

NOTICE OF MEETING

ROGERS COUNTY EXCISE BOARD

PLACE: Rogers County Courthouse, 200 South Lynn Riggs Blvd.
Commissioners' Meeting Room, Claremore, Oklahoma

DATE & TIME: Monday, January 12, 2015 at 1:00 O'clock P.M.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman Mullen called the meeting to order at 1:04 P.M.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:
Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Chairman Buck Mullen and Member Leslie Browand were present and quorum established.

ITEM 3: APPROVAL OF MINUTES: December 8, 2014 Regular Meeting – Mullen made a motion to approve and Browand seconded. Mullen–aye, Browand–aye. Motion carried.

ITEM 4: UNFINISHED BUSINESS: None presented.

ITEM 5: CASH FUND ESTIMATE OF NEEDS & REQUESTS FOR APPROPRIATIONS:

The following are through December 17, 2014:

1. 003 Courthouse Bond \$76,440.83
2. 008 COBRA \$6,379.20
3. 101 T-Highway \$236,985.07
4. 105 CBRIF \$21,194.84
5. 113 Property Resale \$12,275.58
6. 115 Health Department \$1,976.20
7. 119 Sheriff Civil Fees \$15,698.06
8. 121 County Clerk Lien Fees
9. 122 Treasurer Cert. Fees \$850.00
10. 124 County Clerk Preservation 8,220.97
11. 125 Engineering Fees \$1,000.00
12. 127 Sheriff Commissary \$5,455.00
13. 128 Courthouse SEC/SHRF Fees \$3,973.36
14. 129 Sheriff Courthouse Secure \$3,011.26
15. 131 Law Library \$3,337.07
16. 135 Criminal Justice Authority \$216,741.16
17. 137 Sheriff Jail \$100.00
18. 139 Dispatch Consolidated Serv \$8,083.32
19. 140 Wireless Prepay 911 Fee \$4,895.16
20. 141 Wireless Services \$24,561.51
21. 180 Court Clerk Revolving \$8,359.71

The following are through December 31, 2014:

1. 003 Courthouse Bond \$103,929.89
2. 008 COBRA \$5,919.10
3. 101 T-Highway \$60.00
4. 113 Property Resale \$17,329.86
5. 119 Sheriff Civil Fees \$2,603.03
6. 121 County Clerk Lien Fees \$1,199.35
7. 122 Treasurer Cert. \$605.00
8. 124 County Clerk Preservation \$7,125.00
9. 127 Sheriff Commissary \$18,100.64
10. 128 Courthouse SEC/SHRF Fees \$2,230
11. 135 Criminal Justice Authority \$4,734.09
12. 137 Sheriff Jail \$7,931.86
13. 142 E-911 Addressing \$33,303.33
14. 147 Drug Court Contract \$22,625.00
15. 148 Drug Court Participant \$3,639.79

Other towns:

1. City of Catoosa
 - a) PWA "Operation & Maintenance \$63,299.04
 - b) 911 Enhancement \$395.05
 - c) Police Training & Operations \$2,302.55
 - d) Special Events \$5,000.44
 - e) Cemetery Perpetual Care \$87.53
 - f) Technology \$4,031.80
 - g) Fire Department "Special" \$5.77
 - h) A & D Fund \$456.20
 - i) Retirement \$.06
 - j) Fire Department Fund \$62,382.65
 - k) Recreational Services \$32,138.42
 - l) Library Contribution \$3.55
 - m) Court Assessment \$3,823.39

Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye. Motion carried.

ITEM 6: ACKNOWLEDGE TRANSFER OF FUNDS:

1. 82ST -200 M&O to 82ST-400 Capital Outlay \$53,138.95 -
2. 83ST-300 Subdivisions \$1,162,121.23 to:
 - 83ST-110 1 Cent Salaries \$219,999.00
 - 83ST-200 Maintenance & Operations \$673,218.73
 - 83ST-348 Lease Equipment \$268,903.50
3. 82ST-200 One -Cent M&O to 82ST-110 One-cent Salaries \$50,000.00 -

Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye. Motion carried.

ITEM 7: APPOINTMENTS/NEW HIRES: None presented.

