

NOTICE OF REGULAR MEETING

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

PLACE: Public Meeting Room, 2nd Floor, Rogers County Courthouse
200 South Lynn Riggs Blvd., Claremore, Oklahoma

DATE & TIME: Thursday, December 4, 2014 at 9:00 O'clock a.m.

MINUTES

*****CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION TO BE TAKEN ON THE FOLLOWING LISTED ITEMS ON THE AGENDA:**

ITEM 1: CALL TO ORDER: Chairman DeLozier called the meeting to order at 9:05 a.m.

ITEM 2: ROLL CALL TO ESTABLISH QUORUM:

Determine that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act – Commissioners DeLozier and Helm; Mayors Holland, Statum, Flanagan, and Price were present and Quorum was established and determined that Notice of Meeting and Agenda were properly posted in accordance with the Oklahoma Open Meeting Act. Commissioner Thacker and Mayor Charles were absent.

ITEM 3: APPROVAL/DISAPPROVAL OF THE MINUTES: November 6, 2014 Regular Meeting – Holland made a motion to approve the minutes and Helm seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye, Flanagan – abstains. Motion carried.

ITEM 4: UNFINISHED BUSINESS: None presented.

ITEM 5: FINANCIAL STATUS UPDATE: County Clerk Robin Anderson reported the unencumbered balance was \$1,304,919.25.

ITEM 6: DISCUSSION/POSSIBLE ACTION ON CASH FUND ESTIMATE OF NEEDS AND REQUESTS FOR APPROPRIATIONS:

1.Total amount being requested on the October 2014 Cash Fund Estimate of Needs and Request for Appropriations - \$274,114.84

- Sales Tax - \$254,037.68
- Interest on General Bank Account - \$255.94
- Interest on Deposit Bank Account -
- Jail Bond Fees - \$4,188.22
- Doc Reimburse - \$15,633.00

Amanda McLemore with the jail, reported they had 2 checks and the treasurer was still behind.

ITEM 7: DISCUSSION/POSSIBLE ACTION ON SHERIFF'S REPORT OF THE JAIL AND UPDATE: Undersheriff Sappington stated he had presented everyone with reports. They have been renovating and they have 2 inmates that are a certified electrician and plumber. They have a new inspector coming in and they have fixed several leaks. He encourages the board to take a tour in January or February. Flanagan asked if he had a list of capital needs and could prioritize the list, then the board could look to see about generating funds. Statum asked what else do they have to do and Sappington replied the roof needs to be patched and he's concerned about the air conditioners. DeLozier reported he had air conditioners that came off the roof of the old courthouse and perhaps they could utilize those. Helm asked about item 3 on his report. Sappington replied he had gathered the facts and spoke to the Department of Labor regarding the issue of employees' time being built up. It is hard to schedule time off. Helm asked if he made Jenny aware of contacting the Department of Labor and further stated that Charles Rogers, Attorney General's office, had made a ruling that you need to contact the BOCC. Sappington replied he had policies to write and Helm answered that he can have Mr. Rogers write a legal opinion.

ITEM 8: DISCUSSION WITH POSSIBLE ACTION ON TRANSFER OF APPROPRIATIONS:
None presented.

ITEM 9: DISCUSSION ON POSSIBLE ACTION ON JUDGES' REPORTS: None presented.

ITEM 10: DISCUSSION WITH POSSIBLE ACTION ON RATIFICATION OF PURCHASE ORDERS: Flanagan asked if these are jail expenses and McLemore replied they were, not any are related to the Sheriff. Statum made a motion to approve and Flanagan seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye, Flanagan –aye. Motion carried.

ITEM 11: AGENDA ITEMS:

1. Update from Legal Counsel James Orbison with law firm of Riggs, Abney, Neal, Turpen, Orbison, & Lewis – No update.
2. Update from Certified Public Accountant Bill Turner, CPA – Turner asked about the printout and McLemore stated the Treasurer's printout is still not correct. She is showing \$270,000 and the treasurer shows \$190,000 and that includes the carryover. Turner and McLemore went over the figures and McLemore reported the camera replacement and the overhead doors were a big expense. Turner wanted to make everyone aware they were a little bit over on the expenditures than what we should be.
3. Discussion and possible action to approve amended audit – Violet Kirkendall reported she had went with 2 months accrual of sales tax and Turner was going with 1 ½ months so she made that adjustment. Flanagan made a motion to approve the audit of June 30, 2013 and Holland seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye, Flanagan –aye. Motion carried.
4. Approval of First Amendment to Amended and Restated Declaration of Trust of Rogers County Criminal Justice Authority – Orbison stated this first amendment allows the town of Verdigris to come in and names the mayor of Verdigris a trustee. This makes every town and city including the county a member of the trust authority and we will get everyone's signatures. He recommends approval and all the present beneficiaries have approved it. Statum made a motion to approve and Flanagan seconded the motion. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye, Flanagan –aye. Motion carried. Orbison stated that the mayor of Verdigris automatically becomes a member. DeLozier asked Ms. Anderson to contact the mayor of Verdigris.

ITEM 12: NEW BUSINESS:

1. Consideration and possible action with respect to any other matters not known about or which could not have been reasonably foreseen prior to posting the agenda – None presented.

ITEM 13: RECESS OR ADJOURNMENT: Holland made a motion to adjourn and Statum seconded the motion at 9:26 a.m. Roll call: Helm – aye, DeLozier-aye, Price-aye, Statum-aye, Holland-aye, Flanagan –aye. Motion carried.

ROGERS COUNTY CRIMINAL JUSTICE AUTHORITY

BY _____

(SEAL)

Robin Anderson, Secretary

Notice of said meeting was filed in the Office of the County Clerk on Tuesday, December 2, 2014 at 3:56 p.m. and posted on the front entrance to the Courthouse and on the county website.