Office Supplies	\$34.33	
4860	2220	Peak Uptime	Contract	\$582.00	
				Total:	
				<u>\$672.64</u>	
44-200					
4950	2222	Bobby Girten Cellular Company	Phone Service	\$49.99	
				Total:	
				<u>\$49.99</u>	
004-1 Cent Sales Tax					
81ST-200					
4589	916	T & W Tire Company Inc	Shop Supplies	\$175.00	
4725	919	Mid Continent Concrete Co Inc	Concrete	\$246.00	
4805	920	Cabin Diesel Services	Parts/Supplies	\$223.79	
				Total:	
				<u>\$644.79</u>	
82ST-200					
1969	913	Advanced Workzone Services	Signs	\$4,953.89	
3416	914	Advanced Workzone Services	Parts/Supplies	\$100.00	
3898	915	OReillys Automotive Stores Inc.	Parts & Labor	\$894.25	
4712	918	CanServ	Travel	\$247.50	
				Total:	
				<u>\$6,195.64</u>	
83ST-200					
4695	917	Cross Oil Company Inc	Fuel	\$12,420.27	
				Total:	
				<u>\$12,420.27</u>	
008-Cobra					
88C-200					
4944	44	American Family Life	Insurance Premiums	\$32.76	
4945	45	Delta Dental Of Oklahoma, Group #	Dental Services	\$25.28	

Fiscal Year:
2014-2015

Purchase Orders by Account

Approved
From: 1/5/2015
To: 1/5/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
4946	46	Standard Insurance Company	Life Insurance	\$15.30	
4947	47	Vision Service Plan Of Oklahoma	Insurance	\$7.42	
				Total:	
					<u>\$80.76</u>
012-Rogers County Educational Facilities Authority					
89EFA-200					
4197	7	Retail Attractions LLC	Economic Development Consulti	\$3,000.00	
				Total:	
					<u>\$3,000.00</u>
101-T-Highway					
81T-200					
4382	1327	Verizon Wireless	Phone Service	\$80.02	
4384	1328	Public Service Of Oklahoma	Utilities	\$543.90	
4385	1329	Verdigris Valley Electric	Utilities	\$65.47	
4389	1330	Chelsea Gas Authority	Utilities	\$328.03	
4554	1333	Fentress Oil Company	Oil/Change/Lube/Grease	\$1,167.61	
4719	1335	T & W Tire Company Inc	Vehicle Maintenance	\$441.84	
4722	1336	Fentress Oil Company	Oil	\$1,305.81	
4800	1337	Ameriflex Hose & Accessories	Parts/Supplies	\$25.00	
4835	1338	Cintas Corporation 063	Uniform Rental	\$445.61	
4972	1344	Cintas Corporation 063	Uniforms	\$311.41	
4973	1345	Weldon Parts Tulsa	Tarp	\$125.36	
4981	1346	OReillys Automotive Stores Inc.	Parts/Supplies	\$356.55	
4982	1347	Lowes-District #1	Supplies	\$10.93	
5039	1351	Dollar General Store	Supplies	\$29.40	
				Total:	
					<u>\$5,236.94</u>
81T-400					
4390	1331	G.W. Van Keppel Company	Trailer	\$17,990.30	
				Total:	
					<u>\$17,990.30</u>
82T-200					
4208	1324	U. S. Cellular	Phone Service	\$349.70	
4519	1332	Risley Trash Service	Trash Service	\$70.00	
4614	1334	Fastenal	Building Maintenance/Repairs	\$17.11	
4844	1339	Praters Propane Company	Propane	\$960.00	
4915	1341	Cintas Corporation 063	Uniforms & Equipment	\$344.99	
4957	1342	Pest Off	Pest Control	\$45.00	
4984	1348	AT&T	Utilities	\$506.49	
				Total:	
					<u>\$2,293.29</u>
83T-200					
4340	1325	Public Service Of Oklahoma	Utilities	\$178.95	
4342	1326	Public Service Of Oklahoma	Utilities	\$41.88	
4869	1340	Cintas Corporation 063	Uniform Rental	\$353.57	
4968	1343	Blue Sky Supply	Coffee Service	\$59.72	
4997	1349	Cintas Corporation 063	Uniforms	\$353.57	
				Total:	
					<u>\$987.69</u>
84T-200					
5035	1350	Westlake Hardware #73	Supplies	\$43.42	
				Total:	
					<u>\$43.42</u>
115-Health Department					
26-110					
2471	228	Oklahoma State Dept Of Health	Services	\$76,429.50	
				Total:	
					<u>\$76,429.50</u>
26-200					
4241	229	Pitney Bowes	Lease Payment(s)	\$163.00	
4242	230	Orkin Pest Control	Pest Control	\$127.42	
4774	231	The Reporter Publishing Company	Subscription	\$27.00	
4775	232	RICOH USA INC Leasing	Office Supplies	\$161.94	
4849	233	Patterson Dental Supply	Dental Services	\$411.50	
4851	234	Admiral Express Office Supply	Office Supplies	\$139.91	
				Total:	
					<u>\$1,030.77</u>
119-Sheriff Civil Fees					
04CF-200					
4709	181	Nate Cooper	Camera	\$500.00	
4750	182	Office Everything	Office Supplies	\$29.61	
4779	183	Total Radio Inc	Radio	\$1,278.00	
4918	184	Atwoods Distributing	Dog Food And Treats	\$38.99	
4955	185	Atwoods Distributing	Dog Supplies	\$16.99	
				Total:	
					<u>\$1,863.59</u>
122-Treasurer Cert. Fees					

Fiscal Year:
2014-2015

Purchase Orders by Account

Approved
From: 1/5/2015
To: 1/5/2015

<u>PO No.</u>	<u>Warrant No.</u>	<u>Vendor Name</u>	<u>Purpose</u>	<u>Amount</u>	<u>Cancelled</u>
06TC-200					
4795	26	Office Everything	Office Supplies	\$843.76	
				Total:	\$843.76
129-Courthouse Security					
04CH-200					
2073	16	ID Enhancements INC	Badges/Patches	\$1,992.00	
				Total:	\$1,992.00
137-Sheriff Jail					
04SJ-200					
3882	835	Oklahoma Police Supply	Clothing	\$525.00	
5001	836	Lowes Home Center	Parts/Supplies	\$166.33	
5002	837	Best Buy Business Advantage Acco	Laptop Computer	\$2,211.46	
5031	839	Office Everything	Office Supplies	\$17.10	
5032	840	Office Everything	Office Supplies	\$85.90	
5033	841	Imperial Inc	Coffee Service	\$95.80	
5034	842	Office Everything	Office Supplies	\$46.00	
				Total:	\$3,147.59
04SJ-204					
3512	834	Correctional Dental Services	Dental Services	\$1,384.80	
5030	838	Office Everything	Toner	\$288.28	
				Total:	\$1,673.08
147-Drug Court Contract					
147DCC-200					
4916	27	Wendi Sullivan	Contract Labor	\$1,843.50	
4917	28	Stone, Chrisie	Contract Labor	\$2,542.00	
				Total:	\$4,385.50
148-Drug Court Participant					
148DCP-200					
4794	58	Quill Corporation	Copy Paper	\$99.98	
5011	59	Chrisie Stone	Home Visit Services	\$700.00	
				Total:	\$799.98