ITEM 8: AGENDA ITEMS:

1. David Trude - District 3 - retired - Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye. Motion carried.
2. Donna Stripling - Court Clerk - resigned - Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye. Motion carried.
3. Jennifer Book - Court Clerk - resigned - Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye. Motion carried.
4. Marilynn Gibson - County Clerk - resigned effective 12-5-15 - Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye. Motion carried.
5. Amie Woodward - County Clerk - resigned effective 12-5-15 - Mullen made a motion to approve and Browand seconded. Mullen-aye, Browand-aye. Motion carried.
6. Questions from recipients of visual inspection billing about, and review of the process of visual inspection billing by the Assessor's office and the County Excise Board, along with an explanation of process from Assessor Scott Marsh. Marsh stated he felt it was long overdue to have this discussed and it came to a head recently. Regarding the budget, Marsh stated he had made some changes to the Visual Inspection side to preserve its process. In order to ramp up visual inspections, quite a bit of the budget that was normally on the Assessor's side was moved to the Visual Inspection's side. In doing so, it raised the budget quite a bit. Schools, the county, Health Department, etc. are responsible for paying that portion of the budget (the visual inspection side). In doing this, Marsh felt there was some miscommunication with the schools. Marsh read aloud statute 68-2822-B - Oklahoma Statute regarding notification of meetings concerning visual inspection budget. At this time, Michael McClaren, Superintendent of Claremore Public Schools, asked to speak. McClaren stated that by law, any time there is an assessment change to ad valorem or assessment rates, each school is supposed to have an opportunity to appear before the Board. McClaren stated he went back and looked at the Assessor's fees. In 2011-2012, their fee was \$58,821.00; 2012-2013 - \$65,028.12; 2013-2014 - \$87,172.54; 2014-2015 - \$123,829.00. From 2011 to today, that's a \$64,000.00 increase in assessment fees - 109 percent. The ad valorem has only gone up 5 percent during that time. McClaren stated he understood the need for visual inspections. If there was a mistake made, it was that he didn't approach the board in the 2012-2013 year. He added that he understood what's been done is done and they paid their assessment fees but

before they paid the balance, he wanted an opportunity to speak before the Board. He stated this was representative of all the other districts. The rate increase for Claremore was 41 percent and Oologah was 44 percent. He cautioned the Board that in future, if there is a rate increase or an assessment fee increase, to take a hard look at it. "I know that dollars are scarce, not only for schools but for counties but again I hope that wasn't pushed off. If Mr. Marsh didn't want to take it out of his hide - like maybe if there was a veil threat from somewhere, "If you don't do this, uh, you're going to lose a couple positions in your office or whatever," said McClaren. The visual inspection fee can't be shoved back to fund staff positions, planning, etc. McClaren added he appreciated the job Marsh was doing and he relies on him to be fair. Marsh stated he has been proactive in this and after going through this process, he realized there were some things he didn't understand about the way the schools were funded. When there's an increase in ad valorem funding for a school district, what they get from the state goes down. It's the opposite of "robbing Peter to pay Paul". For clarification and to remain transparent, before doing to budget, Marsh would like to sit down with the Superintendents and/or their budget makers and allow them to sit in on the process and ask questions if needed. Marsh stated he has spoken with Commissioners Dan DeLozier and Ron Burrows and they agreed to work to try to reverse some of this. There are 18 different entities that help pay the visual inspection but on the Assessor side of the budget, it all comes from the general fund. In hind sight, Marsh admitted they may have gone too far. The schools receive about 70-75 percent of the ad valorem dollars that come in but at this rate, it's 80-85 percent of the budget if you're counting the Assessors and Visual Inspection together. Marsh stood by believing it is an investment for all entities who receive it, except when the state comes in and takes part of it back. Marsh added it was the Excise Board Secretary's responsibility to notify. Mullen stated he felt like the increase was a surprise to everybody, including himself. He wasn't in on any discussions before being approved and next year, there should be more discussion. Mullen stated he found out in the newspaper which he did not like. Marsh agreed there should be more discussion. Burrows said this was a learning process. First Deputy to the County Clerk Teresa Jackson stated she had a request from the schools to have this back on the agenda for February. She asked if that was still something they wanted and McClaren stated he would speak to them and be in touch. *****Note*** To clarify, the Excise Board Secretary did send out a notice to the schools.**

ITEM 9: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda - None presented.

ITEM 10: RECESS OR ADJOURNMENT: Mullen made a motion to adjourn and Browand seconded. Mullen-aye, Browand-aye. Motion carried at 1:50 P.M.

ROGERS COUNTY EXCISE BOARD

(SEAL)

BY: _____
Robin Anderson, County Clerk

Notice of said meeting was filed in the Office of the County Clerk on January 9, 2015 @ 11:47 a.m. and posted on the Front Door Entrance to the Courthouse and on the county website.