

## NOTICE OF REGULAR MEETING

### ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

**PLACE:** Public Meeting Room, 2<sup>nd</sup> Floor, Rogers County Courthouse  
200 South Lynn Riggs Blvd., Claremore, Oklahoma

**DATE & TIME:** Thursday, January 8, 2015 at 9:00 O'clock a.m.

### MINUTES

#### **\*\*\*CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

**ITEM 1: CALL TO ORDER:** Chairman DeLozier called the meeting to order at 9:03 A.M.

**ITEM 2: ROLL CALL TO ESTABLISH QUORUM:**

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act – Chairman Dan DeLozier, Commissioners Mike Helm and Ron Burrows, and Mayors Red Statum and Bill Flanagan were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Mayors Cheryl Charles, Daryl Price, and Jerry Holland were absent. **\*\*NOTE\*\*Commissioner Ron Burrows was sworn in before the meeting by County Clerk Robin Anderson.**

**ITEM 3: ELECTION OF VICE-CHAIR:** County Clerk Robin Anderson stated that Red Statum was the current Vice-Chairman. DeLozier made a motion to keep Statum as Vice-Chair and Flanagan seconded. DeLozier – aye, Helm – aye, Burrows – aye, Statum – aye, Flanagan – aye. Motion carried.

**ITEM 4: APPROVAL/DISAPPROVAL OF THE MINUTES:** December 4, 2014 Regular Meeting – Flanagan made a motion to approve and Helm seconded. DeLozier – aye, Helm – aye, Burrows – aye, Statum – aye, Flanagan – aye. Motion carried. DeLozier asked Orbison if Burrows needed to abstain because he wasn't on the board during the previous meeting and Orbison said he didn't legally have to abstain.

**ITEM 5: UNFINISHED BUSINESS:** Flanagan stated Item 5, 8, and 10 on the agenda are generic and without sufficient detail. For proper public notice, should they be more detailed? Orbison agreed they were broad but were more for items already discussed and generally had no action taken. Flanagan stated that Items 8 and 10 are too broad. Orbison stated that on Item 8, any proposed action, unless it was specifically dealing with the report, he would have a problem with the action. These have historically been on the agenda for more discussion than action but if it needed action, it would be specifically regarding that item. Anderson stated that if, on any agenda, there is business that has been tabled from a prior meeting, Item 5 is where it would be.

**ITEM 6: FINANCIAL STATUS UPDATE:** Ms. Anderson reported from the account summary that the balance is \$1,525,797.76. Flanagan made a motion to approve and DeLozier seconded. DeLozier – aye, Helm – aye, Burrows – aye, Statum – aye, Flanagan – aye. Motion carried.

**ITEM 7: DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:**

1. Total amount being requested on the November 2014 Cash Fund Estimate of Needs and Request for Appropriations - \$220,878.51

- Sales Tax - \$210,806.70
- Interest on General Bank Account - \$352.91
- Doc Reimburse - \$9,718.90

Lieutenant Amanda McLemore stated on the pages she presented, the DOC reimbursements were combined with the jail bond money. The total funding is correct but the way it was combined and put on the cash fund estimate of needs is wrong. DeLozier asked Orbison if this needed to be changed before the Board accepts it and Orbison stated it was merely a clarification to the report and the money would be going to the same place. Flanagan made a motion to approve and Helm seconded. DeLozier – aye, Helm – aye, Burrows – aye, Statum – aye, Flanagan – aye. Motion carried.

**ITEM 8: DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT OF THE JAIL AND UPDATE:** Major Bob Darby stated that at the last CJA meeting, he was asked to provide a list of capital needs and an explanation of what's going on. His goal is to turn the emergency operations center into jail space. The current boilers are out of date and there are no longer parts available so if they quit, they quit. The current inmate count is at 171 with an incline to over 200 during New Year's Eve thanks to DUI Enforcement. They are still having issues with other agencies on how long inmates are held before their court date and are working to getting that resolved. The M&O account is low due to some significant purchases to repair the facility and bring it up to code. A paint job was done on the inside to improve the way it looks and vandalism has gone down significantly since the maintenance and updates have been done. Darby thanked Undersheriff Sappington for his work with inmate workers and using inmate workers has saved thousands of dollars in repairs. There was a massive shakedown of the facility yesterday and found there were no weapons, tattoo guns, hoarding of money or contraband – only trash. DeLozier asked if Darby thought that sending out work crews helped in that the inmates are not bored. Darby stated they are not bored – freezing, but not bored and inmates are asking on arrival what they can do to be put on the work crews. Darby stated remodeling the kitchen was one of the best things they have done for the jail. The inmates are happy, the work crews are happy, and while it's not his job to ensure their happiness, when they are happy they aren't vandalizing, fighting and inmate medical bills are down. Darby then explained that an inmate died in the jail on December 21<sup>st</sup> and the night crew saw him go down, ran to do CPR until Pafford came and took the inmate to the hospital where he was recovering. Thousands of dollars were saved in potential lawsuits because of their action. Darby stated he was trying to be fiscally responsible and while he isn't a resident of Rogers County, they do pay his salary and he wants them to get their money's worth. Darby then gave an example of Claremore agency arresting a person on the 31<sup>st</sup> of December for failure to pay for a public intoxication charge and they are still in jail. Darby stated he has issues with keeping them in jail for nine days for a \$287.00 charge when it costs \$50.00 a day to house them. McLemore stated they are working well with Catoosa in doing an OR (Oral recognizance) plan and if someone came in on a public intoxication charge, the next morning the clerk would work on getting them an OR. DeLozier asked if it would help if other agencies were in on these meetings and Darby stated they are currently working on getting Chiefs of Police and City Clerks and explaining this issue. DeLozier stated they are working on getting judges to come to the meeting and with the turnaround, Judges Condren and Steidley might now be able to attend. Darby stated they would shoot for that in about two months and see if they could get everybody in and on the same page. Darby stated the government is donating blankets, storage equipment, etc. for free to agencies. They have made significant expenditures but they are all justified. Flanagan stated he would speak with court clerks and get something worked out in regard to the release time of inmates. Undersheriff Jon Sappington stated they have good relations and it's not an issue with a young, healthy person but when they get someone elderly and they go down with a heart attack, that's just increased liability that we don't need. Burrows asked if there was a targeted occupancy that they had to meet in order to pay the bills. Sappington answered no and that everything was run off a sales tax. The sales tax, up until recently, has paid and covered everything and in the last three years, it's dropped. The DOC was helping but since they pulled the DOC, it's reduced that income. We're still looking good for the next year but constantly looking to the future. Burrows asked if the fundings are on the decline. Sappington agreed the DOC fundings are declining. DeLozier stated he believed in the future they would see DOC prisoners back. Helm asked Darby if this was a rough draft and not really a publication and Darby agreed it was only a rough draft. Burrows asked how many prisoners the jail would hold and Darby replied it was rated at 250 people but they have 180 beds with a current prisoner count at 171. Flanagan asked how often they are inspected and Darby stated it was once a year. Flanagan asked if the Board could be provided with a record of inspections and Sappington replied he could get the last five years. Flanagan said starting today would be fine. Burrows asked how many inmate workers were on the turnpike road crew and Darby replied there were five which pays the deputies' salary and the vehicle. There are enough inmate workers to put two crews out easily – one in county and still fund the turnpike crew. DeLozier asked if there had to be a deputy with the crew or if somebody from one of the districts could be trained and go out with a crew. Darby stated they knew the inmates wouldn't run from a deputy because they are carrying a gun and while the inmate workers aren't violent people, they preferred an armed officer. Statum asked if there was an advanced plan on the boilers for someone to come and take bids and Darby replied they had contacted a company that has boilers similar to what they have now and they run about \$20,500.00 each. When it comes time to replace, they would get with Maintenance Director Ryan Baze to be as efficient as possible. Darby stated if one went down today, he could have one here by tomorrow and could likely run off one to keep the inmates heated. Helm asked about the new pharmaceutical and the update and remodel to the kitchen and asked if they had spoken to

Tulsa County about using their pharmaceutical and having meals delivered. Darby stated Tulsa County was paying \$1.20 per meal and Maxine (Rogers County Jail) fixes our meals for \$0.74. Helm agreed but added we spent \$130,000.00 to remodel the kitchen. Sappington stated they served 900 meals per day and they felt having it in-house was better.

**ITEM 9: DISCUSSION WITH POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS:**  
None presented.

**ITEM 10: DISCUSSION ON POSSIBLE ACTION ON JUDGES' REPORTS:** None presented.

**ITEM 11: DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS:** Flanagan asked if the pharmacy was a bid item and Darby replied it is not and they are under no contract. They are using this company only until the new company is here on February 2<sup>nd</sup>. Flanagan asked what was used from Froman Oil and Sappington stated it was for fuel for maintenance trucks and jail vans for local transport. Flanagan made a motion to approve and Statum seconded. DeLozier – aye, Helm – aye, Burrows – aye, Statum – aye, Flanagan – aye. Motion carried.

**ITEM 12: AGENDA ITEMS:**

1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, & Lewis – No update.
2. Update from Certified Public Accountant Bill Turner, CPA – Mr. Turner was not present.
3. Invoice #550543 from Riggs, Abney, Neal, Turpen, Orbison, & Lewis for \$831.25 for professional services for November 2014 – Helm made a motion to approve and Statum seconded. DeLozier – aye, Helm – aye, Burrows – aye, Statum – aye, Flanagan – aye. Motion carried.

**ITEM 13: NEW BUSINESS:**

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

**ITEM 14: RECESS OR ADJOURNMENT:** Statum made a motion to adjourn and Burrows seconded. DeLozier – aye, Helm – aye, Burrows – aye, Statum – aye, Flanagan – aye. Motion carried at 9:48 A.M.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY \_\_\_\_\_  
Robin Anderson, Secretary

(SEAL)

*Notice of said meeting was filed in the Office of the County Clerk on Tuesday, January 6, 2015 at 4:48 p.m. and posted on the front entrance to the Courthouse and on the county website.*